

The Cabinet Forward Plan

| Ref | Report Title | Advance information | Ward(s) | Report to Full Council | Cabinet Member(s) Responsible | Officer Contact | Consultation | Background Documents | NEW ITEM |
|----------------------------------|--|---|-------------------------|------------------------|---|-----------------------------------|-----------------|---|------------|
| CABINET - 14 OCTOBER 2010 | | | | | | | | | |
| 498 | Local Land Charge searches | To advise Cabinet on the changes to charging for Local Land Charges Searches. Charges are to be applied through the Environmental Information Regulations and Cabinet will be asked to adopt the proposed charges and to agree that they come into force on 23rd October 2010. | All | | Cllr Keith Burrows | PECS - Ian Inniss | Corporate Teams | Statutory Instruments and regulations | NEW |
| 501 | Street Scene Enforcement Improvements | This report to Cabinet will present proposals concerning: 1) the introduction of controls regarding the distribution of free printed matter 2) additional Street Trading Terms and Conditions to streamline the application process for community events 3) enforcement action against spitting and 4) proposals in respect of the management of Event Permits. | All | | Cllr Keith Burrows / Cllr Sandra Jenkins | PECS - David Frost / Bill Hickson | Corporate Teams | Environmental Protection Act 1990, London Local Authorities Acts and Street Trading Regulations | NEW |
| 502 | Highgrove Pool Phase II refurbishment | Cabinet will consider the outcome of the procurement exercise undertaken to appoint a multi-disciplinary project team to progress the design proposals for Phase 2 of the Highgrove Refurbishment Programme. The exercise is being undertaken through Buying Solutions which is an arm of the Office of Government Commerce. | Eastcote & East Ruislip | | Cllr Henry Higgins and Cllr Jonathan Bianco | PECS - Mohammed Bhimani | Corporate Teams | | NEW |

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| 494 | CCTV Framework Agreement and Civic Centre Project | The report will seek Cabinet approval to award a four year Framework Agreement to the four top scoring suppliers with the top scoring tender being recommended to complete the Civic Centre CCTV project. Over the duration of the Framework Agreement, all four contractors will be required to complete a mini competition for any future CCTV installation projects. | All | | Cllr Douglas Mills / Cllr Scott Seaman-Digby | PECS - Richard Stainthorpe | Corporate Teams | | Moved from Sept Cabinet |
| 490 | Acceptance of Tender for Road Signage Term Contract | Cabinet will be asked to award a new Term Contract for road signage. The Term Contractor is to provide the service for an initial period of three years, with the possibility of extending the Contract on an annual basis for a further 2 years, depending on Contractor performance. | All | | Cllr Keith Burrows / Cllr Scott Seaman-Digby | PECS - Tim Edwards | Corporate Teams | | Moved from Sept Cabinet |
| 495 | Planning Tender | This report to Cabinet will concern a new single planning tender to replace the existing planning tenders which outsource registration, scanning and planning application processing. It will give full budgetary and service implications of the recommended tender. | All | | Cllr Keith Burrows / Cllr Scott Seaman-Digby | PECS - James Rodger / Matthew Duigan | Corporate Teams | | |
| 481 | Local Implementation Plan 2011/2012 | This report seeks Cabinet's approval of the Local Implementation Plan (LIP) funding submission for 2011/2012 to Transport for London. | All | | Cllr Keith Burrows | PECS - Bob Castelijin / Jales Tippell | Transport for London | | |

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| 474 | Electronic (Online) Petitions to the Council | <p>To inform Cabinet of legislation that becomes law with effect from 15 December 2010 requiring the Council to have in place an electronic petition scheme with the aim of strengthening local democracy. Members will be aware that the Council has benefited from a well established petition procedure for many years. It continues to receive high praise from residents who participate in it.</p> <p>Democratic Services are already prepared for a move to e-petitions having previously invested in the technology capable of implementing this new requirement. Following consultation with the Leader and relevant Cabinet Members, this report to Cabinet will set out a new Petitions Protocol which will form part of the Constitution and be recommended to Council on 4 November 2010.</p> | All | 04-Nov-10 | Cllr Ray Puddifoot | DCEO - Nikki Stubbs | Members, ICT and internal testing of the system using Council staff | Local Democracy, Economic Development and Construction Act 2009 | |
| SI | Reports from Policy Overview Committees | Major Policy Review recommendations for consideration by the Cabinet as and when completed. | TBC | | as appropriate | DCEO - Democratic Services | | | |
| SI | Monthly Council Budget - monitoring report | The Cabinet receives a monthly report setting out in detail the council's revenue and capital position. | All | | Cllr Jonathan Bianco | F&BS - Paul Whaymand | | | |
| CABINET MEMBER DECISIONS - OCTOBER 2010 | | | | | | | | | |
| SI | Standard Items taken each month by the Cabinet Member | Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan. | Various | | All | DCEO - Democratic Services | Various | Various | |

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| 366 | Private Sector Renewal Strategy 2009 to 2012 | Hillingdon is required to have a Private Sector Renewal Strategy and to review and update it when major changes are proposed. This report updates our current strategy in respect of private sector housing enforcement, houses in multiple-occupation, empty property, grants and energy efficiency. | All | | Cllr Philip Corthorne | ASCH&H - David McCulloch | Age Concern, DASH, Hillingdon Carers, Private Landlords Forum, Paradigm Housing, Departments within Hillingdon | Hillingdon Private Sector Renewal Strategy 2005-2009, Hillingdon Housing Strategy 2007-2010 | |
| 489 | Appointment of contractor for works at Mead House | Following the completion of the Phase 1 works at Mead House, Hayes, this report seeks approval to appoint a contractor to undertake the Phase 2 works which will involve extension and refurbishment of the day care centre. This is part of the Mental Health Services modernisation programme. This will create an extension and other internal alterations to provide a new drop in centre. | Charville | | Cllr Philip Corthorne | ASCH&H - Mark Hall | | | |
| CABINET - 18 NOVEMBER 2010 | | | | | | | | | |
| 503a | Gatehill Farm Estate Conservation Area Status | As part of the ongoing review of the Borough's Conservation Areas, Gatehill Farm Estate Area of Special Local Character (ASLC) has been reconsidered and may now be eligible for designation as a conservation area. The report seeks Cabinet's approval of this and whether to go out to public consultation on the proposed designation. | Northwood Hills | | Cllr Keith Burrows | PECS - Nairita Chakraborty | | Various | NEW |

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| 509 | Licensing of Sex Establishment Venues | On 19th January 2010, the Licensing Committee were consulted on the adoption of recent national legislation (Policing and Crime Act 2009) which would give local authorities greater control over sex establishments. The provisions, if adopted by Cabinet, would require all existing and new premises to apply for a "sex establishment licence". The Council is required to prepare a policy and procedure related to the award of any such licenses and subject to Cabinet's approval this will need to be recommended to full Council for adoption (similar to both Licensing and Gambling Policies). A transitional period of 12 months will provide existing venues with time to comply with the provisions of the legislation. | N/A | TBC | Cllr Sandra Jenkins | PECS - Stephanie Waterford | Licensing Committee, Residents, Businesses Interested parties and stakeholders. | Licensing Act 2003 Policing and Crime Act 2009 Home Office consultation on the Regulation of Lap Dancing Clubs | NEW |
| 355 | Financial Support to Voluntary Organisations | The report to Cabinet will make recommendations on the level of financial support to voluntary organisations for the 2011/12 financial year. | All | | Councillor Douglas Mills | DCEO Nigel Cramb 01895 250394 | | | |
| 468 | Contract Award for the Direct Payments Support Service | This report will recommend, that following OJEU tender, the award of the contract to the successful tenderer for the Direct Payments support service in Hillingdon. This service provides independent advice and support to people in receipt of a direct payment or considering a direct payment including assistance with recruitment of personal assistants, advice on being an employer and assistance with pay roll. It is proposed to run the Direct Payment Support Service for three years from 1st April 2011 (with an option to extend the contract by 1+1 years). | All | | Cllr Philip Corthorne | ASCH&H - Beverley Grayley | Service users, carers, social workers. Service users will also be on the interview panel for prospective tenderers. | | |

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| 465 | Review of Statement of Licensing Policy | The Licensing Act 2003 requires the Licensing Authority to review its Statement of Licensing Policy every three years. Cabinet will be asked to recommend to full Council a policy to take effect from February 2011 to February 2014. | | 13-Jan-10 | Cllr Sandra Jenkins | PECS - Norman Stanley | Wide consultation, including the Licensing Committee, relevant partners and the public | Licensing Act 2003 | |
| SI | Reports from Policy Overview Committees | Major Policy Review recommendations for consideration by the Cabinet as and when completed. | TBC | | as appropriate | DCEO Democratic Services | | | |
| SI | Monthly Council Budget - monitoring report | The Cabinet receives a monthly report setting out in detail the council's revenue and capital position. | All | | Cllr Jonathan Bianco | F&BS - Paul Whaymand | | | |
| SI | Quarterly Council Plan, Performance, Local Area Agreement and Achievements monitoring - Quarter 2 | Regular monitoring report about how the council and partner organisations are performing and how the council is delivering its priorities as set out in the Council Plan. | All | | Cllr Ray Puddifoot & Cllr Douglas Mills | DCEO Kevin Byrne / Sue Crehan / Ian Edwards | | | |
| SI | Quarterly Performance Monitoring of the Sustainable Community Strategy - Quarter 2 | Regular quarterly monitoring report of the Sustainable Community Strategy about how the council and its partners are performing and delivering its priorities as set out in the Strategy. | All | | Cllr Douglas Mills | DCEO Ian Edwards | | | |
| SI | Quarterly Planning Obligations Monitoring report - Quarter 2 | Regular monitoring report with information about spending on section 106 (developer contribution) monies. | All | | Cllr Keith Burrows | PECS - Jales Tippell / Vanessa Scott | | Previous Cabinet Reports | |
| CABINET MEMBER DECISIONS - DECEMBER 2010 | | | | | | | | | |
| SI | Standard Items taken each month by the Cabinet Member | Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan. | Various | | All | DCEO - Democratic Services | Various | Various | |

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| COUNCIL - 13 JANUARY 2011 <small>ASCH&H = Adult Social Care, Health & Housing; DCEO = Deputy Chief Executive's Office; E&CS = Education & Children's Services; F&BS = Finance & Business Services; PECS = Planning, Environment & Community Services</small> | | | | | | | | | |
| SI | Approval of Council Tax Base calculation | Council will be asked to approve the calculation of the Council Tax Base for 2011/12 | All | 13-Jan-11 | Cllr Jonathan Bianco | F&BS - Ben Lea | | | NEW |
| CABINET - 20 JANUARY 2011 | | | | | | | | | |
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| CABINET - 17 FEBRUARY 2011 | | | | | | | | | |
| 514 | The Council's Budget - Medium Term Financial Forecast 2011/12 - 2014/15 | Following consultation, this report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2011/12 for recommendation to full Council for approval. | All | 24-Feb-11 | Cllr Jonathan Bianco | F&BS - Paul Whaymand | Public consultation through the Policy Overview Committee in accordance with the Budget and Policy Framework rules and statutory consultation with business ratepayers | Local government finance settlement information on DCLG website | NEW |
| 503b | Gatehill Farm Estate Conservation Area Status | Subject to Cabinet approval in November 2010, this report will present the outcome of the consultation on designating the Gatehill Farm Estate Area of Special Local Character as a Conservation Area. | Northwood Hills | | Cllr Keith Burrows | PECS - Nairita Chakraborty | Ward Councillors, local residents, owners and other interested groups within the proposed area | Various | NEW |

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| CABINET - 17 MARCH 2011 | | | | | | | | | |
| SI | Quarterly Council Plan, Performance, Local Area Agreement and Achievements monitoring - Quarter 3 | Regular monitoring report about how the council and partner organisations are performing and how the council is delivering its priorities as set out in the Council Plan. | All | | Cllr Ray Puddifoot & Cllr Douglas Mills | DCEO - Kevin Byrne / Sue Crehan / Ian Edwards | | | NEW |
| SI | Quarterly Performance Monitoring of the Sustainable Community Strategy - Quarter 3 | Regular quarterly monitoring report of the Sustainable Community Strategy about how the council and its partners are performing and delivering its priorities as set out in the Strategy. | All | | Cllr Douglas Mills | DCEO - Ian Edwards | | | NEW |
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| CABINET MEMBER - LIST OF STANDARD ITEMS CONSIDERED EACH MONTH | | | | | | | | | |

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| SI | Local Safety Schemes and Parking Revenue Account funded schemes | To consider petitions received and decide on future action | | | Cllr Keith Burrows | PECS David Knowles | Traffic Liaison Group | LAAU Accident Statistics | |
| SI | Pedestrian Crossings | To approve schemes to provide crossing facilities | | | Cllr Keith Burrows | PECS David Knowles | | | |
| SI | Road Safety Programme, Traffic Congestion Mitigation Programme and School Travel Plan Programme | To approve any schemes in the programmes | | | Cllr Keith Burrows | PECS David Knowles | Traffic Liaison Group, Motorists' Forum, Ward Councillors | | |
| SI | London Cycle Network Schemes and Cycling Initiative Schemes | To approve any schemes that are part of the London Cycle Network or are cycling initiative schemes | | | Cllr Keith Burrows | PECS David Knowles | | | |
| SI | Chrysalis Programme of Environmental Improvements | The Cabinet Member(s) will be asked to consider the recommendations of the Environmental Improvements Panel. | Various | | Cllr Douglas Mills & Cllr Sandra Jenkins | PECS Maggie Allen | | | |
| SI | Response to key consultations that may impact upon the Borough | A standard item to capture any emerging consultations from Government, the GLA or other public bodies and institutions that will impact upon the Borough. Where the deadline to respond cannot be met by the date of the Cabinet meeting, the Constitution allows the Cabinet Member to sign-off the response. | TBC | | as appropriate | DCEO Democratic Services | | | |