

## Minutes

### Cabinet

Thursday, 26 September 2013

Meeting held at Committee Room 6 - Civic Centre,  
High Street, Uxbridge UB8 1UW



Published on: 27 September 2013

Decisions come into effect on: 4 October 2013 \*

#### **Cabinet Members Present:**

Ray Puddifoot (Chairman)  
David Simmonds (Vice-Chairman)  
Jonathan Bianco  
Philip Corthorne  
Douglas Mills  
Scott Seaman-Digby

#### **Members also Present:**

John Riley  
Susan O'Brien  
Wayne Bridges  
Judith Cooper  
Brian Crowe  
Peter Curling  
Richard Lewis  
Lynne Allen  
Richard Mills  
Henry Higgins

#### **825. APOLOGIES FOR ABSENCE**

Councillor Keith Burrows sent his apologies for the meeting.

#### **826. DECLARATIONS OF INTEREST IN MATTERS BEFORE THIS MEETING**

Councillor Corthorne declared a non-pecuniary interest in Item 17 (minute 841) as an employee of the company concerned and left the room during the discussion and vote on the item.

#### **827. TO APPROVE THE MINUTES OF THE LAST CABINET MEETING**

The decisions and minutes of the last Cabinet meeting held on 25 July 2013 were approved as a correct record.

#### **828. TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS OF BUSINESS MARKED PART 2 IN PRIVATE**

This was confirmed.

**829. CORPORATE SERVICES & PARTNERSHIPS POLICY OVERVIEW COMMITTEE - REVIEW OF CRIME PREVENTION RESOURCES**

*The Chairman of the Corporate Services and Partnership's Policy Overview Committee, Councillor Richard Lewis, presented the Committee's review, which was warmly endorsed by the Cabinet.*

**RESOLVED:**

**That Cabinet welcomes the review's final report from the Corporate Services & Partnerships Policy Overview Committee and endorses their recommendations below, subject to the proposed implementation outlined in the report.**

**Reasons for decision**

Cabinet endorsed the Committee's wide ranging review into the effectiveness of the equipment and manpower used by the local Metropolitan Police, funded by the Council in terms of crime prevention, along with the Safer Schools Police Officers, the Council's CCTV service and the successful Older People's Burglar Alarms Scheme.

**Alternative options considered and rejected**

Cabinet could have decided to reject or amend one or more of the Committee's recommendations or implement them in a variety of ways.

**Officer to action:**

Ed Shaylor, Residents Services  
Khalid Ahmed, Administration Directorate

**830. EASTCOTE HOUSE BUILDINGS AND GARDENS SCHEME - PART 1**

**RESOLVED:**

**That the Cabinet:**

- 1. Accepts the Heritage Lottery Fund (HLF) award of £1,280,600, on the basis of the proposed match funding package, and authorises the delivery stage of the project for the refurbishment of the listed buildings, provision of additional facilities and the upgrading and interpreting of the park at Eastcote House Gardens, for community and educational use;**
- 2. Approves the addition of £995,050 to the Council's capital programme for 2013/14 and 2014/15 for the new capital expenditure that will be**

incurred under the proposed funding package, financed from HLF and other grants and Section 106 contributions;

3. Authorises the Deputy Chief Executive & Corporate Director of Residents Services to make any necessary decisions to retain the consultants for the delivery phase, specifically Land Use Consultants up to a cumulative value of £135,192 and AOC Archaeology up to a cumulative value of £74,860;
4. Notes that there will be a number of forthcoming procurement decisions, including the works contractor, and agrees that the Deputy Chief Executive & Corporate Director of Residents Services appoint a suitable Project Manager to oversee the site works and;
5. Delegates all necessary procurement decisions for this project that are ordinarily reserved to the Cabinet to the Leader of the Council and Cabinet Member for Finance, Property & Business Services, in consultation with the Deputy Chief Executive and Corporate Director of Residents Services, to ensure swift project delivery.

#### **Reasons for decision**

Cabinet welcomed that the Council had been successful in its latest Bid to the Heritage Lottery Fund (HLF) for the project at Eastcote House Gardens based upon a matched-funding package. It was noted that this project had been informed by a large public consultation, specialist surveys and considerable input by the Steering Group, comprising officers, ward Councillors and members of the Friends Group. Cabinet made a number of decisions to progress implementation of the project.

#### **Alternative options considered and rejected**

Cabinet could have decided not to proceed with the project.

#### **Officer to action:**

Charmian Baker, Residents Service

### **831. LOCAL IMPLEMENTATION PLAN 2014/15 TO 2016/17 AND BOROUGH CYCLING PROGRAMME**

#### **RESOLVED:**

#### **That the Cabinet:**

1. Instructs officers to submit to Transport for London (TfL) the LIP Delivery Plan 2014/15 to 2016/17 programme of investment and targets discussed in this report.
2. Instructs officers to produce and submit to TfL a Borough Cycling Programme bid 2014/15 to 2016/17.

- 3. Notes that prior to the progression of any scheme or programme which arises from these TfL budgets, a Capital Release report will be presented to the Leader of the Council and the Cabinet Member for Finance, Business and Property Services for decision.**

#### **Reasons for decision**

Cabinet agreed to develop the Local Implementation Plan (LIP) Delivery Plan setting out how the Council will deliver better transport in Hillingdon, in the context of the Mayor of London's Transport Strategy. Cabinet also supported a Borough Cycling Programme bid, promoting safer and more sustainable forms of transport.

#### **Alternative options considered and rejected**

Cabinet could have decided not to produce the LIP Delivery Plan or bid for additional cycling funding, which would have put at risk the receipt of funding from Transport for London (TfL) for investment in transport projects and programmes.

#### **Officer to action:**

Alan Tilly, Residents Services

### **832. CARBON REDUCTION COMMITTEE ENERGY EFFICIENCY SCHEME - PURCHASE OF CARBON ALLOWANCES**

#### **RESOLVED:**

#### **That Cabinet:**

- 1. Notes the cost of £356,952 for the purchase of CRC allowances following submission of the 2012-13 CRC Annual Report to the Environment Agency.**
- 2. Authorises Officers to register for Phase II of the CRC Energy Efficiency Scheme (CRC EES).**

#### **Reasons for decision**

Cabinet noted the value of Allowances purchased from the Department of Energy and Climate Change to cover energy emissions regulated by the Carbon Reduction Commitment Energy Efficiency Scheme. Cabinet also authorised officers to progress with Phase 2 of the Scheme.

#### **Alternative options considered and rejected**

None.

**Officer to action:**

Richard Coomber, Residents Services

**833. QUARTERLY PLANNING OBLIGATIONS MONITORING**

**RESOLVED:**

**That the Cabinet notes the updated financial information attached to the report.**

**Reasons for decision**

Cabinet noted the report which detailed the financial planning obligations held by the Council and what progress had, and was, being made.

**Alternative options considered and rejected**

To not report to Cabinet. However, Cabinet believed it was an example of good practice to monitor income and expenditure against specific planning agreements.

**Officer to action:**

Nicola Wyatt, Residents Services

**834. HRA WORKS TO STOCK PROGRAMME**

**RESOLVED:**

**That the Cabinet:**

- 1. Delegate authority to the Leader of the Council and Cabinet Member for Finance, Property and Business Services, in conjunction with the Deputy Chief Executive and Corporate Director of Residents Services, to agree the revised 2013/14 HRA Works to Stock Programme and budget and amend the programme as it progresses.**
- 2. Delegate authority to the Leader of the Council and Cabinet Member for Finance, Property & Business Services, in consultation with the Deputy Chief Executive and Corporate Director of Residents Services, the procurement of individual projects valued over £500k.**
- 3. Delegate authority to the Deputy Chief Executive and Corporate Director of Residents Services, in consultation with the Leader of the Council and Cabinet Member for Finance, Property & Business Services the procurement of individual projects valued between £50k and £500k.**

4. **Note that the Leader of the Council and Cabinet Member for Finance, Property and Business Services will determine whether capital release approval for individual projects can be sought by officers at the same time as any procurement approval.**

#### **Reasons for decision**

Cabinet made a number of decisions to progress the £18m Works to Stock programme, which would improve the maintenance of the Council's housing stock, including delegated authority for programme and procurement approvals to ensure delivery against timescales.

#### **Alternative options considered and rejected**

Cabinet could have requested further amendments to the Works to Stock programme or decide that delegated authority should not be granted in such a way.

#### **Officer to action**

Anthony Payne, Residents Services

### **835. MONTHLY COUNCIL BUDGET MONITORING**

#### **RESOLVED:**

#### **That the Cabinet:**

1. **Note the forecast budget position for revenue and capital as at Month 4.**
2. **Note the treasury management update for Month 4 at Appendix E.**
3. **Approves the amendments to the Council's Local Welfare Reform Scheme as detailed in Appendix F and delegate authority to the Leader of the Council and the Cabinet Member for Finance, Property and Business Services, in consultation with the Corporate Director of Finance, to make further amendments to the scheme to reduce the impact of welfare reforms on Council services.**
4. **Continue the delegated authority up until the 24 October 2013 Cabinet meeting to the Chief Executive to approve any consultancy and agency assignments over £50k, with final sign-off of any assignments made by the Leader of the Council. Cabinet are also asked to note those consultancy and agency assignments over £50k approved under delegated authority between the 25 July and 26 September 2013 Cabinet meetings, detailed at Appendix G.**
5. **Approve the release of £70k from Priority Growth to Administration operating budgets to fund the refurbishment of the Registrars' suite.**
6. **Approve the allocation of £26k of Environment Agency Contaminated Land Grant to Residents Services revenue budget in 2013/14 to undertake additional water monitoring work at New Years Green Landfill.**

7. Approves an increase of £33,321k in grant funding in respect of Targeted Basic Needs Programme (TBNP) towards Primary Schools Expansions & New Builds.
8. Approves the addition of a primary school in Yiewsley/West Drayton to the Primary School New Builds capital programme at an estimated cost of £10,000k over three years, inclusive of £6,440k from the above TBNP funding.
9. Approves funding of £39k from the corporate capital contingency budget (£1,027k remaining for 2013/14) to meet a cost pressure on Uxbridge Central Library refurbishment.
10. Approves acceptance of £59k grant funding in respect of Borough Cycling Programme for 2013/14.
11. Approves the acceptance of £100k Department of Health Dementia Friendly Environment grant funding to support improvements at the Harefield Nursing Home.
12. Approves release of £500k from the earmarked reserve for capital investment to support further enhancement of Environmental Assets within the Borough
13. Ratify a Cabinet Member Decision taken by the Leader of the Council and the Cabinet Member for Planning, Transportation & Recycling on 5 August 2013 under interim powers delegated by, but usual reserved to the Cabinet in relation to a contract for highways micro-surfacing, incorporating slurry surfacing works;
14. Ratify a Cabinet Member Decision taken by the Leader of the Council and the Cabinet Member for Finance, Property and Business Services on 21 August 2013 under interim powers delegated by, but usual reserved to the Cabinet in relation to the award of building contracts and capital release for the new Lake Farm & St. Andrew's Park (formally RAF Uxbridge) primary schools;
15. Ratify a Cabinet Member Decision taken by the Leader of the Council and the Cabinet Member for Finance, Property and Business Services on 22 August 2013 under interim powers delegated by, but usual reserved to the Cabinet in relation to the development of a Direct Labour Organisation;
16. Agree the Leader of the Council's proposal to establish a new capital programme to support Adopters and Foster Carers with building works and extensions and the virement of £200k from the Council funded element of the 2013/14 Disabled Facilities Grant (DFG) Capital budget to fund this programme during 2013/14 financial year, with a view to continuing this programme in future years as part of the MTFP process.
17. Ratify an Emergency Contract Decision taken by the Chief Executive and Leader of the Council on 20 August 2013 to appoint Coral Products Ltd for the purchase of food waste bins and caddies using the ESPO framework at a cost of £126k; and the extension of the contract to JPK for the supply of recycling bags to include compostable recycling sacks at a cost of £58k.
18. Authorise officers to accept the offers of planning gift funding from 1) Persimmon Homes, 2) VSM estates and; 3) Magill Investments Ltd, totalling £53,375.
19. Ratify the recent match-funded bid submitted by officers to the Department for Communities and Local Government for a share of a 2013/14 national fund to tackle Rogue Landlords.

**20. Note the outcome of the valuation review of the flats at Victoria Court, Ruislip and delegate authority to the Deputy Chief Executive and Corporate Director of Residents Services, in consultation with the Leader of the Council and Cabinet Member for Finance, Property and Business Services, to award individual grant payments from the corporate budget for interest and investment income and take any further decisions on this matter.**

**21. Authorise that:**

- a) Trickle Transfer funds held by Paradigm Housing Group should be used for the purchase of properties by Paradigm Housing Group, to which the Council will have 100% nomination rights in perpetuity for housing homeless people and delegate any final decision on, or further amendments to the Trickle Transfer scheme to the Deputy Chief Executive and Corporate Director for Residents Services, in consultation with the Leader of the Council and the Cabinet Member for Finance, Property and Business Services.**
- b) The use of HRA receipts for additional property purchases be explored, including the legal and financial implications and delegate authority to the Leader of the Council and the Cabinet Member for Finance, Property and Business Services, in consultation with the Deputy Chief Executive and Corporate Director for Residents Services, to approve the details of any schemes for further purchases using HRA receipts.**

#### **Reasons for decision**

Cabinet was informed of the latest forecast revenue, capital and treasury position for the current year 2013/14 to ensure the Council achieved its budgetary and service objectives. Cabinet made a wide range of further decisions to accept a number of external grants and allocate them, vire monies and ratify recent financial and contractual decisions made.

Furthermore, Cabinet agreed to accept some gift funding for local developments, to submit a bid to Government for funding to tackle Rogue Landlords, resolve an valuation matter in relation to Victoria Court and progress the Trickle Transfer Scheme to address the current high level of the use of bed and breakfast accommodation to house homeless people.

#### **Alternative options considered and rejected**

None.

#### **Officer to action:**

Paul Whaymand, Finance Directorate



## 836. SCHOOL CAPITAL PROGRAMME UPDATE

### RESOLVED:

#### That Cabinet:

1. Note the progress made with Phases 1, 2 and 3 of the Primary School Expansion Programme.
2. Delegate authority to the Deputy Chief Executive and Corporate Director of Residents Services, in consultation with the Leader of the Council and the Deputy Leader / Cabinet Member of Education and Children's Services to take action to meet the need for additional school places from families moving into the Borough should the need continue to remain high and not be met from existing schools places provision.
3. Delegate authority to the Leader of the Council and Cabinet Member for Finance, Property and Business Services, in consultation with the Deputy Chief Executive and Corporate Director of Residents Services to appoint all necessary consultants to carry out the early feasibility work required for the proposed new school in the Yiewsley and West Drayton area.
4. Agrees to withdraw the exempt nature of relevant parts of the report solely for Officers of the Council to use to provide public information about this initiative and for other related purposes.

#### Reasons for decision

Cabinet received an update on the primary school capital programme and made a number of decisions to progress the provision of sufficient school places, including those relating to the necessary building contracts and project funding.

#### Alternative options considered and rejected

Cabinet could have decided to delay or not progress aspects of the building programme, which would have impacted upon the Council's ability to provide sufficient school places.

#### Officer to action:

David Murnaghan – Residents Services

#### Exempt Information

*This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that*

*information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.*

**837. EASTCOTE HOUSE BUILDING AND GARDEN SCHEME - PART 2**

**Cabinet noted the financial information within the report.**

**Exempt Information**

*This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.*

**838. CONTRACT EXTENSIONS: HOUSING SUPPORT SERVICES RELATING TO DOMESTIC VIOLENCE, TEENAGE PARENTS AND PEOPLE WITH COMPLEX NEEDS**

**RESOLVED:**

**That Cabinet approves:**

- 1) A one year extension of Hestia Housing and Support's contract for domestic violence services from 15th November 2013 at a total cost of £236.7k.**
- 2) A two year extension of Look Ahead Care and Support's contract for teenage parents from 15th November 2013 at a total of £152k.**
- 3) A two year extension of Look Ahead Care and Support's contract for people with complex needs from 1st July 2014 at a total cost of £291.8k.**
- 4) A one year extension of the tenancy between the Council and Hestia for the women's refuge from 15th November 2013.**

**Reasons for decision**

Cabinet gave its approval to extend contracts for up to two years with providers of three housing support services for Domestic violence, Teenage parents and People with complex needs.

## **Alternative options considered and rejected**

Cabinet could have considered drawing on such services via a framework agreement, but considered that extending current contracts based on value for money would avoid unnecessary disruption to service users.

### **Officers to action:**

Tony Zaman, Adult Social Care  
Merlin Joseph, Children and Young People's Services  
Gary Collier, Finance

### **Exempt Information**

*This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.*

## **839. HARLINGTON ROAD DEPOT REFURBISHMENT**

### **RESOLVED:**

**That the Cabinet:**

- 1. Approve the refurbishment of Harlington Road depot and the relocation of the Green Spaces service there.**
- 2. Approve a 2013-14 capital budget of £51.5k from corporate contingency for the pre-planning and feasibility work for the Harlington Road depot refurbishment and to consider the outstanding £1.3m as part of the 2014-15 MTF process.**
- 3. Authorise the seeking of tenders for the works and the related professional and technical services.**
- 4. Delegate all subsequent decisions relating to the future of the Harlington Road site, to the Leader of the Council and the Cabinet Member for Finance, Property and Business Services in conjunction with the Deputy Chief Executive and Corporate Director for Residents Services.**

### **Reasons for decision**

Cabinet agreed that Harlington Road depot should be refurbished to make use of its surplus capacity and the disposal of other surplus depot sites would potentially provide sufficient receipts to cover the refurbishment costs.

### **Alternative options considered and rejected**

Cabinet had previously considered a number of options for the future of Harlington Road and other depots.

### **Officer to action:**

Marcia Gillings, Residents Services

### **Exempt Information**

*This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.*

## **840. AWARD OF CONTRACT: PROVISION OF AGENCY WORKERS FOR PROFESSIONAL, TECHNICAL AND ADMINISTRATIVE CATEGORIES**

### **RESOLVED:**

**That the Cabinet agree the award of a 12 month contract extension in accordance with the existing contract provision to Matrix Ltd. to supply professional, technical and administrative agency workers.**

### **Reasons for decision**

Cabinet agreed a short extension of the current contract so the Council could consider future options for the procurement of agency staff in a more comprehensive and cost effective way.

### **Alternative options considered and rejected**

None.

### **Officer to action:**

Mike Talbot, Administration

### **Exempt Information**

*This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.*

**841. LONG DRIVE CAR PARK, SOUTH RUISLIP**

**RESOLVED:**

**Cabinet made a number of property decisions in respect of the Car Park at Long Drive.**

**Reasons for decision**

Cabinet made a number of property decisions in relation to the site, delegating elements of the scheme's final sign-off and subsequent decisions to the Leader and Cabinet Member.

**Alternative options considered and rejected**

None.

**Officer to action:**

Marcia Gillings, Residents Services

**Exempt Information**

*This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.*

**842. CONTRACT EXTENSION: MENTAL HEALTH ACCOMMODATION-BASED CARE AND SUPPORT SERVICE**

**RESOLVED:**

**That Cabinet agrees that Look Ahead be given a one year extension of their contract for a care and support service in respect of the supported living services at Hayes Park Lodge, Hamlet Lodge and Hornbeam Road from the 8th**

**January 2014 for a maximum sum of £577K pending further personalisation and a tendering of the services.**

### **Reasons for decision**

Cabinet approved a one year extension of the contract with Look Ahead Care and Support (Look Ahead) for the provision of care and support services.

### **Alternative options considered and rejected**

Cabinet could have decided to go out to competitive tender but considered that a further review needed to take place with regard to the service model before such an exercise was taken.

### **Officers to action:**

Tony Zaman, Adult Social Care  
Gary Collier, Finance

### **Exempt Information**

*This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.*

## **843. AWARD OF ICT CONTRACTS REGARDING WINDOWS XP**

### **RESOLVED:**

#### **That the Cabinet:**

- 1. Approve the use of the EA14 (Electronic Auction through Government Procurement Service) framework for the purchase of laptops and desktops.**
- 2. Approve the use of Specialist Computer Centre for the purchase of laptops, software and associated services from EA14.**
- 3. Approve the use of Viglen for the purchase of desktops, software**
- 4. Agrees that the criteria for the issue of laptops (or alternative mobile devices as appropriate) to staff detailed in this report as part of this process be agreed by the Deputy Chief Executive and Corporate Director of Residents Services, in conjunction with the Leader of the Council and Cabinet Member for Finance, Property and Business Services.**
- 5. That the Council does not enter into an enterprise agreement with Microsoft at this time for desktop software due to the ongoing work with**

Google Apps to reduce the dependence on client Microsoft office software.

6. Delegate the decision on award of contract for installation services required for this project under EA14 to the Deputy Chief Executive and Corporate Director of Residents Services, in consultation with the Leader of the Council and Cabinet Member for Finance, Property and Business Services, following a mini competition process.
7. Delegate decision on award of contract for screens, docking units, server software and management software to the Deputy Chief Executive and Corporate Director of Residents Services, in consultation with the Leader of the Council and Cabinet Member for Finance, Property and Business Services, following a mini competition process.

### **Reasons for decision**

Cabinet agreed to delegate the award of contracts for the replacement of the Council's current operating system on its computers (Windows XP) and upgrade to a later Windows product. This would protect the Council, its operational services along with its information systems and resident data.

### **Alternative options considered and rejected**

Cabinet considered the use of other procurement frameworks and non Microsoft windows platform.

### **Officer to action:**

Nick McCarthy, Residents Services

### **Exempt Information**

*This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended).*

## **844. UPGRADE OF THE ORACLE FINANCIAL MODULES AND EXTENSION OF THE HUMAN RESOURCES AND PAYROLL SYSTEM**

### **RESOLVED:**

That Cabinet agree to:

1. Upgrade the existing Oracle Release 11 system to Oracle Release 12 at a cost of £748k.

2. **Extend the existing Managed Services contract with Northgate for implementation of Oracle R12 for 2 years inline with the contract provision ending April 2018 to enable service continuity around the upgrade.**
3. **Extend the existing contract for Northgate Arinso (Resourcelink) on a single tender action basis for a 2 year period from September 2013 at a cost £465k to facilitate a migration to the Oracle HR module so that HR and Finance can be on the same system.**
4. **Agrees to delegate approval to the Deputy Chief Executive and Corporate Director of Residents Services, in consultation with the Leader of the Council and the Cabinet Member for Finance, Property and Business Services, to make all procurement decisions for additional hosting services to be added to the Northgate Managed Service Contract.**

#### **Reasons for decision**

Cabinet agreed to an upgrade of the Oracle Financial system and the extension of the Northgate Arinso contract for the existing HR and Payroll systems, in order to ultimately facilitate a migration to Oracle HR once the Oracle Financials upgrade has been completed.

#### **Officer to action:**

Paul Whaymand & Perry Scott - Finance

#### **Exempt Information**

*This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.*

#### **845. BOURNE LODGE, BOURNE COURT AND SITES 1 & 2 ACOL CRESCENT, SOUTH RUISLIP**

#### **RESOLVED:**

#### **That Cabinet:**

1. **Declare the following properties surplus to requirements: Bourne Lodge, the Phoenix Centre, the Wren Centre and the two former day centres at Acol Crescent.**



2. Authorise the obtaining of planning consents, for the sites at Bourne Court and Acol Crescent, the former to provide entirely private housing and the latter to provide the affordable housing requirements as defined by the Section 106 agreement.
3. Authorise the sale of the Bourne Court site on the open market with the benefit of planning consent.
4. Delegate authority to The Leader of the Council and the Cabinet Member for Finance, Property and Business Services in conjunction with the Deputy Chief Executive and Corporate Director of Residents Services, for all future decisions in respect of the sites at Bourne Court and Acol Crescent.

#### **Reasons for decision**

Cabinet agreed that the properties at Bourne Court and Acol Crescent were no longer required for service use and that the Phoenix and Wren centres would be vacated on the completion of the new state-of-the-art Queen's Walk Resource Centre. The sale of the site would provide for affordable housing and an element of supported housing, whilst also contributing towards the Council's Medium Term Financial Forecast (MTFF).

#### **Alternative options considered / risk management**

Cabinet had considered selling the sites independently of each other.

#### **Officer to action:**

Marcia Gillings, Residents Services

#### **Exempt Information**

*This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.*

#### **846. CHARLES CURRAN HOUSE, 36 BONIFACE ROAD, ICKENHAM**

#### **RESOLVED:**

**That the Cabinet authorises:**

1. Charles Curran House be declared surplus to requirements;
2. Planning permission be obtained for a residential development;

3. **Sale of the property on the open market with planning consent and;**
4. **All future decisions regarding the property be delegated to the Leader of the Council and the Cabinet Member for Finance, Property and Business Services, in conjunction with the Deputy Chief Executive and Corporate Director for Residents Services.**

### **Reasons for decision**

Cabinet agreed to declare Charles Curran House surplus to requirements as it was no longer required as a residential home and made the necessary decisions to obtain planning consent for a residential scheme and sell it on the open market.

### **Alternative options considered and rejected**

Cabinet considered refurbishing the property and different options for residential development.

### **Officer to action:**

Marcia Gillings, Residents Services

### **Exempt Information**

*This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended).*

## **847. FORMER YIEWSLEY POOL, OTTERSFIELD ROAD, YIEWSLEY**

### **RESOLVED:**

#### **That Cabinet authorise:**

1. **The agreement of lease terms with the various tenants for the health and sport centre and the preparation of leases.**
2. **The building of a block of 12 flats for supported housing use, subject to obtaining the necessary planning consents.**
3. **The submission of a planning application and the seeking of formal tenders for the construction of both the health and sport centre and the supported housing units.**
4. **The appointment of consultants, for surveys and reports. It is estimated that the pre-planning and feasibility costs will amount to £250k in 2013/14.**

**5. Delegate the authority for taking all necessary steps at appropriate stages to deliver the project to the Leader of the Council and the Cabinet Member for Finance, Property and Business Services in conjunction with the Deputy Chief Executive and Corporate Director of Residents Services.**

**6. Delegate any subsequent decisions about the site's future to the Leader of the Council and the Cabinet Member for Finance, Property and Business Services in conjunction with the Deputy Chief Executive and Corporate Director of Residents Services.**

**7. The withdrawal of the exempt nature of relevant parts of the report solely for Officers of the Council to use to provide public information about this initiative and for other related purposes.**

### **Reasons for decision**

Cabinet agreed to progress the proposal for the new build health and sports centre in Yiewsley, including plans for supported housing on the site and made the necessary decisions to proceed with the pre-construction phases.

### **Alternative options considered and rejected**

Cabinet had considered a number of alternative schemes and proposals for the site but considered the current scheme would make best use of the available site area and satisfied a number of different service and community requirements, whilst being cost efficient.

### **Officer to action:**

Marcia Gillings, Resident Services

### **Exempt Information**

*This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.*

**848. TRANSFER OF NON-DWELLING ASSETS FROM THE HOUSING REVENUE ACCOUNT TO THE GENERAL FUND (CLLRS PUDDIFOOT & BIANCO)**

**RESOLVED:**

**That Cabinet agrees to transfer the Housing Revenue Account (HRA) non-dwelling assets identified in Appendix A with a net book value of £9.1 million to the General Fund from the 1st October 2013.**

**Reasons for decision**

Cabinet approved to transfer the non-dwelling commercial assets from the Housing Revenue Account (HRA) to the General Fund. It was noted that this was in line with operational reviews of Property and Housing services and would assist the HRA in developing Affordable Housing Units by increasing the amount of available borrowing within the overall limit established as part of the self financing regime.

**Alternative options considered and rejected**

Cabinet could have decided not to transfer the non-dwelling assets and therefore there would not be any benefits for the the wider community.

**Officers to action:**

Andy Evans/Jean Palmer, Residents Services

**Exempt Information**

*This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and information that would be likely to reveal the identify of an individual. The public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraphs 2 & 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.*

**Special Urgency Provisions**

*This report had been circulated less than 5 working days before the Cabinet meeting and was agreed by the Chairman to be considered as urgent.*

---

No additional items were considered by the Cabinet.

The meeting closed at 7.53pm

---

---

**\* IMPORTANT INFORMATION**

**DECISION AUTHORITY**

**Meeting after Cabinet, the Executive Scrutiny Committee did not call-in any of the Cabinet's decisions.**

**The decisions of the Cabinet will therefore come into effect from 5pm, Friday 4 October 2013.**

---