



HILLINGDON
LONDON



Cabinet

Date: THURSDAY, 24
SEPTEMBER 2015

Time: 7.00 PM

Venue: COMMITTEE ROOM 6 -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE,
UB8 1UW

**Meeting
Details:** Members of the Public and
Press are welcome to attend
this meeting

Councillors in the Cabinet:

Ray Puddifoot MBE (Chairman)
Leader of the Council

David Simmonds CBE (Vice-Chairman)
Deputy Leader / Education & Children's Services

Jonathan Bianco
Finance, Property & Business Services

Keith Burrows
Planning, Transportation & Recycling

Philip Corthorne
Social Services, Health & Housing

Douglas Mills
Community, Commerce & Regeneration

Scott Seaman-Digby
Central Services

Published:
Wednesday, 16 September 2015

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This Agenda is available online at:
www.hillingdon.gov.uk

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London Borough of Hillingdon,
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Putting our residents first

Useful information for residents and visitors

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Attending, reporting and filming of meetings

Residents and the media are welcomed to attend, and if they wish, report on the public part of the meeting. Any individual or organisation may broadcast, record or film proceedings as long as it does not disrupt proceedings. It is recommended to give advance notice to ensure any particular requirements can be met. The Council will provide a seating area for residents/public, an area for the media and high speed WiFi access to all attending. A media advisory is available for this meeting on the Council's website and the officer shown on the front of this agenda should be contacted for further information and will be available at the meeting to assist if required.

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Notice

Notice of meeting and any private business

The London Borough of Hillingdon is a modern, transparent Council and through effective Cabinet governance, it seeks to ensure the decisions it takes are done so in public as far as possible. Much of the business on the agenda for this Cabinet meeting will be open to residents, the wider public and media to attend. However, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. Such business is shown in Part 2 of the agenda and is considered in private. Further information on why this is the case can be sought from Democratic Services.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 to confirm that the Cabinet meeting to be held on:

24 September at 7pm in Committee Room 6, Civic Centre, Uxbridge

will be held partly in private and that 28 clear days public notice of this meeting has been given. The reason for this is because the private (Part 2) reports listed on the agenda for the meeting will contain either confidential information or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. A list of the reports which are expected to be considered at this meeting in both public and private are set out above on the agenda, including a number or reason why a particular decision will be taken in private under the categories set out below:

- (1) information relating to any individual
- (2) information which is likely to reveal the identity of an individual
- (3) information relating to the financial or business affairs of any particular person (including the authority holding that information)
- (4) information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- (5) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- (6) Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
- (7) Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Notice of any urgent business

To ensure greater transparency in decision-making, 28 clear days public notice of the decisions to be made both in public and private has been given for these agenda items. The only exception to this is the Battle of Britain Bunker Enclave report, where it was deemed impracticable to give sufficient notice. The Chairman of the Executive Scrutiny Committee has been notified in writing about this urgent business.

Notice of any representations received

No representations from the public have been received regarding this meeting.

Date notice issued and of agenda publication

16 September 2015

Agenda

- 1 Apologies for Absence
- 2 Declarations of Interest in matters before this meeting
- 3 To approve the minutes of the last Cabinet meeting 1 - 8
- 4 To confirm that the items of business marked Part 1 will be considered in public and that the items of business marked Part 2 in private

Cabinet Reports - Part 1 (Public)

- 5 Hillingdon Local Plan - Part 2 - Draft Development Management Policies, Site Allocations and Designations and Policies Map (Cllr Keith Burrows) **Appendices circulated separately** 9 - 20
- 6 RAF Battle of Britain Bunker Enclave (Cllr Raymond Puddifoot MBE) 21 - 30
- 7 Review of Licensing Policies - POLICY FRAMEWORK (Cllr Jonathan Bianco) **Appendices circulated separately** 31 - 46
- 8 Hayes Village and Harlington Village Conservation Area Appraisals (Cllr Keith Burrows) **Appendices circulated separately** 47 - 52
- 9 Older People's Plan Update (Cllr Ray Puddifoot MBE & Cllr Philip Corthorne) 53 - 68
- 10 Quarterly Planning Obligations Monitoring (Cllr Keith Burrows) 69 - 102
- 11 Council Budget - 2015/16 Month 4 Revenue and Capital Budget Monitoring (Cllr Jonathan Bianco) 103 - 156
- 12 School Capital Programme Update (Cllr David Simmonds CBE & Cllr Jonathan Bianco) 157 - 166

Cabinet Reports - Part 2 (Private and Not for Publication)

- | | | |
|-----------|---|-----------|
| 13 | Fuel Supply - Contact Extension and Fixed Price
(Cllr Jonathan Bianco) | 167 - 172 |
| 14 | Cottesmore and Triscott Houses - extra care housing contract award
for personal care (Cllr Philip Corthorne) | 173 - 178 |
| 15 | Translation and Interpretation Services (Cllr Ray Puddifoot MBE) | 179 - 192 |

The reports listed above in Part 2 are not made public because they contains exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 16** Any other items the Chairman agrees are relevant or urgent

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Minutes

Cabinet

Thursday, 23 July 2015

Meeting held at Committee Room 6 - Civic Centre,
High Street, Uxbridge UB8 1UW



Published on: 24 July 2015

Decisions come into effect: 31 July 2015*

Members Present:

Ray Puddifoot MBE (Chairman)

David Simmonds CBE (Vice-Chairman)

Douglas Mills

Scott Seaman-Digby

Keith Burrows

Philip Corthorne

Members also Present:

Beulah East

Henry Higgins

Jan Sweeting

John Hensley

John Riley

Mo Khursheed

Nick Denys

Richard Lewis

Susan O'Brien

Tony Eginton

Wayne Bridges

Brian Crowe

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Jonathan Bianco.

2. DECLARATIONS OF INTEREST IN MATTERS BEFORE THIS MEETING

Councillor Scott Seaman-Digby declared a pecuniary interest in Item 8 (budget monitoring report) because of a connection with a contract ratified at the meeting. He left the room for the discussion and decision on the item.

3. TO APPROVE THE MINUTES OF THE LAST CABINET MEETING

The minutes and decisions of the Cabinet meeting held on 18 June 2015 were agreed as a correct record.

4. TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS OF BUSINESS MARKED PART 2 IN PRIVATE

This was confirmed.

5. CORPORATE SERVICES & PARTNERSHIPS POLICY OVERVIEW COMMITTEE - REVIEW INTO TACKLING SOCIAL HOUSING FRAUD

The Chairman of the Corporate Services & Partnerships Policy Overview Committee, Councillor Richard Lewis, presented the Committee's review into Tackling Social Housing Fraud, which was welcomed by the Cabinet.

RESOLVED:

That Cabinet welcomes the Committee's findings from their review into tackling Social Housing Fraud and agree the following recommendations from the Committee:

- (1) That the Corporate Fraud Investigations Team be congratulated for the work they have carried out in relation to the detection of Social Housing Fraud and for the reclaiming of housing resources for residents of the Borough.**
- (2) That officers be asked to approach other Registered Social Landlords (Housing Associations) which provide social housing for residents of the Borough to enable investigations to take place into any potential Social Housing Fraud.**
- (3) That officers be asked to investigate those measures which were raised during the review to make unsuspecting sub-letters aware if they were about to rent a social housing property.**
- (4) That consideration be given to the Council applying for Compensation Orders when people are convicted of Social Housing Fraud, to enable compensation to be paid to the victims of this crime.**
- (5) That officers be asked to consider witnesses counter-signing tenancy agreements for social housing tenants and to send annual reminders to tenants explaining their responsibilities under their tenancy agreements.**
- (6) That training is offered by Council officers to local Magistrates on the complexities involved in social housing and on the issues which local authorities face as social housing landlords.**
- (7) That officers be asked to include a Social Housing Fraud Policy within the Council's Anti-Fraud Strategies and Policies.**

Reasons for decision

Cabinet received a comprehensive report from the Committee aimed at strengthening the detection of social housing fraud to save the Council money and recover social housing accommodation for those in most need.

Cabinet agreed the recommendations of the report as Council policy and praised the work of the Committee. The Cabinet Member for Community, Commerce and Regeneration indicated officers should utilise existing mechanisms to liaise with Magistrates Courts on one of the recommendations made. Additionally, Cabinet ask that its thanks be passed onto relevant officers for delivering a very effective service to combat fraud locally; a service of national excellence.

Alternative options considered and rejected.

Cabinet expressed its determination to target those who commit fraud and therefore did not amend or reject any of the Committee's recommendations.

Officers to action:

Garty Coote, Residents Services
Khalid Ahmed, Administration Directorate

Classification: Public

The report relating to this decision by the Cabinet is available to view on the Council's website or by visiting the Civic Centre, Uxbridge.

6. SCHOOL IMPROVEMENT PLAN

RESOLVED:

That Cabinet:

- 1. Note the action being taken by the Council to work with Hillingdon schools to develop a schools-led improvement strategy and targeted improvement plan;**
- 2. Agrees the proposed role of the Local Authority in school improvement, noting that the final strategy will be reported back to Cabinet later in the year, following further feedback from schools.**

Reasons for decision

Cabinet received a draft of Hillingdon's school improvement strategy, which had been developed by a working group of head teachers and the Council. It was noted that the intention of the strategy would be for it to be schools-led and to deliver targeted school-to-school support to raise educational standards whilst challenging under-performing or

coasting schools to do better. Cabinet welcomed the further consultation with schools in the Borough and agreed to receive a further report back to approve the Strategy later in the year.

Alternatives considered and rejected

Cabinet could have opted for a different approach to school improvement, as set out in the draft Strategy or decided not to have a Strategy, which in Cabinet's view would be detrimental to the learning aspirations of children in the Borough.

Officer to action:

Dan Kennedy, Residents Services

Classification: Public

The report relating to this decision by the Cabinet is available to view on the Council's website or by visiting the Civic Centre, Uxbridge.

7. LICENSING OF TWO STOREY HOUSES IN MULTIPLE OCCUPATION

RESOLVED:

That Cabinet:

- 1. Approve the renewal for a further five year term the Additional Licensing Scheme for Houses in Multiple Occupation (that are not covered by the national Mandatory HMO Licensing scheme) which covers the 13 wards south of the A40 as set out in Appendix 1.**
- 2. Amend the existing approved fees for HMO licensing which came into force on the 1st April 2015 (£980 for a new licence and £735 for a renewal) to apply to all HMO licences whether mandatory or additional.**

Reasons for decision

Cabinet noted that the Additional Licensing Scheme for Houses in Multiple Occupation was an important part of the Council's overall Housing Strategy. Following consultation, Cabinet agreed the continuation of the Scheme, which would enable greater controls and enforcement to be applied such premises to the benefit of the tenants and surrounding neighbourhoods.

Alternative options considered and rejected

Cabinet could have decided not to approve the Scheme, which would have resulted in a loss in enforcement powers to deal with rogue landlords and poor management.

Officer to action:

Dave Youngs, Residents Services

Classification: Public

The report relating to this decision by the Cabinet is available to view on the Council's website or by visiting the Civic Centre, Uxbridge.

8. COUNCIL BUDGET MONTHLY MONITORING REPORT - MONTH 2

RESOLVED:

That the Cabinet:

- 1. Note the forecast budget position for revenue and capital as at May 2015 (Month 2).**
- 2. Note the treasury management update as at May 2015 at Appendix E.**
- 3. Continue the delegated authority up until the 24 September 2015 Cabinet meeting to the Chief Executive to approve any consultancy and agency assignments over £50k, with final sign-off of any assignments made by the Leader of the Council. Cabinet are also asked to note those consultancy and agency assignments over £50k approved under delegated authority between the 23 April 2015 and 23 July 2015 Cabinet meetings, detailed at Appendix F.**
- 4. Agree that during the intervening period between the 2015 July and September Cabinet meetings, to delegate full authority to the Leader of the Council, in conjunction with the relevant Cabinet Member(s) and Corporate Director(s), to make any decision that would otherwise be reserved constitutionally to the Cabinet, if a delay would prejudice Council projects or service delivery. Such decisions to be reported to the next Cabinet meeting. Furthermore, request that the Chairman of the Executive Scrutiny Committee agree to waive the scrutiny call-in period for this to take immediate effect.**
- 5. Approve the addition of £80k Transport for London funding for Bus Stop Accessibility to the 2015/16 capital and revenue budgets within Residents Services.**
- 6. Approves the addition of £12k Food Standards Agency funding to Residents Services budgets to support additional food sampling.**
- 7. Approves the addition of £60k Environment Agency funding to Residents Services budgets to fund studies to mitigate flooding in the Charville area and The Common, West Drayton.**
- 8. Approves the acceptance of the gift funding from developers detailed in Appendix G to this report.**
- 9. Agrees to allocate £25k from General Contingency to Residents Services budgets for costs associated with traveller incursion.**
- 10. Delegates to the Leader of the Council and the Cabinet Member for Finance, Property and Business Services, in conjunction with the Deputy Chief Executive and Corporate Director of Residents Services, full authority to acquire and purchase private properties in order to supplement affordable housing provision**

within the Borough. Furthermore, that following any acquisition, this be reported back to Cabinet for ratification and public record at the appropriate time.

11. Agrees to provide a £25k grant to the Hillingdon Brain Tumour & Injury Group utilising Public Health resources.

12. Ratify an Emergency Contract Decision made by the Leader of the Council and Deputy Chief Executive and Corporate Director of Residents Services on 21 July 2015 to revoke both the decision and contract awarded under a Special Urgency dated 14 July 2015 to P A Finley & Co Ltd and award a new contract to 1st Choice Facilities Services Limited to undertake kitchen refurbishment works at Frithwood Primary, Harlyn Primary and Harefield Infant schools for £158,177.08.

Reasons for decisions

Cabinet was informed of the latest forecast revenue, capital and treasury position (Month 2) for the current year 2015/16 to ensure the Council achieved its budgetary and service objectives.

The Deputy Leader and Cabinet Member for Education and Children's Services informed Members that he had instigated a review of the fees in relation to the three Early Years Centres in the Borough following feedback from parents during the 2015/16 budget planning process, which would report back very shortly.

Cabinet made a range of decisions including the acceptance of grants and allocation of new funds to transportation, flooding, consumer protection and traveller incursion budgets.

Cabinet made some technical decisions around delegating its authority during the summer period to the Leader of the Council to ensure continuity of decision-making. It agreed to delegate the Leader of the Council the authority to procure private sector properties, when required, to supplement the Borough's affordable housing stock. Additionally, Cabinet ratified a recent Emergency Contract Decision to revoke a previous tender and accept a new tender for urgent kitchen refurbishment works to three schools in the Borough.

Furthermore, Cabinet approved an external grant to the Hillingdon Brain Tumour & Injury Group for their continued efforts in supporting those with such illnesses.

Alternative options considered and rejected

None.

Officer to action:

Paul Whaymand, Finance Directorate

Classification: Public

The report relating to this decision by the Cabinet is available to view on the Council's website or by visiting the Civic Centre, Uxbridge.

9. SCHOOL CAPITAL PROGRAMME UPDATE

RESOLVED:

That Cabinet:

1. Note the progress made with primary and secondary school expansions, the school condition programme and other school capital projects.
2. Delegate to the Deputy Chief Executive and Corporate Director of Residents Services, in consultation with the Leader of the Council and Cabinet Member for Finance, Property and Business Services the authority to proceed with the preferred design option for each individual project in the Phase 4 of the Primary School Expansion Programme.

Reasons for decision

Cabinet received its monthly update, tracking progress on London's largest school building programme which would invest over £300m in new local education facilities by 2020. This would ensure that every child in the London Borough of Hillingdon would have a quality place at a local school. Cabinet approved the necessary delegated authority to progress Phase 4 of the programme.

Alternative options considered and rejected

None.

Officer to action:

Bobby Finch, Residents Services

Classification: Public

The report relating to this decision by the Cabinet is available to view on the Council's website or by visiting the Civic Centre, Uxbridge.

10. ACADEMY CONVERSION - HILLINGDON TUITION CENTRE

RESOLVED:

That Cabinet approve the grant of a 125 year lease of Hillingdon Tuition Centre on the main terms outlined in the report, as part of the process of conversion of the centre to an Academy.

Reasons for decision

Cabinet agreed the grant of a 125 year lease of the land at Hillingdon Tuition Centre to the Orchard Hill College Academy Trust as required as part of the process for the conversion of the school to Academy status.

Cabinet noted that decisions regarding academies were made by the Secretary of State for Education and therefore, the Council had no choice other than to progress with the transfer of land in relation to the premises.

Alternative options to consider and action

None.

Officers to action:

Mike Paterson - Residents Services

Classification: Private

Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended).

11. ANY OTHER ITEMS THE CHAIRMAN AGREES ARE RELEVANT OR URGENT

No additional items were considered by the Cabinet.

The meeting closed at 7.19pm.

*** IMPLEMENTATION OF CABINET'S DECISIONS**

For Members and Officers only

Meeting after Cabinet, the Executive Scrutiny Committee did not call-in any of the Cabinet's decisions.

Cabinet's decision on Item 8 (budget monitoring report) to delegate Cabinet-level authority to the Leader of the Council comes into immediate effect.

All other decisions can be implemented from 5pm, Friday 31 July 2015 unless notified otherwise by Democratic Services.

The officers to implement the decisions are indicated in the minutes.

HILLINGDON LOCAL PLAN: PART 2 - DRAFT DEVELOPMENT MANAGEMENT POLICIES, SITE ALLOCATIONS AND DESIGNATIONS AND POLICIES MAP

Cabinet Member	Councillor Keith Burrows
Cabinet Portfolio	Planning, Transportation and Recycling
Officer Contact	James Gleave: Residents Services
Papers with report	<p><u>Circulated separately from main agenda to Cabinet, Executive Scrutiny Committee and reference copies in Group Offices:</u></p> <p>Appendix1</p> <ul style="list-style-type: none"> • Local Plan Part 2 Draft Proposed Submission Version - Development Management Policies • Local Plan Part 2 Draft Proposed Submission Version - Site Allocations and Designations

1. HEADLINE INFORMATION

Purpose of report	This report explains the outcome of recently completed evidence base studies which were approved by Cabinet in March. It seeks approval to make further changes to the Local Plan Part 2 documents, before they are issued for further public consultation and submitted to the Secretary the Secretary of State for public examination.
Putting our Residents First	<p>These policies contribute to the Council's key objectives of: <i>Our People; Our Built Environment; Our Natural Environment; Our Heritage and Civic Pride.</i></p> <p>Part 2 of the Hillingdon Local Plan will align closely with the Sustainable Community Strategy and its objectives, including maintaining the Borough's local heritage and to ensure it and the natural environment are protected and enhanced. It will also contribute to delivering key plans and strategies, in particular the Transport Strategy, Economic Development Strategy and Housing Strategy.</p>
Financial Cost	The cost of preparing and consulting on the Hillingdon Local Plan: Part 2 can be met from the existing revenue budget for 2015/16.
Relevant Policy Overview Committee	Residents' and Environmental Services
Ward(s) affected	All

2. RECOMMENDATION

That the Cabinet:-

- 1. Agrees the proposed further changes to the Development Management Policies document and the Site Allocations and Designations documents at Appendix 1 of this report.**
- 2. Instructs officers to issue the amended Development Management Policies document, Site Allocations and Designations document and Policies Map for a 6 week period of public consultation to seek views on all proposed changes.**
- 3. Notes the requirement to undertake a Sustainability Appraisal of the proposed changes.**
- 4. Grants delegated authority to the Deputy Chief Executive and Corporate Director of Residents Services to agree, in conjunction with the Cabinet Member for Planning, Transportation and Recycling, any editing and textual changes to the Draft Development Management Policies, Sites Allocations and Designations and Policies Map.**
- 5. Instructs officers to report back to a future meeting of Cabinet on the outcome of the public consultation exercise and to make recommendations on any necessary changes to the Development Management Policies document, Site Allocations and Designations document and the Policies Map prior to its formal submission to the Department of Communities and Local Government.**

Reasons for recommendations

At its meeting on 19th March 2015, Cabinet agreed a number of recommendations relating to the Local Plan Part 2 documents. Officers were instructed to make changes in response to comments received during the publication process at the end of 2014 and also to commission a study of nature conservation sites in the Borough.

The March Cabinet Report granted authority to the Deputy Chief Executive and Corporate Director of Residents Services to agree, in conjunction with the Cabinet Member for Planning, Transportation and Recycling, any editing and textual changes to the Local Plan Part 2 documents. However, additional changes are proposed which fall outside the scope of the officer delegation and therefore require further Cabinet approval.

Alternative options considered / risk management

Cabinet may decline to approve the additional changes to the Proposed Submission documents. Officers are of the view that this would increase the length of the public hearing sessions associated with the examination process and the likelihood that the Local Plan Part 2 is found to be unsound.

A further option would be to instruct officers to submit the Local Plan for examination without undertaking further consultation on the proposed changes. In this instance it is likely that the Council would be requested to re-consult on the proposed changes, or withdraw the document from submission.

Comments of Policy Overview Committee(s)

None at this stage, though as a Policy Framework document, the Residents' & Environmental Services Policy Overview Committee will be involved in the consultation phase.

3. INFORMATION

Background

1. The Schedule of Representations and Officer Responses presented to Cabinet in March 2015 recommended a number of changes to the Proposed Submission version of the Local Plan Part 2, in response to comments received during the publication process at the end of 2014. The approved changes have now been incorporated into the documents at Appendix 1 (circulated separately from this agenda) and are shown as either red text for additions or red strikethrough for deletions.

2. This report seeks approval to make additional changes to these documents, which are highlighted as either blue text for additions or blue strikethrough text for deletions. The proposed additional changes can be summarised as follows:

- Proposed amendments to the Development Management Policies document, which are mainly required to ensure consistency with newly emerging London Plan policies and National Planning Guidance. These changes are summarised in Table 1.
- The inclusion of additional sites for new housing in the Site Allocations and Designations document (identified in Table 2) and the changes that are identified in paragraphs 5 and 6 of this report.
- Proposed amendments to the Site Allocations and Designations document to reflect the conclusions of the study of nature conservation sites, which was commissioned in accordance with recommendation 3 of the March 2015 Cabinet Report. An explanation of the results of this study can be found in Tables 3 and 4 below.

3. Subject to the approval of the additional changes, it is proposed to undertake a 6 week period of public consultation on all proposed amendments to the Local Plan Part 2, prior to the documents being submitted to the Secretary of State for Public Examination.

Table 1: Summary of the main additional changes to the Development Management Policies Document

Proposed Change	Area of document affected by change	Justification
Addition of updated Policy DME 3: Office Development	Chapter 2: The Economy	To ensure policy is consistent with office growth areas identified in the Site Allocations and Designations document.
Deletion of some Local Parades from Table 1.2. Specifically, these are West Drayton Road, Romney Parade, Romney Road and Barra Hall Circus.	Chapter 3: Town Centres - Table 1.2: Local Parades.	Deleted parades have been redeveloped for other uses.
Amendment to affordable housing thresholds to reflect recent changes	Policy DMH7: Provision of Affordable Housing.	Policies are required to be consistent with latest Government

to National Planning Practice Guidance.		planning guidance.
Chapter 5 of the document has been amended to reflect guidance in the NPPF on heritage and design.	Chapter 5: Historic and the Built Environment	To ensure the document is up to date with the latest national planning policy guidance.
Insert new policy and supporting text: DMHB 15: Trees and Landscaping.	Insert after policy DMHB 14: Streets and Public Realm.	Officers have requested the inclusion of a general policy to ensure the protection of trees and also to ensure landscaping is fully integrated with development proposals.
Chapter 5: Historic and Built Environment has been updated to reflect the latest national planning guidance and Hillingdon's Design and Access Statement: Residential Extensions. Policies DMHB 22, 23 and 24 have been moved to a stand-alone Householder Development section at Appendix A	Chapter 5: Historic and the Built Environment	HDAS documents will be deleted following the adoption of the Local Plan Part 2. Key provisions have been carried forward in to the DMP. New national minimum floorspace standards have been reflected in the document.
Chapter 6 renamed Environmental Protection and Enhancement.	Chapter 6: Environmental Improvements.	Name reflects the fact that we are seeking to protect and improve Hillingdon's natural environment.
Removal of reference to BREEAM standards and the Code for Sustainable Homes in policy DMEI 1. Policy renamed Living Walls and Roofs and On Site Vegetation.	Chapter 6: Environmental Improvements.	Code for Sustainable Homes no longer exists. BREEAM standards are reflected in Building Regulations.
Amendments to Policy DMEI 9	Chapter 6: Environmental Improvements.	Amendments state that development in Flood Zone 3b will be refused in principal.
Rationalisation of policies DMEI12 - DMEI 16 relating to water use and water efficiency.	Chapter 6: Environmental Improvements.	Amendments made to avoid repetition in policies.
Insert new policy (DMEI 16) on the importation of waste material.	Chapter 6: Environmental Improvements.	To prevent soil contamination as a result of soil importation.
Rationalisation of policies MIN 1 - MIN 10.	Chapter 6: Environmental Improvements.	Remove unnecessary detail from minerals policies.
Reference to the need protect public houses, in accordance with guidance contained in the National Planning Policy Framework.	Chapter 7: Community Infrastructure	To be consistent with Government planning guidance.
Policies and guidance on Householder Development have been moved from Chapter 5 to a 'stand alone' section in Appendix A.	Addition of new Appendix A	These policies are likely to be well used and will benefit from being located in a 'stand alone' section of the document.
Additional guidance on Shopfronts.	Addition of new Appendix B.	Amendments required to incorporate key elements of the Shopfronts SPD, which will be deleted following the adoption of the Plan.

Changes to the Site Allocations and Designations Document

4. Table 2 shows changes to the housing sites identified in the 'New Homes' chapter of the Site Allocations and Designations document, which are proposed to be made in addition to those identified in March Cabinet Report. The changes are proposed for a number of reasons:

- Additional sites for new housing and mixed use development: Sites that have recently obtained planning permission or Prior Approval for residential development have been included in the document. Sites that do not have planning permission but are considered to be deliverable over the period of the Local Plan have also been added.
- In some cases, the phasing or number of units proposed on sites has been amended to reflect discussions with site owners.
- Deletion of housing sites: Sites are proposed to be removed where:
 - a) The landowner has stated that they would not support an allocation for residential use;
 - b) Sites are not considered to be deliverable in the period of the Plan;
 - c) Construction of the site has been completed; or
 - d) Construction of the site has started and is likely to be completed before adoption of the Plan.
- Boundary Changes and other amendments: In some cases, the boundary of an existing site has been amended to reflect discussions with landowners or a recent planning approval.

Table 2: Summary of Changes to the Proposed Housing Sites in the Site Allocations and Designations document

Site Name	Ward	Additional/ deleted site	No. of Units	Reason for change
Fairview Business Centre.	Botwell	Addition	119	Site is located adjacent to the Grand Union Canal and represents a good opportunity for residential led mixed use development.
Golden Cross Public House	Botwell	Addition	23	Planning permission granted in July 2014 for 23 units.
Union House, 23 Clayton Road	Botwell	Addition	46	Prior Approval granted on part of the site in March 2015 for the conversion of office to residential.
Land south of the railway including Nestle Site	Botwell	Amendments to phasing and proposed number of units	707	Amendments have been made to reflect ongoing discussions with landowners.
Western Core Site	Botwell	Deletion	60	Discussions indicate that this site is not deliverable in the Plan period.
Audit House and Bellway House	Cavendish	Addition	34	Prior Approval for the conversion of office to residential granted in January 2014 for Bellway House and September 2014 for Audit House.

Site Name	Ward	Additional/ deleted site	No. of Units	Reason for change
Former Allotments and Melrose Close Car Park	Charville	Addition	83	Council owned site. Planning permission granted in November 2011 for 79 units. This permission has expired but applicant intends to resubmit the application.
Royal Quay	Harefield	Amended boundary to reflect latest planning history.	87	Prior approval granted in February 2014 for the conversion of office to residential. An additional planning application for residential development on the site was approved in May 2015.
Former Masterbrewer/Hillingdon Circus	Hillingdon East	Amendments to proposed number of residential units.	250-330	The number of proposed units has been amended to reflect the latest planning submissions.
42-46 Ducks Hill Road	Northwood	Addition	10	Planning permission granted in January 2014 for 10 units.
Station Road, Northwood	Northwood Station	Additional site	TBC	Site owner is currently in discussions with the Council to agree development principles for the site. A planning application is likely to be submitted later this year.
Eagle House, The Runway, Ruislip	South Ruislip	Addition	24	Prior approval granted in April 2015 for the conversion of office to residential.
Chailey Industrial Estate	Townfield	Amended boundary	198	Site boundary amended to exclude the Matalan site from allocation.
Silverdale Road/Western View	Townfield	Amended boundary	141	Site boundary has been amended to reflect discussions with site owners.
Benlow Works	Townfield	Additional site	TBC	The conversion of this Grade 2 Listed industrial building represents a good opportunity for residential development in the Borough.
148-154 High Street Bakers Row	Uxbridge North	Amended number of units	121	The proposed number of units on the site has been amended to reflect London Plan density guidelines.
Martyns Close/Valley Road	Uxbridge North	Deleted	90	Discussions with the landowner indicate that these sites are not deliverable within the Plan period. As such, they are proposed to be removed.
Grand Union Park, Packet Boat Lane.	Uxbridge South	Addition	110-190	Three prior approvals given between December 2014 and January 2015 for the conversion of office to residential, providing a total 110 units. A proposal for the development of 190 units on the whole site was allowed on appeal in February 2015.
Fassnidge Memorial Hall	Uxbridge South	Addition	48	A planning application for the development of 48 units has been approved subject to Section 106.
Kitchener House, Warwick Road	West Drayton	Addition	23	Planning permission granted in February 2014 for 23 units.

Site Name	Ward	Additional/ deleted site	No. of Units	Reason for change
The Blues Bar, Station Road	West Drayton	Addition	38	Planning permission granted in January 2014 for 38 units.
Old Coal Depot, Tavistock Road, Yiewsley.	Yiewsley	Addition	168 - 189	Site is proposed to be allocated for mixed use development to assist in the regeneration of Yiewsley Town Centre.
Padcroft Works	Yiewsley	Amended boundary	308	Site boundary amended to reflect a recent planning application, which has been approved subject to the agreement of Section 106.
Trout Road, Yiewsley	Yiewsley	Amended boundary	143	Site boundary amended in accordance with permissions granted in July 2014. Caxton House identified as Site B to reflect separate permission granted.
26-36 Horton Road, Yiewsley	Yiewsley	Addition	50	Planning permission granted in January 2014 for 50 units.
21 High Street Yiewsley	Yiewsley	Addition	51	Planning permission granted in July 2014 for 51 units.
Uxbridge Health Centre	Yiewsley	Deleted	15	Site is unlikely to come forward for residential development.

5. In addition to sites for residential development, further amendments to the Site Allocations and Designations document can be summarised as follows:

- The extent of the Colne Park Gypsy and Traveller Site is defined in Chapter 3: New Homes;
- To assist in the determination of planning applications, the boundaries of the areas identified for hotel and office growth in the Local Plan Part 1 have been specifically defined in Chapter 4: Rebalancing Employment Land.
- As part of the amendments to the Community Infrastructure chapter, two school sites, St Andrew's Park and Lake Farm, are proposed to be deleted on the basis that construction was completed in 2014.
- To meet the requirements of the National Planning Policy Framework and the London Plan, four railhead safeguarding areas are proposed for inclusion into chapter 8 'Minerals Safeguarding'. These seek to protect existing aggregate railheads from inappropriate development.

6. Both the Development Management Policies and Site Allocations and Designations documents have been amended to reflect the recommendations of the Sustainability Appraisal, undertaken as part of the Local Plan Part 2 publication process at the end of 2014.

Review of Nature Conservation Sites (SINCs)

7. In accordance with Recommendation 3 of the March 2015 Cabinet Report, officers commissioned Land Use Consultants (LUC) to undertake a review of nature conservation sites in the Borough, which are referred to in the Local Plan Part 2 as Sites of Importance for Nature Conservation (SINCs). The study assessed all proposed extensions to existing SINCs and proposed new SINCs, which were identified in the Site Allocations and Designations document, issued for public comment in September 2014.

8. The proposed SINC's were initially identified from work undertaken by the London Ecology Unit for the Mayor of London in 2005. LUC undertook a survey of these sites using the Greater London Authority's Open Space and Habitat Survey Methodology, which includes criteria such as the level of public access, bio-diversity information and the type of habitat on site. The survey concluded that many of the proposed SINC's have undergone significant changes since the 2005 survey. The condition of many of the sites was such that they no longer merit SINC status.

9. Table 3 is based on LUC's survey work and identifies the SINC's that are recommended to be included in the Site Allocations and Designations document. It specifies whether these are new sites or extensions to existing SINC's, the proposed Grade and size of the proposed allocation. Table 4 lists the SINC's that, as a result of the review, are not proposed to be carried forward.

10. The proposed SINC's have been assessed in the study as having Grade 1 or Grade 2 status according to their level of nature conservation significance. A number of less significant 'Local' sites have also been identified.

11. The proposed changes to the SINC's have been incorporated into the version of the Site Allocations and Designations document at Appendix 1 as either blue text for additions or blue strikethrough text for deletions.

Table 3: SINC's that are proposed to be retained as a result of the June 2015 Review

Site Name (updated 2015)	New/Extended SINC	Proposed Grade	Site Area (ha)
Ruislip Lido	Extension	Grade 1	24.71
West Ruislip Golf Course and Old Priory Meadows	Extension	Grade 2	9.55
Ickenham Marsh Complex	Extension	Grade 1	36.63
Yeading Brook & Minet Country Park	Extension	Grade 1	73.37
Beeches, land West of Yiewsley	Extension	Grade 1	7.6
Lower Colne, land west of Harmondsworth	Extension	Grade 1	95.34
Duke of Northumberland's River at Two Bridges Farm	Extension	Grade 2	1.15
The Dairy Farm, Harefield	Extension	Grade 2	0.46
Mount Vernon	Extension	Grade 1	0.94
River Pinn and Manor Farm Pastures	Extension	Grade 2	1.77
The Grove, adjacent to Royal Lane	Extension	Grade 2	0.78
Hitherbroom Park, Hayes	New	Local	1.16
Herlwyn Park Recreation Ground and Railway Banks, Ruislip	New	Grade 2	7.63
River Pinn Corridor near Kings College Playing Fields and Manor Farm	New	Grade 1	11.67
Cavendish Recreation Ground, Eastcote	New	Grade 2	4.1
Victoria Road Rail Banks, South Ruislip	New	Grade 2	17.89
Uxbridge and Hillingdon Cemeteries	New	Grade 2	7.74
Stockley Park Lakes and Meadows	New	Grade 2	11.59
St Georges Meadows; Southlands Arts Centre, West Drayton	New	Grade 2	2.04

Field Close Open Space Roughs, Harlington	New	Grade 2	1.5
Haste Hill and Northwood Golf Courses, and Northwood Cemetery	New	Grade 2	84.83
River Pinn Corridor near Northwood Hills	New	Grade 1	2.13
River Pinn Corridor near Eastcote	New	Grade 1	4.01
River Pinn Corridor at Swakeleys Park and Riverside Walk	New	Grade 1	17.65
Former Field Heath Nursery, South of Brunel University	New	Grade 2	10.7
Medipark Site, Harefield	New	Grade 1	8.1

Table 4: SINC's that are not proposed to be carried forward as a result of the June 2015 Review

Site	New/ Extended SINC	Proposed Grade	Reason for not taking site forward	Site Area (ha)
St Vincent's Hospital Meadow	Extended	Grade 1	No features of particular ecological value recorded	0.9
New Years Green	Extended	Grade 1	In general grassland noted to be species-poor, with frequent disturbance from vehicles. Flytipping along hedgerows.	10
Summerhouse Lane	Extended	Grade 1	Comprises a series of parcels, including extended gardens, areas under development and small parcels of unremarkable habitat.	0.3
Summerhouse Lane Chalkpit	Extended	Grade 1	Very dense area of secondary woodland of limited value, with frequent litter and poor access.	1.06
Hill End Pond	Extended	Grade 1	Pond dry at the time of the survey, with vegetation not suggestive of particular ecological value.	0.22
St Mary's Wood End	Extended	Grade 2	Highly ornamental garden with minimal ecological value.	1.1
Wall Garden Farm Sand Heaps	New	Grade 1	No access. Viewed from the road, appears to remain an active minerals site.	1.4
Fore Street Meadows	New	Grade 1	Closely mown horse paddock with no particular features of note recorded.	0.28
Home Covert, Lowdham Field and Pole Hill Open Space	New	Grade 2	Currently supports minimal ecological interest.	26
Crane Lane Gravel Workings	New	Grade 2	Could not be accessed.	0.11
White Heath Farm and Harefield Grove	New	Grade 2	Could not be accessed.	0.26

Next Steps

12. The proposed changes identified in this report will assist in minimising the number of objections when the Local Plan Part 2 is submitted for examination. In addition, they are also required to ensure that the documents meet the tests of soundness contained in the NPPF.

13. Subject to Cabinet approval, officers will incorporate the proposed additional changes and issue the Local Plan Part 2 documents for a 6 week period of public consultation. The

consultation process will reflect statutory guidelines and the Council's statement of Community Involvement. Two evening information events will be held for Councillors at the Civic Centre and drop in sessions will be held for members of the public at local libraries in Hayes, West Drayton, Uxbridge and Ruislip Manor. It should be noted however that the scope of the consultation will be limited to the proposed changes i.e. the text currently highlighted in red and blue.

14. The proposed additional changes will need to be subject to Sustainability Appraisal before the Local Plan documents are issued for further consultation. The Sustainability Appraisal and its associated recommendations will be issued for comment with the consultation documents.

15. Whilst the proposed consultation will delay the submission of the document, it is considered that it will ultimately result in a shorter examination process which is subject to fewer objections. The following table sets out the anticipated timescale for the Local Plan Part 2 through to the public hearing sessions associated with the examination process.

Table 4: Expected delivery timetable for the Local Plan Part 2

Stage	Timescale
Approval from Cabinet to issue proposed changes for additional consultation	September 2015
Commencement of consultation on the proposed changes	October/November 2015
Close of additional consultation period	January 2016
Formulate responses to representations on proposed changes	February 2016
Cabinet approval to submit the Local Plan Part 2 for public examination	March 2016
Public hearing sessions associated with the examination	June 2016

Financial Implications

The cost of preparing and consulting on the Hillingdon Local Plan Part 2 will be contained within existing revenue budgets.

4. EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

The preparation of Part 2 of the Hillingdon Local Plan will be a key step in helping the delivery of the Sustainable Community Strategy providing detailed site specific allocations, development management policies and a policies map for future development in the Borough over the next 15 years. Part 2 of the Local Plan will therefore have a significant impact, both short-term and long-term, upon residents, businesses, service users and all members of Hillingdon's communities.

Consultation Carried Out or Required

Cabinet approval was given in March 2013 to undertake an initial consultation required for the preparation of Part 2 of the Local Plan, under Regulation 18 of the 2012 Local Plan Regulations. This involved sending out approximately 3,000 letters and emails together with a résumé of what the Council intends including in Part 2 and inviting comments from Borough residents, local businesses and other stakeholders on what they think should be included in the Plan. The consultation was held between 19 April and 31 May, 2013.

Subsequent to this process, the Local Plan Part 2 documents were published under Regulation 19 of the 2012 Local Plan Regulations, from 22nd September to 4th November 2014. Further consultation is proposed in accordance with the recommendations of this report.

CORPORATE IMPLICATIONS

Corporate Finance

Corporate Finance has reviewed this report and confirms that there are no direct financial implications associated with the recommendations outlined above. The Medium Term Financial Forecast remains closely aligned with future development projections contained within the Local Plan.

Legal

Section 17 of the Planning and Compulsory Purchase Act 2004 requires the Council to prepare development plan documents that will form part of the Council's Local Plan. The Council has adopted its Local Plan Part 1, Strategic Policies. The Local Plan Part 2, which is the subject of this report, will contain the Site Allocations Policy, the Site Designations Policy and also more detailed Development Management Policies that will guide decision making on applications for planning permission.

In accordance with Regulation 18 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (SI 2012/767), the Council has carried out a consultation exercise with stakeholders as to what the Part 2 Policies should contain. Following that consultation exercise, the Development Management Policies, Site Allocations and Designations and Policies Map have been drafted and consultation was undertaken on those documents under Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012(SI 2012/767). Following consultation the Council intends to make proposed changes to the Development Management Policies, Site Allocations and Designations and Policies Map as set out above and now intend to undertake a public consult for a 6 week period.

The results of the consultation will then be reported back to Cabinet and approval will be sought from Cabinet on the final draft that will, if appropriate, be submitted to the Secretary of State. The Secretary of State will then conduct an examination in public of the proposed policies, and subject to any directions by the Secretary of State or Mayor of London, the policies will be presented to Full Council who is responsible for adopting development plan documents.

Property and Construction

There are no Corporate Property and Construction implications arising from the recommendations in this report.

BACKGROUND PAPERS

- Report to Cabinet - Local Plan Part 2: Draft Development Management Policies, Site Allocations and Designations and Policies Map. March 2015
- Report to Cabinet - Local Plan Part 2: Draft Development Management Policies, February 2014
- Cabinet Decision delegated to the Leader: Proposed Amendments to the Local Plan Part 2: August 2014

RAF BATTLE OF BRITAIN BUNKER ENCLAVE

Cabinet Member	Councillor Ray Puddifoot MBE
Cabinet Portfolio	Leader of the Council
Officer Contact	Raj Alagh, Administration Directorate
Papers with report	Appendix 1: Site Plan

HEADLINE INFORMATION

Summary	This report seeks Cabinet approval to formally acquire the RAF Battle of Britain Bunker Enclave outlined in red on the site plan.
Putting our Residents First	This report supports the Council's key objectives of: <i>Our People; Our Heritage and Civic Pride; Our Built Environment;</i>
Financial Cost	The Council will receive a grant from HM Treasury for the purpose of preserving and renovating the RAF Battle of Britain Bunker Enclave
Relevant Policy Overview Committees	Corporate Services & Partnerships Policy Overview Committee and Residents' & Environmental Services Policy Overview Committee.
Ward(s) affected	Uxbridge North

RECOMMENDATIONS

That Cabinet:

- 1. Welcomes the commitment of the Council and the government to secure the future of the RAF Battle of Britain Bunker Enclave.**
- 2. Authorises the acquisition of the RAF Battle of Britain Bunker Enclave by the Council from the Ministry of Defence.**
- 3. Agrees to accept a grant of £1m from HM Treasury.**
- 4. Agrees to accept a gift of the leasehold land hatched black on the site plan from the Ministry of Defence and Annington Property Limited.**
- 5. Instructs the Borough Solicitor to complete the legal documentation to facilitate all property transactions which are the subject of the report.**
- 6. Authorises the Council to undertake all necessary works to refurbish and renovate the RAF Battle of Britain Bunker Enclave.**

7. **Notes that the Council will give consideration to applying for Heritage Lottery Funding.**
8. **Delegates authority to the Leader of the Council and Cabinet Member for Finance, Property and Business Services, in consultation with the Deputy Chief Executive and Corporate Director of Residents Services, to make all necessary decisions to give effect to the above recommendations and any other decisions which are required in relation to the RAF Battle of Britain Bunker Enclave.**

Reasons for recommendations

The RAF Battle of Britain Bunker Enclave is of huge historical importance, not only in the Borough itself, but also nationally. It is therefore imperative that all possible steps are taken to ensure that it is renovated and preserved.

Alternative options considered / risk management

The Council could decide not to acquire the RAF Battle of Britain Bunker Enclave and renovate it but this is not considered to be a viable option, given its historical importance.

INFORMATION

Background

1. The RAF Battle of Britain Bunker ["the Bunker"] was built by Sir Robert McAlpine between February and August 1939 and it became operational on 25 August, just nine days before the outbreak of the Second World War which was officially declared on 3 September 1939. The Bunker was involved in the war within the first week and it was designated as the No.11 Group Operations Room which played a pivotal role in defeating the German airforce, the Luftwaffe. In fact, this was the room from which most of the RAF's involvement in the Battle of Britain was coordinated.
2. The Bunker continued as the No.11 Group Operations Room until 1958 and during this time it was used to track aircraft during the early days of the Cold War.
3. In 1958, Lord Dowding, who held the high rank of Air Chief Marshal during the Battle of Britain, unveiled a memorial close to the entrance of the Bunker, commemorating its role during the Battle of Britain where more than two-thirds of enemy aircraft shot down during the Battle were destroyed by the No.11 Group. At the bottom of the memorial Sir Winston Churchill's famous words are recorded, "Never in the field of human conflict was so much owed, by so many to so few" which he first spoke outside the Bunker on 16 August 1940.
4. The Bunker is located on the west side of Vine Lane and to the south of St Andrew's Road in Uxbridge. It is a Grade 1 listed building and forms part of St Andrews Park, the former RAF Uxbridge site, where a substantial development is taking place which includes the construction of up to 1,340 new homes, a new primary school, a large public park and related amenities.

5. The Bunker is currently owned by the Ministry of Defence ["MoD"] and although RAF Uxbridge closed in 2010, the MoD has granted permission for the Bunker enclave to continue to be referred to as RAF Uxbridge.
6. The approximate size of the Bunker is 12.65m by 35.58m plus related infrastructure. The Bunker is underground with the floor being located approximately 60ft below ground level. It is accessed by a staircase and is described in the Heritage Statement which was prepared in November 2014, and which accompanied the planning application for the new visitor's centre, as:

"Consisting of the main underground building plus two main surface structures forming the entrance and an emergency exit point. Both of these have airlocks and a stairwell. These have attached underground air filtration rooms with exhaust and air vents that rise above ground. The exit/entrances are concreted to the main block by 53ft long corridors at either end of the block and these are aligned in opposite directions".
7. The Council has actively supported the Bunker over the years and its involvement includes:
 - refurbishing and relocating the Spitfire Gate Guardian;
 - providing bespoke cover for the original Battle of Britain Plotting Table;
 - installing interpretation boards and Perspex panels inside the Uxbridge Room located in the Bunker;
 - removing double yellow line markings and providing new defined parking bays, including provision for the disabled;
 - improving road signage to the Bunker;
 - giving 100 copies of the Bunker's Battle of Britain film to World War Two veterans;
 - making venues available, free of charge, to facilitate Battle of Britain Bunker meetings.
8. The Bunker is of huge historical interest which has been highlighted by the 75th anniversary of the Battle of Britain. It is open to members of the public and attracts approximately 7,000 visitors each year. In addition to the memorial, it includes replica Hurricane and Spitfire aircraft. Guided tours are available but as the Bunker is located in a compound, it is closed to the public at night.

AUS Building 76

9. AUS Building 76 ["the Building"] adjoins the Bunker. It was constructed as a First World War Cadet Officers' Mess and originally comprised a much larger building, half of which was demolished in 1987 to allow construction of the adjoining Uinter Building. The Building currently comprises a visitor's centre and volunteer support building, associated with the Bunker. It provides toilet and visitors facilities. The gross internal area of the Building is approximately 611sqm.

10. The Building has a main corridor, leading to numerous compartmentalised offices, a classroom, a library, store rooms and associated accommodation which is in a poor state. It is surrounded by grassed and landscaped areas and mature woodland.
11. On 29 January 2015, the Council granted full planning permission for a new Battle of Britain Education and Visitor's Centre. This will require the demolition of the Building and for it to be replaced with a state of the art visitor's centre with exhibition space, auditorium, meeting rooms, library, cafe and shop with associated parking area and landscaping.

The Valuation Report

12. The MoD has deemed that both the Bunker and the Building are surplus to its requirements. It is happy to divest itself of any further responsibility for the Bunker and the Building and agrees that the Council should take all necessary steps to renovate and preserve them. On this basis, the MoD has agreed to transfer its freehold interests in the Bunker, the Building and the surrounding land to the Council, which are collectively known as the RAF Battle of Britain Bunker Enclave. The full extent of the proposed transfer is shown as marked red on the site plan. The area shaded brown on the plan is a road which is to be subject to the transfer but both the MOD and Annington Property Limited will retain a right of way over it.
13. The Defence Infrastructure Organisation, which is part of the MoD, commissioned GVA, a leading firm of property consultants, to provide a Red Book Market Valuation of both the Bunker and the Building.
14. GVA issued its valuation report in February 2015. It assessed the market value of the freehold interest in the Building at £365,000, with the benefit of full planning permission, and it further assessed the market value of the Bunker as minus £400,000, having regard to its ongoing liabilities.

The grant from HM Treasury

15. The MoD recognises that the Council will have to incur significant expense in preserving and renovating the Bunker and the Building and therefore, not only has it agreed to transfer them, together with the surrounding land, for nil consideration but HM Treasury has also agreed to pay a grant of £1m to the Council. It is lawful for the Council to accept this payment on the basis that it legitimately forms part of the consideration of transferring the Bunker enclave to the Council. Additionally, the Council has the power to receive the sum of £1m as a gift, pursuant to Section 139 of the Local Government Act 1972. This provision empowers the Council to accept gifts of property, whether real or personal, either for the purpose of discharging any of its functions or for the benefit of the inhabitants of its area.

Annington Property Limited

16. The MoD has granted a 999 year lease to a company known as Annington Property Limited ["Annington"] in relation to the land hatched black on the site plan. Cabinet will note that this land falls within the area outlined in red on the site plan. Annington has agreed with the MoD that it is willing to transfer its leasehold interest, jointly with the MoD, to the Council as a gift, (and therefore for nil consideration), as part of the wider property

transaction. Once again, this triggers Section 139 of the Local Government Act 1972 which allows the Council to lawfully accept the gift from the MOD and Annington.

The Proposed Works to the Bunker Enclave

17. The Council, having commissioned a feasibility report, is proposing to develop a new RAF Battle of Britain Education and Visitor's Centre to complement the Bunker. This new building will replace the Building and will cost approximately £4.5m to construct.
18. The new two storey Centre will have a gross internal floor area of 1800m², providing a double space exhibition area which will allow for the display of full size World War Two aircraft together with a gallery at first floor level, library, workshop, lecture theatre, meeting room, gift shop, cafe and ancillary accommodation. Furthermore, an internal lift will be provided to ensure that the Centre is fully accessible by the disabled.
19. The Council will also be undertaking refurbishment works to modernise the Bunker. This will include introducing measures to protect it from flooding and further deterioration through age. The Council will give consideration to applying for Heritage Lottery Funding to assist it in meeting the costs of these works.
20. A two stage procurement exercise is to be undertaken by the Council for the purpose of facilitating these works. The first stage is to be a competitive process, leading to the selection of a preferred contractor with whom, during stage two, the Design Team will finalise the design up to the required stage. The preferred contractor will then become responsible for the design process going forward and its remit will also include confirmation of the contract sum.

The Legal Documentation

21. The Borough Solicitor is working closely with the MoD's solicitor in relation to the preparation and agreement of the necessary legal documentation required to transfer MoD's freehold interest in the Bunker Enclave and Annington's leasehold interest to the Council. This will take time to finalise so the Council has reached agreement with the MoD that the parties will enter into two interim licences. The first is to allow the Council to occupy the Bunker enclave on a short term basis and the second is to give the Council the right to undertake certain works which will include the demolition of the Building and a small adjacent boiler room. Annington is not required to be a party to the Licences as the Council, does not currently envisage carrying out any works in relation to the area of land hatched black on the site plan. The Licences are in the process of being finalised.

Financial Implications

22. The MoD has agreed to transfer its freehold interest in the Battle of Britain Bunker Enclave to the London Borough of Hillingdon for a nil consideration, and will therefore become a Hillingdon asset with the responsibility to redevelop and maintain the site. There is also to be a gift / transfer of leasehold land also at nil consideration with a 999 year lease from Annington Property.

The 2015/16 capital programme approved by Cabinet in February 2015 includes a budget of £4,850k for the Battle of Britain heritage project to be funded from Council resources,

with an amount of £3,350k currently forecast as re-phasing to complete the project in future years. The recent announcement of £1,000k funding from the Treasury to be accepted as a gift will be a beneficial contribution towards this project reducing the level of Council resources required. It is also noted that consideration will be made around submitting a bid to the Heritage Lottery Fund to contribute to the project. At this early stage the timescales of the bidding process and likelihood of success are not known.

COMMENTS OF POLICY OVERVIEW COMMITTEES

None at this stage.

EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

There will be a significant benefit as a site of such historical value will be preserved for the benefit of residents in the Borough.

Consultation Carried Out or Required

None required.

CORPORATE IMPLICATIONS

Corporate Property and Construction

The Red Book Valuation report produced by GVA on behalf of the Defence Infrastructure Organisation is mentioned in the body of the report and the valuations of both the Building and the Bunker have been reviewed by Corporate Property. The market valuation assessed by GVA of the Building at £365,000 was based on the assumption that there is no realistic prospect of a higher value driven by residential redevelopment and relies on an alternative use within the existing D1 Planning use. The residual valuation approach adopted by GVA is reasonable and the valuation falls within an acceptable valuation range.

GVA's assessment of the market value of the Bunker at minus £400,000 is assessed on a profits based valuation approach and considers that the outgoings will exceed the potential income, thereby producing a negative value. This again appears reasonable and the valuation is consistent with the information available.

Other Corporate Property and Construction comments are included within the body of the report.

Corporate Finance

Corporate Finance has reviewed this report and concurs with the financial implications set out above, noting the recommendation to accept a grant of £1,000k from HM Treasury as a contribution towards improvement works at the RAF Battle of Britain of Bunker will reduce the Council resourced requirement of this scheme in the Capital Programme. The consideration for a bid submission to the Heritage Lottery Fund for a contribution to the Bunker Project will, if successful, further reduce the Council's financing requirement and associated capital financing costs. Updates on the bidding process will be captured through monthly monitoring reports and reflected in financing forecasts when known.

Corporate Finance further notes that the statutory accounting implications of the freehold transfers have been confirmed with the Chief Accounting Officer.

Legal

The Borough Solicitor is the author of the report and all necessary legal implications are therefore contained in the body of the report.

BACKGROUND PAPERS

NIL.

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REVIEW OF LICENSING POLICIES

Cabinet Member	Councillor Jonathan Bianco
Cabinet Portfolio	Finance, Property and Business Services
Officer Contact	Claire Freeman, Stephanie Waterford - Residents Services
Papers with report	<p>Overview of proposed policy changes - Appendix A (included)</p> <p><u>Circulated separately from main agenda to Cabinet, Executive Scrutiny Committee and reference copies in Group Offices:</u></p> <ul style="list-style-type: none"> • Draft Street Trading Policy - Appendix B • Draft Markets Policy - Appendix C • Draft Statement of Licensing Policy - Appendix D • Draft Gambling Policy - Appendix E

1.0 HEADLINE INFORMATION

Summary	<p>Four key licensing policies are being reviewed, in accordance with legislative requirements and the Council's objectives.</p> <p>This report seeks Cabinet approval to undertake a six week public consultation on the updated drafts of these policies. The four policies are:</p> <ol style="list-style-type: none"> 1. Street Trading Policy; 2. Market Policy; 3. Statement of Licensing Policy (policy framework); 4. Statement of Gambling Policy (policy framework). <p>Two of the policies are deemed as 'Policy Framework' under the Council's constitution and so require approval by full Council.</p>
Putting our Residents First	These policies contribute to the Council's key objectives of: <i>Our People; Our Built Environment; Our Heritage and Civic Pride.</i>
Financial Cost	The resources required for the consultation can be met from existing budgets.
Relevant Policy Overview Committee	Residents and Environmental Services'
Ward(s) affected	All

2.0 RECOMMENDATIONS

2.1 That Cabinet:

- 1. Agrees to a public consultation for the draft Street Trading policy, Markets Policy, Statement of Licensing policy and Statement of Gambling Policy.**
- 2. Notes that a further report will be submitted to Cabinet, post consultation, highlighting any consultation responses for Cabinet to consider for inclusion in the final policies.**
- 3. Notes that the Licensing and Gambling Policies should be referred to full Council.**

Reasons for recommendations

- 2.2 The review of four key licensing policies and the accompanying consultations support effective and efficient delivery of licensing functions, in accordance with legislation and the Council's objectives, and allow for stakeholder views to be taken into account.

Alternative options considered / risk management

- 2.3 To neither review the policies nor undertake a consultation. If the policies were not reviewed and consulted on as required then the Council would not to meet its statutory obligations in this respect and legal challenges may follow.

Policy Overview Committee comments

- 2.4 None at this stage, comments will be sought during the consultation process.

3.0 INFORMATION

Supporting Information

- 3.1 The Council is required to review its licensing policies at regular intervals to ensure that it is carrying out licensing functions in accordance with current legislation. During this review, consideration has been given to how changes might improve the way in which services are being delivered, to make them more efficient and customer friendly.
- 3.2 Draft policies have been produced for key pieces of licensing legislation. These policies now need to be consulted upon, prior to final consideration by Cabinet or adoption by full Council. An overview of each policy, and the reasons behind each review, are detailed below.

Street Trading Policy

- 3.3 The current policy was introduced in September 2011 and combined licensing processes for street trading activity and street markets. These are two distinct areas of licensing. The approval considerations and legalities are different and during the review of the current policy, it was decided to separate street trading and market licensing elements to provide a simpler approach and so more concise policy documents.

- 3.4 The review proposals seek to reduce administrative burdens on applicants and businesses by reducing application documentation to the minimum required by legislation.
- 3.5 In order to reduce administrative burdens on applicants and processing costs, it has also been proposed to licence street traders on a yearly basis, compared to the six-monthly basis under the current arrangements.
- 3.6 Relevant appendices are:
- An overview document detailing the proposed changes is attached at appendix A.
 - The draft policy, attached at appendix B is circulated separately.

Markets Policy

- 3.7 As detailed above, the Street Trading and Markets Policy has been split into two separate policies.
- 3.8 Changes are proposed for the layout, format and wording of this document in order to improve readability and to reduce jargon. However, overall, the provisions are not proposed to be changed substantially.
- 3.9 Relevant appendices are:
- An overview document detailing the proposed changes is attached at appendix A.
 - The draft policy, attached at appendix C is circulated separately.

Statement of Licensing Policy

- 4.0 The Licensing Act 2003 controls sales of alcohol, regulated entertainment and late night refreshment. The Council is required by Section 5 of the Licensing Act 2003 to review the Statement of Licensing Policy every five years. Hillingdon's current policy was adopted by Full Council in January 2011 and is therefore due for review, and subsequent approval by January 2016, before it expires.
- 4.1 There have been a number of legislative changes under the Licensing Act, most notably, the deregulation of entertainment. This has been incorporated into the revised policy.
- 4.2 Relevant appendices are:
- An overview document detailing the proposed changes is attached at appendix A.
 - The draft policy, attached at appendix D is circulated separately.

Statement of Gambling Policy

- 4.3 The Gambling Act 2005 regulates gambling activity such as betting shops, bingo halls and gaming machines. The Gambling Act 2005 requires the Council to review its Gambling Policy every three years. The last policy was adopted in January 2013 by Full Council and is therefore due for review and approval by January 2016, before it expires.

4.4 There has been little change to gambling legislation since 2013 and so very few changes are proposed to the policy. However further changes to legislation are due to come into force next year. Once these are in place, a further review of the policy may be necessary.

4.5 Relevant appendices are:

- An overview document detailing the proposed changes is attached at appendix A.
- The draft policy, attached at appendix E is circulated separately.

Financial Implications

4.6 The consultation on the draft policies has no direct financial implications. The resourcing of the consultation process can be met from existing budgets.

Democratic Services comments

4.7 The proposed Street Trading and Markets policies require approval from either the Cabinet or the Leader of the Council and relevant Cabinet Member.

4.8 The proposed Statements of Licensing and Gambling policies are both policy framework documents under the Council's Constitution. As such, Cabinet is required to approve them in draft form with a timetable to include a period of formal consultation (minimum 6 weeks), to include the relevant Policy Overview Committee. Cabinet will then consider the responses of the consultation before deciding whether or not to recommend them to full Council for adoption.

5.0 EFFECT ON RESIDENTS, SERVICE USERS AND COMMUNITIES

5.1 The recommendations will give residents and businesses the opportunity to provide feedback to the Council on the proposed policies through the consultation process.

Consultation Carried Out or Required

5.2 This report requests Cabinet approval for a public consultation on the policies. Following approval by Cabinet, the policies may be considered by the Licensing Committee, sub-committees of which make licensing decisions with reference to the policies.

5.3 The Residents and Environmental Services Policy Overview Committee (RESPOC) will have the opportunity to submit comments on the policies prior to resubmission to Cabinet for consideration of responses received.

5.4 Each draft policy will be sent to statutory consultees, Members of the Authority and any person on request. The draft policies will also be displayed on the Council's website. It is anticipated that Cabinet will be advised of the outcome of the consultations and presented with proposed final drafts of the policies at its December 17th 2015 meeting.

The proposed timetable for policy implementation is set out below:

24 th September 2015	Draft Policies to Cabinet.
5 th October to 20 th November 2015	Public & Statutory consultation period.
15 th October 2015	RESPOC.
15 th October 2015	Licensing Committee.
17 th December 2015	Final set of proposed policies to Cabinet post-consultation (Street Trading and Market Policies may be approved by Cabinet at this meeting)
14 th January 2016	Statements of Licensing and Gambling Policies considered at Full Council.

6.0 **CORPORATE IMPLICATIONS**

Corporate Finance

- 6.1 Corporate Finance has reviewed this report and notes that the direct financial cost of this consultation will be contained within existing revenue budgets for Residents Services. The proposals outlined within this consultation are not expected to impact upon either the cost of licences for individual business or overall income received by the Council for such licences, although include measures to reduce the administrative burden for both local business and the Council. As noted in Appendix A to this report, there is no provision within existing Council budgets for any works required to delineate street trading areas.

Legal

6.3 Licensing Act Policy

The Council has a statutory duty under Section 5 of the Licensing Act 2003 to review and republish its Statement of Licensing Policy every 5 years. The Licensing Act 2003 also specifies that a consultation be held prior to adoption, including specifying statutory consultees. The current policy needs to be formally reviewed consulted upon and republished by the end of January 2016. Failure to do so will be a breach of the Council's statutory duty.

The draft revision of the Policy reflects changes in legislation and statutory guidance since the last statement was published, in particular the changes made by the Police and Social Responsibility Act 2011, and are also consistent with the current guidance issued by the Secretary of State under Section 182 of the 2003 Act. However, apart from these legislative updates and making the policy more “user friendly”, the Licensing Statement remains broadly the same.

The revised Statement of Licensing Policy is part of the Council's policy framework under the Constitution and will need to be formally approved and adopted by both Cabinet and full Council prior to January 2016. Cabinet is advised that the revised policy is in draft form and may be amended subject to responses during the consultation period.

6.4 Gambling Act Policy

The Council has a statutory duty under Section 349 of the Gambling Act 2005 to review and republish its Statement of Gambling Policy every 3 years. As is the case with the Licensing Act 2003, the Gambling Act also specifies that a consultation be held prior to adoption, including specifying statutory consultees. The current policy needs to be formally reviewed consulted upon and republished by the end of January 2016. Failure to do so will be a breach of the Council's statutory duty.

The draft revision of the Policy reflects changes in legislation and statutory guidance since the last statement was published, in particular the changes made by the introduction of Local Area Profiles and compulsory risk assessments by operators. However, apart from these legislative updates and making the policy more "user friendly", this policy remains broadly the same.

The legislation requires that the revised Statement of Gambling Policy should be formally approved and adopted by both Cabinet and full Council prior to January 2016. The Cabinet is advised that the revised policy is in draft form and may be amended subject to responses during the consultation period. Cabinet is advised that further regulations and procedures with regard to Local Area Profiles will become operative from May 2016. This may result in a further review of the policy in 2016.

6.5 Street Trading Policy

The London Local Authorities Act 1990 (as amended) requires that a public consultation be held for a minimum of 28 days before a draft policy can be adopted as a final policy. The legislation specifies that details of the consultation should be published in the form of a notice in both the London Gazette and a local newspaper. Cabinet is advised that the proposed policy is in draft form and may be amended subject to responses during the consultation period.

6.6 Markets Policy

The Food Act 1984 does not require a policy to be adopted. As such general principles of consultation should be followed in respect of this policy. Consultation must be undertaken when proposals are still at a formative stage, must give sufficient reasons to permit the consultee to make a meaningful response, must allow adequate time for consideration and response, and the results of the consultation must be conscientiously taken into account in finalising any proposals.

It is noted that this draft policy was previously part of a joint Street Trading and Markets Policy. As such consultation in line with the Street Trading Policy would be suitable in this case. This draft revision, to create a separate policy for Markets, accords with the requirements of the legislation. The Cabinet is advised that the revised policy is in draft form and may be amended subject to responses during the consultation period.

7.0 BACKGROUND PAPERS

Current Street Trading and Markets Policy
LA03 Statement of Licensing Policy
GA05 Statement of Gambling Policy

Appendix A - Overview of proposed policy changes

Draft Street Trading Policy

The Policy has been reviewed following a change in working practices since the introduction of the last policy in early 2011, and in order to incorporate feedback received since that time, from ward Councillors, the trade and community groups.

The current policy covers street trading and markets which are two distinct areas of licensing. The approval considerations and legalities of these areas are different and, during the review of the current policy, street trading and market licensing have been separated to provide clearer and more concise policy documents. This policy relates to Street Trading only.

General changes

There are several changes to the layout and format of the policy document in order to improve readability.

The Policy additions and changes are as follows:

Section 1 - Introduction and intention

New introduction and intention section combining current policy sections 1 & 2. This has also been expanded to set out the Council's intention clearly, particularly in para.1.3 where a vision for street trading is proposed. Para.1.6 states that a consultation will be carried out prior to final approval of the policy - Regulatory Services will carry out a 6 week consultation with relevant stakeholders once agreed by Cabinet.

Section 2 - Other Legislative Considerations

This is a new section which informs applicants and licence holders of their obligations under separate legislation.

Section 3 - Eligibility and Suitability Criteria for Applicants

Minor changes to the text of Section 4 in the current policy have been made in order to make it clearer for applicants.

Section 4 - Types of Authorisation

This section combines section 7.0 and 8.0 of the currently policy. It removes the requirement for holders of temporary licenses to hold such a licence for three years before a permanent licence will be considered. In addition, temporary licences are only issued for a maximum of six months; this means that applicants currently need to renew their licence twice per year.

This has created a burden on applicants and also on the Council's processing teams. Allowing applicants to apply for a permanent licence would halve the processing costs but still retain the current revenue from fees.

The street trading legislation allows Councils to issue permanent licences for periods between one and three years. The Councils will still retain the same enforcement powers to review, revoke and prosecute for licensing offences, with this change.

The new paragraph, 4.1, states that permanent licences will be available to applicants for pitch, shop front and table and chair licences and will be valid for one year.

Section 5 - Fees

This replaces section 6 of the currently policy, and has been revised to streamline the processing of applications. The street trading fee is a 'licence' fee, not an 'application' fee, and the currently policy requires payment of the fee on grant of the licence. This change allows for payment of the fee upon application.

Section 6 - Application Requirements

This is a revision of section 5.0 of the current policy. The application requirements have been reduced in line with the minimum requirements in the Act. Paragraph 6.1 details these requirements for applicants and this mirrors similar requirements for other licence application types, thus streamlining processes.

This section also includes an additional requirement relating to barriers surrounding a trading area. Paragraph 6.7 requires applicants of tables and chairs licences, to submit full details of the proposed equipment, so that officers can better assess any damage to the Highway, prior to the granting of the licence. Currently, licence holders of tables and chairs licences are required to comply with a condition relating to barriers but there is no requirement to submit details.

Section 7 - Special Provisions for Community/Charity Trading Licences

This is a new section to allow for a lighter touch approach to community or charity trading events. Whilst maintaining the minimum statutory requirements for temporary licence applications, the consultation period has been shortened to allow for late notice of trading activities. There is also provision for community/charity groups to request a waiver of the licence fee.

Section 8 - Consultation

This section has some text changes to Section 19 in the current policy. In addition the following policy changes have been made:

- Local traders and businesses have been removed from the list of consultees, as this is more effectively carried out through the trade associations and ward Councillors.
- A consultation period for Community/Charity trading licences has also been specifically addressed.
- The requirement for applicants to display a 'notice of application' has been removed to reduce the burden on applicants. This will also reduce officer time in processing the application. There is no requirement to display a notice in Street Trading legislation.

Section 9 - Assessing consultation feedback and objections

This has been simplified from Section 20 in the current policy.

Section 10 - Decision making

This section has been significantly revised from Section 23 in the current policy and now clearly sets out the Mandatory and Discretionary grounds for refusal. This makes the Council's decision making powers clearer.

Section 11 - Hearings

This is a revision of Section 22 in the current policy which clarifies the Council's hearing procedures.

Section 12 - Appeals

Text changes to Section 24 in current policy to make it clearer and more readable.

Section 13 - Conditions and Standards for Licence Holders

This is a new section incorporating Section 32 in the current policy. This clearly sets out the Council's expectations of traders and refers to the conditions contained in Appendix 3 (these conditions have not changed from the current policy).

Section 14 - Special provision for certain geographical locations

This is a new section giving the Council the option of imposing standard trading times and pitch sizes in certain areas. Any proposals for standardisation could be considered in line with any town centre improvements. If this section is adopted, the delegation of these powers would also need to be considered.

Section 15 - Delineation

This is a newly proposed section giving the Council the option to delineate certain trading areas. This could be for a number of reasons, but would define trading areas to make it easier for traders to identify their allocated area. It may also reduce levels of street trading enforcement. If this section is adopted, the delegation of these powers would also need to be considered. There is also a cost implication to the Council in terms of implementation, maintenance and removal costs (studs) if the permitted trading areas should change.

Section 16 - Duration of Licences

This is a revision of Section 25 of the current policy to incorporate a new proposal to issue permanent licences to traders for a period of one year. This removes the requirement for new applicants to hold a temporary for three years prior to being given a permanent licence. This will reduce the red tape currently associated with the application process for both applicants and Officers.

Section 17- Offences

This is a new section which outlines the offences relating to street trading activities.

Section 18 - Enforcement and Review Action

This section proposes minor text and layout changes to Section 26 in the current policy to improve the flow of this section and assist traders, Officers and the Licensing Sub-Committee.

Section 19 - Renewals

This is revision of section 10 in the current policy incorporating more detailed renewal application requirements to assist applicants.

Section 20 - Variations

This is an expansion of Section 11 in the current policy which sets out a procedure for applicants to make variations to their licences during the duration of the licence. The section also makes provision for fees to be charged to administer variations.

Section 21- Succession

Text changes to Section 9 in the current policy to make clearer to understand.

Section 22 - Lapsing of Street Trading Licences

A new section included to cover circumstances where licences may lapse. This is not addressed in the current policy.

Section 23 - Designation of Licence Streets

This section is the same as section 27 in the current policy with the addition of 23.4 and 23.5. These set out the circumstances where the Council may consider new trading locations that are not included in the current list of designated streets.

Section 24 - Exemptions

This is a new section which sets out the exemptions under the Act. This is not addressed in the current policy.

Section 25 - Commodities

This has very minor text changes relating to Section 30 in the current policy.

Section 26 - Motor Vehicles

This is a new section to outline the restrictions on selling motor vehicles, which are detailed in the Act, but not addressed in the current policy.

Section 27 - Ice Cream Traders

This is a revision of Section 31 in the current policy. The list of current prohibited locations can be found in the revised policy in Appendix 5. Consideration could also be given to expand this to include Council parks and green spaces.

Appendices

Appendix 1 - List of Designated Licensed streets

No change

Appendix 2 - Commodities

No change

Appendix 3 - Terms and Conditions for Street Traders

No change

Appendix 4 - Special Provisions (conditions specific to tables and chairs and shop fronts)

No change

Appendix 5 - Prohibition of Ice Cream Traders

To reflect the new housing development on the former RAF site, consideration may wish to be given to amending the Area of Uxbridge town centre where some trading is prohibited.

Draft Markets Policy

The Street Trading and Markets Policy has been reviewed following changes in working practices since the introduction of the current policy in 2011, also to incorporate feedback received, and to simplify processes.

The current policy covers both street trading and markets which are two very distinct areas of licensing. The approval, consideration and legalities of these two areas are different and during the review it was decided to separate the two areas to provide clearer and more concise policy documents. This proposed policy relates to Markets only.

General changes

There are several changes to the layout, format and wording of this document in order to improve readability.

Policy additions and changes are as follows:

Section 1 - Introduction and Intention

This is a new section which sets out the Council's vision, where markets are proposed.

Section 2 - Legislative Back ground

This is a new section which sets out the legislative framework under which markets are licensed.

Section 3 - A Single Licence for Markets

This is the same as section 13 in current policy. There are minor changes to text in final sentence to improve readability.

Section 4 - Occasional Street Markets

No change from section 14 in current policy.

Section 5 - Charity and Community Markets

This appears the same as section 15.0 in current policy with a minor change to point 15.0 (f) which now makes provision for a relaxation to the requirement to make an application three months prior to the event.

Section 6 - Approval in Principle

There is a minor change to section 16.0 in the currently policy, to reflect a change in the name of the administering team and to provide additional information in the final paragraph to assist applicants.

Section 7 - Applications and Supporting Information

This remains unchanged from section 17.0 in current policy.

Section 8 - Market Fees

There are minor changes to the text in section 18.0 of current policy, to reflect a change in name of the administering team.

Section 9 - Consultation and Advertisement

This is a revision of section 19.0 of the current policy. It has been rewording to make it easier to read. There is also the addition of Food Health and Safety team as a consultee where food items are proposed.

Section 10 - Consideration of Applications

Minor text changes to section 21.0 of current policy to improve readability.

Section 11 - Hearings

This is a revision of section 22 in the current policy which clarifies the Council's hearing procedures by providing more detail.

Section 12 - Decision-Making and Grounds for Refusal

This is the same as section 23.0 in currently policy, where it applies to Markets.

Section 13 - Duration of Licence

Appears the same as section 25 of current policy where it refers to markets.

Section 14 - Enforcement Action

This is a revision of section 26.0 in the current policy. It has been simplified to reflect the enforcement approach with respect to markets.

Section 15 - Other Legislative Considerations

Complete revision of 28.0 of current policy to reflect considerations specific to market licences.

Section 16.0 - Policy Review

This is as section 29.0 in currently policy. There are minor changes to text to reflect changes in officer titles.

Section 17.0 - Licence Conditions

These are unchanged from appendices 4, 7 and 8 in the current policy and can be found in Appendix one of the revised policy.

Draft Statement of Licensing Policy

The Council is required by the Licensing Act 2003, to review the Statement of Licensing Policy every five years. The current policy was revised in 2010 and adopted by Full Council in January 2011.

There have been a number of changes in legislation, most notably the deregulation of entertainment activities. Case law is also constantly influencing the interpretation of the legislation and shapes the way in which the Licensing Authority makes its decisions.

This policy relates to the Licensing Act 2003 only, which regulates alcohol sales, regulated entertainment and late night refreshment.

General changes

There are a number of changes to the layout and format of the policy document in order to make the document easier to read. Additional sections have also been included.

The Policy additions and changes are as follows:

Section 1 - Introduction and Background

New introduction and background section simplifying part of section 1 of the current policy and adding some detail about the number of authorisations currently in force.

Section 2 - Policy Statement

This is a new section incorporating the remainder of Section 1 in the current policy and adding paragraphs setting out the intention of the policy at 2.1 and 2.3.

Section 3 - Consultation

This is a duplication of the consultation section in the existing policy. The list of consultees has been revised mainly to refer to categories of consultees rather than individual consultees.

Section 4 - General Principles and the Role of the Licensing Authority

This is a reformat of Section 5 in the current policy, the wording remains the same.

Section 5 - Integration of Strategies and Avoidance of Duplication

This is a revision of Section 3 of the current policy and creating specific paragraphs for planning and noise nuisance. These sections have been given individual acknowledgement as they are specifically mentioned in the Government Guidance and are the areas where duplication is most likely. The list of suggested measures to deal with issues outside of the licensing regime has been removed as legislation in other areas is subject to change and each set of issues is best addressed on an individual basis rather than by way of a general policy.

Section 6 - Promotion of Equality

This is a duplication of Section 4 of the current policy. The wording remains unchanged.

Section 7 - Prevention of Crime and Disorder

This section currently features in section 6.2 of the current policy and has been revised to set out clearer expectations of applicants and licence holders. It has also been updated to reflect current working practices with Police Licensing Officers.

Section 8 - Public Safety

This section currently features in section 6.3 of the current policy and has been revised to set out clearer expectations of applicants and licence holders. It has also been updated to reflect current working practices with Health and Safety Officers and Officers of the London Fire and Emergency Planning Authority.

Section 9 - Prevention of Public Nuisance

This section currently features in section 6.4 of the current policy and has been revised to set out clearer expectations of applicants and licence holders. New paragraphs have been added at 9.4 and 9.5 to specifically address nuisance caused by smokers and from the use of smoking shelters. This is due to an increase in issues associated with this activity since the introduction of the smoking ban and the current policy.

Section 10 - Protection of Children from Harm

This section currently features in Section 6.5 of the current policy and remains largely unchanged. There has been an addition in Para 10.5, of measures to protect children from harm in licensed premises. This sets out clearly the steps which applicants and licence holders may wish to include in their business operations and also steps which the Licensing Authority may impose where there are issues.

Section 11 - Public Health and Licensing

Since the introduction of the current policy in 2011, Public Health have become a 'Responsible Authority' meaning that they now get consulted on every licence application and can make representations against them. Section 11 is a new section to reflect the changes.

Section 12 - Licensing Committee

Currently featuring as Section 2 of the current policy, the wording remains unchanged however it has been located to a more logical location within the revised policy.

Section 13 - Authorisations and Applications

Section 9 of the current policy has been incorporated into Section 13 and additions have been made to give each type of authorisation specific acknowledgement. New additions at 13.8 and 13.9 have been included to state clearly the eligibility for permissions relating to Members Clubs, which was not included in the current policy. Para's 13.12-13.15 specifically acknowledges personal licence holders in their capacity as a 'Designated Premises Supervisor', previously not included in the current policy.

Section 14 - Representations

This replaces and incorporates Section 10 in the current policy. There have been a number of additions from Paragraph 14.5 detailing the Licensing Authority's expectations from those persons or bodies submitting representations. This has been included because there have been a number of issues with representations and petitions being submitted in the incorrect format, or outside of the consultation period. Making these points clear in policy will assist persons wishing to make representations to do so in the correct way. A new paragraph 14.9 has been added to clarify the position regarding representations made on the basis of 'need'.

Section 15 - The Role of the Ward Councillor

A new section to clearly define the role of ward Councillors in the licensing process. Also incorporating Hillingdon's own procedure to consult with Ward Councillors for each premises licence application.

Section 16 - Decision Making and Licensing Hearings

A new section setting out the decision making powers of the Licensing Authority and the process and the way in which decisions are delivered at licensing hearings.

Section 17 - Licence Conditions

This section has been reduced from the current Section 11 as the Mandatory Conditions have gone through several revisions since 2010; these have therefore been taken out of the body of the policy and included in an Appendix. A new paragraph 17.3 also refers to the use of model conditions at the discretion of the Licensing Authority

Section 18 - Enforcement

A new section to address enforcement specifically referring to the 'Residents Services Enforcement Policy' and referring to the joint enforcement carried out with Police colleagues. This is not included in the current policy.

Section 19 - Reviews

This incorporates Section 12 in the existing policy but has been expanded to refer to the statutory consultation at paras 19.5 and 19.6. New paragraphs 19.7 - 19.9 have been added to refer to expedited review powers and reviews following closure orders, which were not included in the current policy.

Section 20 - Cumulative Effect

This section appears at Section 7 of the current policy and the wording remains largely unchanged.

Section 21 - Licensing Hours

This section appears at Section 8 of the current policy and the wording remains largely unchanged.

Section 22 - Exemptions

Section 13 (live music, dance and theatre) in the current policy has been removed. This is because most entertainment activities have been deregulated by government. Instead, Section 22 outlines, in brief, the exemptions relating to entertainment. It also makes reference to the need for authorisations where 'relevant entertainment' is provided at paragraph 22.4.

Draft Statement of Gambling Policy

The Council is required by the Gambling Act 2005 to review the Statement of Gambling Policy every five years. The current policy was revised in 2010 and adopted by full council in 2011.

In the intervening time there have been only minor changes to legislation and as such there are very few changes proposed to this policy. Text additions and changes are identified in bold and deletions struck through.

It should be noted, however, that there will be a more significant changes to gambling legislation that come into force From 6 April 2016 next year. Local operators will have to risk assess their premises and share these assessments with the Council.

Additionally, councils may (if they so wish) commission local area profiles detailing the effects of gambling with regard to areas / boroughs / communities. It is anticipated that these local area profiles will be used in a number of ways:

- by operators when risk assessing their premises;
- by local authorities when determining applications, imposing conditions or when considering saturation policies.

It is therefore proposed that a further review of the Gambling Policy is undertaken at a point when the updated regulations that are expected next year, are in place, and when the impact of the local area profiles and / or saturation policies will be fully understood.

Policy additions (shown in **Bold** in the draft policy) are:

- Part 4 - Local Area Risk Assessments and Local Area Profiles have been recently introduced by the Gambling Commission in February 2015, placing responsibility on applicants to assess and profile the area specifically around the proposed licensed premises.
- Para 5.10 - refers to 'primary gambling activity' this has been included due to recent case law involving betting premises and the use of high stake/high prize gaming machines.
- Para 5.12 - is an addition relating to relevant factors in the consideration of licensing 'separate premises' in the same building.
- Para 5.17 - makes clear the entitlement to grant a licence but expresses that this entitlement is not an obligation.
- Para 5.48 - clarifies that the restriction of betting machines is a power which can be used for premises licensed for the sale of alcohol only.
- Para 5.58 - this has been expanded to place greater emphasis on the Councils expectations in respect of Adult Gaming Centre licence applications.
- Para 6.15 - makes provision for plans to be submitted if they are not to scale.

HAYES VILLAGE AND HARLINGTON VILLAGE: CONSERVATION AREA APPRAISALS

Cabinet Member	Councillor Keith Burrows
Cabinet Portfolio	Planning, Transportation and Recycling
Officer Contacts	Sarah Harper, Alisha Lad - Residents Services
Papers with report	<p><u>Circulated separately from main agenda to Cabinet, Executive Scrutiny Committee and reference copies in Group Offices:</u></p> <ul style="list-style-type: none"> • Conservation Area Appraisal: Hayes Village • Conservation Area Appraisal: Harlington Village

1. HEADLINE INFORMATION

Summary	<p>The Conservation Area appraisals for Hayes Village and Harlington Village have been prepared by local residents, with the support and assistance of consultants and officers. The draft documents were subject to a period of public consultation, including drop in sessions, during June and July 2015. The resulting responses are considered in this report and the updated appraisals are attached for final approval.</p>
Putting our Residents First	<p>This report contributes to the Council's key objectives of: <i>Our People; Our Built Environment; Our Heritage and Civic Pride.</i></p> <p>Additionally, these appraisals support key Council policies:</p> <ul style="list-style-type: none"> • Local Plan • Conservation Area Appraisals and Management Plans • Sustainable Community Strategy
Financial Cost	<p>The full cost of preparing these appraisals has been met by a grant from Historic England under its CHIP (Community Heritage Initiative Partnership) scheme. This grant covers all the costs associated with the public consultation and the promotion and publication of the documents.</p>
Relevant Policy Overview Committee	Residents' and Environmental Services
Ward(s) affected	Barnhill, Botwell, Charville, Heathrow Villages, Pinkwell and Townfield

2. RECOMMENDATION

That Cabinet:

- 1) Notes the responses to the public consultation and the revisions made to the documents to incorporate the comments made.**
- 2) Agrees the minor alterations proposed to the respective Conservation Area boundaries and the formal notifications required as part of the designation process for these changes.**
- 3) Agrees that the small number of proposed additions to the Local List of Buildings of Architectural or Historic Importance be considered for inclusion in the List when next reviewed.**
- 4) Formally adopts the Hayes Village Conservation Area Appraisal and the Harlington Village Conservation Area Appraisal documents.**

Reasons for recommendation

The Community Heritage Initiative Partnership (CHIP) scheme for the Borough, funded by Historic England and undertaken by consultants, aims to empower local residents to write their own Conservation Area appraisals. These will be key background documents for the assessment of development proposals and for the emerging policy and proposals in the Local Development Framework. Five study areas have been identified within the Borough. These are The Greenway (Uxbridge); Harlington Village, Hayes Village, Morford Way, Eastcote and the Canals Conservation Areas (covering Coppermill, Widewater and Springwell Locks). The drafting of all the documents has now commenced, with the Hayes Village Conservation Area Appraisal and the Harlington Village Conservation Area Appraisal being the first to be completed. Following public consultation, which showed support for the appraisals, officers are seeking approval for the adoption of the final documents.

Alternative options considered / risk management

Cabinet could decide not to approve the documents. This would, however, be at odds with the purpose of the Community Heritage Initiative Programme and the Historic England grant for this work could be reclaimed and the balance withdrawn. Moreover, the Council would not be taking advantage of the work undertaken by the residents concerned.

Policy Overview Committee comments

None at this stage.

3. INFORMATION

Supporting Information

- 1) Under Sections 69-71 of the Planning (Listed Buildings and Conservation Areas) Act 1990, local authorities have a duty to designate Conservation Areas and to formulate proposals, including the production of appraisal documents, for the preservation and enhancement of their character and appearance.

- 2) The Community Heritage Initiative Programme (CHIP) scheme is an initiative by Historic England to build capacity in local authorities, to enable additional conservation work to be carried out through engagement with local communities. A sum of £51,020 has been made available for the CHIP scheme in Hillingdon.
- 3) The programme aims to help address the shortfall in local authority resources available for the production of Conservation Area appraisals. It seeks to achieve this by involving local residents in the process of drawing up these documents. This has the benefit of harnessing local skills and abilities, whilst enabling local people to make an important contribution to the conservation of their areas. Working under the supervision of the conservation consultant, local residents are able to develop appraisal skills and learn about planning policies and the legal constraints involved in the conservation process.
- 4) At the Cabinet meeting of 8th April 2015, Members approved the draft appraisals for the Hayes Village and Harlington Village Conservation Areas for public consultation. During June and July 2015, a six week consultation exercise was carried out. The documents were placed on the Council's web site for comment and hard copies were made available at Planning Reception and Uxbridge, Botwell Green and Harlington Libraries. Letters requesting comments were sent to ward councillors; to all properties within the areas; to the Harlington Village Residents Association; the Heathrow Villages Conservation Panel and the Hayes and Harlington Local History Society. Drop-in sessions, attended by Conservation Officers, were also held at Harlington and Botwell Green Libraries on 22nd June and 2nd July. Historic England was also consulted.

Response to consultation

- 1) There was a very limited response to the consultation given that over a thousand (1025) letters were sent out in all. Two responses were received from community groups, three from local residents and nine members of the public attended the drop-in sessions. Of those who had read the documents, all were supportive of them.
- 2) Comments from The Friends of St Mary's Church regarding the location of the annual Flower Festival have been incorporated into the Hayes document (page 7). The Fulwood Close Management Company made comments on the condition of trees, which have been passed to the Green Spaces Team for consideration. The Hayes and Harlington Local History Society commented that they welcomed the appraisals and endorsed the recommendations in the documents. They also supported the method of working, which they noted "involved co-production with community representatives" and which they considered "drew upon local knowledge and spread the general awareness of the role and purpose of planning and conservation". A local historian who was involved in the drafting of the documents, also provided detailed comments. These covered corrections to maps with regards to the location of trees; updated wording relating to the Local Development Framework; minor typing errors and corrections to the layouts of the documents, and some additional views to be added to maps. His comments concluded that he considered the "documents to be very well composed" and that they were "valuable additions to the planning tools for the Borough". There was also one other email of support from a local resident.
- 3) Historic England provided a positive response. They welcomed the publication of these documents and considered that 'they helped clearly define the conservation areas' historic and architectural interest'. They commended the local communities' contribution

to the documents, given that the areas are important centres within Hillingdon, stating: 'We are very pleased that the historic significance of Harlington and Hayes is being promoted by the Council'.

Historic England suggested that in order to optimise the value of these documents, potential timings and where appropriate sources of funding for proposals should be included. Whilst this has been noted, given issues with Council resources and the need to collaborate with other service areas; these have not been included in the documents at present. However, as these are live documents these matters can be considered when the appraisals are reviewed. Historic England also requested the inclusion of a map indicating the location of the Conservation Areas within the Borough and detailed information on relevant Local Plan policies for the areas. In response, consideration is now being given to the inclusion of an interactive heritage assets map on the Council's website. Once agreed, Local Plan policies will be available to view on the Council's website, hence they have not been included in the documents.

Historic England recommended a few minor editorial revisions and the inclusion of an additional section highlighting the areas of archaeological interest within the Conservation Areas. In response, an additional section relating to the designations of Archaeological Priority Areas and Archaeological Priority Zones has been included.

Financial Implications

The scheme is funded by an Historic England grant of £51,020, originally made available over a two year period (but now extended until the end of 2016). This sum was a Capacity Building Grant for the employment of a heritage consultant, Turley Associates, to develop a community based project to produce five draft Conservation Area appraisals. The supervision, organisation, guidance, co-ordination and the responsibility for drafting the documents has rested with the heritage consultant. However, the final editing and finishing has been undertaken by the LBH Conservation Team.

4. EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

The CHIP scheme has involved and empowered local residents in the drawing up of Conservation Area appraisals, and will enable another two appraisals to be published. The scheme has been well received by residents and will be helpful for applicants and service users. The consultation has allowed the local community to comment on the draft documents, the boundary changes and additions to the Local List. The final documents will also have an important role in raising the profile of the Borough's heritage and community awareness of conservation issues.

Consultation Carried Out or Required

Consultation has been carried out as agreed in the previous Cabinet Report of 8th April 2015 and the results of the consultation process fully discussed in paragraphs 5 and 6 of this report.

5. CORPORATE IMPLICATIONS

Corporate Finance

Corporate Finance has reviewed this report and confirms that there are no direct financial implications arising from the recommendations outlined above. As noted within the body of the report, the broader Community Heritage Initiative Partnership (CHIP) scheme is funded by Historic England grant funding.

Legal

There is a requirement under Section 69(1)(a) of the Planning (Listed Buildings and Conservation Areas Act) 1990 for every local authority to review their Conservation Area and Buildings of Local Architectural or Historic Importance “from time to time [to] determine which parts of their area are areas of special architectural or historic interest the character and appearance of which it is desirable to preserve or enhance”. Section 69(2) requires local authorities to review past decisions and to determine whether any further parts of their area should be designated as conservation areas.

Local planning authorities are under a duty to “formulate and publish proposals for the preservation and enhancement of any parts of their area which are conservation areas” under section 71(1).

The National Planning Policy Framework (NPPF) advises local authorities that 'When considering the designation of conservation areas, local planning authorities should ensure that an area justifies such status and that the concept of conservation areas is not devalued through the designation of areas that lack special interest' (NPPF paragraph 127).

It is noted that publication of the documents will improve understanding of the importance of the areas as well as provide applicants, agents, owners and members of the public with clear guidance on planning matters and the types of development which are likely to be encouraged.

Corporate Property and Construction

In both the cases of Hayes Village and Harlington Village, it is noted that there are proposals to extend the Conservation Areas boundaries up to groups of Council owned residential and garage properties. At Hayes, the proposal to include an additional area across the Uxbridge Road would take the new Conservation Area boundary adjacent to Council properties at Marshall Drive. At Harlington, the proposal would take the boundary adjacent to Council properties at Kiln Close and Bletchmore Close.

6. BACKGROUND PAPERS

- English Heritage's 'Heritage at Risk Register London (2014): pp. 58 & 59, Conservation Areas at Risk'
- National Planning Policy Framework (NPPF), Plan-making, Local Plans, Historic Environment paragraphs. 169 & 170
- English Heritage's 'Understanding Place (June 2012): Conservation Area Designation, Appraisal and Management'
- Cabinet Member Report of February 2010, with decision dated 15th February 2010

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OLDER PEOPLE'S PLAN - UPDATE Q1 2015-16

Cabinet Members	Councillor Ray Puddifoot MBE Councillor Philip Corthorne
Cabinet Portfolios	Leader of the Council Social Services, Housing and Health
Officer Contact(s)	Kevin Byrne, Administration Directorate
Papers with report	Appendix A - Plan update

1. HEADLINE INFORMATION

Summary	To provide an update on the progress with delivering the actions in the plan for older people.
Putting our Residents First	This report supports the following Council objectives of: <i>Our People</i> . The Older People's Plan supports Older People to live independent, active, healthy lives and provides opportunities to improve their well-being - linked directly into Hillingdon's Health and Wellbeing Strategy.
Financial Cost	There are no additional cost implications for the Council in respect of this report. The projects detailed in this report are financed from within existing resources across the Council including the "Leader's Initiative" Fund.
Relevant Policy Overview Committee	Social Services, Housing and Public Health
Ward(s) affected	All

2. RECOMMENDATION

That Cabinet notes the successes to date and continued progress to deliver the Older People's Action Plan during 2015-16 to improve the quality of life, health and wellbeing of older people in Hillingdon.

Reasons for recommendation

The Older People's Plan endorses the commitment from the Council and its partners to the continued improvement of services and support designed to create a better quality of life for older people in Hillingdon. The plan supports the Council to put residents first and contributes to improving the health and wellbeing of Hillingdon's older residents.

Alternative options considered / risk management

None considered

Policy Overview Committee comments

None at this stage.

3. INFORMATION

The headline results from the 2011 Census demonstrate that more and more people in Hillingdon are living longer. Supporting older people to live independent, active lives, to make a positive contribution to local communities and helping older people to feel safer in their homes and in the wider community is at the heart of improving the health and wellbeing of older people in Hillingdon and contributes to the priorities of the Health and Wellbeing Strategy.

In Hillingdon there are well-established arrangements to hear from older people and keep Hillingdon's older residents informed and involved across the Borough on important matters. This includes their involvement through Hillingdon's Older People's Assembly.

Hillingdon's Older People's Plan, led by the Older People's Champion (Cllr Ray Puddifoot, Leader of the Council) sets out a range of actions that the Council and its partners are undertaking in response to issues that older people in Hillingdon have said are important to them. The key themes in the plan include: safety and security; preventative care; keeping independent and healthy; supporting older people in the community; and housing. The action plan is regularly updated and monitored by the Older People's Champion.

There have been a number of achievements so far during 2015-16 highlighted in the summary below. This includes service improvements supported by the Leader's Initiative developed both within the community, with partners and across Council services to enable older people to remain independent, active and healthy. The full update is attached at Appendix A.

Safety and Security

- **Free burglar alarms** – To date, the burglar alarm scheme funded by the Leader's Initiative has fitted more than 6,000 free alarms to the homes of older residents. Phase 8 of the scheme (1000 alarms) is more than half way to completion, with Phase 9 for a further 1000 alarms approved in June 2015. Older people confirm that the installation of a burglar alarm in their home helps to reduce their fear of crime.
- **Tackling rogue traders** – Council officers continue to respond quickly to reports of rogue traders. When complaints are received officers review the circumstances of each case and decide if an intervention is required. Only 2 reports of Doorstep Crime were received

during April-June 2015. One involved the "impregnation" of a driveway and the other the sale of fish of uncertain description and at an inflated cost. Officers also attended an event at a local bank in May 2015 to raise awareness of fraud and scams. Articles have appeared in Hillingdon People advising local residents what to do if they suspect they are being targeted by a rogue trader.

Preventative Care

- Joined-up preventative services – The TeleCareLine service supports residents to live safely and independently in their own homes using a range of equipment, such as sensors and detectors all connected back to a local staffed control centre to provide assistance to older people if needed.

From 1st April 2014 the TeleCareLine Scheme has been extended to be free to older people aged 80 years or older. As at 30th June 2015, 4,424 service users (3,927 households) were in receipt of a TeleCareLine equipment service, of which 3,328 people (3,023 households) were aged 80 years or older.

Between 5th April 2015 to 30th June 2015 there have been 377 new service users joining the TeleCareLine Service and we are on target to achieve 750 new users set for this year.

The development of services like TeleCareLine is part of a broader strategy in Hillingdon working to help reduce the need and frequency for admission to hospital or a nursing home for people with needs arising from a stroke, incontinence, dementia and injuries arising from a fall.

Keeping Independent and Healthy

- Active ageing - A range of activities are in place and available to older people in Hillingdon. These include Drumunity, a drumming activity specifically targeted to service users with dementia, chair-based exercise and bike rides.

Tea dances - Tea dances have been running on a monthly basis since April 2015 with over 600 people taking part so far. They continue to remain extremely popular and are helping to break down social isolation and promote physical activity amongst older people.

Free swimming – The Council has continued to provide free swimming sessions to support older people to live an active and healthy lifestyle. The programme for older people to take up free swimming continues to be popular, despite a slight decrease compared to the same period last year. Attendances for the first quarter of 2015/6 totalled 6,613 which is 270 or 4% lower than the 6,883 free swims recorded during the same period last year.

Free swimming lessons commenced from 28th April 2014 and continue to be popular at Highgrove, Botwell and Hillingdon Sports & Leisure Complex. Lessons are continuing

to operate at the three main pool facilities on a termly basis. For the current term there are 6 beginners and 3 intermediate classes operating.

All sessions have shown improved take up in the last quarter which is encouraging, particularly at Botwell Green. There remains, however, scope to increase numbers further within the existing classes available.

- Extending the Brown Badge Parking Scheme – The Brown Badge Parking Scheme offers older people a designated place to park their car / vehicle which means older people are closer to amenities. This can help to maintain their independence and encourages older people to get out and about to reduce the risk of social isolation.

As of 1st August 2015, a total of 9,666 Brown Badges have been issued. A recent change to extend the application options for brown badges through a self-service online system is working well and the majority of applications received are now submitted directly online by older residents.

Two further Brown Badge bays have also been introduced into a car park in Harefield under a Planning section 106 agreement.

Supporting Older People in the Community

- Support for older people during the economic down-turn - between 1st April 2015 and 31st June 2015, 41 older people were referred for a Financial Healthcheck, of which 24 received a benefit check, leading to £103,073.77 being generated for the community.
- Allotments - The free allotment scheme continues to be very popular with 236 plots allocated to over 65's across all 28 Council managed allotments sites. Concessions of a half price plot have also been offered to residents in receipt of benefits who are over 60 and some charitable organisations.
- Celebrating in style - A number of community groups for older people have held summer events and parties to commemorate the end of WW2. Grants were also provided to Sheltered Housing Schemes to improve facilities and social activities. Feedback from older people continues to be very positive.

Housing

- Home adaptations – In the first quarter of 2015-16, a total of 134 homes had adaptations completed to enable disabled occupants to continue to live at home. This includes adaptations to the homes of 85 older people, of which 42 were in the private sector and this will help them to live independently and safely in their own home.
- Handy Person Service - Age UK Hillingdon continue to support older people in their homes by providing a range of services as part of the Handy Person Service. For a small fee, the service can provide help with plumbing, carpentry, heating etc. Age UK can also help residents find a trusted tradesperson, if the task is beyond the scope of their service. During the first quarter of 2015/16 the service undertook 731 jobs for older people living in Hillingdon.

Financial Implications

There are no additional cost implications for the Council in respect of this report. The projects detailed in this report are financed from within existing resources across the Council including the "Leader's Initiative" Fund.

4. EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

The Older People's Plan is welcomed by older people as positively continuing to raise their value and profile and is an opportunity to improve the lives of older people in the community.

Consultation carried out or required

Regular feedback from the Hillingdon Older People's Assembly Steering Group and Older People's Assembly is used to help shape future priorities. The Older People's Assembly in Hillingdon periodically receives progress updates on delivering the promises set out within the Older People's Plan.

5. CORPORATE IMPLICATIONS

Corporate Finance

Corporate Finance has reviewed this report and the associated financial implications, noting that the broad range of initiatives outlined above are fully funded within the existing budgets - including the Leader's Initiative.

Legal

Before the Cabinet is a progress update report on the delivery of Hillingdon's Older Peoples' Plan for the year 2015/16.

Under the Council's Constitution the Cabinet has the appropriate powers to agree the recommendation proposed at the outset of this report.

There are no legal issues arising out of the recommendation proposed at the outset of this report.

6. BACKGROUND PAPERS

NIL

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Older People's Action Plan 2015/16

Ref No	Task	Actions	Lead	Target Dates	Progress Update
1. Safety and Security					
1.1	Increase home security amongst older people.	1.1.1 Ensure burglar alarms are maintained and install those commissioned by the Leader (phases 8&9)	Vicky Trott	31.03.16	<p><u>Ongoing</u> – To help older people feel safe and secure burglar alarms have been installed into the homes of older people.</p> <p>As at end of July 2015, installations for Phase 8 are 500 completed out of 1000 and servicing of Phase 6 is completed.</p> <p>Phase 9 has received Cabinet approval for a further 1000 alarms.</p>
1.2	Take action to tackle rogue traders.	1.2.1 Address reports of Rogue Traders including raising awareness of financial scams over the telephone	Shabeg Nagra	31.03.16	<p><u>Ongoing</u> - Council officers continue to respond quickly to reports of rogue traders. When complaints are received officers review the circumstances of each case and decide if an intervention is required.</p> <p>Only 2 reports of Doorstep Crime were received in the quarter April-June 2015. One involved the "impregnation" of a driveway and the other the sale of fish of uncertain description and at an inflated cost. No further action was taken.</p> <p>Officers were also present at a stall at a local bank on 20 May 2015 holding a Fraud and Scams awareness event.</p>
		1.2.2 Promote home safety by training front-line staff to provide advice when they visit older people at home. Roll-out a new training programme to staff working in a range of agencies.	Gary Collier	31.03.16	<p>Hillingdon4All Health (H4A) and Wellbeing Gateway: HCCG's Governing Body has made £100k available to enable start-up work to be undertaken. A final funding decision will be made at the Governing Body's October meeting. If the funding is approved implementation of the service will start from the 1st November 2015.</p> <p>A training programme for front line staff about making every contact count (MECC) will be delivered in Q4. The programme will be informed by the results of a questionnaire to be issued by Public Health to front line staff in Q3 regarding their knowledge, understanding and concerns about engaging with residents about the options available to them to support their health and wellbeing.</p>

Ref No	Task	Actions	Lead	Target Dates	Progress Update
2. Preventative Care					
2.1	Assist vulnerable people to secure and maintain their independence	2.1.1 Continue to deliver the TeleCareLine service	Sinead Mooney	31.03.16	<p><u>Ongoing</u> - From 1st April 2014 the TeleCareLine Scheme has been extended to be free to older people aged 80 years or older.</p> <p>As at 30th June 2015, 4,424 service users (3,927 households) were in receipt of a TeleCareLine equipment service, of which 3,328 people (3,023 households) were aged 80 years or older.</p> <p>Between 5th April 2015 and 30th June 2015, 377 new service users have joined the TeleCareLine Service of which 266 were aged over 80. We are on target to achieve 750 new users set for this year.</p>
		2.1.2 Deliver the scheme to use a technology bracelet to help support at least 50 older people with dementia to live independently.	Linda Russell	31.03.16	<p><u>On track</u> At 30th June 2015, 71 Vega watches have been issued, with 13 being returned for this quarter; 25 units remain active.</p> <p>Out of the 13 Vega watches returned during this period:</p> <ul style="list-style-type: none"> • 1 resident passed away • 9 found the device no longer suitable as their condition had changed • 3 residents did not engage well with the technology. <p>We continue to strengthen our partnership working with the Police for joint working on the GPS technology as well as further raising the profile of the Technology with Adult Social Care.</p>
3. Keeping Independent and Healthy (Health and Wellbeing)					
3.1	Ensure all new and existing service users / carers are offered a personal budget.	3.1.1 Monitor personal budgets that lead to direct payments and pre-paid cards to meet individual needs rather than just offering personal budgets.	Nina Durnford	31.03.16	<p><u>Ongoing</u> – A personal care budget gives people who need care and support a greater say on deciding their support arrangements to suit their own needs.</p> <p>At the end of June 2015, 98.2% of older clients were in receipt of a personal budget (1,444 out of 1,470 older people in receipt of an eligible long term service).</p> <p>Of the 1,444 older people in receipt of a personal budget, 116 (8%) are in receiving this in the form of a pre-paid card or direct payment either completely (94 older people (6%)) or partially (22 older people (2%)).</p>

Ref No	Task	Actions	Lead	Target Dates	Progress Update
					Although this percentage is low, it is not unusual for older people to prefer the council arranging their care and support. In order to increase this percentage, the social care market would need to be developed further to provide more choice for residents so that they can use the direct payment process.
3.2	Provide opportunities for older people to participate in sport and physical activity.	3.2.1 Work with a range of partners to deliver and promote take-up of physical activity as part of Hillingdon's Health and Wellbeing Strategy	Sarah Durner	31.03.16	<p><u>Ongoing</u> – As part of Hillingdon's Health and Wellbeing Strategy a range of activities are being delivered specifically for older people to encourage the take-up of regular exercise in their weekly routine.</p> <p><u>Wellbeing days and activities</u> From April-June 2015, there have been two wellbeing days; one during Dementia Awareness Week aimed at older people living with dementia and one 'Eating Well Event' for older people aimed to give information and advice on eating and diabetes, food and dementia and food and dental health.</p> <p>All the exercise sessions continue with eleven people regularly attending chair exercise at Uxbridge library, 8 people at Cobden Close, 7 at West Drayton Community centre and 11 at the EKTA group. The EKTA group is now running Pilates which the ladies have fed back is beneficial for increasing strength and mobility. There is a new Zumba class planned to start in the autumn in West Drayton.</p> <p><u>Drumcommunity</u> The Drumcommunity project continues to enable older people with dementia to take part in an activity which allows them to communicate creatively, work on their short term memory skills, increase relaxation and develop strength and coordination.</p> <p>Age UK Hillingdon continue to deliver a range of activities for older people including Ageing Well, Friendly Friday, Active Ageing and Living Well with Dementia Groups. In addition to the above activities AgeUKH also offers Zumba Gold and Extend classes at the Townfield centre and other venues across the borough. Mature exercise classes are also offered at 3 venues, funded by LB Hillingdon (Public Health).</p>
		3.2.2 Continue to offer free swimming sessions	Howard Griffin	31.03.16	<u>Ongoing</u> – The programme for older people to take up free swimming continues to be popular, despite a slight decrease compared to the

Ref No	Task	Actions	Lead	Target Dates	Progress Update
		to residents aged 65+			<p>same period last year.</p> <p>Attendances for the first quarter of 2015/6 totalled 6,613 which is 270 or 4% lower than the 6,883 free swims recorded during the same period last year.</p>
		3.2.3 Deliver free swimming lessons for people aged 65+	Howard Griffin	31.03.16	<p><u>Ongoing</u> – Free swimming lessons commenced from 28th April 2014.</p> <p>Lessons are continuing to operate at the three main pool facilities on a termly basis. For the current term there are 6 beginners and 3 intermediate classes operating.</p> <p><u>Highgrove</u> 28 residents currently enrolled</p> <p><u>Hillingdon</u> 20 residents currently enrolled</p> <p><u>Botwell Green</u> 18 residents currently enrolled</p> <p>All have showed an improvement in the last quarter which is encouraging, particularly at Botwell Green. There is however scope to increase numbers further within the existing classes available.</p>
		3.2.4 Hold regular tea dances and other dances for older people to promote participation in physical activity.	Sarah Durner	31.03.16	<p><u>Ongoing</u> - Tea dances help to break down social isolation and promote physical activity amongst older people. Tea dances continue to remain very popular.</p> <p>There were three tea dances held at the Civic Centre from April to June with 376 people taking part and two in July and August with a total of 256 people taking part.</p>

Ref No	Task	Actions	Lead	Target Dates	Progress Update
		3.2.5 - To better enable residents living with dementia to continue to live independently in our community and feel supported and knowledgeable of where they can access advice and help when required.	Sarah Durner	31.03.16	<p>Ongoing - this new project to support residents with dementia is developing well in partnership with the Alzheimer's Society</p> <p><u>Dementia Action Alliance</u> 19 May 2015, in partnership with the Alzheimer's Society, the council launched the 'Hillingdon Dementia Action Alliance', part of a National campaign, the aim of which is to act as a vehicle for Hillingdon to becoming a dementia friendly borough.</p> <p>12 organisations have committed to three actions each which promote awareness of dementia, include training for their staff and working towards developing dementia friendly environments.</p> <p><u>Dementia Friends Scheme</u> Part of this commitment is the delivery of the 'Dementia Friends Scheme' which continues to be very popular. From April to June 2015, over 100 people have attending the training, including staff from the Council and the Pavillions shopping centre as well as Uxbridge College students and care home staff.</p> <p>A weekly 'Friends Coffee Morning' in Uxbridge library was launched as part of Dementia Awareness Week, offering support and activities for people in the early stages of dementia and their families. So far a total of 36 people have taken part with several referrals being made to the Alzheimer Society which have led to home visits. Many of the people taking part had not had any contact with services so far.</p>
3.3	Continue to develop and expand the Brown Badge Parking Scheme for older people.	<p>3.3.1 Continue to deliver the Brown Badge older persons parking scheme and promote the scheme to older people.</p> <p>Encourage provision of Brown Badge bays as part of planning</p>	Roy Clark	31.03.16	<p><u>Ongoing</u> – The number of our older residents applying for a brown badge continues to improve.</p> <p>As of 1st August 2015, a total of 9,666 Brown Badges were on issue. The recent change to extend the application options for brown badges onto an online self-service system is working well and the majority of applications received are now submitted directly online by older residents.</p> <p>A further 2 Brown Badge bays have also been introduced into a car</p>

Ref No	Task	Actions	Lead	Target Dates	Progress Update
		developments wherever possible.			park in Harefield under a Planning section 106 agreement.
3.4	Continue to develop and expand facilities for older people in Hillingdon's allotments.	3.4.1 Improve access and facilities for older people in Hillingdon's allotments	Paul Richards	31.03.16	<p><u>Ongoing</u> – Since April 2015:</p> <p>A variety of works have been completed including repairs to water systems, grass and vegetation cutting on uncultivated plots and communal areas, lock replacements, asbestos removal, fencing improvements and ditch clearance.</p> <p>Meadway allotment was included on the Britain in Bloom tour and in preparation, the gates were painted and hedges were cut. Lots of plot holders turned out on the day which impressed the judges with their community spirit.</p> <p>The borough's annual allotment competition 2015 is in the process of being judged by volunteers on behalf of the council.</p> <p><u>On the take up of free plots for the over 65's:</u></p> <p>Currently across all 28 Council managed allotments sites 236 plots have been let for free to over 65's.</p> <p>Concessions of a half price plot have been offered to residents in receipt of benefits who are over 60 and some charitable organisations.</p> <p>All 7 fully devolved (self managed sites) have been written to and asked to implement free plots for 2015/2016.</p>
3.5	Actively promote the opportunities available to older people to keep healthy, independent and well and establish what difference they are making to improve the lives of older people	3.6.1 Ensure articles appear in every edition of Hillingdon People and on the Council website promoting the opportunities available and making use of feedback from older	Charlotte Stamper / Lisa Taylor	31.03.16	<p><u>Ongoing</u> – articles appear in every edition of Hillingdon People within the older people's page.</p> <p>May/June's Hillingdon People advertised the new chair exercise classes at West Drayton Community Centre for over-65s, IT training sessions at Ruislip Manor Library and the older people's food event at Barnhill Community Centre in June. The magazine included an article on the new website Connect to Support providing residents with a</p>

Ref No	Task	Actions	Lead	Target Dates	Progress Update
		people			<p>wealth of information on care and support.</p> <p>There was also an article on Dementia Awareness Week and the events the Council had organised along with regular events and support the Council provides to those living with dementia.</p> <p>An article on the website's new life events section was also publicised which contains information on retirement and looking after the elderly.</p> <p>On the older people's page there was a feature on wellbeing activities for older people, including tea dances, free allotments and free swimming and lessons for over-65s. A feature celebrated the new bowling clubs at Bessingby Park and Cowley Rec. An article promoted RAF Northolt's Freedom of Hillingdon Parade which took place in June</p> <p>July/August's issue contained an article on the Council's reablement service and featured a case study of an elderly resident;s experience praising the care he received. The older people's page featured the Council's updated Older People's Plan and described what services the Council provides for older people ie. TeleCareLine, wellbeing days and activity sessions, heater loan scheme, events, free burglar alarms, brown parking scheme, older people's assembly, dementia support.</p> <p>September/October's issue will include articles on adult education courses and promotion of the older people's assembly. The older people's page focuses on the funding the leader's initiative gave to sheltered housing schemes for new equipment and summer events and trips.</p> <p>The theme for the Older People's Assembly in September is 'Personal Safety' and the agenda will cover the following topics, as suggested by the steering group and attendees of the OPA.</p> <ul style="list-style-type: none"> • Staying safe on public transport (Safer Transport Police) • Scams and cons affecting older people (Action Fraud - City of London Police) • Safety on the roads in Hillingdon (Alan Tilly)
4. Supporting Older People in the Community					

Ref No	Task	Actions	Lead	Target Dates	Progress Update
4.1	Improve financial inclusion for older people in the borough	4.1.1 Deliver benefits and financial advice and support sessions for older people across the borough through the Age UK Hillingdon financial health checks	Age UK Hillingdon Cathie Kennedy	31.03.16	<u>Ongoing</u> – Between 1st April 2015 and 31st June 2015, 41 older people were referred for a Financial Healthcheck, of which 24 received a benefit check, leading to £103,073.77 being generated for the community.
4.2	Support older people in their own homes to stay warm and healthy during the winter months	4.2.1 Provide free temporary heaters and small grants to cover electricity costs to older people.	Vicky Trott	31.03.16	<u>Ongoing</u> – The Heater Loan scheme is in place for residents who need access to the scheme during the colder months when their heating system experiences a breakdown. There has been 1 request from April to end July 2015.
4.3	Provide and encourage opportunities for older people to actively participate in events across Hillingdon.	4.3.1 Provide support to community groups for older people as requested through the Leaders Initiative for Older People.	Vicky Trott	31.03.16	<u>Ongoing</u> – The Leader continues to support community groups working with older people. This includes: <ul style="list-style-type: none"> • Grants for summer outings • Grants for Christmas events • Grants Sheltered Housing Schemes
5. Housing					
5.1	Help older people to live independently in safe, warm homes	5.1.1 Improve private sector homes for older vulnerable people, including heating and insulation measures and essential repairs	Steve Bellamy	31.03.16	The Council is currently considering proposals for a private sector boiler replacement scheme funded and operated by British Gas. The Council will also be exploring other potential funded options for heating and insulation measures for older people. In the first quarter of 2015-16 a total of 4 homes of older residents received essential repairs. Essential repairs can include such things as roof and glazing repairs to reduce health and safety risks. 3 of these Essential Repair Grant cases involved heating improvements. As at 17 August 2015 there are 3 approved cases awaiting works and 12 other cases being processed ready for submission for approval.

Ref No	Task	Actions	Lead	Target Dates	Progress Update
		5.1.2 Deliver the Handy Person Service	Age UK Hillingdon	31.03.16	<p>Age UK Hillingdon continue to support older people in their homes by providing a range of services as part of the Handy Person Service. For a small fee, the service can provide help with plumbing, carpentry, heating etc.</p> <p>Age UK can also help residents find a trusted tradesperson, if the task is beyond the scope of their service.</p> <p>During the first quarter of 2015/16 the service undertook 731 jobs for older people living in Hillingdon.</p>
		5.1.3 Deliver the Falls Prevention Service	Age UK Hillingdon	31.03.16	<p>Age UK Hillingdon provide a free Falls Prevention Service, available to anyone aged 65 or over. A member of the team will visit to carry out a falls assessment in the home and offer advice on the range of aids, adaptations and other support which may be available.</p> <p>Where appropriate, they may prescribe a home exercise programme to help the resident's stability.</p> <p>In the first quarter of 2015/16 the service offered advice to 258 older people with 97 clients receiving a falls assessment in the home and a home exercise programme (for up to 8 weeks) where appropriate.</p>
5.2	Deliver the major adaptations programmes for all tenures within budget	5.2.1 Complete major adaptations increasing independence for older people	Steve Bellamy	31.03.16	Delivered – In the first quarter of 2015-16, a total of 134 homes had adaptations completed to enable disabled occupants to continue to live at home. This includes adaptations to the homes of 85 older people, of which 42 were in the private sector.

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PLANNING OBLIGATIONS QUARTERLY MONITORING

Cabinet Members	Councillor Keith Burrows
Cabinet Portfolios	Planning, Transportation and Recycling
Officer Contact	Nicola Wyatt, Residents Services
Papers with report	Appendix 1 - attached

1. HEADLINE INFORMATION

Summary	This report provides financial information on s106 and s278 agreements up to 30th June 2015 against respective portfolio areas.
Putting our Residents First:	<p>This report supports the following Council objectives of: <i>Our People; Our Built Environment; Our Natural Environment; Our Heritage and Civic Pride</i></p> <p>Planning obligations are an established delivery mechanism for mitigating the effect of development, making it acceptable in planning terms and achieving the aims of the Community Strategy and other strategic documents that make up the Local Development Framework.</p>
Financial Cost	The Council currently holds £14,142,737 relating to s106 and s278 agreements. Of this £2,992,397 is allocated/earmarked for projects and £3,297,900 relates to funds that the Council holds but is currently unable to spend directly, leaving a residual balance of funds that the Council holds of £7,852,441 that is currently spendable and not yet allocated/earmarked towards specific projects. In Quarter 1, the Council has received additional income of £2,083,816 and spent £76,313.
Relevant Policy Overview Committee	Residents' and Environmental Services
Ward(s) affected	All

2. RECOMMENDATION

That Cabinet notes the updated financial information attached at Appendix 1.

Reasons for recommendation

Circular 05/05 and the accompanying best practice guidance required local planning authorities to consider how they could inform members and the public of progress in the allocation,

provision and implementation of obligations whether they are provided by the developer in kind or through a financial contribution. Although Circular 05/05 has now been replaced by the National Planning Policy Framework (March 2012), this is still considered to be good practice. This report details the financial planning obligations held by the Council and what progress has and is being made in allocating and spending those funds.

Alternative options considered / risk management

The alternative is to not report to Cabinet. However, it is an obvious example of good practice to monitor income and expenditure against specific planning agreements and ensure that expenditure takes place in accordance with the parameters of those agreements.

Policy Overview Committee comments

None at this stage.

3. INFORMATION

Supporting Information

1. Appendix 1 provides a schedule of all agreements on which the Council holds funds. The agreements are listed under Cabinet portfolio headings. The appendix shows the movement of income and expenditure taking place during the financial year; including information at 31 March 2015 (which was the subject of the report in June 2015) as well as up to 30 June 2015. Text that is highlighted in bold indicates key changes since the Cabinet report of 18 June 2015. Figures indicated in bold under the column headed 'Total income as at 30/06/15' indicate new income received. (Shaded cells indicate where funds are held in an interest bearing account) The table shows expenditure between 1 April and 30 June 2015 of £76,313 (compared to £1,820,713 during the previous quarter) and income of £2,083,816 (compared to £693,871 during the previous quarter) within the same period.

2. The balance of s278/106 funds that the Council held at 30 June 2015 is £14,142,737. It should be noted that the 'balance of funds' listed, i.e. the difference between income received and expenditure, is not a surplus. Included in the balance at 30 June 2015 are those s278/106 funds that the Council holds but is unable to spend for a number of reasons, such as cases where the funds are held as a returnable security deposit for works to be undertaken by the developer and those where the expenditure is dependant on other bodies such as transport operators. The column labelled "balance spendable not allocated" shows the residual balance of funds after taking into account funds that the Council is unable to spend and those that it has allocated to projects. The 'balance of funds' at 30 June 2015 also includes funds that relate to projects that are already underway or programmed, but where costs have not been drawn down against the relevant s106 (or s.278) cost centre.

3. In summary, of the 'total balance of funds' that the Council held at 30 June 2015 (£14,142,737) £3,297,900 relates to funds that the Council is unable to spend and £2,992,397 is allocated/earmarked for projects, leaving a residual balance of funds that the Council holds of £7,852,441 that is currently spendable and not yet earmarked/allocated towards specific projects.

Financial Implications

4. As at 30th June 2015 the s106/278 balance is £14,143k. This is inclusive of £3,298k which the council holds on behalf of its partners who are responsible for project delivery e.g. NHS Property Services (formerly PCT) and TFL. A further £2,992k has been earmarked to specific projects. The residual balance of £7,852k represents amounts yet to be allocated for any specific use although projects are being put in place to utilise this balance. Table 1 provides additional detail of the s106/278 contributions in accordance to service area.

In quarter 1 additional income received in s106/278 monies was £2,104k whilst expenditure totalling £76k was financed by the contributions.

Table 1 – S106/278 contributions by service area

Service Area	Balance b/f (01/04/15)	Income Received	Total	Spend	Balance c/f (30/06/15)	Earmarked Allocated Balances	Unallocated Balances
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
S278							
Planning & Transportation	1,279	14	1,293	(12)	1,281	1,281	0
S106							
Planning & Transportation	2,911	270	3,181	(13)	3,168	1,703	1,465
Community, Commerce & Regeneration (CSL)	515	3	518	(0)	518	322	196
Community, Commerce & Regeneration (PPR)	1,744	47	1,791	(2)	1,789	1,085	704
Sub-Total - CCR	2,259	50	2,309	(2)	2,307	1,407	900
Education & Children Services	2,619	1,336	3,955	(0)	3,955	16	3,939
Environment	987	36	1,023	(2)	1,021	497	524
Housing, Social Services & Health	2,060	398	2,458	(47)	2,411	1,386	1,025
Sub-Total (S278/106)	12,115	2,104	14,219	(76)	14,143	6,290	7,853
Less: Sums held on behalf of partners	3,292	21	3,313	(15)	3,298	3,298	0
Total LBH Balances	8,823	2,083	10,906	(61)	10,845	2,992	7,853

The unallocated balance of £7,853k represents amounts yet to be allocated for specific projects however proposals are in various stages of development to utilise these balances. The unallocated balances are generally required to be spent towards the following area and within the specific terms identified in the individual agreements:

Category	£'000
Affordable Housing	1,025
Air Quality	164
Carbon Reduction	139
CCTV	75
Community Facilities	369
Economic Development	5
Libraries	80
Nature Conservation	40
Public Realm / Town Centres	894
Schools	3,939
TFL/Highways	704
Training schemes	379
Travel Plans	40
Total	7,853

It is expected that the majority of the remaining unallocated Education & Children's Services balances of £3,939k will be utilised to support the Primary and Secondary School Expansions programme, thereby reducing the unallocated total balance to £3,914k. Officers will continue to review the applicability of unallocated balances within existing and proposed capital and revenue budgets in order to minimise the impact on the Council's internal resources.

Contributions which are not spent within the designated time frame may need to be returned to the developer. As at quarter one it has been identified that £1,018k needs to be spent within twelve months, i.e. 30th June 2016, to prevent the risk of repayment. £537k of this has been identified for use and is in the process of being formally allocated. In addition, there are balances totalling £105k which were not able to be spent within the terms of the existing agreements and may therefore need to be returned.

5. CORPORATE IMPLICATIONS

Corporate Finance

Corporate Finance has reviewed this report and notes that substantial Section 106 / Section 278 balances remain available to support investment in local infrastructure, with £2,992k of the £10,845k available for Council-managed schemes earmarked against specific projects. Within these available balances, £1,018k will become repayable to developers if not utilised before 30 June 2016. Corporate Finance notes that although no sums have been repaid to developers over the previous three months, balances totalling £105k have not met existing agreement terms and will potentially need to be returned to developers during 2015/16.

Legal

8. There are no specific legal implications arising from the recommendation which asks the Cabinet to note the current status on the receipt and expenditure of S106 monies. The monies referred to in this report are held by the Council for the purposes specified in each of the relevant legal agreements. Such monies should only be spent in accordance with the terms of

those agreements. Where monies are not spent within the time limits prescribed in those agreements, such monies should be returned to the payee. Where officers are unsure whether monies held pursuant to particular agreements can be used for particular purposes, Legal Services should be consulted for advice on a case by case basis

Corporate Property and Construction

9. There are no Corporate Property and Construction implications arising from the recommendation in the report.

6. BACKGROUND PAPERS

ODPM Circular 05/2005 'Planning Obligations' replaced by NPPF (March 2012)
District Auditor's "The Management of Planning Obligations" Action Plan May 1999
Monitoring Officers Report January 2001
Previous Cabinet Reports

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CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015 / 2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
			AS AT 30/06/15	AS AT 31/03/15	AS AT 30/06/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
SECTION 278										
PORTFOLIO: PLANNING TRANSPORTATION AND RECYCLING										
PT1278/2709 (Includes Former PT129) *16	Botwell	Stockley Park Phase 3 "Tident Site" 37977/W/96/1447	613,722.55	613,722.55	14,500.00	14,500.00	0.00	595,222.55	0.00	Spend is engineering fees. Development not yet implemented and highways works not started. Funds currently held are for security deposit and fully refundable subject to the due and proper implementation of the Highway works. £2,500 engineering fees transferred from PT278/27. A further £12,500 of Engineering fees needs to be claimed from developer should works commence. Interest added.
PT1278/30/115 *22	Heathrow Villages	Terminal 5, Land at Longford Roundabout, Heathrow s278 10 Jan 02 47853/93/246	10,500.00	10,500.00	5,500.00	5,500.00	0.00	5,000.00	0.00	Fees, & security (£5,000) associated with Highway Works, to be undertaken by developer. Works consisted of temporary access works from Longford Roundabout to Western Perimeter Road. Access installed & will be removed following completion of Terminal 5. Security to be retained pending outcome of BAA proposals to make this access two-way and permanent for buses and emergency services vehicles as well as cyclists. Two way access implemented. Officers investigating whether all required works have been completed. Works completed, security to be refunded after maintenance period. £5,000 fees claimed by ECU.
PT1278/34/86A *18	Brunel	Brunel site3 532/SPP/2001/1858 - Highways Works at Junction Hillingdon Hill / Kingston Lane & Pelican Crossing on Kingston Lane	392,358.87	392,358.87	197,448.22	197,448.22	0.00	194,910.65	0.00	Highway Works - £150k refundable security, £124,637.12 received for highway works at junction of Hillingdon Hill and Kingston Lane, £65,271.32 - received for Kingston Lane Pedestrian Crossing, £20,500 supervision fees. If the supervision fee following final completion exceeds 10% of the costs of the works plus statutory undertakers costs and TTS payment then the excess is to be refunded. Works complete and signals switched on. Officers continue to chase Brunel to perform remedial works to grass verges, and are investigating options for the use of some of the security for the Council to perform the remedial works if necessary. Final certificate sent 30/4/09.
PT1278/44/87A *20	Brunel	Brunel s278 16 April 04 532/SPP/2002/2237 - Traffic Calming on Cleveland Road & New Entrance on Kingston Lane	102,018.78	102,018.78	81,080.74	81,080.74	0.00	20,938.04	0.00	Traffic Calming on Cleveland Road & roundabout on Kingston Lane. £30,900 spent on engineering fees. £150k Refundable security deposit, £3,200 for Traffic DC project management costs. £58,962.38 TTS estimate for Pedestrian Crossing on Cleveland Road. Further payments received following receipt of estimate of works to cover security/costs. £10,000 received for improvements to a footpath on the site to be retained a security for Brunel to implement the works and to be transferred to PT84/87B-D. Traffic Calming on Cleveland Road (including new signalised crossing) & roundabout on Kingston Lane at new entrance to Brunel University now complete. TfL invoice paid. Residual on TfL payment due to VAT not claimed - funds to be held on as contingency for extra TfL costs. Interest Accrued. Remedial work completed and signed off in December 2007.
PT1278/46/135 *32	Northwood	10A Sandy Lodge Way, Northwood 54871/APP/2002/54	7,458.07	7,458.07	2,458.00	2,458.00	0.00	5,000.07	0.00	Improvement of visibility for junction of Sandy Lodge Way & Woodridge Way. ECU fees have been claimed and £5,000 security remains. Works substantially complete 12 month maintenance period, ended 16 September 2006. Final certificate has been prepared. Security held to part offset outstanding education contribution which is being sought via legal proceedings.
PT1278/47	Various	Refunds Various	38,643.15	38,643.15	15,938.10	15,938.10	0.00	22,705.05	0.00	Funds transferred to here as refunds related to the Heinz, Hayes Park and former B1 site, Glencoe Road. Yeading developments, not yet taken up by developer or owners. Also £10.79 from Wimpey Site Beaconsfield Road and £232.58 from Former Magnatex Site Bath Road which is residual interest omitted from refunds related to those schemes. Officers looking into appropriate recipients for refunds. Remaining balance from PT/37/40F (£838.48) transferred from PT/37/40B.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015/2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
			AS AT 30/06/15	AS AT 31/03/15	AS AT 30/06/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
PT278/48	Various	No Legal Agreement Various	178,442.85	164,442.85	142,752.81	131,252.81	11,500.00	35,690.04	0.00	No Legal Agreement - consultancy fees. £14,000 to be transferred to a PPR (08/09) for construction training secured from the s106 agreement for Budgens Site, South Ruislip. ECU fees claimed in relation to Bishop Ramsey school S278 works. £5,200 security deposit received for car park at Mount Vernon Hospital. Security deposit returned following completion of highway works at Mount Vernon Hospital. £25,448 received and £22,247 claimed by ECU this quarter as fees associated with 278 highways works. £3,201 is as a security deposit for heavy duty crossing (Gatefold Building, Blyth Road). Deposit received for highway works (Aria Foods)/fees claimed.
PT278/49/117*23	Yeading	Grand Union Village Southall 327/APP/2000/2106	77,331.55	77,331.55	55,222.89	55,222.89	0.00	22,108.66	0.00	Security deposit (£5K + interest) for highways works involving traffic calming to the junction with Glencoe Rd and a cycleway/footway on Broadmead Rd to Hayes Bypass. £82,363.10 for TIL costs for Broadmead Road Toucan Crossing proposed as part of works. Additional income is £1K of engineering fees. Detailed plans of works and design agreed. Consultation undertaken during February 2007 for traffic calming and toucan crossing. Officers chasing TIL for implementation. Following consultation Cabinet Member agreed to works to be carried out. Works completed Aug 09. Further £11,447 received for LBH fees. £43,775.89 paid towards TIL signal costs.
PT278/57/140 A	Pinkwell	MOD Records Office Stockley Road Hayes 18399/APP/2004/2284	419,128.68	419,128.68	325,719.61	325,719.61	0.00	93,409.07	0.00	£188,737.70 (including £170,027.34 for Transport For London signals unit) for installation of two sets of traffic signals, one at the entrance to the site the other at Lavender Rise on Stockley Road and £190,686.91 received in respect of the Council's costs for supervision of the works (to be carried out by the owner). Works complete. Stage 3 road safety audit now agreed await completion of remedial works. Remedial works completed. Additional item of works being sought by officers who are chasing the developer for this. Council's costs of £205,686.71 claimed. TTS invoice for signals at Lavender Rise paid. Funding for additional items of works (removal of right turn lane) and BT cabling received. Design work and public consultation completed. Removal of right turn lane completed Sept 09. Scheme in maintenance period awaiting financial completion.
PT278/60/147B	West Drayon	DERA Site, Kingston Lane, West Drayon - Highways 45658/APP/2002/3012	56,816.26	56,816.26	0.00	0.00	0.00	56,816.26	0.00	£55,000 was received towards the total cost of highway works for the purchase and installation of traffic signals at Station Road/ Porters Way Junction and any such other incidental work as identified by the Council to support the development. Funds not spent by February 2014 are to be refunded together with interest accrued. These works to be performed by developer of RAF Porters Way (see PT278/62/148A). Funds to be retained as a contingency for these works.
PT278/62/149A*51	Botwell	Hayes Goods Yard 10057/APP/2004/2396&2399	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.00	The Council's costs due upon lodgement of documents by the developer for the design, administration and supervision of the works to the public highways surrounding the site to be performed by the developer. £5,000 received as a security deposit for the due and proper execution of the highways works by the developer.
PT278/63/175A*49	South Ruislip	BFPO, R.A.F Northolt 189/APP/2006/2091	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	£5K received as the security deposit for the due and proper implementation of junction works at the White House Gate entrance to the development. Signals complete and in operation. Currently within 12 month maintenance period. Date of final completion to be confirmed.
PT278/64/173	Eastcote & East Ruislip	R.A.F. Eastcote 10189/APP/2004/1781	19,200.00	19,200.00	12,201.13	12,201.13	0.00	6,998.87	0.00	Engineers fees paid prior to the execution of an agreement to secure access works associated with this application. Waiting restriction in Lime Grove undertaken. Elm Ave/Lime Grove junction improvement pending. Elm Ave Pedestrian crossing technical approval pending (£5,500) design fees received plus further £6,700 for temporary footpath works carried out by LBH. £7,500 engineering fees claimed. Funds spent towards temporary footpath works. Further £5,000 security deposit for proper execution of highway works.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015/2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
			AS AT 30/06/15	AS AT 31/03/15	AS AT 30/06/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
PT/278/65/182 *52	Heathrow Villages	Longford Roundabout - Fifth Arm, 63369/APP/2007/2294	9,521.00	9,521.00	4,521.00	4,521.00	0.00	5,000.00	0.00	Remaining balance is a security deposit for developer implementation of bus only access to Terminal 5 Heathrow. Spend on supervision costs. Works complete, security to be refunded following maintenance period.
PT/278/72/231A *66	West Ruislip	R.A.F West Ruislip (Ickenham Park) Design check on S278 Designs 38402/APP/2007/1072	53,986.57	53,986.57	45,486.57	45,486.57	0.00	8,500.00	0.00	Fees received for design checks. Peican crossing and signals on Long Lane. S278 agreement and technical approval pending. Further £18,000 returnable deposit received to ensure reinstatement of temporary crossover on Alysham Drive. Further fees received towards inspection fees and traffic orders. Spend towards fees & inspection. Works completed, deposit returned.
PT/278/73	South Ruislip	R.A.F Northolt, South Ruislip/Main Gate 189/APP/2007/1321	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00	Fees received for design checks. Junction improvements at West End Road/ Bridgewater Road. S278 agreement and technical approval pending.
PT/278/74/209C	Yiewsley	Proposed Tesco development, Trout Road, Yiewsley 609/APP/2007/3744	120,300.26	120,300.26	117,300.26	117,300.26	0.00	3,000.00	0.00	Fees received for design checks for proposed junction works and carriageway widening at Trout Road. S278 agreement and technical approval pending. Further fees received & claimed for inspection works.
PT/278/76/198A *60	Uxbridge	Former Gas Works site (Kier Park), Cowley Mill Road, Uxbridge 3114/APP/2008/2497	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	Funds received as a security deposit for due and proper execution of highways improvements. S278 agreement.
PT/278/77/197 *62	Ruislip Manor	Windmill Hill Public House, Pembroke Road, Ruislip 11924/APP/2632	24,000.00	24,000.00	1,000.00	1,000.00	0.00	23,000.00	0.00	Fees received for design checks (£1,000). £23,000 received as a security deposit to ensure works are carried at to a satisfactory standard. £1,000 engineering fees claimed.
PT/278/78/236G *76	West Ruislip	Fmr Mill Works, Bury Street, Ruislip 6157/APP/2009/2069	19,782.00	19,782.00	14,782.00	14,782.00	0.00	5,000.00	0.00	Fees received for design checks and monitoring & supervision. £5,000 received as a security deposit to ensure highway works are carried out to a satisfactory standard. Fees claimed for design checks & monitoring (£14,782).
PT/278/81/249E *84	Townfield	Fmr Glenister Hall, 119 Minet Drive, Hayes. 40169/APP/2011/243	6,000.00	6,000.00	2,000.00	2,000.00	0.00	4,000.00	0.00	Fees received for design checks and monitoring and supervision. £4,000 received as a security deposit to ensure highway works are carried out to a satisfactory standard. Fees claimed for design checks & monitoring.
PT/278/82/273A *87	Uxbridge South	Autoguild House (Ld), 121 Cowley Rd, Uxbridge. 7008/APP/2010/2758	99,115.00	99,115.00	7,920.00	7,920.00	0.00	91,195.00	0.00	Fees received and claimed for design checks & monitoring of s278 works. £19,195 received towards upgrading of traffic lights at Junction of Cowley Mill Road. £72,000 received as a security deposit to ensure highways works are carried out to a satisfactory standard. £5,920 received & claimed for design checks.
PT/278/83/283A *90	Uxbridge North	Former RAF Uxbridge, Hillingdon Road, Uxbridge 585/APP/2009/2752	167,096.00	167,096.00	135,596.00	135,596.00	0.00	31,500.00	0.00	Fees received and claimed for design checks & monitoring of 278 highway works. £31,500 received as a security deposit to ensure highway works are carried out to a satisfactory standard. Further £94,596 received and claimed by ECU towards fees associated with s278 agreement.
PT/278/85 *93	Yiewsley	GSK Stockley Park, 5 Iron Bridge Road. 3057/APP/2012/2573	6,210.00	6,210.00	1,210.00	1,210.00	0.00	5,000.00	0.00	Fees received and claimed for design checks. £5,000 received as a security deposit to ensure highway works are carried out to an acceptable standard.
PT/278/86/237E	Eastcote & East Ruislip	Bishop Ramsey School (lower site), Eastcote Road, Ruislip - High Grove access 19731/APP/2006/1442	14,146.46	14,146.46	10,729.21	10,729.21	0.00	3,417.25	0.00	Funds received for the completion of remedial highway works and fees associated with the 278 agreements. £7,983.58 claimed towards remedial works & fees 13/14. Further £207.63 claimed.
PT/278/98/314D *111	Pinkwell	Hyde Park Hayes, Dawley Road, Hayes (HPH4 & 5) 40652/APP/2012/2030	22,500.00	22,500.00	2,500.00	2,500.00	0.00	20,000.00	0.00	Fees received and claimed for design checks & monitoring of s278 works. £20,000 received as a returnable security deposit.
		SECTION 278 SUB - TOTAL	2,477,278.05	2,463,278.05	1,195,866.54	1,184,366.54	11,500.00	1,281,411.51	0.00	
		SECTION 106								
		PORTFOLIO: PLANNING TRANSPORTATION AND RECYCLING								

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015 / 2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
			AS AT 30/06/15	AS AT 31/03/15	AS AT 30/06/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
PT/05/04a *2	Heathrow Villages	BA World Cargo / 50045A95/1043	339,111.08	339,111.08	212,469.24	212,469.24	0.00	126,641.84	0.00	The balance is for improvements to public transport serving the south side of London Heathrow. Any scheme supported by these funds should provide a significant benefit to BA employees in the vicinity of Heathrow and the views of the Heathrow Transport Forum sought in determining any scheme. No time limits. BAA proposal for upgrade of bus services to the south side of Heathrow. S106 funding (from this case and PT/05/4b) would be used to 'pump prime' these services. £210,000 allocated to enhancements to 350 and 423 bus services (Cabinet Member decision 21/10/09). Enhanced services commenced December 09. £70,084 payment to London Buses (bus service agreement 09/10). Year 2 & 3 payments to London buses (£70,084). £23.5k allocated towards a pedestrian crossing facility on the A4 Colindale By-Pass (Cabinet Member Decision 29/03/2012). £2,217 paid towards upgrade of crossing facility on A4.
PT/05/04b *2	Heathrow Villages	BA World Cargo / 50045A95/1043	406,331.57	406,331.57	173,645.35	173,645.35	0.00	232,686.22	0.00	The balance is for improvements to public transport serving London Heathrow. Any scheme supported by these funds should provide a significant benefit to BA employees in the vicinity of Heathrow and the views of the Heathrow Transport Forum are to be sought in determining any scheme to be funded. See update to PT/05/04a above regarding the remainder of the balance. No time limits.
PT/24/65 (see E/05) *28	Pinkwell	Former Arlington Hotel, Shepiston Lane, Harlington - Highway Works 382/BH/97/0714	23,639.34	23,639.34	6,052.54	6,052.54	0.00	17,586.80	0.00	Highway Improvement Works according to the 3rd Schedule of the agreement (13.141K). Excess funds are to be refunded to the developer following the date of the Final Account. Conflict between works specified in agreement and works required in association with application for Harlington Community School Sports Centre (see PT/27/8/51). Works (to right hand turn lane) have been carried out as part of the Harlington Community School development. Reasonable time for spend has elapsed. Owners permission obtained to complete any outstanding works as required under the agreement. Funds allocated (Cabinet Member decision 5/01/2011). External highway works completed 31/3/11. Outstanding works still to be completed. Officers negotiating with owners of the site.
PT/25/66 *24	South Ruislip	J Sainsbury, 11 Long Drive, Ruislip 33667/T/97/0684	37,425.09	37,425.09	0.00	0.00	0.00	37,425.09	0.00	Highway improvements adjacent to the site. Legal advice stated that because of time that has elapsed, it would not be reasonable to proceed without Sainsbury's agreement. Officers investigating the potential to utilise these funds for traffic congestion mitigation at that junction to complement current works that have been commissioned for that location. A portion of land owned by Sainsbury's would need to be dedicated as public highway for the scheme to be feasible. Traffic congestion mitigation scheme is fully funded. Officers investigating whether improvements could be tied into 114 bus route project. Excess funds are to be refunded to the developer following the date of the Final Account.
PT/37/40B-C *53 (see: PPR/29)	Botwell	Land at Thorn EMI Complex - Highways Works & Environmental Improvements 51588/APP/2000/366&1418 (Old Vinyl Factory 5987/APP/2012/1893)	559,443.43	559,443.43	372,015.36	372,015.36	0.00	187,428.07	74,928.07	Project 40B: Environmental improvements in Blyth Road. Funds committed to highways works on Blyth Road and subway CCTV. Unspent funds at 6 months of occupation to be refunded. New agreement signed 19/04/13. Funds to be used towards public realm improvements in the vicinity of the site and Hayes Town Centre (see agreement for further details). No time limit for spend. £838.48 (remaining balance from PT/37/40F) transferred to PT/27/8/47. £12,500 allocated towards lighting scheme in Blyth Road. £100,000 allocated towards lighting scheme in Blyth Road. Member Decision 19/06/2015
PT/37/40E *47	Botwell	Land at Thorn EMI Complex - Parking 51588/APP/2000/366&1418 (Old Vinyl Factory 5987/APP/2012/1838)	32,805.42	32,805.42	0.00	0.00	0.00	32,805.42	0.00	Project 40E - £30,000 received for controlled parking in Blyth Road area. New agreement signed 19/04/13. Funds held to be used towards controlled parking zones in the vicinity of the development or if not required, towards the same purpose as PT/37/40B above. No time limit for spend.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015 / 2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
			AS AT 30/06/15	AS AT 31/03/15	AS AT 30/06/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
PT/42/41	Heathrow Villages	Temp Stockpiling at Bedford Court. 47853/SPP/2003/113	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00	£50,000 for landscape enhancement on specified land around the development. Unexpended funds at 19 June 2006 were to be repaid to the developer. Following consultations with BAA it has been agreed to spend the funds as part of the Colne Valley project. Deed of variation has been secured to remove time limits.
PT/44/03	Various	S278 Surplus	166,309.96	166,309.96	95,545.86	95,545.86	0.00	70,764.10	0.00	Income is from underspends on s278 projects where surplus funds do not have to be refunded. First priority for use of funds is to address otherwise irrevocable deficits from overspend projects. A further £1,391,64 transferred to reconcile overspend on PT278/26/127. £1,945.35 used towards zebra crossing scheme at PT/105/175B. Balance transferred from PT/21/09A (£2,165.41). Spend towards consultants for cycle scheme at PT/103/174A and footpath scheme at PT/88/140B. £500 spent towards Kingsend study at PT/120/241A. Remaining balance transferred from CSL/2/147E. Remaining balance transferred from PT/109.
PT/64/21C	Botwell	Former EMI Site, Dawley Road - Landscaping 6198/BS/98/1343	57,000.00	57,000.00	0.00	0.00	0.00	57,000.00	0.00	£50,000 for Landscaping on adjacent land and £7,000 for maintenance of the landscaping works. Funds to be held for landscaping in accordance with the agreement subject to Crossrail. No time constraints.
PT/61/89B (see: E/35)	West Drayton	LHR Training Centre, Stockley Close / 51458/97/1537	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.00	£25,000 for improvements at the junction of Stockley Road & Stockley Close / Lavender Rise, West Drayton. Scheme provided using TfL funding. Further improvements to area have been implemented as part of the MCD development. Funds to be held as contingency for any works required to the junction arising out of the MCD development. No time constraints.
PT/65/74A (see EY/40, E/20 & E/21)	Uxbridge North	Land at Johnson's Yard (former garage site), Redford Way, Uxbridge - Street Lighting 53936/APP/2002/1357	18,893.88	18,893.88	17,871.38	17,871.38	0.00	1,022.50	0.00	Street lighting according to the agreement drawing. No time constraints. Expenditure due to commencement of project for street lighting on Redford Way at Johnson's Yard. Columns & lanterns installed and working. Unable to install column in footpath leading to the high Street. Last column installed. Connection by Southern Electric were programmed for July 07. Columns all connected but require painting. Officers chasing painting contractor to progress. Painting completed - final invoices paid. Final balance to be confirmed after closure of 08/09 financial year accounts.
PT/76/119	Northwood	Land at 64 Ducks Hill Road Northwood/ 26900L/99/1077	35,253.56	35,253.56	28,119.15	28,119.15	0.00	7,134.41	0.00	To provide a speed camera, anti-skid surface and associated road markings in Ducks Hill Road. Speed camera cannot be installed in this location, as the accident rate in this location is below the threshold established by TfL. Deed of variation not required site included in vehicle activated sign (VAS) forward programme. Officers looking into feasibility of 'Driver Feedback Sign'. Implementation due Spring 2007, subject to feasibility. Quotes being sought with the view to possible purchase of signs. Interest accrued. No time constraints. Utilities works completed Nov 08. Scheme programmed for implementation April/May 2010. Spend towards the provision of anti skid and electrical work. VAS signs installed, scheme complete, awaiting invoices.
PT/80/112 (formerly PT/278/05)	Uxbridge South	Grand Union Park, Packet Boat Lane, site ref: 1197 (various applications)	47,774.85	47,774.85	2,228.56	2,228.56	0.00	45,546.29	0.00	No time constraints. Officers looking into project for spend of balance at junction of Packet Boat Lane & Cowley High Street. Cabinet Member for P&T concerned with affect of proposal and blind road bend heading towards Uxbridge. Funds to be held until sight lines are resolved.
PT/82/114 (formerly PT/278/23)	Uxbridge South	Waterloo Road, Uxbridge - Highway Works / 332BD/99/2069	13,169.44	13,169.44	11,577.00	11,577.00	0.00	1,592.44	0.00	Highway Works for alternative traffic management on Waterloo Road. No time limits. Cabinet Member for Planning & Transportation has approved use of funds to extend the Uxbridge South Parking Management Scheme approved. Implementation occurred in the Autumn. £11k spend on Waterloo Road from the Parking Revenue Account to be recharged to this case for next quarter. Recharge completed.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015 / 2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
PT84/87B-D (Formerly part of PT278/44)	Brunel	Brunel s106 16 April 04 532/SPP/2002/2237	AS AT 30/06/15 27,614.47	AS AT 31/03/15 27,614.47	AS AT 30/06/15 15,164.48	AS AT 31/03/15 15,164.48	To 30/06/15 0.00	AS AT 30/06/15 12,449.99	0.00	£3,000 + interest for monitoring of landscape management plan (87B), £10,000 + interest for monitoring of green travel and public transport obligations (87D), and £200 + interest initial payment associated with footpath works to be undertaken by Council (87C). Engineers inspected site to ascertain whether works are required & whether further payments are due late Jan 2006. Officers chasing Brunel to provide a disabled ramp from the back of the privately owned footway at Hillingdon Hill. Interest accrued. £10k plus interest received for improvements (including lighting) to the footpath alongside the River Pinn linking 'Site 2' to Uxbridge Road. Footpath works complete, security deposit plus interest returned.
PT/88/140C *38	Phirkwell	MCD Records Office, Stockley Road, Hayes - Prologis Park 18399/APP/2004/2284	754,743.82	754,743.82	450,090.96	450,090.96	0.00	304,652.86	0.00	Funds received as the public transport contribution to enhance the level of public transport to and from the area of the development site. Funds allocated towards the extension of the U4 bus route on to the site for a 5 year period (Cabinet Member Decision 29/05/2012) TMO approved. TfL bus shelter installed on site. Spend towards implementation of yellow lines to allow bus to run. DOV now completed to extend time limit to spend funds to March 2017. Bus extension operational from end of Sept 2012. £24,756 paid towards the provision of bus stop on the Prologis site. Payment to TfL for first year of operation 12/13. £33,513 further TfL costs. Payment to TfL for second year of operation 13/14. Payment to TfL for third year of operation 14/15.
PT/88/140F *46	Phirkwell	MCD Records Office, Stockley Road, Hayes - Parking 18399/APP/2004/2284	73,774.40	73,774.40	0.00	0.00	73,774.40	73,774.40	0.00	Funds received for parking management system in Bourne Avenue and surrounding streets of the new and existing estate roads utilised within the residential part of the development. There are currently no plans to consult with residents of the area on a Parking Management Scheme. However, any resident objections to increases in commuter parking on residential roads generated by the MOD development may give reason to spend these funds. Officers continue to monitor the parking situation. Funds must be spent within 7 years following date of receipt i.e. Dec 2013. No parking scheme has been requested. Time limit has now passed. Officers in contact with developer.
PT/101/170A	Botwell	11 - 21 Claydon Road, Hayes 56840/APP/2004/630	30,527.21	30,527.21	12,974.24	12,974.24	0.00	17,552.97	17,552.97	Funds received for parking management in the area. Funds held to be used in combination with those at case ref. PT/37/40E should any scheme be required. Funds not spent by 31 August 2014 are to be refunded. £13,000 from this contribution allocated towards the implementation of a parking management scheme in Blyn Road, Clarendon Road & Claydon Road (Cabinet Member Decision 16/03/2012). Scheme complete April 2012.
PT/102/161D	Viewsley	Honeywell Site, Trout Road Viewsley 335/APP/2002/2754	77,151.50	77,151.50	67,393.44	67,393.44	0.00	9,758.06	0.00	Funds received towards public transport and community facilities initiatives in the West Drayton area. Funds to be spent by September 2014. Funds allocated towards public transport initiatives in the West Drayton area to include bus stop accessibility and enhancement of the pedestrian link along Tavisock Road to West Drayton Station and bus interchange (Cabinet Member Decision 22/04/2014). Scheme completed September 2014.
PT/103/174A	Heathrow Villages	Terminal 2, Heathrow 62360/APP/2006/2942	100,000.00	100,000.00	74,433.75	72,686.93	1,746.82	25,566.25	0.00	Contribution received for the West Drayton to Heathrow Cycle Scheme. Funds not spent by 16 November 2015 are to be repaid. Funds allocated towards the implementation of a traffic calming scheme on Hatch Lane (which forms part of the route). Cabinet Member Decision 11/17/2013. Scheme completed July 2013. Funds reallocated towards the second phase of the scheme in Holloway Lane (Cabinet Member Decision 10/03/2014). Scheme substantially completed August 2014. additional works programmed for 2015/16.
PT/104/147H	West Drayton	DERA Site, Kingston Lane, West Drayton 45658/APP/2002/3012	10,000.00	10,000.00	0.00	0.00	10,000.00	10,000.00	0.00	Funds received for the installation and maintenance of CCTV cameras on the site as specified in the relevant planning permission. Cameras to be installed by the developer. Funds to be retained as security. No time constraints.

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			AS AT 30/06/15	AS AT 31/03/15	AS AT 30/06/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
PT/106/149E	Botwell	Hayes Goods Yard 10057/APP/2005/2996 & 2999	119,402.15	119,402.15	44,582.63	44,582.63	168.00	74,651.52	0.00	Funds received towards enhancements to the London Cycle Network, route 88A or any other cycle route likely to be used by the occupants of the development. Funds to be spent by Oct 2015. £25k allocated-and spent towards-cycle access to canal at Hayes Town Centre. (Cabinet Member decision 22/7/2011). £27,320 allocated towards cycle improvements at Dawley Roundabout (Cabinet Member Decision 18/7/2013). Phase 1 complete, phase 2 to be completed in 2015/16. £67,082 allocated towards cycle way improvements in Coldharbour Lane as part of Hayes TC scheme (Cabinet Member Decision 29/1/15).
PT/108/155E	West Drayton	Former RAF Porters, West Drayton. 5107/APP/2006/2082	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00	Funds received to provide a local walking bus scheme. Funds to be spent within 3 years of receipt (Jan 2012). Funds allocated towards the development of a walking bus scheme in association with West Drayton Primary school (Cabinet Member decision 5/01/2011)
PT/110/198B *61	Uxbridge	Former Gas Works Site (Kier Park) at Cowley Mill Road, Uxbridge - Bond 3114/APP/2008/2497	14,240.00	14,240.00	0.00	0.00	0.00	14,240.00	0.00	Travel Plan Bond received to ensure compliance by the owner for monitoring and reporting in accordance with the travel plan. To be refunded after 10 years.
PT/111/204A *63	Uxbridge	106, Oxford Road, Uxbridge. 26198/APP/2008/2338	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Travel Plan Bond received to ensure compliance by the tenant of its monitoring and reporting obligations in accordance with the travel plan. Returnable.
PT/113/198C	Uxbridge	Former Gas Works Site (Kier Park) at Cowley Mill Road, Uxbridge Public Transport 3114/APP/2008/2497	24,410.43	24,410.43	0.00	0.00	0.00	24,410.43	24,410.43	Contribution towards the provision of public transport improvements in the vicinity of the land. Funds to be spent within 7 years of receipt (Nov 2016).
PT/114/209A *67	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.00	Travel Plan Bond received to ensure compliance by the owner for monitoring and reporting in accordance with the Travel Plan. To be refunded five years following first occupation.
PT/115/209B	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	4,850.00	4,850.00	0.00	0.00	0.00	4,850.00	0.00	Contribution received for the purpose of the purpose of setting up a car club. Funds to be spent within 5 years of receipt (March 2015). Allocated towards setting up Heriz car club in Trout Road (Cabinet Member Decision 7/02/2014)
PT/116/210A	Botwell	Hayes Stadium, Judge Heath Lane, Hayes. 49996/APP/2008/3561	30,140.58	30,140.58	30,140.58	18,732.12	11,408.46	0.00	0.00	Contribution received towards the cost of upgrading two bus shelters in the vicinity of the development. Funds to be spent within 5 years of receipt (March 2015). Further £104,58 received as indexation payment. Funds allocated to bus stop upgrades (Cabinet Member Decision 4/12/14). Scheme complete.
PT/117/231B	West Ruislip	Former RAF West Ruislip (Ickenham Park), High Road, Ickenham. 38402/APP/2007/1072	30,000.00	30,000.00	3,222.60	3,222.60	0.00	26,777.40	0.00	Funds received towards improvements to cycle route 89/network 93 as part of the London Cycle Network. Funds to be spent within 5 years of receipt (Nov 2015). Funds allocated towards improved provision for cyclists in Ickenham High Road (Cabinet Member Decision 29/1/15). Scheme complete, awaiting invoices
PT/119/209D	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	31,874.14	31,874.14	7,655.00	7,655.00	0.00	24,219.14	0.00	Funds received for the purpose of the provision of 3 upgraded or replacement bus shelters within the vicinity of the site. Funds to be spent within 5 years of receipt (March 2016). Further £874.14 received as indexation payment. £7,665 allocated towards bus stop improvements in Yiewsley High Road (Cabinet Member Decision 7/02/2014). Scheme complete.
PT/121/242A	West Drayton	Drayton Garden Village (fmr NATS site), Porters Way, West Drayton. 5107/APP/2009/2348	34,000.00	34,000.00	0.00	0.00	0.00	34,000.00	0.00	Funds received towards the cost of providing new and improved bus stops/shelters in the vicinity of the development. No time limit on spend. Funds allocated towards bus stop scheme (Cabinet Member Decision 03/06/2015)
PT/122/248A	Uxbridge	97 Oxford Road, Highbridge Park, Uxbridge. 38074/APP/2008/1418	54,486.29	54,486.29	0.00	0.00	0.00	54,486.29	0.00	Contribution received towards street scene improvements within the vicinity of the land. Funds to be spent within 5 years of receipt (July 2016). Funds earmarked towards phase 2 of Uxbridge gateway scheme.

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			AS AT 30/06/15	AS AT 31/03/15	AS AT 30/06/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
PT/124/261	West Drayton	Land at Stockley Close Estate, West Drayton. 56244/APP/2003/1437	60,000.00	60,000.00	6,755.44	6,755.44	0.00	53,244.56	0.00	Contribution received towards providing accessibility improvements including public transport in the vicinity of the land. Funds to be committed within 3 years of receipt (Dec 2014). Funds committed towards accessibility improvements to bus stops on Lavender Rise and towpath improvements between Stockley Road and West Drayton Station (Cabinet Member Decision 17/10/2014). £5,755.44 spent towards access to bus stops 14/15. Towpath works programmed for Sept 2015.
PT/125/242C	West Drayton	Drayton Garden Village (fmr NATS site), Porters Way, West Drayton. 5107/APP/2009/2348	369,910.54	210,000.00	0.00	0.00	0.00	369,910.54	369,910.54	£210,000 received as the phase 2 & 3 payments towards improvements and additions to TfL bus services within vicinity of the development (see legal agreement for further details). No time limits for spend. £159,910.54 received this quarter as the Phase 4 payment.
PT/126/242D *82	West Drayton	Drayton Garden Village (fmr NATS site), Porters Way, West Drayton. 5107/APP/2009/2348	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Travel plan bond received to ensure compliance by the owner of its monitoring and reporting obligations. To be refunded after 10 years.
PT/127/238H	West Ruislip	Fmr Mill Works, Bury St, Ruislip. 6157/APP/2009/2069	34,603.50	34,603.50	0.00	0.00	0.00	34,603.50	34,603.50	Contribution received towards carbon reduction projects in the Ruislip area. Earmarked towards projects to reduce CO2 emissions at Ruislip Early Years Centre. Funds to be spent within 7 years of receipt (Apr 2019).
PT/128/276A	Townfield	Fmr Hayes FC, Church Road, Hayes. 4327/APP/2009/2737	22,155.20	22,155.20	0.00	0.00	0.00	22,155.20	22,155.20	Contribution received towards the provision of public transport infrastructure in the vicinity of the site. Measures considered include upgrade to bus stops, improvements to bus services and cycle ways (see agreement for further details). Funds to be spent within 7 years of receipt (9/7/2019).
PT/129/277A	Heathrow Villages	The Portal, Scylla Rd, Heathrow Airport. 50270/APP/2011/1422	20,579.41	20,579.41	0.00	0.00	0.00	20,579.41	0.00	Funds received towards co-ordinating and monitoring the green travel plan associated with the site. No time limits for spend.
PT/130/277B	Heathrow Villages	The Portal, Scylla Rd, Heathrow Airport. 50270/APP/2011/1422	40,965.69	40,965.69	0.00	0.00	0.00	40,965.69	0.00	Contribution received towards off site highway works to the Clock House Roundabout, Heathrow. No time limits for spend. Funds allocated towards a TfL scheme for footpath/cycleway improvements at the Clockhouse Roundabout (Cabinet Member Decision 5/11/2014).
PT/131/273B	Uxbridge South	Autoguild House (Lidl), 121 Cowley Rd, Uxbridge. 7008/APP/2010/2758	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	Funds received as the Travel Plan bond to be used by the Council to cover the Council's expenses in monitoring compliance by the owner with the travel Plan for a ten year period. Balance to be refunded after 10 years (2022).
PT/132/149J *88	Botwell	Hayes Goods Yard (High Point) 10057/APP/2005/2996 & 2999	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.00	Travel Plan bond received to ensure the completion by the owner of 3 travel surveys. £5,000 to be returned on completion of each survey.
PT/133/149K	Botwell	Hayes Goods Yard (High Point) 10057/APP/2005/2996 & 2999	62,500.00	62,500.00	0.00	0.00	0.00	62,500.00	62,500.00	Contribution received towards the establishment of parking management areas within the area no further than 800m from the boundary of the site. Funds to be spent within 7 years of receipt (Nov 2019).
PT/134/149L	Botwell	Hayes Goods Yard (High Point) 10057/APP/2005/2996 & 2999	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	0.00	Contribution received towards the maintenance of the towpath directly opposite the site (as defined in the agreement). Funds to be spent within 7 years of receipt (Nov 2019). Funds allocated towards appropriate maintenance works (Cabinet Member Decision 07/05/2015).
PT/135/198E	Uxbridge South	Fmr Gas works, Cowley Mill Road, Uxbridge (Kier Park). 3114/APP/2012/2881	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	Contribution received towards the implementation of directional signage on Cowley Mill Road and junction with St John's Road (see agreement for details). Funds to be spent within 7 years of receipt (March 2020).
PT/136/297A	Heathrow Villages	Fmr Technicolor Site, 276 Bath Rd, Sipson, West Drayton. 35293/APP/2009/1938	34,541.66	34,541.66	0.00	0.00	0.00	34,541.66	34,541.66	Contribution received towards the cost of upgrading the bus stops and the installation of drop kerbing/ tactile paving to enable pedestrian access over Bath Road in the vicinity of the site. Funds to be spent within 7 years of receipt (May 2020).
PT/137/300A *101	Townfield	Fmr Powergen Site, North Hyde Gardens, Hayes 13228/APP/2012/2185	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	Funds received as the "TfL Feasibility Contribution" to be used by TfL to carry out a feasibility study into capacity and improvement options for the Parkway and Bulls Bridge Roundabout. No time limits for spend.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015 / 2016 EXPENDITURE	BALANCE OF FUNDS AS AT 30/06/15	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/06/15	COMMENTS (as at mid August 2015)
PT/138/300B *102	Townfield	Fmr Powergen Site, North Hyde Gardens, Hayes 13226/APP/2012/2185	AS AT 30/06/15 20,000.00	AS AT 31/03/15 20,000.00	AS AT 30/06/15 0.00	To 30/06/15 0.00	20,000.00	0.00	Contribution received to be used by TIL to carry out required improvement works to the junction at The Parkway and Bulls Bridge Roundabout. No time limits	
PT/139/300C	Townfield	Fmr Powergen Site, North Hyde Gardens, Hayes 13228/APP/2012/2185	15,000.00	15,000.00	0.00	0.00	15,000.00	15,000.00	Contribution received towards improvements to the grand Union Canal frontage within the vicinity of Bulls Bridge. No time limits.	
PT/140/315A	Pinkwell	Asda Unit 4 Westlands Estate, Millington Road, Hayes 32157/APP/2011/872	458,800.00	458,800.00	0.00	0.00	458,800.00	458,800.00	Contribution to be used towards (but not limited to) the provision of footway and public realm improvements between the land and Hayes Town Centre. No time limits for spend.	
PT/141/315B	Pinkwell	Asda Unit 4 Westlands Estate, Millington Road, Hayes 32157/APP/2011/872	20,000.00	20,000.00	0.00	0.00	20,000.00	20,000.00	Contribution received towards the provision of a new bus stop outside the store and "real time" bus travel information (see agreement for details). No time limits for spend.	
PT/143/323A	Cavendish	150 Field End Road, (Initial House), Eastcote, Pinner 25760/APP/2013/3632	20,000.00	20,000.00	0.00	0.00	20,000.00	20,000.00	Contribution received towards improving town centre facilities in the Authority's Area. No time limits for spend.	
PT/144/198H	Uxbridge South	Former Gas Works site (Kier Park) Cowley Mill Road, Uxbridge 3114/APP/2012/2881	40,635.00	40,635.00	0.00	0.00	40,635.00	40,635.00	Funds received as the "reduced public transport contribution" to be applied towards the hopper bus service or other public transport links relating to the site (see legal agreement). Funds to be spent within 7 years of receipt (May 2021).	
PT/145/198J	Uxbridge South	Former Gas Works Site (Kier Park) at Cowley Mill Road, Uxbridge 3114/APP/2008/2497	20,317.00	20,317.00	0.00	0.00	20,317.00	20,317.00	Contribution received towards the provision or improvement of cycling in the vicinity of the site in accordance with the Council's adopted cycleway strategy. Funds to be spent within 7 years of receipt (May 2021).	
PT/146/198K	Uxbridge South	Former Gas Works Site (Kier Park) at Cowley Mill Road, Uxbridge 3114/APP/2008/2497	66,031.00	66,031.00	0.00	0.00	66,031.00	66,031.00	Funds received towards the reconstruction of the footway and kerbing on both sides of Cowley Mill Road between the site access and Cowley Road, together with minor improvements to the footway and kerbing on the eastern side of Waterloo Road. Funds to be spent within 7 years of receipt (May 2021).	
PT/148/327 *105	Northwood Hills	Northwood School, Potter Street, Northwood. 12850/APP/2013/1810	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	Contribution received as the travel plan bond to ensure compliance by the owner to its monitoring and reporting obligations. Funds to be returned at the end of the monitoring period (2024).	
PT/149/325C	West Drayton	Stockley Close Units 1623 & 1685 51458/APP/2013/2973	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	Funds received as the travel plan contribution. For use by the Council to co-ordinate and monitor the Occupier Green Travel Plans (see agreement for specific terms of use). Funds to be spent within 5 years of receipt (December 2019).	
PT/150/344A	Uxbridge South	Building 63, Phase 500, Riverside Way, Uxbridge 56562/APP/2014/170	45,000.00	0.00	0.00	0.00	45,000.00	45,000.00	Contribution to be used by the Council to offset the shortfall in energy savings and enable the Council to make annual energy carbon savings elsewhere in the Authority's area. Funds to be spent within 5 years of receipt (July 2020).	
PT/151/345A	Uxbridge South	Charter Place, Vine Street, Uxbridge 30675/APP/2014/1345	25,000.00	0.00	0.00	0.00	25,000.00	25,000.00	Contribution received towards improvement of the area from the High Street through to Windsor Street to Charter Place (see agreement for details). No time limits for spend.	
PT/152/345B	Uxbridge South	Building 63, Phase 500, Riverside Way, Uxbridge 56562/APP/2014/170	20,000.00	0.00	0.00	0.00	20,000.00	20,000.00	Funds received as the travel plan contribution. For use by the Council to co-ordinate and monitor the Occupier Green Travel Plans (see agreement for specific terms of use). Monies to be returned at the end of the monitoring period.	
PT/153/345B	South Uxbridge	Charter Place, Vine Street, Uxbridge 30675/APP/2014/1345	20,000.00	0.00	0.00	0.00	20,000.00	20,000.00	Funds received as the travel plan bond. To be used to ensure that the obligations outlined in the approve travel plan are satisfactorily carried out.	
		PLANNING TRANSPORTATION & RECYCLING SUB - TOTAL	4,778,911.61	4,529,001.07	1,618,782.28	13,323.28	3,166,806.05	1,465,159.77		
		PLANNING TRANSPORTATION & RECYCLING TOTAL	7,256,189.66	6,992,279.12	2,827,972.10	24,823.28	4,448,217.56	1,465,159.77		
		PORTFOLIO: EDUCATION AND CHILDREN'S SERVICES								

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015 / 2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
			AS AT 30/06/15	AS AT 31/03/15	AS AT 30/06/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
EYL/107/201A	Barnhill	360, Uxbridge Road, Hayes. 7517/APP/2007/188	77,414.00	77,414.00	42,399.00	42,399.00	0.00	35,015.00	35,015.00	Funds received towards nursery places (£2,291), primary school places (£40,108), and secondary school places (£35,015) within a 3 mile radius of the development. Funds not spent by June 2016 must be returned. Primary and nursery contributions allocated and spent towards Grange Park primary expansion as part of phase 1 of the primary expansion programme (Cabinet Member decision 6/12/2011).
EYL/110/205C	Eastcote	RAF Eastcote, Lime Grove, Ruislip. 10189/APP/2004/1781	3,755,319.11	3,755,319.11	3,066,954.11	3,066,954.11	0.00	688,365.00	688,365.00	A total of £3,755,319 received in three instalments towards the cost of providing nursery, primary or secondary education places or improvements in the North Secondary Planning Area. Funds to be spent by September 2016. £688,398 has been allocated and spent towards expansion at Ruislip High School (Cabinet Member Decision 21/10/2010) and £342,000 towards Deansfield Early Years Centre (Cabinet Member Decision 28/10/2010). A further £779,000 has been allocated and spent towards the expansion of Harlyn Primary School and £686,496.96 allocated and spent towards Field End Primary School as part of Phase 2 of the Primary Expansion Programme (Cabinet Member Decision 19/3/13), £414,115.99 not used in financing 2013/14. Reallocated and spent towards Harlyn Primary School (Cabinet Member Decision 19/03/2015). £688,365 remains available from this contribution to be allocated towards secondary school places.
EYL/118/214B	Uxbridge	Hillingdon House Farm. 2543/APP/2005/870	1,090,166.31	1,090,166.31	741,313.09	741,313.09	0.00	348,853.22	348,853.22	£256,399.34 received as first instalment towards the cost of providing nursery (£64,099), primary (£110,251.72) and secondary (£82,047) school places within the London Borough of Hillingdon. First contribution to be spent before April 2017. Primary contribution (£110,251.72) allocated and spent towards expansion at Whitehall School, (part of phase 1 of the school expansion programme). Cabinet Member decision 6/12/2011. Second instalment (£288,681.94) received. Second contribution to be spent before Oct 2018. Final instalment (£565,085) received. Final contribution to be spent before Jan 2019. £631,061 allocated and spent to expansion at Hermitage Primary School (Cabinet Member Decision 24/01/2014).
EYL/119/216	Charville	119 to 137 Charville Lane, Hayes. 38290/APP/2006/2501	56,316.00	56,316.00	27,139.00	27,139.00	0.00	29,177.00	29,177.00	Funds received towards additional or improved education facilities within a 3 mile radius of the site to accommodate nursery, primary and secondary child yield arising from the development. No time limits. Primary and nursery components allocated and spent towards primary school expansion at Grange Park School as part of phase 1 of the school expansion programme (Cabinet Member decision 6/12/2011).
EYL/132/232	Hillingdon	23, Sweetcroft Lane, Hillingdon. 8816/APP/2004/3045	42,280.88	42,280.88	22,573.00	22,573.00	0.00	19,707.88	19,707.88	Funds to be used towards the costs of providing additional primary school facilities (£22,573) & secondary school facilities (£19,707) relating to the development. Funds to be spent within 7 years of receipt (October 2017). £22,573 allocated and spent towards expansion at The Hermitage Primary School as part of Phase 2 of the Primary Expansion Programme (Cabinet Member Decision 19/3/2013).
EYL/137/237B	Eastcote	Bishop Ramsey School (lower site), Eastcote Road, Ruislip.	426,346.97	426,346.97	0.00	0.00	0.00	426,346.97	426,346.97	Funds received towards the costs of providing primary education places to primary schools in Primary Area 3. Funds to be spent by February 2016.
EYL/138/238C	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	512,742.69	512,742.69	298,439.38	298,439.38	0.00	214,303.31	214,304.00	Funds received as 50% of the education contribution towards the cost of providing nursery, primary and secondary facilities in the Borough (See legal agreement). Funds to be spent by February 2016. Further £261,446.35 received as remaining 50% education contribution. £112,742 allocated and spent towards expansion at Ruislip Gardens Primary School as part of Phase 2 of the Primary Expansion Programme (Cabinet Member Decision 19/3/2013). Further £185,696 allocated and spent towards expansion at Ruislip Gardens Primary School (Cabinet Member Decision 24/01/2014).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015 / 2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
			AS AT 30/06/15	AS AT 31/03/15	AS AT 30/06/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
EYL/140/209G	Yiewsley	Tesco, Trout Road, Yiewsley 60929/APP/2007/3744	231,454.55	231,454.55	36,971.13	36,971.13	0.00	194,483.42	194,483.42	A total contribution of £231,454.55 was received towards the cost of providing secondary school places and improvement of existing facilities within a 3 mile radius of the site and primary school places within a 2 mile radius of the site. All contributions to be spent by March 2017. £20,251.99 has been allocated and spent towards expansion at Colham Manor Primary School as part of Phase 1 of the Primary Schools Expansion Programme (Cabinet Member Decision 6/12/2011). £1,671.91 has been allocated and spent towards expansion at Rabbistarm Primary School (Cabinet Member Decision 24/01/2014). Further £15,047.23 allocated and spent towards expansion at Rabbs Farm Primary School as part of the Primary Expansion Programme (Cabinet Member Decision 19/03/2015). £194,483.42 remains available to be allocated towards the provision of secondary School places.
EYL/158/242B	West Drayton	West Drayton Village (north site) off Porters Way, West Drayton. 5107/APP/2009/2346	4,162,355.83	3,000,000.00	3,000,000.00	3,000,000.00	0.00	1,162,355.83	1,162,355.83	Funds received as first, second and third instalments towards the costs of providing educational improvements in the Authority's area (see legal agreement for details). No time limit for spend. £1,500,000 allocated and spent towards expansion at West Drayton Primary School (Cabinet Member Decision 24/01/2014). Further £1,500,000 spent towards expansion at Rabbistarm Primary School 2013/14 closing (Cabinet Member Approval 23/07/2014). Fourth instalment plus further £21,951.53 received towards the same purpose.
EYL/165/267B	Botwell	Fmr Ram PH, Dawley Rd, Hayes 22769/APP/2010/1239	60,915.00	60,915.00	27,341.00	27,341.00	0.00	33,574.00	33,574.00	Contribution received towards the provision of education facilities and places as detailed in the agreement. Funds to be split as follows: nursery £7,185.; primary £20,156; secondary £33,574. No time limits for spend. £20,156 allocated and spent towards expansion at Wood End Primary School as part of Phase 2 of the Primary Expansion Programme (Cabinet Member Decision 19/3/2013). £7,185 allocated and spent towards expansion at Rosedale Primary School as part of the Primary Expansion Programme (Cabinet Member Decision 19/03/2015). £33,574 remains available to be allocated towards the provision of secondary school places.
EYL/169/276C	Townfield	Fmr Hayes FC, Church Road, Hayes. 4327/APP/2009/2737	1,158,245.50	1,158,245.50	762,750.86	762,750.86	0.00	395,494.64	395,494.64	First instalment £375,570.86 received towards the cost of providing education improvements or facilities to accommodate extra children in the Authority's area (see agreement for details). Funds to be spent within 7 years of receipt (July 2019). Second instalment £387,180 received towards the same purpose (spend July 2020). £375,570 allocated and spent towards expansion at Rosedale Primary School (Cabinet Member Decision 24/01/2014). £87,180 spent towards expansion at Heathrow Primary School 2013/14 closing (Cabinet Member Approval 23/07/2014). Final instalment received (Spend by February 2022).
EYL/203/320	Northwood	15 Nicholas Way, Northwood 16624/APP/2012/3220	12,796.00	12,796.00	0.00	0.00	0.00	12,796.00	12,796.00	Contribution received towards providing educational improvements or facilities in the Authority's area to include new school facilities; improvements to existing school facilities to accommodate extra children; improvements and expansion of playground and external leisure spaces (see agreement for details). Funds to be spent within 5 years of receipt (Feb 2019).
EYL/211/330	Harefield	Little Hammonds, Breakspear Rd North, Harefield	33,436.00	33,436.00	17,869.51	17,869.51	0.00	15,566.49	0.00	Fund received towards the provision of educational facilities within the London Borough of Hillingdon. No time limits for spend. Funds allocated towards expansion at Harefield Primary School as part of the Primary Expansion Programme (Cabinet Member Decision 19/03/2015). £17,869.51 spent 2014/15.
EYL/213/332	Hillingdon East	43 and land rear of 35-47 Snowden Avenue, Hillingdon 6231/APP/2012/3075	15,932.00	15,932.00	15,932.00	15,932.00	0.00	0.00	0.00	Contribution received towards additional or improved educational facilities within a 3 mile radius of the site to accommodate the nursery and primary yield arising from the development. No time limits. Funds spent towards expansion at Hillingdon Primary School as part of the Primary Expansion Programme. (Cabinet Member Decision 07/07/2015)

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015 / 2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
			AS AT 30/06/15	AS AT 30/06/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
EYL/214/33A	Yiewsley	39 High Street, Yiewsley 24485/APP/2013/138	94,188.38	94,188.38	94,188.38	0.00	0.00	0.00	Contribution received towards providing educational improvements or facilities in the Authority's area to include new school facilities; improvements to existing school facilities to accommodate extra children; improvements and expansion of playground and external leisure spaces (see agreement for details) No time limits for spend. Funds spent towards expansion at Rabbs Farm Primary School as part of the Primary Expansion Programme (Cabinet Member Decision 07/07/2015).
EYL/215/334	Pinkwell	43-44 Fairey Ave, Hayes 69055/APP/2014/37	14,118.00	14,118.00	14,118.00	0.00	0.00	0.00	Contribution received towards providing educational improvements or facilities in the Authority's area to include new school facilities; improvements to existing school facilities to accommodate extra children; improvements and expansion of playground and external leisure spaces (see agreement for details) No time limits for spend. Funds spent towards expansion at Pinkwell Primary School as part of the Primary Expansion Programme (Cabinet Member Decision 07/07/2015).
EYL/216/335	West Ruislip	157-161 High Street, Ruislip 64711/APP/2011/214	2,176.00	0.00	0.00	0.00	2,176.00	2,176.00	Contribution received towards additional or improved educational facilities within a 3 mile radius of the site to accommodate the nursery, primary and secondary school child yield arising from the development. No time limits for spend.
EYL/217/336	Northwood	Land Aqj to 27 Lees Ave, Northwood 69195/APP/2013/1310	25,593.00	0.00	0.00	0.00	25,593.00	25,593.00	Contribution received towards providing educational improvements or facilities in the Authority's area to include new school facilities; improvements to existing school facilities to accommodate extra children; improvements and expansion of playground and external leisure spaces (see agreement for details) No time limits for spend.
EYL/218/337	Northwood	37 Moor Park Road, Northwood 45811/APP/2013/3765	12,796.00	0.00	0.00	0.00	12,796.00	12,796.00	Contribution received towards providing educational improvements or facilities in the Authority's area to include new school facilities; improvements to existing school facilities to accommodate extra children; improvements and expansion of playground and external leisure spaces (see agreement for details) No time limits for spend.
EYL/219/338A	Uxbridge South	37 St John's Road, Uxbridge 15811/APP/2012/2444	47,714.00	0.00	0.00	0.00	47,714.00	47,714.00	Contribution received towards providing educational improvements or facilities in the Authority's area to include new school facilities; improvements to existing school facilities to accommodate extra children; improvements and expansion of playground and external leisure spaces (see agreement for details) No time limits for spend.
EYL/220/340	Uxbridge North	6 & 6a High Street, Uxbridge 1538/APP/2011/2003	9,133.00	0.00	0.00	0.00	9,133.00	9,133.00	Contribution received towards additional or improved educational facilities within a 3 mile radius of the site to accommodate the nursery and primary yield arising from the development. No time limits.
EYL/221/341	Northwood	Plumtree Cottage, 89 Ducks Hill Road, Northwood 4730554/APP/2014/3276	2,265.00	0.00	0.00	0.00	2,265.00	2,265.00	Contribution received towards additional or improved educational facilities within a 3 mile radius of the site to accommodate the nursery and primary yield arising from the development. No time limits.
EYL/222/342	Northwood	London School of Theology, Green Lane, Northwood 10112/APP/2013/1837	29,834.07	0.00	0.00	0.00	29,834.07	29,834.07	Contribution received towards providing educational improvements or facilities in the Authority's area to include new school facilities; improvements to existing school facilities to accommodate extra children; improvements and expansion of playground and external leisure spaces (see agreement for details) No time limits for spend.
EYL/224/343	Harefield	Royal Quay, Coppermill Lock, Harefield 43159/APP/20131094	75,649.88	0.00	0.00	0.00	75,649.88	75,649.88	Funds received towards the costs of providing nursery, secondary and post 16 year old education or improvements or facilities in the authority's area to include new school facilities; improvements to existing school facilities to accommodate extra children; improvement and expansion of playground and external leisure spaces (see agreement for details). No time limit for spend.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015 / 2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
EYL/223/346A	Northwood	42-46 Ducks Hill Road, Northwood 49987/APP/2013/1451	AS AT 30/06/15 128,490.42	AS AT 31/03/15 0.00	AS AT 30/06/15 0.00	AS AT 31/03/15 0.00	To 30/06/15 0.00	AS AT 30/06/15 128,490.42	AS AT 30/06/15 128,490.40	Contribution received towards providing educational improvements or facilities in the Authority's area to include new school facilities; improvements to existing school facilities to accommodate extra children; improvements and expansion of playground and external leisure spaces (see agreement for details) No time limits for spend.
EYL/225/347A	North Uxbridge	Honeycroft Day Centre, Honeycroft Hill, Uxbridge 6046/APP/2013/1834	44,835.90	0.00	0.00	0.00	0.00	44,835.90	44,835.90	Contribution received towards providing educational improvements or facilities in parts of the Authority's area south of the A40; to include new school facilities; improvements to existing school facilities to accommodate extra children; improvements and expansion of playground and external leisure spaces (see agreement for details). Funds to be spent/committed within 7 years of receipt (May 2022).
		EDUCATION, YOUTH AND LEISURE SUB - TOTAL	12,122,514.49	10,786,832.34	8,167,988.46	8,167,988.46	0.00	3,954,526.03	3,938,960.21	
		PORTFOLIO: CENTRAL SERVICES								
		CENTRAL SERVICES SUB - TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
		PORTFOLIO: COMMUNITY, COMMERCE AND REGENERATION								
PPR/47/26A (formerly PT/56/26A)	Botwell	Trident Site, Phase 3 Stockley Park - Hayes Hub/H50 & Botwell Common Road Zebra Crossing 37977/P/94/335	2,601,600.00	2,601,600.00	1,808,071.42	1,808,071.42	0.00	793,528.58	0.00	See Cabinet report 18 December 2003. Balance allocated to Hayes & Harlington Station Improvements and associated interchange initiatives. Project on hold due to design issues. Officers investigating alternative improvements to area around the station. No time limits. Funds earmarked towards improvements to the public transport interchange and public realm improvements as part of the Crossrail/Hayes Town Centre Scheme.
PPR/49/174C	Heathrow Villages	Terminal 2, Heathrow 62360/APP/2006/2942	350,000.00	350,000.00	300,400.00	300,400.00	0.00	49,600.00	3,677.00	Contribution towards the Local Labour Strategy, as defined in the agreement. No time limits. Second instalment £100,000 received 11/12/09, £200,000 allocated to the delivery of the Strategy as outlined in Allocation report. (Cabinet Member decision 27/10/10). Third instalment of £100,000 received towards same purpose 31/3/11. £14,000 spent towards accelerate 50% match funding to support long term unemployed into work. £88,000 allocated and £42,900 spent towards support for Economic Development post within LBH 12/13 (Cabinet Member Decision 19/3/13). Final instalment (£50,000) received towards the Labour Strategy. £44,100 spent towards Economic Development post 2013/14. Further £91,323 allocated towards the continuation of the Economic Development Officer Post. (Cabinet Member Decision 10/9/2014). Spend towards Economic Development Officer Post 2014/15.
PPR/49/174D	Heathrow Villages	Terminal 2, Heathrow Airport. 62360/APP/2006/2942	531,426.00	531,426.00	450,000.00	450,000.00	0.00	81,426.00	0.00	Funds received towards the Local Labour Strategy, as defined in the agreement. No time limits. A total of £450,000 due to be received under this agreement has been allocated towards the Heathrow Academy Programme (Cabinet Member decision 19/11/12). Total of £261,000 paid towards Academy Programme 2012/13. Further £270,246 received towards the Programme.
PPR/52/149G	Botwell	Former Hayes Goodsvard site. 10057/APP/2005/2996&299	75,360.00	75,360.00	75,220.72	72,919.82	2,300.90	139.28	0.00	Funds received towards improvements to open space to the canal towpath opposite the site. Any remainder to be expended towards purchasing new equipment for the YMCA Youth Centre as necessitated as a result of the development. Funds not spent within 7 years (May 2016) to be returned. Funds allocated towards Western View canal side improvement scheme (Cabinet Member decision 22/7/2011). Scheme began on site Oct 2011 and now substantially complete. Scheme complete.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015/2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
			AS AT 30/06/15	AS AT 31/03/15	AS AT 30/06/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
PPR/53/149H	Botwell	Former Hayes Goodyard site, 10057/APP/2005/2996&299	6,000.00	6,000.00	2,000.00	2,000.00	0.00	4,000.00	0.00	£2,000 received towards the maintenance and operation by the Council of the station approach cameras. Funds spent towards operation of station cameras 09/10. Further £4,000 received as 2nd & 3rd annual instalments.
PPR/56/198D	Uxbridge	Former Gas Works site (Kier Park), Cowley Mill Road, Uxbridge 3114/APP/2008/2497	12,205.22	12,205.22	0.00	0.00	0.00	12,205.22	12,205.22	Contribution towards the employment training initiatives promoted by the Council to encourage employment in the vicinity of the land. Funds to be spent within 7 years of receipt (Nov 2016).
PPR/57/238D	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	20,679.21	20,679.21	0.00	0.00	0.00	20,679.21	0.00	Contribution towards construction training initiatives within the Borough. Funds to be spent within 7 years of receipt (February 2018). Funds allocated towards the services of a Construction Workplace Co-ordinator within the Borough (Cabinet Member Decision 19/3/13).
PPR/58/239C	Eastcote	Highgrove House, Eastcote Road, Ruislip. 10622/APP/2006/2294 & 10622/APP/2009/2504	9,667.50	9,667.50	0.00	0.00	0.00	9,667.50	0.00	Contribution received towards construction training and the provision of a work place co-ordinator within the Borough. No time limits. Funds allocated towards the services of a Construction Workplace Co-ordinator within the Borough (Cabinet Member Decision 19/3/13).
PPR/60/209E	Yiewsley	Tesco, Trout Road Yiewsley. 60929/APP/2007/3744	37,186.49	37,186.49	0.00	0.00	0.00	37,186.49	0.00	Contribution received for the purposes of providing additional CCTV facilities and/or additional safety measures within the vicinity of the site. Funds to be spent within 5 years of receipt (March 2016). Further £2,186.49 received as indexation payment.
PPR/61/247	Townfield	Former Hayes Sports and Social Club, 143 Church Road, Hayes. 65797/APP/2010/1176	7,663.99	7,663.99	0.00	0.00	0.00	7,663.99	0.00	Contribution received towards the cost of providing construction training courses delivered by the provision of a construction work place co-ordinator within the Authority's Area. Funds to be spent within 10 years of receipt (June 2021). Funds allocated towards the services of a Construction Workplace Co-ordinator within the Borough (Cabinet Member Decision 19/3/13).
PPR/62/231C	Ruislip	Former RAF West Ruislip (Ickenham Park), High Road, Ickenham. 38402/APP/2007/1072	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	75,000.00	Funds received towards the installation of 3 CCTV cameras and associated infrastructure within the vicinity of the development. Funds to be spent within 5 years of receipt (Nov 2015). Funds transferred from PT/118/231C.
PPR/63/248B	Uxbridge	97 Oxford Road, Highbridge Park, Uxbridge 3807/APP/2008/1418	21,794.51	21,794.51	12,600.00	12,600.00	0.00	9,194.51	0.00	Contribution received towards the purpose of providing construction training schemes for Hillingdon. Funds to be spent within 5 years of receipt (July 2016). Funds allocated towards the services of a Construction Workplace Co-ordinator within the Borough (Cabinet Member Decision 19/3/13). £11,820 spent towards Construction Workplace Co-ordinator 2014/15.
PPR/64/262C	Charville	Former Hayes End Library, Uxbridge Road, Hayes. 9301/APP/2010/2231	9,360.44	9,360.44	0.00	0.00	0.00	9,360.44	0.00	Funds received towards the provision of construction training courses delivered by recognised providers and the provision of a construction work placement coordinator within Hillingdon. No time limits. Funds allocated towards the services of a Construction Workplace Co-ordinator within the Borough (Cabinet Member Decision 19/3/13).
PPR/65/263C	South Ruislip	Former South Ruislip Library, Victoria Road, Ruislip (tbl A). 67080/APP/2010/1419	9,782.64	9,782.64	0.00	0.00	0.00	9,782.64	0.00	Funds received towards the provision of construction training courses delivered by recognised providers and the provision of a construction work placement coordinator within Hillingdon. No time limits. Funds allocated towards the services of a Construction Workplace Co-ordinator within the Borough (Cabinet Member Decision 19/3/13).
PPR/66/265B	Heathrow Villages	Former Longford House, 420 Bath Road, Longford (Premier Inn). 2985/APP/2009/680 & 2985/APP/2010/2988	39,826.13	39,826.13	0.00	0.00	0.00	39,826.13	0.00	Funds received towards the provision of construction training courses delivered by recognised providers and the provision of a construction work placement coordinator within Hillingdon. Funds to be spent within 5 years of receipt (Nov 2016). Funds allocated towards the services of a Construction Workplace Co-ordinator within the Borough (Cabinet Member Decision 19/3/13).
PPR/67/265C	Heathrow Villages	Former Longford House, 420 Bath Road, Longford (Premier Inn). 2985/APP/2009/680 & 2985/APP/2010/2988	9,236.85	9,236.85	0.00	0.00	0.00	9,236.85	9,236.85	Contribution received to be used for the provision of approved training schemes in the hospitality & leisure industry (see legal agreement for details). Funds to be spent within 5 years of receipt (Nov 2016).
PPR/68/265D	Heathrow Villages	Former Longford House, 420 Bath Road, Longford (Premier Inn). 2985/APP/2009/680 & 2985/APP/2010/2988	53,289.47	53,289.47	0.00	0.00	0.00	53,289.47	53,289.47	Contribution to be used for public realm improvements within the vicinity of the site, in accordance with the Council's SPD. Funds to be spent within 5 years of receipt (Nov 2016).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015 / 2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
			AS AT 30/06/15	AS AT 31/03/15	AS AT 30/06/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
PPR/69/276D	Townfield	Fmr Hayes FC, Church Road, Hayes 4327/APP/2009/2737	54,107.14	54,107.14	0.00	0.00	0.00	54,107.14	37,433.86	First instalment (£21,111.11) towards improvements to local community facilities within the Authority's area. Funds to be spent within 7 years of receipt (July 2019). £16,322 received as second instalment towards the same purpose (spend July 2020). Final instalment £16,673.28 received this quarter (spend by February 2022). Earmarked towards phase 2 of Townfield community centre.
PPR/70/267C	Botwell	Fmr Ram PH, Dawley Rd, Hayes 22769/APP/2010/1239	10,000.00	10,000.00	3,742.97	3,742.97	0.00	6,257.03	6,257.03	Funds to be used for the purpose of improving community facilities in the vicinity of the development. No time limits for spend. Funds allocated towards upgrading cinema equipment at The Beck Theatre (Cabinet Member Decision 28/08/2014). Scheme complete, contribution not required, funds to be reallocated.
PPR/71/277C	Heathrow Villages	The Portal, Soyla Rd, Heathrow Airport 50270/APP/2011/1422	20,579.41	20,579.41	0.00	0.00	0.00	20,579.41	20,579.41	Contribution received towards public realm improvements in the vicinity of the development including, CCTV, footpath safety, safer town centres, public transport interchange facilities (see agreement for details). Further contribution received towards the same purpose. No time limits for spend.
PPR/72/277D	Heathrow Villages	The Portal, Soyla Rd, Heathrow Airport 50270/APP/2011/1422	51,609.49	51,609.49	0.00	0.00	0.00	51,609.49	51,609.49	Contribution received towards training persons within the locality of the development for jobs of a nature to be carried out within the development. Further contribution received towards the same purpose. No time limits for spend.
PPR/75/291A	West Drayton	Fmr Swan PH, Swan Road, West Drayton 68248/APP/2011/3013	13,699.22	13,699.22	0.00	0.00	0.00	13,699.22	13,699.22	Contribution to be used towards construction training courses delivered by recognised providers and the provision of a work place co-ordinator within the authority's area. No time limits.
PPR/76/282C	West Ruislip	Lyon Court 28-30 Pembroke Road, Ruislip 66895/APP/2011/3049	47,950.86	47,950.86	0.00	0.00	0.00	47,950.86	47,950.86	Contribution to be used towards construction training courses delivered by recognised providers and the provision of a work place co-ordinator within the authority's area. Funds to be spent within 5 years of completion of the development (estimated to be 2019).
PPR/77/282D	West Ruislip	Lyon Court 28-30 Pembroke Road, Ruislip 66895/APP/2011/3049	25,330.03	25,330.03	0.00	0.00	0.00	25,330.03	25,330.03	Contribution received towards the provision of CCTV, lighting, safety improvements to public transport facilities and car parks or safer town centres (see agreement for details). Funds to be spent within 5 years of completion of the development (estimated to be 2019).
PPR/78/198F	Uxbridge	Fmr Gasworks Site, Cowley Mill Road (Kier Park), Uxbridge 3114/AP/2012/2881	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00	Contribution received towards employment and training initiatives promoted by the Council in association with Uxbridge College or any other approved provider. Funds to be spent within 7 years of receipt (March 2020).
PPR/79/299E	Caversham	161 Elliot Ave (fmr Southbourne Day Centre), Ruislip 66033/APP/2009/1060	16,353.04	16,353.04	0.00	0.00	0.00	16,353.04	16,353.04	Contribution received towards construction training courses delivered by recognised providers and the provision of a construction work place co-ordinator for Hillingdon Residents. No time limits for spend.
PPR/80/297B	Heathrow Villages	Fmr Technician Site, 276 Bath Rd, Sipson 35293/APP/2009/1938	46,055.55	46,055.55	0.00	0.00	0.00	46,055.55	46,055.55	Funds received towards public realm improvement works to be delivered within the vicinity of the land. Funds to be spent within 7 years of receipt (May 2020).
PPR/81/81/297C	Heathrow Villages	Fmr Technician Site, 271 Bath Rd, Sipson 35293/APP/1938	16,695.14	16,695.14	0.00	0.00	0.00	16,695.14	16,695.14	Contribution received towards the provision of training in the hospitality and leisure industry (see agreement for further details). Funds to be spent within 7 years of receipt (May 2020).
PPR/82/301B	Northwood	37-45 Ducks Hill Rd, Northwood 59214/APP/2010/1766	22,192.63	22,192.63	0.00	0.00	0.00	22,192.63	22,192.63	Contribution received towards public realm improvements in the vicinity of the development including, CCTV, footpath safety, safer town centres, public transport interchange facilities in the locality of the site (see agreement for details). Funds to be spent within 5 years of receipt (July 2018).
PPR/83/301D	Northwood	37-45 Ducks Hill Rd, Northwood 59214/APP/2010/1766	19,669.95	19,669.95	0.00	0.00	0.00	19,669.95	19,669.95	Contribution received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator serving the locality of the development. Funds to be spent within 5 years of receipt (July 2018).
PPR/87/303C	Botwell	70 Wood End Green Rd, Hayes 5791/APP/2012/408	7,731.96	7,731.96	0.00	0.00	0.00	7,731.96	7,731.96	Contribution received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's Area. No time limits.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015 / 2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
			AS AT 30/06/15	AS AT 31/03/15	AS AT 30/06/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
PPR/85/306B	Hillingdon East	Fmr Knights of Hillingdon, Uxbridge 15407/APP/2009/1838	7,875.62	7,875.62	0.00	0.00	0.00	7,875.62	7,875.62	Contribution received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator serving the locality of the development. No time limits.
PPR/86/309B	Uxbridge South	Former Dagenham Motors, Junction St Johns Rd & Cowley Mill Rd 188/APP/2008/3309	17,190.00	17,190.00	0.00	0.00	0.00	17,190.00	17,190.00	Contribution received towards the cost of providing construction training schemes in the Borough. Funds to be spent within 7 years of receipt (Oct 2020)
PPR/88/325A	West Drayton	Stockley Close Units 1623 & 1685 51458/APP/2013/2973	20,713.00	20,713.00	0.00	0.00	0.00	20,713.00	20,713.00	Funds received as the "construction training scheme shortfall costs" & the "co-ordinator costs" towards construction training courses delivered by recognised providers and provision of a construction work place co-ordinator within the Authority's Area. Funds to be spent within 5 years of receipt (April 2019).
PPR/89/329B	Townfield	Land at Pronto Industrial Estate, 565-591 Uxbridge Road, Hayes 4404/APP/2013/1650 4404/APP/2008/3558	35,813.52	35,813.52	0.00	0.00	0.00	35,813.52	35,813.52	Contribution received towards the costs of providing construction training schemes within the London Borough of Hillingdon. Funds to be spent within 10 years of receipt (July 2024).
PPR/90/331B	Cavendish	216 Field End Road, Eastcote. 6331/APP/2010/2411	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00	Contribution received towards the costs of providing construction training schemes within the London Borough of Hillingdon. No time limit for spend.
PPR/91/331C	Cavendish	216 Field End Road, Eastcote. 6331/APP/2010/2411	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00	Contribution to be used by the Council towards community facilities in the Authority's area. No time limit for spend.
PPR/92/333B	Yiewsley	39 High Road, Yiewsley 24468/APP/2013/138	22,543.13	22,543.13	0.00	0.00	0.00	22,543.13	22,543.13	Contribution received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator serving the locality of the development. No time limits.
PPR/93/333C	Yiewsley	39 High Road, Yiewsley 24468/APP/2013/138	25,010.10	25,010.10	0.00	0.00	0.00	25,010.10	25,010.10	Contribution received as the "public realm contribution" towards the provision of CCTV lighting, closure/gating of paths and links, safety improvements to public transport interchanges, facilities, and car parks, enhanced night bus networks to and from major new facilities and leisure uses within the authority's area. No time limits for spend.
PPR/95/343B	Harefield	Royal Quay, Coppermill Lock, Harefield 43159/APP/2013/1094	17,700.00	17,700.00	0.00	0.00	0.00	17,700.00	17,700.00	Contribution received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator serving the locality of the development. No time limits.
PPR/94/346B	Northwood	42-46 Ducks Hill Road, Northwood 49987/APP/2013/1451	8,026.42	0.00	0.00	0.00	0.00	8,026.42	8,026.42	Contribution received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator serving the locality of the development. No time limits.
PPR/96/347B	North Uxbridge	Honeycroft Day Centre, Honeycroft Hill, Uxbridge 6046/APP/2013/1834	24,335.69	0.00	0.00	0.00	0.00	24,335.69	24,335.69	Contribution received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. Funds to be spent/committed within 7 years of receipt (May 2022).
PPR/97/314C	Pinkwell	Hyde Park Hayes, Dawley Road, Hayes (HP14 5) 40652/APP/2012/2030	10,000.00	0.00	0.00	0.00	0.00	10,000.00	10,000.00	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. No time limits for spend.
PPR/99/344C	South Uxbridge	Building 63, Phase 500, Riverside Way, Uxbridge 56862/APP/2014/170	4,800.00	0.00	0.00	0.00	0.00	4,800.00	4,800.00	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. No time limits for spend.
		COMMUNITY, COMMERCE & REGENERATION SUB - TOTAL	4,441,060.35	4,393,898.24	2,652,035.11	2,649,734.21	2,300.90	1,789,025.24	703,974.19	

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015 / 2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
			AS AT 30/06/15	AS AT 31/03/15	AS AT 30/06/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
PORTFOLIO: COMMUNITY, COMMERCE AND REGENERATION										
CSL/6/189A	Ruislip	30 Kings End, Ruislip 46299/APP/2006/2165	7,674.48	7,674.48	0.00	0.00	0.00	7,674.48	0.00	Towards the provision of community facilities in the immediate vicinity of the land. No time limits. Earmarked towards Manor Farm Library. Subject to formal allocation of funding.
CSL/9/199A	Ruislip	41, Kingsend, Ruislip. 2792/APP/2006/3451	9,338.43	9,338.43	0.00	0.00	0.00	9,338.43	0.00	Funds received towards the provision of community facilities in the Borough. No time constraints. Earmarked towards Manor Farm Library. Subject to formal allocation of funding.
CSL/10/200B	Manor	Former Ruislip Manor Library, Victoria Road, Ruislip. 14539/APP/2008/2102	5,200.00	5,200.00	0.00	0.00	0.00	5,200.00	0.00	Funds received towards improvements to nearby by community facilities. Earmarked towards Ruislip Manor Library and Community Resources Centre. Subject to formal allocation of funding.
CSL/11/208B	Eastcote	RAF Eastcote, Lime Grove, Ruislip. 10189/APP/2004/1781	277,131.54	277,131.54	276,881.40	276,881.40	0.00	250.14	0.00	Contribution towards the provision or improvement of leisure, youth and/or cultural services within Eastcote and East Ruislip ward boundary. Funds to be spent by September 2014. £265k from this contribution has been allocated towards Highgrove pool improvement programme (Cabinet Member approval received 1/09/2011). Scheme completed 2013. Remaining balance allocated towards the upgrade of the Music studio at Ruislip Youth Centre (Cabinet Member Decision 09/07/2014).
CSL/12/215A	Ruislip	5 - 11, Reservoir Road, Ruislip 61134/APP/2006/260	13,338.00	13,338.00	0.00	0.00	0.00	13,338.00	13,338.00	Contribution received towards the provision of community facilities in the locality. No time limits on spend. Earmarked towards the provision of a new community facility at the former RAF Eastcote, Lime Grove. Subject to formal allocation.
CSL/13/219A	Yeading	Rear of Syney Court, Perth Avenue, Hayes. 65936/APP/2010/883	414.00	414.00	0.00	0.00	0.00	414.00	414.00	Funds received towards the provision or improvement to library facilities and or library books within the Borough. No time limits.
CSL/14/220	Townfield	Trescott House, Hayes . 36261/APP/2010/215	1,599.00	1,599.00	0.00	0.00	0.00	1,599.00	1,599.00	Funds received towards additional or improved library facilities in the vicinity of the site. No time limits.
CSL/15/231D	Ruislip	Former RAF Ruislip (ickenham Park), High Road, Ickenham 38402/APP/2007/1072	289,750.00	289,750.00	0.00	0.00	0.00	289,750.00	0.00	Funds received towards the construction of a new facility or the extension of an existing facility to provide for improvement of leisure, elderly, youth and/or cultural services within the locality of the land. Funds to be spent by November 2015. Funds earmarked towards improvements to the Compass Theatre, subject to an eligible scheme and formal allocation.
CSL/17/238A	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	31,645.25	31,645.25	0.00	0.00	0.00	31,645.25	31,645.25	Funds received as 50% of the community facilities contribution towards community facilities schemes or measures within the Borough. Funds to be spent by February 2018. Further £16,135.84 received as remaining 50% of community facilities contribution. Funds earmarked towards the provision of a new community facility at the former RAF Eastcote, Lime Grove. Subject to formal allocation.
CSL/18/238B	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	3,268.46	3,268.46	0.00	0.00	0.00	3,268.46	3,268.46	Funds received towards the provision of library facilities and/or library books within the Borough. Funds to be spent by February 2018.
CSL/21/209F	Yiewsley	Tesco, Trout Road, Yiewsley, 60929/APP/2007/9744	66,988.81	66,988.81	0.00	0.00	0.00	66,988.81	66,988.81	Contribution received for the purpose of improving existing community facilities within the Yiewsley area. Funds to be spent by March 2016. Further £3,938.81 received as index linking payment.
CSL/22/241B	Ruislip	28 & 29a Kingsend, Ruislip. 5740/APP/2008/1214	3,250.00	3,250.00	0.00	0.00	0.00	3,250.00	3,250.00	Funds received towards the expansion of local community facilities in the area of the development. Funds to be spent within 5 years of receipt (April 2016).
CSL/24/244A	Townfield	505 to 509 Uxbridge Road, Hayes. 9912/APP/2009/1907	2,150.96	2,150.96	0.00	0.00	0.00	2,150.96	2,150.96	Funds received towards the provision of or improvement to library facilities and/or library books within LBH. Funds to be spent by June 2018.
CSL/25/249A	Townfield	Fmr Glenister Hall, Minet Drive, Hayes. 40169/APP/2011/243	4,167.60	4,167.60	0.00	0.00	0.00	4,167.60	4,167.60	Funds received towards the provision of or improvement to library facilities and/or library books within LBH. No time limits.
CSL/26/249B	Townfield	Fmr Glenister Hall, Minet Drive, Hayes. 40168/APP/2011/243	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Funds received towards the provision of necessary capacity enhancements at the Townfield Community Centre. No time limit for spend.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015 / 2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
			AS AT 30/06/15	AS AT 31/03/15	AS AT 30/06/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
CSL/27/210D	Botwell	Hayes Stadium, Judge Heath Lane, Hayes. 49996/APP/2009/3561	13,813.07	13,813.07	12,664.00	12,664.00	0.00	1,149.07	1,149.07	Contribution received towards the provision of library facilities in the borough of Hillingdon. Funds to be spent within 5 years of receipt (Sept 2016). Further £1,328.07 received as index linking payment. £12,664 from this contribution allocated to scheme to provide air conditioning to meeting rooms at Botwell Library. (Cabinet Member Decision 16/8/13).
CSL/28/262A	Charville	Former Hayes End Library, Uxbridge Road, Hayes. 9301/APP/2010/2231	555.53	555.53	0.00	0.00	0.00	555.53	555.53	Contribution received towards the provision of or improvement to library facilities and/or library books in Hillingdon. No time limits
CSL/29/263A	South Ruislip	Former South Ruislip Library, Victoria Road, Ruislip (plot A). 67080/APP/2010/1419	356.03	356.03	0.00	0.00	0.00	356.03	356.03	Contribution received towards the provision of or improvement to library facilities and/or library books in Hillingdon. No time limits
CSL/30/267A	Botwell	Fmr Ram PH, Dawley Rd, Hayes 22769/APP/2010/1239	644.23	644.23	0.00	0.00	0.00	644.23	644.23	Contribution received towards the provision of library facilities in the borough of Hillingdon. No time limits.
CSL/31/276B	Townfield	Fmr Hayes FC, Church Road, Hayes. 4327/APP/2009/2737	10,771.94	10,771.94	0.00	0.00	0.00	10,771.94	10,771.94	Contribution received towards the provision of library books and/or library books within the Authority's area. Funds to be spent by July 2019
CSL/32/278A	Botwell	6-12 Clayton Road, Hayes 62528/APP/2009/2502	528.08	528.08	0.00	0.00	0.00	528.08	528.08	Contribution received towards the provision of or improvement of library facilities and/or library books within the Authority's area. No time limits for spend.
CSL/33/284B	Yiewsley	Former Honeywell site, Trout Road, West Drayton (live/work units). 335/APP/2010/1615	529.85	529.85	0.00	0.00	0.00	529.85	529.85	Contribution towards the provision of or improvement to library facilities and/or library books within the Authority's area. No time limits for spend.
CSL/34/291B	West Drayton	Fmr Swan PH, Swan Road, West Drayton. 66248/APP/2011/3013	575.00	575.00	0.00	0.00	0.00	575.00	575.00	Contribution received towards the provision of library facilities and/or library books within the authority's area. No time limits for spend.
CSL/35/282E	West Ruislip	Lyon Court, 28-30 Pembroke Road, Ruislip. 66895/APP/2011/3049	2,263.48	2,263.48	0.00	0.00	0.00	2,263.48	2,263.48	Contribution received towards the provision of library facilities and/or library books within the authority's area. Funds to be spent within 5 years of completion of the development (estimated to be 2019).
CSL/36/299B	Cavendish	161 Elliot Ave (fmr Southbourne Day Centre), Ruislip. 66033/APP/2009/1060	955.56	955.56	0.00	0.00	0.00	955.56	955.56	Contribution towards the provision of or improvement to library facilities and/or library books within the Authority's area. No time limits for spend.
CSL/37/299C	Cavendish	161 Elliot Ave (fmr Southbourne Day Centre), Ruislip. 66033/APP/2009/1060	11,028.95	11,028.95	11,028.95	11,028.95	0.00	0.00	0.00	Contribution received towards the provision of or improvement of community facilities within the Authority's area. No time limit for spend. Funds spent as part of end of year financing towards a scheme to provide an extension to Eastcote Bowls Club. (Cabinet Member Approval 07/07/2015).
CSL/38/301C	Northwood	37-45 Ducks Hill Rd, Northwood 59214/APP/2010/1766	1,375.61	1,375.61	0.00	0.00	0.00	1,375.61	1,375.61	Contribution received towards the provision of library facilities and/or library books serving the locality of the development. Funds to be spent within 5 year of receipt (July 2018).
CSL/39/303D	Botwell	70 Wood End Green Rd, Hayes 5791/APP/2012/408	1,459.67	1,459.67	0.00	0.00	0.00	1,459.67	1,459.67	Contribution towards the provision of or improvement to library facilities and/or library books within the Authority's area. No time limits for spend.
CSL/40/304B	Yeading	Fmr Tasman House, 111 Maple Road, Hayes 38097/APP/2012/3168	684.48	684.48	0.00	0.00	0.00	684.48	684.48	Contribution towards the provision of or improvement to library facilities and/or library books within the Authority's area. Funds to be spent within 7 years of receipt (August 2020).
CSL/41/306C	Hillingdon East	Fmr Knights of Hillingdon, Uxbridge 15407/APP/2009/1838	493.40	493.40	0.00	0.00	0.00	493.40	493.40	Contribution received towards the provision of library books within the authority's area. No time limits
CSL/43/313	South Ruislip	Queenswalk Resource Centre, Queens Walk, Ruislip 12059/APP/2012/2570	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	Funds received as a contribution towards sports and leisure facilities at Deansfield Primary School. Funds to be used towards sports items such as goal posts, rounders equipment, training kit and other sporting equipment. (see agreement for details). No time limit for spend.
CSL/44/242F	West Drayton	Drayton Garden Village (fmr NATS site) Porters Way, West Drayton 5107/APP/2009/2348	34,000.00	34,000.00	0.00	0.00	0.00	34,000.00	34,000.00	Contribution received towards the provision of or improvement to library facilities and/or library books in Hillingdon. No time limits
CSL/45/319B	Northwood Hills	117 Pinner Rd, Northwood 12055/APP/2006/2510	2,580.63	2,580.63	0.00	0.00	0.00	2,580.63	2,580.63	Contribution received towards the provision of or improvement to library facilities and/or library books in Hillingdon. No time limits

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015 / 2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
			AS AT 30/06/15	AS AT 31/03/15	AS AT 30/06/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
CSL/46/321B	Charville	The Grange, Pine Place, Hayes 51065/APP/2009/546	392.00	392.00	0.00	0.00	0.00	392.00	392.00	Contribution received towards the provision of or improvement to library facilities and/or library books in Hillingdon. No time limits
CSL/48/323E	Cavendish	150 Field End Road (Initial House), Eastcote, Pinner 25760/APP/2013/3632	1,500.73	1,500.73	0.00	0.00	0.00	1,500.73	1,500.73	Contribution received towards the provision of or improvements to library facilities and/or books within the Authority's Area. No time limits.
CSL/49/329C	Townfield	Land at Pronto Industrial Estate, 565-591 Uxbridge Road, Hayes 4404/APP/2013/1650 4404/APP/2008/3558	1,764.67	1,764.67	0.00	0.00	0.00	1,764.67	1,764.67	Contribution towards the cost of providing library facilities and other associated initiatives within the London Borough of Hillingdon. Funds to be spent within 10 years of receipt (July 2024).
CSL/50/329D	Townfield	Land at Pronto Industrial Estate, 565-591 Uxbridge Road, Hayes 4404/APP/2013/1650 4404/APP/2008/3558	11,875.30	11,875.30	0.00	11,875.30	0.00	0.00	0.00	Contribution received towards community facilities to be provided within the London Borough of Hillingdon. Funds to be spent within 10 years of receipt (July 2024). Funds spent as part of end of year financing towards Hayes End Library redevelopment scheme to provide a new improved library. (Cabinet Member Decision 07/07/2015)
CSL/51/331D	Cavendish	216 Field End Road, Eastcote 6331/APP/2010/2411	458.62	458.62	0.00	0.00	0.00	458.62	458.62	Contribution to be used by the Council towards the provision of or improvement to library facilities and /or library books within the Authority's area. No time limits for spend.
CSL/52/333D	Viewsley	39 High Street, Viewsley 24485/APP/2013/138	1,321.00	1,321.00	0.00	0.00	0.00	1,321.00	1,321.00	Contribution to be used by the Council towards the provision of or improvement to library facilities and /or library books within the Authority's area. No time limits for spend.
CSL/54/343C	Harefield	Royal Quay, Coppermill Lock, Harefield 43159/APP/2013/094	1,846.79	1,846.79	0.00	0.00	0.00	1,846.79	1,846.79	Contribution to be used by the Council towards the provision of or improvement to library facilities and /or library books within the Authority's area. No time limits for spend.
CSL/53/346C	Northwood	42-46 Ducks Hill Road, Northwood 49987/APP/2013/1451	1,355.94	0.00	0.00	0.00	0.00	1,355.94	1,355.94	Contribution to be used by the Council towards the provision of or improvement to library facilities and /or library books within the Authority's area. No time limits for spend.
CSL/55/347C	North Uxbridge	Honeycroft Day Centre, Honeycroft Hill, Uxbridge 6046/APP/2013/1834	1,291.11	0.00	0.00	0.00	0.00	1,291.11	1,291.11	Contribution to be used by the Council towards the provision of or improvement to library facilities and /or library books within the Authority's area. No time limits for spend.
		COMMUNITY, COMMERCE AND REGENERATION SUB - TOTAL	830,338.20	827,691.15	312,449.65	312,449.65	0.00	517,888.55	195,675.50	
		COMMUNITY, COMMERCE AND REGENERATION -TOTAL	5,271,398.95	5,221,589.39	2,964,484.76	2,962,183.86	2,300.90	2,306,913.79	899,649.69	
PORTFOLIO: FINANCE PROPERTY & BUSINESS SERVICES										
E/02/18	West Drayton	Old Mill House, Thorney Mill Road, West Drayton 41706C/91/1904	59,556.42	59,556.42	52,577.45	52,577.45	0.00	6,978.97	0.00	Revenue cost (12K) spent. The balance is required for the establishment and management of a nature reserve on nearby land. Works identified and now awaiting quotations from contractors. Officers have liaised with London Wildlife Trust and contractors with regards to phasing of the works (access and conservation improvements) required to improve the nature reserve. Works have now been scheduled by the area officer. Spend towards tree and footpath works. Further spend towards maintenance works. There are no time constraints upon the expenditure of the funds.
E/17/26D (see: PT/56 & PPR/18)	Botwell	Trident Site, Phase 3 Stockley Park - Lake Farm & Botwell Green Play Area 37977/P/94/335	1,323,400.00	1,323,400.00	1,323,370.96	1,321,671.33	1,699.63	29.04	0.00	Balance for Lake Farm. Friends of Lake Farm now agreed scope of works. Engineering Consultancy have been commissioned to commence works to enhancing slope of BMX track. Botwell Green Play area complete. See Cabinet report 18 December 2003. Planning permission for skate park granted. No time limits for spend. Skate Park project completed July 2013. Balance towards seating. Scheme complete.
E/26/93 (Formerly PT/53)	Heathrow Villages	H.S.A Land, Bath Road 41687/S/96/16	12,396.46	12,396.46	9,912.37	11,095.12	-1,282.75	2,584.09	0.00	Available for Environmental Improvements in Bath Rd area. Balance allocated to Improvements scheme at Berkeley Meadows also using funds at E/10/85. See update at E/10/85. Interest accrued. No time constraints. Spend towards tree planting. Improvements ongoing.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015 / 2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
			AS AT 30/06/15	AS AT 31/03/15	AS AT 30/06/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
E/28/71 (Formerly PT/40)	Botwell	Land at Hendrick Lovell, S.W of Dawley Road, Hayes 43554/C/92/787	12,692.00	12,692.00	267.81	267.81	0.00	12,424.19	0.00	Landscaping works (12.69K). Limited to specific area of land. Delays caused by land being in Stockley Park Consortium ownership. Green Spaces team is looking into the potential for a scheme within the parameters of the legal agreement. Site overgrown preventing planting trees in preferred location. The trees officer has suggested two locations on the site where they could be planted instead. Officers currently considering feasibility. No time constraints.
E/32/01 (Formerly PT/43/01)	Townfield	Sainsbury Minet Site - Grapes Junction / 4060 /H/91/1970	1,008,500.00	1,008,500.00	1,005,951.10	1,005,951.10	0.00	2,548.90	0.00	The balance has been included in s106 dated 10 May 2004 for Lombardy Retail Park, Coldharbour Lane for the Council to use the funds for the following specified improvements: (i) provision of CCTV coverage on the land (ii) provision of safety enhancements (iii) provision of environmental improvements to Uxbridge Rd (iv) provision of either CCTV within the wider area of the land, junction improvements at Springfield Road/Uxbridge Road, or installation of bollards and lighting along Springfield Road, or other similar schemes in the vicinity of the site to be agreed in writing by the developer. Sainsbury has given approval for a scheme in Lombardy Park. Playground works are complete. Spend towards design works to install lighting along main footpath. Unspent funds to be repaid by 12 January 2011. Scheme complete.
E/38/153B	Heathrow Villages	Polar Park, Bath Road, Harmondsworth 2964/APP/2002/1436 &1437	10,000.00	10,000.00	7,764.09	7,764.09	0.00	2,235.91	0.00	Funds received towards Air Quality initiatives within the vicinity of the site. No time constraints. Funds allocated towards two monitoring stations in vicinity of the site. (Cabinet Member Decision 22/6/2010). £7,764.09 spent towards air quality monitoring.
E/42/140J	Pinckwell	MCD Records Office Stockley Road/Bourne Avenue, Hayes 18399/APP/2004/2284	104,308.09	104,308.09	104,120.23	104,120.23	0.00	187.86	0.00	To be applied towards the provision and maintenance of open space and recreational facilities within the area of the site. £25,000 allocated to Bourne Park Playing Fields. Balance allocated to Pinkwell Park (Cabinet Member Decision 6/8/09). Drainage works to the Bourne Park Playing Fields are now complete. Funds not spent including interest within 7 years of receipt (January 2014) are to be repaid. Path works completed March 2013. New playground equipment installed and scheme now complete.
E/47/177B	Manor	41-55, Windmill Hill, Ruislip planning ref.48283/APP/2006/2353	38,258.39	38,258.39	32,124.97	32,124.97	0.00	6,133.42	0.00	Funds received towards open green space and recreational open space within a 3 mile radius of the land. This sum includes approximately £8k for bins and benches and £30k for children's play space. Funds not spent within 5 years of receipt (24 December 2012) are to be refunded. Officers currently drawing up a programme of works for Warrender Park. Funds allocated towards a scheme of improvements at Warrender Park (Cabinet Member Decision 3/9/2010). Works complete Dec 12. Accounting adjustment made, scheme to be closed.
E/49/179B	Botwell	555-559 & r/o 51-553 Uxbridge Road, Hayes planning ref. 41390/APP/2006/1346	33,912.00	33,912.00	17,755.00	17,755.00	0.00	16,157.00	0.00	Funds received towards improvement to the open space facilities at Rosedale Park adjoining the land. No time limits. Spend towards improvements to Park Pavilion.
E/51/186C	Yiewsley	92-104, High St., Yiewsley 59189/APP/2005/6476	60,616.20	60,616.20	39,705.71	38,061.21	1,644.50	20,910.49	0.00	Funds received towards open space improvements at Yiewsley Recreation Ground. Funds unspent at 20/04/2015 to be returned. Spend towards footpath works completed Dec 08. Remaining funds to be spent towards play builder scheme. Completed June 2010. Remaining balance allocated towards the installation of a skate board park at Yiewsley Recreation Ground. (Cabinet Member Decision 24/03/2015). Scheme on site.
E/53/192B	Uxbridge	126/127, Waterloo Road Uxbridge 2325/APP/2006/3452	20,913.64	20,913.64	11,271.70	11,271.70	0.00	9,641.94	0.00	Funds received towards provision of public open space in the locality of the site. Officers looking at a programme of improvements to Rockingham Recreation Ground. No time limits. Funds to be spent towards playbuilder scheme, due to commence spring 2010. Playbuilder scheme completed August 2010. Awaiting invoices.
E/54/194D	Uxbridge	Frays Adult Education Centre, Hatfield Road, Uxbridge 18732/APP/2006/1217	44,509.05	44,509.05	41,536.22	41,536.22	0.00	2,972.83	0.00	Funds received towards the provision of open space facilities within the Borough of Hillingdon. No time limits. Funds allocated to Hillingdon Court Park (reconstruction of the bowling green). Cabinet Member decision 20/7/09. Scheme completed October 09. Remaining balance to be reallocated.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015 / 2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
			AS AT 30/06/15	AS AT 31/03/15	AS AT 30/06/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
E/59/155F	West Drayton	Former RAF - Porters Way, West Drayton 5107/APP/2005/2082	20,000.00	20,000.00	9,291.00	9,291.00	0.00	10,709.00	0.00	Funds received towards the maintenance of play facilities at Stockley Recreation Ground (Mulberry Parade). Funds to be spent by Dec 2012. £10,415 allocated towards costs incurred in maintaining the playground (Cabinet Member Decision 7/11/2012). Developer has agreed that the remaining balance can be retained and spent towards the continued maintenance of the play equipment (letter received June 2015).
E/62/231E	Ruislip	Former RAF Ruislip (Ickenham park), High Road, Ickenham, 38402/APP/2007/1072	146,879.75	146,879.75	30,383.12	30,383.12	0.00	116,496.63	0.00	Funds received as a committed sum towards the maintenance of the playing fields as part of the scheme for a period of 10 years. Spend subject to conditions as stipulated in the legal agreement. £44,063 allocated towards the annual cost of maintaining the playing fields provided at Ickenham Park development (Cabinet Member Decision 7/11/2012). £15,191.56 Spend towards maintenance costs 2012/13. Maintenance costs claimed 2014/15.
E/65/237C	Eastcote	Bishop Ramsey School (lower site), Eastcote Road, Ruislip, 19731/APP/2006/1442	80,431.31	80,431.31	0.00	0.00	0.00	80,431.31	0.00	Funds received towards the off site provision of formal recreational open space in the vicinity of the site. Funds to be spent by February 2016. Earmarked towards improvements at Churchfield Gardens.
E/66/239D	Eastcote	Highgrove House, Eastcote Road, Ruislip, 10622/APP/2006/2294 & 10622/APP/2009/2504	10,000.00	10,000.00	6,678.17	6,678.17	0.00	3,321.83	0.00	Contribution received towards the cost of enhancement and/or nature conservation works at Highgrove Woods. No time limits. Funds allocated towards conservation works at Highgrove Woods Nature Reserve (Cabinet Member Decision 16/3/12). Works on going.
E/67/209H	Yiewsley	Tesco, Trout Road, Yiewsley, 60929/APP/2007/3744	35,742.27	35,742.27	0.00	0.00	0.00	35,742.27	0.00	Contribution received for the purposes of expanding the existing facilities at Yiewsley Recreation Ground. Funds to be spent by March 2016. Further £2,101.57 received as instalment payment. Contribution allocated towards the installation of a skate Board Park at Yiewsley Recreation Ground. (Cabinet Member Decision 24/03/2015). Scheme on site.
E/69/246B	Botwell	5618-563 Uxbridge Road, Hayes, 63060/APP/2007/1385	20,175.83	20,175.83	0.00	0.00	0.00	20,175.83	0.00	Contribution received towards the cost of improving Rosedale Park which adjoins the land. No time limit on spend.
E/71/250	South Ruislip	Land adjacent to Downe Barns Farm, West End Road, Northolt, 2292/APP/2006/2475	30,000.00	30,000.00	15,000.00	15,000.00	0.00	15,000.00	15,000.00	Funds received as maintenance instalments to assist with the management of Ten Acres Wood Nature Reserve including, staffing, tree & river Maintenance and volunteers' tools & equipment. Funds to be spent within 11 years of receipt (August 2021). £15,000 allocated towards ongoing management works at the reserve (Cabinet Member Decision 7/11/2012). Spend towards stock fencing and ditch restoration at the reserve. £5,000 spent towards access improvements at the reserve.
E/73/265E	Heathrow Villages	Former Longford House, 420 Bath Road, Longford (Premier Inn), 2985/APP/2009/680 & 2985/APP/2010/2988	26,644.74	26,644.74	12,709.18	12,709.18	0.00	13,935.56	0.00	Funds received for the monitoring and implementation of air quality management measures on the land on or in the vicinity of the development. Funds to be spent within 5 years of receipt (Nov 2016). Funds allocated towards the Borough Air Quality Monitoring Programme (Cabinet Member Decision 09/07/2014). Spend towards operation of air quality monitoring stations in the borough.
E/74/271	Townfield	Fmr Airlink House, Land to the north of Pump Lane, Hayes, 5505/APP/2010/2455	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	0.00	Funds received towards initiatives to improve air quality in the Authority's Area. See legal agreement for further details. No time limits for spend. Funds allocated towards the Borough Air Quality Monitoring Programme (Cabinet Member Decision 09/07/2014).
E/75/272	Heathrow Villages	White Hart PH, Bath Rd, Harlington, 4129/APP/2011/453	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	0.00	Funds received towards initiatives to improve air quality in the Authority's Area. See legal agreement for further details. No time limits for spend. Funds allocated towards the Borough Air Quality Monitoring Programme (Cabinet Member Decision 09/07/2014).
E/76/276E	Townfield	Fmr Hayes FC, Church Road, Hayes, 4327/APP/2009/2737	199,656.76	199,656.76	0.00	0.00	0.00	199,656.76	199,656.76	First instalment (£64,740) of a contribution received towards improvements to local recreation and sports facilities within the vicinity of the land. Funds to be spent within 7 years of receipt (July 2019). £66,741 received as the second instalment towards the same purpose (spend July 2020). Final instalment £68,174 received (spend by Feb 2022).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015 / 2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
			AS AT 30/06/15	AS AT 31/03/15	AS AT 30/06/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
E/777/276F	Townfield	Fmr Hayes FC, Church Road, Hayes 4327/APP/2009/2737	27,018.91	27,018.91	0.00	0.00	0.00	27,018.91	27,018.91	First instalment (£8,761) of a contribution received towards air quality improvements in the Authority's area including, measures to reduce emissions, tree planting, use of cleaner fuels and air quality strategy (see agreement for details). Funds to be spent within 7 years of receipt (July 2019). £9,031 received as the second instalment towards the same purpose (spend by July 2020). Final instalment received this quarter (spend Feb. 2022).
E/778/282A	West Ruislip	Lyon Court, 28-30 Pembroke Road, Ruislip. 66895/APP/2011/3049	10,000.00	10,000.00	9,451.62	9,451.62	0.00	548.38	0.00	Contribution received as the first instalment towards the cost of providing a scheme to protect and enhance the off site nature conservation interest in the locality of the site. Estimated time limit for spend 2019 (see agreement for details). Funds allocated towards ecological improvements at Pinn Meadows (Cabinet Member Decision 31/10/13).
E/792/277E	Heathrow Villages	The Portal Scyllia Rd, Heathrow Airport	25,804.75	25,804.75	0.00	0.00	0.00	25,804.75	0.00	Contribution received towards air quality improvements in the Authority's area including, measures to reduce emissions, tree planting, use of cleaner fuels and air quality strategy (see agreement for details). Further contribution towards the same purpose. No time limit for spend. Funds allocated towards the Borough Air Quality Monitoring Programme (Cabinet Member Decision 09/07/2014).
E/802/249F	Townfield	Glenister Hall, 119 Minet Drive, Hayes 40169/APP/2011/243	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.00	Contribution received towards the provision and maintenance of junior football pitches/ refurbishment of cricket wicket at Grassy meadows (see agreement for details). No time limits.
E/822/288B	Yewlsley	Versatile House, Bentinck Road, Yewlsley 59436/APP/2010/721	12,717.00	12,717.00	0.00	0.00	0.00	12,717.00	0.00	Contribution received towards improvements to open space facilities in the vicinity of the site. No time limits for spend. Funds allocated towards the provision of a skate park facility at Yewlsley Recreation Ground. (Cabinet Member Decision 24/03/2015). Scheme on site.
E/831/198G	Uxbridge	Fmr Gasworks Site, Cowley Mill Road, Uxbridge (Kier Park). 3114/APP/2012/2881	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.00	Contribution received towards undertaking an assessment of air quality within the vicinity of the site. Funds to be spent within 7 years of receipt (March 2020). Funds allocated towards Borough Air Quality Monitoring Programme (Cabinet Member Decision 09/07/2014).
E/842/287D	Heathrow Villages	Fmr Technicolor Site, 271 Bath Rd, Sipson. 35293/APP/1938	17,270.83	17,270.83	0.00	0.00	0.00	17,270.83	17,270.83	Funds received to be used by Hillingdon Council towards initiatives to improve air quality within LBH. Funds to be spent within 7 years of receipt (May 2020).
E/853/300D	Townfield	Fmr Powergen Site, North Hyde Gardens, Hayes 13226/APP/2012/2185	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	25,000.00	Contribution received to be used towards reducing emissions, tree & other planting, vehicle restrictions, use of cleaner fuels, environmental management and air quality strategy (see legal agreement for details). No time limits.
E/863/305B	Northwood	London School of Theology, Green Lane, Northwood 10112/APP/2012/2057	30,609.90	30,609.90	0.00	0.00	0.00	30,609.90	0.00	Contribution received towards the provision of tennis courts within Northwood Recreation Ground. No time limits.
E/873/14A	Pinkwell	Building 5, Hyde Park Hayes, Millington Road, Hayes 45753/APP/2012/2029	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	12,500.00	Contribution towards initiatives to improve air quality in the Borough including; use of low fuel technology, tree planting, use of cleaner fuels and air quality strategy (see agreement for details). Funds to be spent within 5 years of receipt (Dec 2018).
E/883/14B	Pinkwell	Building 5, Hyde Park Hayes, Millington Road, Hayes 45753/APP/2012/2029	59,160.00	59,160.00	21,945.00	21,945.00	0.00	37,215.00	37,215.00	Funds received as the "carbon offsetting contribution" to be used by the Council to ensure the shortfall of carbon dioxide savings generated on-site is met by allowing energy efficient measure (see agreement for details). Funds to be spent within 5 years of receipt (Dec 2018). £21,945 allocated towards the installation of solar panels at Pine Community Centre (Cabinet Member Decision 10/2/2015). Scheme on site.
E/883/15C	Pinkwell	Asda Unit 3 Westlands Estate, Millington Rd, Hayes 32157/APP/2011/672	26,323.47	26,323.47	0.00	0.00	0.00	26,323.47	26,323.47	Contribution received as the "air quality contribution", to be used by the Council towards air quality monitoring in the Authority's area. No time limits for spend.
E/903/25B	West Drayton	Stockley Close Units 1623 & 1685 25760/APP/2013/3632	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	25,000.00	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to); use of low fuel technology, tree and other planting, restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). Funds to be spent within 5 years of receipt (April 2019).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015 / 2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
			AS AT 30/06/15	AS AT 31/03/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
E/91/323B	Cavendish	150 Field End Road (Initial House), Eastcote, Pinner 25760/APP/2013/3632	55,000.00	0.00	0.00	0.00	55,000.00	55,000.00	Funds received towards the costs of improvements to public open space in the Authority's Area. No time limits for spend.
E/92/333E	Yiewsley	39 High Street, Yiewsley 24485/APP/2013/138	6,262.53	0.00	0.00	0.00	6,262.53	6,262.53	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). Funds to be spent within 5 years of receipt (April 2019).
E/93/326	Pinkwell	Prologis Park, Stockley Road, Hayes 18399/APP/2013/3449	21,789.00	0.00	0.00	0.00	21,789.00	21,789.00	Contribution received as the "allowable solutions" (energy) contribution. Funds to be used towards local carbon emissions reduction initiatives in the London Borough of Hillingdon. No time limit for spend.
E/94/338B	Uxbridge South	37 St John's Road, Uxbridge 15811/APP/2012/2444	20,000.00	0.00	0.00	0.00	20,000.00	20,000.00	Contribution received towards the cost of environmental and ecological mitigation measure and enhancements at the Little Britain site of Metropolitan Importance for Nature Conservation as made necessary by the development. No time limits for spend.
E/95/344D	South Uxbridge	Building 63, Phase 500, Riverside Way, Uxbridge 56862/APP/2014/170	25,000.00	0.00	0.00	0.00	25,000.00	25,000.00	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). Funds to be spent within 5 years of receipt (July 2020).
E/96/344E	South Uxbridge	Building 63, Phase 500, Riverside Way, Uxbridge 56862/APP/2014/170	5,750.00	0.00	0.00	0.00	5,750.00	5,750.00	Contribution received towards the maintenance of the footpath works as shown on a plan attached to the agreement. Funds to be spent within 5 years of receipt (April 2020).
E/97/344F	South Uxbridge	Building 63, Phase 500, Riverside Way, Uxbridge 56862/APP/2014/170	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00	Contribution received towards the cost of tree works to those trees sited in the adjoining nature reserve. Funds to be spent within 5 years of receipt (July 2020).
		FINANCE PROPERTY & BUSINESS SERVICES SUB-TOTAL	3,773,799.30	2,751,715.70	2,749,654.32	2,061.38	1,022,083.60	523,786.50	
PORTFOLIO: SOCIAL SERVICES, HEALTH AND HOUSING									
H/8/186D *54	Yiewsley	92-105, High St., Yiewsley 59189/APP/2005/3476	15,615.26	15,615.26	0.00	15,615.26	0.00	0.00	Funds received towards the cost of providing additional primary health facilities in the Borough. Funds not spent by 20/04/2015 must be returned. Funds allocated towards phases 2-5 of the HESA extension (Cabinet Member Approval 25/02/2015). Funds transferred to NHS Property Services, April 2015.
H/9/184C *55	West Ruislip	31-46, Pembroke Rd, Ruislip 59816/APP/2006/2896	21,699.53	8,584.43	8,584.43	0.00	13,115.10	0.00	Contribution received towards primary health care facilities within a 3 mile radius of the development. Funds not spent by July 2015 must be returned to the developer. £8,584 allocated towards improvements at King Edwards Medical Centre, Ruislip (Cabinet Member Decision 6/12/2013). Funds transferred to NHS Property Services (Feb 2014). Remaining balance allocated towards capacity improvements at Uxbridge Health Centre (Cabinet Member Approval 12/06/2015).
H/10/190D *56	Uxbridge	Armstrong House & The Pavilions. 43742/APP/2006/252	43,395.00	0.00	0.00	0.00	43,395.00	0.00	Contribution received towards primary health care facilities in the borough. Funds not spent by July 2015 are to be returned to the developer. Funds allocated towards capacity improvements at Uxbridge Health Centre (Cabinet Member Approval 12/06/2015).
H/11/195B *57	Ruislip	Highgrove House, Eascote Road, Ruislip. 10622/APP/2006/2494	3,156.00	0.00	0.00	0.00	3,156.00	0.00	Funds received towards the provision of local health care facilities in the vicinity of the site. No time limits.
H/13/194E *59	Uxbridge	Frays Adult Education Centre, Herefield Road, Uxbridge. 18732/APP/2006/1217	12,426.75	0.00	0.00	0.00	12,426.75	0.00	Funds received towards the provision of healthcare facilities in the Borough. No time limits.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015 / 2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
			AS AT 30/06/15	AS AT 31/03/15	AS AT 30/06/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
H/18/219C *70	Yeading	Land rear of Sydney Court, Perth Avenue, Hayes. 6593/6APP/2009/2629	3,902.00	3,902.00	0.00	0.00	0.00	3,902.00	0.00	Funds received towards the cost of providing health facilities in the Authorities Area. No time limits. £1,800 earmarked towards conversion of existing office space to an additional consulting room at the Pine Surgery, Hayes, subject to formal approval.
H/20/238F *72	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	31,441.99	31,441.99	0.00	0.00	0.00	31,441.99	0.00	£15,409 received as 50% of the health contribution towards providing health facilities in the Borough (see legal agreement for further details). First instalment to be spent by February 2018. £16,032 received as remaining 50% health contribution. Funds to be spent by June 2018.
H/21/237D *73	Eastcote	Bishop Ramsey School (lower site), Eastcote Road, Ruislip. 19731/APP/2006/1442	22,455.88	22,455.88	0.00	0.00	0.00	22,455.88	0.00	Funds received towards the provision of primary health care facilities in the Uxbridge area. Funds to be spent by February 2016. Funds allocated towards capacity improvements at Uxbridge Health Centre (Cabinet Member Approval 12/06/2015).
H/22/239E *74	Eastcote	Highgrove House, Eastcote Road, Ruislip. 10622/APP/2006/2494 & 10622/APP/2009/2504	7,363.00	7,363.00	0.00	0.00	0.00	7,363.00	0.00	Funds received towards the cost of providing health facilities in the Borough (see legal agreement for further details). No time limits.
H/23/209K *75	Viewsley	Tesco, Trout Road, Viewsley. 60929/APP/2007/3744	37,723.04	37,723.04	0.00	0.00	0.00	37,723.04	0.00	Contribution received towards the provision of local health service infrastructure in the Viewsley, West Drayton, Cowley area. Funds to be spent by March 2016. Further £2,218.04 received as indexation payment for the contribution.
H/24/184A	West Ruislip	31-46 Pembroke Road, Ruislip 59816/APP/2006/2896	49,601.53	49,601.53	31,512.07	0.00	31,512.07	18,089.46	0.00	Funds have been earmarked towards the dining centre for Northwood and Ruislip elderly persons association (Elm Park). Funds not spent by 1/07/2015 to be returned. Funds transferred to Social Services, Health & Housing Portfolio from CSL/5/164A. Contribution allocated towards improvements at the Elm Park Dining Centre. (Cabinet Member Decision 19/03/2015). Scheme completed, awaiting invoices.
H/27/262D *80	Charville	Former Hayes End Library, Uxbridge Road, Hayes. 9301/APP/2010/2231	5,233.36	5,233.36	0.00	0.00	0.00	5,233.36	0.00	Funds received towards the cost of providing health facilities in the Authority's area including the expansion of health premises to provide additional facilities, new health premises or services (see legal agreement for details). No time limit for spend.
H/28/263D *81	South Ruislip	Former South Ruislip Library, Victoria Road, Ruislip (plot A). 67080/APP/2010/1419	3,353.86	3,353.86	0.00	0.00	0.00	3,353.86	0.00	Funds received towards the cost of providing health facilities in the Authority's area including the expansion of health premises to provide additional facilities, new health premises or services (see legal agreement for details). No time limit for spend.
H/30/276G *85	Townfield	Fmr Hayes FC, Church Road, Hayes. 4327/APP/2009/2737	104,319.06	104,319.06	68,698.26	68,698.26	0.00	35,620.80	0.00	First instalment of a contribution (£33,826) received towards the cost of providing health facilities in the Authority's area including the expansion of health premises to provide additional facilities, new health premises or services (see legal agreement for details). Funds to be spent within 7 years of receipt (July 2019). £34,871 received as the second instalment towards the same purpose (spend July 2020). £68,698.86 allocated towards phases 2-5 of the HESA extension (Cabinet Member Decision 4/12/2014). Final instalment (£35,620.80) received this quarter (spend by Feb 2022). £68,698.86 transferred to NHS Property Services 24/02/2015.
H/32/284C *89	Viewsley	Former Honeywell site, Trout Road, West Drayton (live/work units). 335/APP/2010/1615	5,280.23	5,280.23	0.00	0.00	0.00	5,280.23	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits for spend.
H/33/291C *91	West Drayton	Fmr Swan PH, Swan Road, West Drayton. 68248/APP/2011/3013	5,416.75	5,416.75	0.00	0.00	0.00	5,416.75	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits for spend.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015 / 2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
			AS AT 30/06/15	AS AT 31/03/15	AS AT 30/06/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
H/34/282F *92	West Ruislip	Fmr Lyon Court, 28-30 Pembroke Road, Ruislip. 669895/APP/2011/3049	15,031.25	15,031.25	0.00	0.00	0.00	15,031.25	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. Funds to be spent within 5 years of completion of the development (estimated to be 2019).
H/35/282G	West Ruislip	Fmr Lyon Court, 28-30 Pembroke Road, Ruislip. 669895/APP/2011/3049	40,528.05	40,528.05	0.00	0.00	0.00	40,528.05	0.00	Funds received as the affordable housing contribution to be used by the Council to provide subsidised housing through a registered social landlord to persons who can't afford to rent or buy houses generally available on the open market. Funds to be spent within 5 years of completion of the development (estimated to be 2019).
H/36/299D *94	Cavendish	161 Elliot Ave (fmr Southbourne Day Centre), Ruislip. 66033/APP/2009/1060	9,001.79	9,001.79	0.00	0.00	0.00	9,001.79	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits for spend.
H/37/301E *95	Northwood	37-45 Ducks Hill Rd, Northwood 59214/APP/2010/1766	12,958.84	12,958.84	0.00	0.00	0.00	12,958.84	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. Funds to be spent within 5 years of receipt (July 2018).
H/39/304C *97	Yeading	Fmr Tasman House, 111 Maple Road, Hayes. 36097/APP/2012/3166	6,448.10	6,448.10	0.00	0.00	0.00	6,448.10	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. Funds to be spent within 7 years of receipt (August 2020).
H/40/306D *98	Hillingdon East	Fmr Knights of Hillingdon, Uxbridge 15407/APP/2009/1838	4,645.60	4,645.60	0.00	0.00	0.00	4,645.60	0.00	Contribution received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits. Funds allocated towards capacity improvements at Uxbridge Health Centre (Cabinet Member Decision 12/06/2015).
H/41/309D *99	Uxbridge South	Former Dagenham Motors, Junction of St Johns Rd & Cowley Mill Rd, Uxbridge 188/APP/2008/3309	12,030.11	12,030.11	0.00	0.00	0.00	12,030.11	0.00	Contribution received towards the cost of providing health facilities in the London Borough of Hillingdon as necessitated by the development. Funds to be spent within 7 years of receipt (Oct 2020). Funds allocated towards capacity improvements at Uxbridge Health Centre (Cabinet Member Decision 12/06/2015).
H/42/242G *100	West Drayton	West Drayton Garden Village (north site) off Porters Way, West Drayton. 5107/APP/2009/2348	337,574.00	337,574.00	0.00	0.00	0.00	337,574.00	0.00	Contribution received towards providing additional primary health care facilities in the West Drayton area including expansion of existing premises to provide additional facilities and services to meet increased patient numbers, new health premises on the land or in the local area (see agreement for details). No time limits.
H/43/319C	Northwood Hills	117 Pinner Road, Northwood 12055/APP/2006/2510	221,357.83	221,357.83	0.00	0.00	0.00	221,357.83	221,357.83	Contribution to be used towards the cost of providing affordable housing in the Authority's area. No time limits for spend.
H/44/319D *103	Northwood Hills	117 Pinner Road, Northwood 12055/APP/2006/2510	24,312.54	24,312.54	0.00	0.00	0.00	24,312.54	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits.
H/45/323F	Cavendish	150 Field End Road (Initial House), Eastcote, Pinner. 25760/APP/2013/3632	86,000.00	86,000.00	0.00	0.00	0.00	86,000.00	86,000.00	Contribution received towards subsidised housing available through a Registered Provider to persons who cannot afford to rent or buy houses generally available on the open market. No time limit for spend.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015 / 2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
			AS AT 30/06/15	AS AT 31/03/15	AS AT 30/06/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
H/46/323G *104	Cavendish	150 Field End Road (Initial House), Eastcote, Pinner 25760/APP/2013/3632	14,126.88	14,126.88	0.00	0.00	0.00	14,126.88	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits
H/47/329E *106	Townfield	Land at Pronto Industrial Estate, 565-591 Uxbridge Road, Hayes 4404/APP/2013/1650 4404/APP/2008/3558	14,066.23	14,066.23	0.00	0.00	0.00	14,066.23	0.00	Contribution received towards the cost of providing healthcare facilities in the London Borough of Hillingdon. Funds to be spent within 10 years of receipt (July 2024).
H/48/331E *107	Cavendish	216 Field End Road, Eastcote 6331/APP/2010/2411	4,320.40	4,320.40	0.00	0.00	0.00	4,320.40	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits.
H/49/283B *108	Uxbridge North	Former RAF Uxbridge, Hillingdon Road, Uxbridge 568/APP/2009/2752	624,507.94	624,507.94	0.00	0.00	0.00	624,507.94	0.00	Contribution received towards the provision of healthcare facilities serving the development, in line with the S106 Planning Obligations SPD 2008. Funds to be spent within 10 years of receipt (August 2024). £177,368 from this contribution is allocated towards capacity improvements at Uxbridge Health Centre (Cabinet Member Decision 12/09/2015).
H/50/333F *109	Yiewsley	39 High street, Yiewsley 24485/APP/2013/138	12,444.41	12,444.41	0.00	0.00	0.00	12,444.41	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits.
H/51/231H *110	Ruislip	Fmt RAF West Ruislip (Ickenham Park), High Road, Ickenham 38402/APP/2013/2685 & 38402/APP/2012/1033	17,374.27	17,374.27	0.00	0.00	0.00	17,374.27	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits
H/52/205G	Eastcote	Former RAF Eastcote (Pembroke Park), Lime Grove, Ruislip 10189/APP/2014/3354 & 3359/3356 & 3360	298,998.00	298,998.00	0.00	0.00	0.00	298,998.00	298,998.00	Funds received as the affordable housing contribution to be used by the Council to provide subsidized housing through a registered social landlord to persons who can't afford to rent or buy houses generally available on the open market. No time limit for spend.
H/54/343D *112	Harefield	Royal Quay, Coppermill Lock, Harefield 43159/APP/20131094	8,698.77	8,698.77	0.00	0.00	0.00	8,698.77	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits
H/53/346D *113	Northwood	42-46 Ducks Hill Road, Northwood 49987/APP/2013/1451	8,434.88	0.00	0.00	0.00	0.00	8,434.88	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits
H/55/347D *114	North Uxbridge	Honeycroft Day Centre, Honeycroft Hill, Uxbridge 6046/APP/2013/1834	12,162.78	0.00	0.00	0.00	0.00	12,162.78	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. Funds to spent/committed within 7 years of receipt (May 2022).
H/56/348A	North Uxbridge	Lancaster & Hemitage Centre, Lancaster Road, Uxbridge. 68164/APP/2011/2711	378,000.00	0.00	0.00	0.00	0.00	378,000.00	378,000.00	Contribution received to be used by the Council to provide subsidised housing available through a Registered Social Landlord to persons who cannot afford to rent or buy houses generally available on the open market. No time limits for spend.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015 / 2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
			AS AT 30/06/15	AS AT 31/03/15	AS AT 30/06/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
		SOCIAL SERVICES HEALTH & HOUSING SUB-TOTAL	2,535,406.91	2,136,742.04	124,410.02	77,282.69	47,127.33	2,410,995.89	1,024,883.88	
		SECTION 106 SUB - TOTAL	28,482,029.86	26,412,214.14	15,640,704.50	15,575,891.61	64,812.89	12,861,325.36	7,852,440.05	
		GRAND TOTAL ALL SCHEMES	30,959,307.91	28,575,492.19	16,836,571.04	16,760,258.15	76,312.89	14,142,736.87	7,852,440.05	
NOTES										
The balance of funds remaining must be spent on works as set out in each individual agreement.										
Bold and strike-through text indicates key changes since the Cabinet report for the previous quarter's figures.										
Income figures for Schemes within shaded cells indicate where funds are held in interest bearing accounts.										
* Denotes funds the Council is unable to spend currently (totals £3,297,900.32)										
2: PT105										
£291,713.30 is restricted to public transport serving London Heathrow and subject to approval from BAA and bus operators.										
*16: PT27827										
£599,222.55 is to be held as a returnable security deposit for the highway works (to be later refunded).										
*18: PT27834										
£194,910.65 includes a returnable security deposit for the highway works (to be later refunded) plus interest.										
*20: PT27844										
£20,938.04 includes a returnable security deposit for the highway works (to be later refunded) plus interest.										
*22: PT27830										
£5,000.00 is to be held as a returnable security deposit for the highway works (to be later refunded)										
*23: PT27849										
£22,106.66 includes a returnable security deposit for the highway works (to be later refunded) plus interest and funds for TfL costs.										
*24: PT225										
£37,425.09 reasonable period for expenditure without owner's agreement has lapsed										
*28: PT24										
£17,586.80 reasonable period for spend has elapsed. A Agreement with developer being sought										
*32: PT27846										
£5,000.00 is to be held as a returnable security deposit for the highway works (to be later refunded).										
*38: PT288140C										
£304,652.86 funds have been received to provide a specific bus service through TfL, therefore implementation is not within control of the Council.										
*46: PT288140F										
£73,774.40 there has not been any petitions for parking schemes in the area.										
*47: PT3740E										
£32,605.42 there has not been any petitions for parking schemes in the area.										
*49: PT27863										
£5,000.00 is to be held as a returnable security deposit for the highway works (to be later refunded).										
*51: PT27862148A										
£5,000.00 is to be held as a returnable security deposit for the highway works (to be later refunded).										
*52: PT27865										
£5,000.00 is to be held as a returnable security deposit for the highway works (to be later refunded).										
*54: H8186D										
0.00 funds have been received to provide Primary Health Care facilities in the borough.										
*55: H9184C										
£13,115.10 funds have been received to provide Primary Health Care facilities in the borough.										
*56: H10190D										
£43,395.00 funds have been received to provide Primary Health Care facilities in the borough.										
*57: H1195B										
£3,156.00 funds have been received to provide health care services in the borough.										
*58: H3194E										
£12,426.75 funds have been received to provide health care services in the borough.										
*60: PT27876										
£5,000.00 is to be held as a returnable security deposit for the highway works (to be later refunded)										
*61: PT110198B										
£14,240.00 is to be held as a returnable security deposit for the implementation of the travel plan (to be later refunded)										
*62: PT27877197										
£23,000.00 held as security for the due and proper execution of the works.										
*63: PT111205A										
£20,000.00 is to be held as a returnable security deposit for the implementation of the travel plan (to be later refunded)										
*67: PT114209A										
£25,000.00 funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)										
*70: H16219C										
£3,902.00 funds have been received to provide Health Care services in the borough.										
*72: H20238F										
£3,144.99 funds have been received to provide Health Care services in the borough.										
*73: H21237D										
£22,455.88 funds have been received to provide Primary Health Care facilities in the borough.										
*74: H2239E										
£7,363.00 funds have been received to provide Health Care services in the borough.										
*75: H23209K										
£37,723.04 funds have been received to provide Health Care services in the borough.										
*76: PT27878236G										
£5,000.00 is to be held as a returnable security deposit for the highway works (to be later refunded).										
*80: H27262D										
£5,235.36 funds have been received to provide Health Care services in the borough.										
*81: H26263D										
£3,353.86 funds have been received to provide Health Care services in the borough.										
*82: PT126242D										
£20,000.00 funds to be held as a returnable deposit for the implementation of the travel plan (later to be refunded)										
*84: PT278181249E										
£4,000.00 funds received as a security deposit to ensure proper execution of works (to be refunded)										
*85: H30276G										
£35,620.80 funds received to provide health care facilities in the borough.										
*87: PT27862123A										
£72,000.00 funds received as a security deposit to ensure proper execution of works (to be later refunded)										
*88: PT132148J										
£15,000.00 funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)										
*89: H32264C										
£5,280.23 funds received to provide health care facilities in the borough.										
*90: PT27863282										
£31,500.00 funds to be held as a returnable deposit for highways works (to be later refunded).										
*91: H33291C										
£5,416.75 funds received to provide health care facilities in the borough.										
*92: H34426F										
£15,031.25 funds received to provide health care facilities in the borough.										
*93: PT27885										
£5,000.00 funds to be held as a returnable deposit for highways works (to be later refunded).										
*94: H36290D										
£9,001.79 funds received to provide health care facilities in the borough.										
*95: H37301E										
£12,958.84 funds received to provide health care facilities in the borough.										
*97: H39304C										
£5,448.10 funds received to provide health care facilities in the borough.										
*98: H40306D										
£4,645.60 funds received to provide health care facilities in the borough.										
*99: H41309D										
£12,030.11 funds received to provide health care facilities in the borough.										
*100: H42242G										
£337,574.00 funds received to provide health care facilities in the borough.										
*101: PT137300A										
£10,000.00 funds to be used by TfL for traffic study at Bulls Bridge roundabout										

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2015 / 2016 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2015)
			AS AT 30/06/15	AS AT 31/03/15	AS AT 30/06/15	AS AT 31/03/15	To 30/06/15	AS AT 30/06/15	AS AT 30/06/15	
*102: PT1138/00B			AS AT 30/06/15							
*103: H44/319D		£20,000.00 funds to be used towards TfL scheme at Bulls Bridge roundabout								
*104: H46/325G		£24,312.54 funds received to provide health care facilities in the borough.								
*105: PT1148/327		£14,126.88 funds received to provide health care facilities in the borough.								
*106: H47/329E		£20,000.00 funds to be held as a returnable deposit for the implementation of the travel plan (later to be refunded)								
*107: H48/331E		£14,066.23 funds received to provide health care facilities in the borough.								
*108: H49/283B		£4,320.40 funds received to provide health care facilities in the borough.								
*109: H50/333F		£624,507.94 funds received to provide health care facilities in the borough.								
*110: H51/231H		£12,444.41 funds received to provide health care facilities in the borough.								
*111: PT1278/98/339		£17,374.27 funds received to provide health care facilities in the borough.								
*112: H54/343D		£20,000.00 funds to be held as a returnable deposit for highways works (to be later refunded).								
*113: H53/346D		£6,698.77 funds received to provide health care facilities in the borough.								
*114: H55/347D		£9,434.88 funds received to provide health care facilities in the borough.								
		£12,162.78 funds received to provide health care facilities in the borough.								
		£3,297,900.32								

COUNCIL BUDGET -2015/16 MONTH 4 REVENUE AND CAPITAL BUDGET MONITORING

Cabinet Member	Councillor Jonathan Bianco
Cabinet Portfolio	Finance, Property and Business Services
Report Author	Paul Whaymand, Corporate Director of Finance
Papers with report	Appendices A - G

HEADLINE INFORMATION

Purpose of report	<p>This report provides the Council's forecast financial position and performance against the 2015/16 revenue budget and capital programme.</p> <p>A net in-year underspend of £486k is projected against 2015/16 General Fund revenue budgets as of July 2015 (Month 4), representing an improvement of £441k against the position previously reported to Cabinet.</p> <p>The latest positions on other funds and the capital programme are detailed within the body of this report.</p>
Putting our Residents First	<p>This report contributes to the Council's key objective of: <i>Strong Financial Management</i></p> <p>Achieving value for money is an important element of the Council's Medium Term Financial Plan.</p>
Financial Cost	N/A
Relevant Policy Overview Committee	Corporate Services and Partnerships
Ward(s) affected	All

RECOMMENDATIONS

That Cabinet:

1. Notes the forecast budget position for revenue and capital as at July 2015 (Month 4).
2. Notes the Treasury Management update as at July 2015 at Appendix E.
3. Continues the delegated authority up until the 22 October 2015 Cabinet meeting to the Chief Executive to approve any consultancy and agency assignments over £50k, with final sign-off of any assignments made by the Leader of the Council. Cabinet are also asked to note those consultancy and agency assignments over

£50k approved under delegated authority between the 23 July 2015 and 24 September 2015 Cabinet meetings, detailed at Appendix F.

4. Approves the addition of £428,709 DCLG grant funding to support those clients formerly in receipt of Independent Living Fund monies to Adult Social Care operating budgets from 2015/16 onwards.
5. Approves the addition of £24,132 DCLG grant funding for new burdens in respect of personal search fees to Residents Services operating budgets in 2015/16.
6. Approves the addition of £75k grant funding from Transport for London for the Transport Interchange and Public Realm programme within the Local Implementation Plan.
7. Approves acceptance of £23,500 Planning Performance Agreement income in respect of the Former Technicolour Site, Bath Road, Bath Road Corporation Sarl/Blakes Hotels.
8. Agrees to transfer of £50k funding from Capital Contingency to the Bowls Club refurbishment budget for works at Deane Park Bowls Club.
9. Ratifies the decisions, outlined in Appendix G, taken by the Leader of the Council under specific delegated authority between the 23 July and 24 September 2015 Cabinet meetings, subject to Cabinet agreeing an amendment to:
 - The decision taken on 1 September 2015 on the Deed of variation to rights of access in The Pavilions Shopping Centre, Uxbridge, where following the receipt of additional information, approval be given to progress the necessary variation to the basement rights, in addition to the ground floor rights already granted, delegating final authorisation of this matter to the Deputy Chief Executive and Corporate Director of Residents Services, in consultation with the Leader of the Council and Cabinet Member for Finance, Property and Business Services. Furthermore, requests the Chairman of the Executive Scrutiny Committee waives the call-in period to progress this matter expediently.

INFORMATION

Reasons for Recommendations

1. The reason for the monitoring recommendation is to ensure that the Council achieves its budgetary objectives, providing Cabinet with an update on performance at outturn against budgets approved by Council on 20 February 2015.
2. Appendix E provides an update to Cabinet on Treasury Management performance during this financial year.
3. Recommendation 4 - The Independent Living Fund was abolished by central government with effect from 1 July 2015, which reduced financial support to 34 Hillingdon clients. The care needs of these clients have been reassessed and a sum of £428,709 allocated by DCLG to fund their care needs for the period from 1 July 2015 to 31 March 2016. As outlined within paragraph 113 of this report, this funding is insufficient to contain the full cost of this new burden, with an estimated shortfall of £184k in 2015/16.
4. Recommendation 5 - £24,132 of grant monies have been received from DCLG to defray the cost of repaying personal search fees in relation to Local Land Charges in the Tinklers case.

5. Recommendation 6 - Transport for London has awarded the Council a further £75k capital grant funding in closing of the 2014/15 TFL funding year in August 2015. This is to support public realm and bus shelter works being carried out at Hayes Town Centre.
6. Recommendation 7 - The gift funding from Bath Road Corporation Sarl/Blakes Hotels relates to processing of a planning application. The site already has planning permission for a hotel development on the site, however the applicants wish to make alterations to the previously approved scheme, prior to building the new hotel. This application is due to be submitted in September 2015, the applicants have agreed in principle to enter into a PPA and provide gift funding.

Given the tight time frame for the submission of this application in September 2015, Officers also consider it essential to have dedicated staff to process these applications.

7. Recommendation 8 - Deane Park Bowls Club will be provided with a car park comprising of 12 spaces and 2 disabled bays and also lighting is to be installed along the access road. The cost of these works are estimated at £50k and as the original Bowls Club Refurbishment budget of £700k is anticipated to be required for other sites it is proposed that £50k is transferred from the £1,500k Capital Contingency budget for 2015/16.
8. Recommendation 9 - Cabinet is asked to ratify a number of decisions taken by the Leader of the Council during the summer outlined in Appendix G. In relation to these, Members will note the decision taken by the Leader of the Council on 1 September 2015 in relation to the Pavilions, Uxbrige. Since that decision was made, the Council has become aware that the Deed of Variation approved should have also included a variation to the basement rights. Whilst the planning consent included the basement level, this matter had been progressed on the understanding that the Deed of Variation was required only for the ground floor level. As the Council is prepared to progress the variation required in order to facilitate the redevelopment of the Pavilions shopping centre, Cabinet authority is requested to amend the decision already taken to finalise this change in the Deed of Variation.

Alternative options considered

9. There are no other options proposed for consideration.

SUMMARY

REVENUE

10. An underspend on normal operating activities of £36k is projected at Month 4 for General Fund revenue budgets, with management action across all service areas expected to deliver underspends of £1,051k on Directorate Operating Budgets and £900k across Corporate Operating Budgets sufficient to contain £1,915k emergent pressures within contingency. This represents a net adverse movement of £9k from the position at Month 2, with £587k adverse movement on contingency items being off-set by improvement within operating budgets. A £450k exceptional item relating to the successful recovery of the majority of outstanding Icelandic Investment balances is declared at Month 4, bringing the overall underspend to £486k.
11. The 2015/16 revenue budget contains savings of £10,034k, including £127k items brought forward from 2014/15. At Month 4, £3,926k of savings are banked in full, and a further £4,145k on track for delivery in full. The remaining £1,963k is currently reported as 'amber' primarily due to the expected phasing of delivery rather than more fundamental delivery issues.
12. General Fund balances are projected to total £35,926k at 31 March 2016, after allowing for the release of £5,000k to smooth the impact of front-loaded government funding cuts. Current forecasts assume that £500k of as yet uncommitted General Contingency and £654k unallocated Priority Growth will be utilised in full during the current financial year.
13. With the exception of the Collection Fund, there are no material variances on other funds affecting the General Fund position. Within the Collection Fund, an adverse movement of £150k is reported from Month 2 on Business Rates due to exceptional appeal losses. This results in a potential pressure of £1,125k on Business Rates being off-set by a £2,563k surplus on Council Tax activities. The net £1,438k surplus would be available to support the Council's 2016/17 budget.

CAPITAL

14. As at Month 4 an underspend of £25,183k is reported on the £111,912k General Fund Capital Programme, with £1,071k cost pressures and £24,112k slippage on project expenditure. The forecast outturn over the life of the 2015/16 to 2019/20 programme is a £1,071k underspend, principally related to underspends on completed school expansion projects. The previously reported £4,329k pressure on the Northwood School replacement project is now assumed to be funded from released contingency funds as recommended elsewhere on this agenda.
15. General Fund capital receipts of £11,811k are forecast for 2015/16, with total receipts to 2019/20 expected to reach £62,409k, representing a favourable variance of £504k against budget. Slippage of £14,129k in capital receipts forecast for 2015/16 is reported, with this shortfall expected to be recovered from 2016/17.
16. Overall, Prudential Borrowing required to support the 2015/16 to 2019/20 capital programme is forecast to exceed budget by £728k, due to the £2,303k shortfall reported on 2015/16 Department for Education grant funding being partly off-set by the projected underspends noted above. This position will remain under review and any future revenue implications from the capital programme will be captured through the Medium Term Financial Forecast.

FURTHER INFORMATION

General Fund Revenue Budget

17. An underspend of £36k is reported on normal operating activities at Month 4. This position incorporates a £1,051k net underspend across Directorate Operating Budgets and an underspend of £900k across Corporate Operating Budgets, off-set by contingency pressures of £1,915k, primarily relating to Children's Social Care placements and Asylum services. In addition, a £450k favourable exceptional item is reported in relation to recovery of the majority of outstanding Icelandic Investments.
18. At this early stage in the financial year, the underspend of £1,051k reported across Directorate Operating Budgets contains a number of risk items which are outlined below and will continue to be closely tracked. A range of measures are in place to contain the contingency pressures noted, including accelerating implementation of savings proposals where possible. The principal movements from Month 2 are an adverse movement on contingency due to increased high cost Children's Social Care placements, and an improved outlook for outturns within Adult Social Care and Residents Services.
19. The Council's General Fund revenue budget contains £10,034k savings, with £8,071k already banked or on-track for delivery in full at this early stage of the year. The reported position on operating budgets reflects the status of these savings.

Table 1: General Fund Overview

Original Budget	Budget Changes	Service	Month 4		Variance (+ adv / - fav)		
			Revised Budget	Forecast Outturn	Variance (As at Month 4)	Variance (As at Month 2)	Movement from Month 2
£'000	£'000		£'000	£'000	£'000	£'000	£'000
186,213	1,180	Directorate Operating Budgets	187,393	186,341	(1,051)	(523)	(528)
8,795	(294)	Corporate Operating Budgets	8,501	7,601	(900)	(850)	(50)
12,340	(736)	Development & Risk Contingency	11,604	13,519	1,915	1,328	587
1,604	(150)	Priority Growth	1,454	1,454	0	0	0
208,952	(0)	Sub-total Normal Activities	208,952	208,915	(36)	(45)	9
		<u>Exceptional Items</u>					
0	0	Recovered Icelandic Investment	0	(450)	(450)	0	(450)
208,952	(0)	Total Net Expenditure	208,952	208,465	(486)	(45)	(441)
(203,952)	0	Budget Requirement	(203,952)	(203,952)	0	0	0
5,000	(0)	Net Total	5,000	4,513	(486)	(45)	(441)
(40,439)	0	Balances b/fwd	(40,439)	(40,439)			
(40,439)	0	Balances c/fwd 31 March 2015	(35,439)	(35,926)			

20. On 27 August the Council received a further payment in respect of outstanding Icelandic Investments, enabling release of £450k from the remaining impairment as 98% of the £15,000k invested with Heritable has now been recovered.

21. At 31 March 2015 General Fund Balances totalled £40,439k with the budgeted drawdown of £5,000k and the projected £486k surplus the forecast closing balance at 31 March 2016 is projected to total £35,926k. The Council's Medium Term Financial Forecast assumes that balances will remain between £20,000k and £30,000k to manage emergent risks, with sums above that level earmarked for use to smooth the impact of government funding cuts.

Directorate Operating Budgets (£1,051k underspend, £528k improvement)

22. An overview of the forecast outturn on Directorate Operating Budgets is contained in Table 2, with further detail for each directorate contained within Appendix A to this report. Variances relating to those more volatile areas of activity being managed through Development and Risk Contingency are expanded upon below.

Table 2: Directorate Operating Budgets

Original Budget £'000	Budget Changes £'000	Service		Month 4		Variance (+ adv / - fav)		
				Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 4) £'000	Variance (As at Month 2) £'000	Movement from Month 2 £'000
11,133	14	Admin.	Expenditure	11,148	10,972	(176)	(156)	(20)
(1,331)	107		Income	(1,224)	(1,172)	52	52	0
9,803	122		Sub-Total	9,924	9,800	(124)	(104)	(20)
16,867	(14)	Finance	Expenditure	16,853	16,791	(62)	(37)	(25)
(2,583)	0		Income	(2,583)	(2,583)	0	0	0
14,284	(14)		Sub-Total	14,270	14,208	(62)	(37)	(25)
111,955	(1,292)	Residents Services	Expenditure	110,663	109,795	(868)	(602)	(266)
(53,324)	(2)		Income	(53,326)	(53,251)	75	33	42
58,631	(1,294)		Sub-Total	57,337	56,544	(793)	(569)	(224)
33,407	1,646	Children & Young People's Service	Expenditure	35,053	37,980	2,927	3,383	(456)
(8,327)	(895)		Income	(9,222)	(11,994)	(2,772)	(3,144)	372
25,079	751		Sub-Total	25,830	25,986	156	239	(83)
105,739	3,178	Adult Social Care	Expenditure	108,917	109,290	374	408	(34)
(27,322)	(1,563)		Income	(28,885)	(29,487)	(602)	(460)	(142)
78,417	1,615		Sub-Total	80,032	79,803	(228)	(52)	(176)
186,213	1,180	Total Directorate Operating Budgets		187,393	186,341	(1,051)	(523)	(528)

23. A minor improvement of £20k is reported on Administration budgets following approval of revised staffing structures within HIP and Health & Safety teams, representing the part year effect of planned 2016/17 savings. The underlying variance is mainly due to elected members no longer being eligible for membership of the Local Government Pension Scheme. Shortfalls in projected income for a number of services continue to be managed within this position.

24. An underspend of £62k is reported within Finance due to a number of vacancies following implementation of a restructure within Operational Finance, an improvement of £25k on the position at Month 2, as posts remain vacant while recruitment continues.

25. An improvement of £224k is reported across Residents Services budgets, mainly driven by increased staffing underspends and mitigation of a potential pressure arising from abortive capital costs. The overall reported underspend of £793k includes £955k of salaries underspends, arising from higher levels of vacant posts during restructuring in a number of areas across the group.
26. An overspend of £156k is reported within Children and Young People's Services, primarily due to a reliance on more costly agency staff as the service transitions to a permanent structure. Within this position, £2,716k of the compensatory variances on income and expenditure is due to substantial investment in managed services to support this transition which is being managed from earmarked reserves. An improvement of £83k in the headline variance for the group is principally linked to revised projections for the timing of recruitment to vacant Early Intervention posts.
27. A net underspend of £228k is projected on Adult Social Care budgets, with a number of management actions in place to mitigate cost pressures on externally contracted Homecare provision and delays in delivery of Supported Living properties. There is an improvement of £176k from Month 2 due to temporary underspends on staffing within All Age Disabilities as the service recruits up to new structures, partially off-set by a shortfall in new burdens funding for care costs transferring to the Council following abolition of the Independent Living Fund on 1 July 2015.

Progress on Savings

28. The Council's 2015/16 General Fund revenue budget contains £10,034k savings, with £9,907k new items approved by Cabinet and Council in February 2015 and a further £127k brought forward from prior years.
29. At Month 4, £3,926k savings are already reported as banked, with a further £4,145k on track for delivery in full during the current financial year. At this early stage in the financial year £1,963k savings are being classed as Amber, primarily due to the expected phasing of delivery. No items are being reported as having serious risks of non-delivery at this stage.

Table 3: Savings Tracker

2015/16 General Fund Savings Programme	Admin. & Finance	Residents Services	Adult Social Care	Children & Young People's Services	Total Savings	
	£'000	£'000	£'000	£'000	£'000	%
B Banked	(327)	(2,924)	(640)	(35)	(3,926)	39.1%
G On track for delivery	(1,016)	(1,392)	(1,331)	(406)	(4,145)	41.3%
A Potential significant savings shortfall or a significant or risky project which is at an early stage;	(40)	(32)	(1,346)	(545)	(1,963)	19.6%
R Serious problems in the delivery of the saving	0	0	0	0	0	0.0%
Total 2015/16 Savings	(1,383)	(4,348)	(3,317)	(986)	(10,034)	100.0%

Corporate Operating Budgets (£900k underspend, £50k improvement)

30. Corporately managed expenditure includes revenue costs of the Council's Capital Programme, externally set levies and income arising from provision of support services to other funds and ring-fenced budgets. The majority of these items are relatively non-volatile and therefore limited movement in forecast outturn is expected.

31. Within Interest and Investment Income, on-going reviews of capital financing options and proactive management of the Council's loans and investments is expected to deliver an underspend of £850k in the current financial year. Lower than budgeted contributions across a number of levies have been confirmed, resulting in a projected £50k underspend on Levies & Other Corporate Budgets.

32. Housing Benefit activity, including payments to claimants and associated grant funding receivable from DWP, is now reported within Corporate Operating Budgets. The principal variable in this position is the Council's recovery of overpayments, where an increased risk is emerging following the DWP move to Real Time Information in assessing entitlements. This position is being closely monitored.

Table 4: Corporate Operating Budgets

Original Budget £'000	Budget Change £'000	Service	Month 4		Variance (+ adv / - fav)			
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 4) £'000	Variance (As at Month 2) £'000	Movement from Month 2 £'000	
0	0	Interest and Investment Income	Salaries	0	0	0	0	0
9,861	(46)		Non-Sal Exp	9,815	8,965	(850)	(850)	0
(691)	0		Income	(691)	(691)	0	0	0
9,170	(46)		Sub-Total	9,124	8,274	(850)	(850)	0
493	0	Levies and Other Corporate Budgets	Salaries	493	493	0	0	0
11,926	(248)		Non-Sal Exp	11,678	11,628	(50)	0	(50)
(12,235)	0		Income	(12,235)	(12,235)	0	0	0
185	(248)		Sub-Total	(64)	(114)	(50)	0	(50)
0	0	Housing Benefit Subsidy	Salaries	0	0	0	0	0
151,736	0		Non-Sal Exp	151,736	151,736	0	0	0
(152,296)	0		Income	(152,296)	(152,296)	0	0	0
(560)	0		Sub-Total	(560)	(560)	0	0	0
8,795	(294)	Total Corporate Operating Budgets		8,501	7,601	(900)	(850)	(50)

Development & Risk Contingency (£1,915k pressure, £587k adverse movement)

33. The Council has set aside £11,604k to manage volatile and uncertain elements of budgets within the Development & Risk Contingency, which included £10,604k in relation to specific risk items and £1,000k as General Contingency to manage unforeseen risk items. As expected with such volatile areas, a number of variances are reported, including significant growth in the cost of supporting Looked After Children.

Table 5: Development & Risk Contingency

Original Budget £'000	Budget Changes £'000	Service		Month 4		Variance (+ adv / - fav)		
				Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 4) £'000	Variance (As at Month 2) £'000	Movement from Month 2 £'000
400	0	Fin.	Uninsured Claims	400	300	(100)	0	(100)
236	0	Residents Services	Carbon Reduction Commitment	236	236	0	0	0
1,836	0		Impact of welfare reform on homelessness	1,836	1,836	0	0	0
2,211	0		Waste Disposal Levy (Demand-led Tonnage Increases)	2,211	2,171	(40)	(40)	0
1,272	0	Children and Young People	Asylum Funding Shortfall	1,272	2,212	940	940	0
465	0		Social Care Pressures (Children's)	465	2,486	2,021	1,328	693
(117)	0		Early Support Cost Avoidance	(117)	(117)	0	0	0
1,298	0		Potential Shortfall in Social Care & Health Integration Funding	1,298	1,298	0	0	0
380	0	Adult Social Care	Increase in Transitional Children due to Demographic Changes	380	380	0	0	0
393	0		Winterborne View	393	187	(206)	0	(206)
520	0		SEN Transport	520	320	(200)	(400)	200
129	0		Social Care Pressures (Adult)	129	129	0	0	0
250	0	Corp. Items	Pump Priming for BID Savings	250	250	0	0	0
2,067	(736)		Care Act New Burdens	1,331	1,331	0	0	0
1,000	0		General Contingency	1,000	500	(500)	(500)	0
12,340	(736)	Total Development & Risk Contingency		11,604	13,519	1,915	1,328	587

34. A combination of reduced numbers of insurance claims against the Council and success in challenging a number of higher value claims are projected to result in a £100k underspend against the £400k element of the overall £759k provision for payments held within Development & Risk Contingency.

35. Although no movement from Month 2 on the homelessness contingency is reported, demand and overall numbers of households in temporary accommodation continue to rise, with the number in Bed & Breakfast accommodation reaching 199 in July and 224 in August 2015.

36. The previously reported pressure on Asylum remains, with the cut in Home Office funding and change in the age profile of clients towards over 18s resulting in a gross pressure of £1,445k against the £1,272k budgeted contingency sum. Management actions being put into place are expected to reduce this pressure to £940k during 2015/16.

37. An increase in the number of high cost Children's Social Care placements since Month 2 has resulted in an adverse movement of £693k on previous projections. These placements are driven by safeguarding risks and a number of clients with more complex care needs. The overall pressure of £2,021k continues to be driven by reduced capacity for fostering as Staying Put legislation sees current clients remaining in placements for longer and increased use of Special Guardianship Orders over adoptions in response to court rulings. Adverse movement from Month 2 includes £311k of new high cost placements for children with exceptional needs.
38. The latest intelligence on timescales for Winterbourne View clients transferring to the Council suggests six clients previously assumed to be transferring in 2015/16 will now not transfer until 2016/17. This delay is expected to reduce the call on contingency by £206k.
39. The review of transport provision within Adult Social Care is expected to lead to a cost reduction of £200k during 2015/16, rather than the £400k initially outlined at Month 2. This represents the early delivery of an element of the £1,040k reduction in transport costs reflected in the latest draft budget.
40. The 2015/16 budget included £1,000k of General Contingency to manage unforeseen cost pressures over and above those specific items included in Development and Risk Contingency. In line with Month 2 assumptions, it is projected that only £500k of this sum will be required, reflecting the outturn position in recent years.

Priority Growth

41. The 2015/16 General Fund revenue budget approved by Cabinet and Council in February 2015 set aside £804k of unallocated Priority Growth, in addition to £800k of specific growth monies to support HIP Initiatives. To date £150k has been allocated from Unallocated Priority Growth, to support an increase in support for the First Time Buyer's Initiative. It is expected that Unallocated Growth monies will be applied in full during 2015/16 and not be released into General Balances.
42. The original HIP Initiatives Budget has been supplemented by £430k of uncommitted funds brought forward from 2014/15, providing a balance of £1,230k for investment in the current year. To date approved projects total £56k, leaving £1,174k available for new initiatives.

Table 6: Priority Growth

Original Budget £'000	Budget Changes £'000	Priority Growth	Month 4		
			Revised Budget £'000	Approved Allocations £'000	Unallocated Balance £'000
800	430	HIP Initiatives Budgets	1,230	56	(1,174)
0	(430)	B/fwd Funds	(430)	(430)	0
804	(150)	Unallocated Priority Growth	654	0	(654)
1,604	(150)	Total Priority Growth	1,454	(374)	(1,828)

Schools Budget, Parking Revenue Account and Collection Fund

43. The latest forecasts on other funds indicate favourable positions at year end and therefore will not adversely impact upon the General Fund.
44. A headline pressure of £2,417k is reported on the Schools Budget, representing an adverse movement of £257k on the Month 2 position which is attributed to the increased cost of SEN placements. A pressure of £351k on such placements is reported at Month 4, with the balance of the £2,417k due to release of prior year surplus funds to schools. The elements of the schools budget managed by the Council are forecast to breakeven at Month 4.
45. A surplus of £120k is forecast on the Parking Revenue Account at Month 4, a £39k improvement on the position at Month 2. This reflects increased income seen since late 2014/15 and significant reductions in expenditure. Given the volatile nature of enforcement and on-street parking income streams, this position will continue to be closely monitored.
46. A £150k adverse movement is reported on the Collection Fund, with an estimated surplus of £1,438k arising from a £2,563k surplus on Council Tax and a £1,125k deficit on Business Rates. The deficit position on Business Rates relates to continuing delays in new properties being brought onto the rating list by the Valuation Office Agency. The adverse movement of £150k on the previously reported position is due to two exceptional backdated appeal losses during July. Any surplus or deficit will be released to the General Fund from 2016/17 and reflected in the Council's MTFF.

Housing Revenue Account

47. An in-year surplus of £132k is forecast on the Housing Revenue Account at Month 4, with a £352k loss of income due to increased Right to Buy sales since the budget was set in February 2015 being off-set by vacancies across HRA funded services. Unallocated General Balances within the HRA are therefore projected to increase to £32,047k as a result of the £132k surplus and £1,663k planned contribution to balances. The current forecast reflects work underway to secure the £2,448k of savings included in the 2015/16 budget, which are reported on track for delivery in full.
48. Within the HRA capital programme, slippage of £13,881k is reported at Month 4 which includes £3,279k on works to stock activity and £10,602k on new build activity. Slippage on new build projects arises from works unlikely to commence during 2015/16.
49. As at Month 4, 52 properties have been sold under Right to Buy arrangements with a total of 200 sales forecast for 2015/16. This represents an increase of 60 properties from the position declared at Month 2. At 30 June 2015, £29,584k income has been generated through sales since January 2014, with the initial tranche of receipts repayable to DCLG in March 2016 if not utilised.

Future Revenue Implications of Capital Programme

50. Appendix D to this report outlines the forecast outturn on the 2015/16 to 2019/20 capital programme, which highlights deferral of capital receipts and loss of grant income expected to allow a £5,564k reduction in forecast borrowing in 2015/16. By 2019/20,

shortfalls in grants for school place provision, partially mitigated through underspends on relevant projects, are expected to require an additional £728k of borrowing. The scope to manage the on-going financing costs of this level of additional borrowing within existing capital financing provision through proactive treasury management will remain under review and be reflected in the Council's MTFF as appropriate.

Appendix A – Detailed Group Forecasts (General Fund)

ADMINISTRATION (£124k underspend, £20k improvement)

51. The Administration Group is showing an underspend of £124k at Month 4, an improvement of £20k on the reported position at month 2. This is due to the approval of business cases for the HIP and Health and Safety teams, resulting in the expected early delivery of 2016/17 MTF savings proposals. The remaining underspend is largely due to reduced expenditure on Members Allowance budgets as Members are no longer part of the Local Government Pension Scheme.

Table 7: Administration Operating Budgets

Original Budget	Budget Changes	Service	Month 4		Variance (+ adv / - fav)			
			Revised Budget	Forecast Outturn	Variance (As at Month 4)	Variance (As at Month 2)	Movement from Month 2	
£'000	£'000		£'000	£'000	£'000	£'000	£'000	
1,461	0	Democr. Services	Salaries	1,461	1,461	0	0	0
1,841	(40)		Non-Sal Exp	1,801	1,661	(140)	(140)	0
(658)	40		Income	(618)	(576)	42	42	0
2,645	0		Sub-Total	2,645	2,547	(98)	(98)	0
2,319	80	Human Resources	Salaries	2,399	2,371	(28)	(13)	(15)
626	(30)		Non-Sal Exp	596	594	(2)	(2)	0
(286)	38		Income	(248)	(233)	15	15	0
2,659	88		Sub-Total	2,747	2,732	(15)	0	(15)
1,955	34	Legal Services	Salaries	1,989	1,989	0	0	0
111	0		Non-Sal Exp	111	105	(6)	(6)	0
(341)	0		Income	(341)	(341)	0	0	0
1,725	34		Sub-Total	1,759	1,753	(6)	(6)	0
592	0	Policy & Partnerships	Salaries	592	604	12	17	(5)
2,228	0		Non-Sal Exp	2,228	2,216	(12)	(12)	0
(46)	0		Income	(46)	(51)	(5)	(5)	0
2,774	0		Sub-Total	2,774	2,769	(5)	0	(5)
6,327	114	Admin. Directorate	Salaries	6,441	6,425	(16)	4	(20)
4,806	(70)		Non-Sal Exp	4,736	4,576	(160)	(160)	0
(1,331)	78		Income	(1,253)	(1,201)	52	52	0
9,803	122		Total	9,924	9,800	(124)	(104)	(20)

FINANCE (£62k underspend, £25k improvement)

52. The Finance Group is showing an underspend of £62k at Month 4, an improvement of £25k on the Month 2 position, as a result of vacant posts in the Operational Finance service following the restructure of the Assistant Finance Business Partner tier. Recruitment is underway to fill these vacant posts, with interviews planned for mid September.

Table 8: Finance Operating Budgets

Original Budget £'000	Budget Changes £'000	Service	Month 4		Variance (+ adv / - fav)			
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 4) £'000	Variance (As at Month 2) £'000	Movement from Month 2 £'000	
487	0	Internal Audit	Salaries	487	487	0	0	0
56	0		Non-Sal Exp	56	56	0	0	0
0	0		Income	0	0	0	0	0
543	0		Sub-Total	543	543	0	0	0
2,185	(150)	Procurement	Salaries	2,035	2,035	0	0	0
121	0		Non-Sal Exp	121	121	0	0	0
(2)	0		Income	(2)	(2)	0	0	0
2,304	(150)		Sub-Total	2,153	2,153	0	0	0
3,360	(30)	Operation. Finance	Salaries	3,330	3,268	(62)	(37)	(25)
679	0		Non-Sal Exp	679	679	0	0	0
(159)	0		Income	(159)	(159)	0	0	0
3,880	(30)		Sub-Total	3,850	3,788	(62)	(37)	(25)
3,868	12	Revenues & Benefits	Salaries	3,880	3,880	0	0	0
2,285	0		Non-Sal Exp	2,285	2,285	0	0	0
(2,166)	0		Income	(2,166)	(2,166)	0	0	0
3,986	12		Sub-Total	3,998	3,998	0	0	0
1,300	154	Strategic Finance	Salaries	1,454	1,454	0	0	0
2,526	0		Non-Sal Exp	2,526	2,526	0	0	0
(256)	0		Income	(256)	(256)	0	0	0
3,571	154		Sub-Total	3,725	3,725	0	0	0
11,199	(14)	Finance Directorate	Salaries	11,185	11,123	(62)	(37)	(25)
5,668	0		Non-Sal Exp	5,668	5,668	0	0	0
(2,583)	0		Income	(2,583)	(2,583)	0	0	0
14,284	(14)		Total	14,270	14,208	(62)	(37)	(25)

53. A year end drawdown from the Insurance contingency of £300k is projected at month 4, a reduction of £100k on the expected drawdown at month 2. The contingency of £400k provided for Insurance was fully utilised in 2014/15, as costs exceeded the available base budget of £359k. Payments of £824k were made in 2014/15, which was significantly lower than in previous years, of which £65k was funded by a release from the Insurance Provision. There were various reasons for this including; the introduction of the Insurance portal has imposed financial restrictions on claim values and has reduced the impact of 'no win no fee' claims, a mild winter lessened the seasonal impact from road claims in addition to the extensive resurfacing work undertaken, and

processes in the Council are more robust in order to defend claims. The payments this year are projected to further drop and at this time claim payments are estimated to be in the region of £660k.

54. In addition to the improvement in the claim payments position, there has also been a slight reduction in the projected Insurance provision required to be held to cover the Council's liability for open Insurance claims, which further supports the reduction in the draw upon contingency. The provision held at the end of 2014/15, was significantly lower than in previous years as a result of robust challenging of claims by the Insurance team and successful mitigation of a variety of high value claims, which has continued into this year.

55. As such, it is expected that the full contingency will not be required this year and the underspend of £100k has been factored into this month's contingency monitoring position. This will continue to be monitored throughout the year, however any seasonal or exceptional claims could be funded through the General Insurance reserve.

Table 9: Development & Risk Contingency

Original Budget £'000	Budget Changes £'000	Development & Risk Contingency	Month 4		Variance (+ adv / - fav)		
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 4) £'000	Variance (As at Month 2) £'000	Movement from Month 2 £'000
400	0	Uninsured Claims	400	300	(100)	0	(100)
400	0	Current Commitments	400	300	(100)	0	(100)

RESIDENTS SERVICES GENERAL FUND (£793k underspend, £263k improvement)

56. Residents Services directorate is showing a projected underspend of £793k at Month 4, excluding pressure areas that have identified contingency provisions.

Table 10: Group Operating Budgets

Original Budget £'000	Budget Changes £'000	Service	Month 4		Variance (+ adv / - fav)			
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 4) £'000	Variance (As at Month 2) £'000	Movement from Month 2 £'000	
13,368	0	Deputy Director Residents Services	Salaries	13,368	13,368	0	0	0
21,204	(26)		Non-Sal Exp	21,178	21,142	(36)	0	(36)
(10,051)	0		Income	(10,051)	(9,938)	113	0	113
24,521	(26)		Sub-Total	24,495	24,572	77	0	77
1,844	(90)	Development and Assets	Salaries	1,754	1,754	(0)	0	0
7,575	0		Non-Sal Exp	7,575	8,110	536	640	(105)
(2,397)	5		Income	(2,393)	(2,393)	(0)	0	0
7,021	(85)		Sub-Total	6,936	7,471	535	640	(105)
803	0	Estates and Tenancy Management	Salaries	803	803	0	0	0
1,254	9		Non-Sal Exp	1,264	1,263	0	0	0
(3,414)	0		Income	(3,414)	(3,255)	159	159	0
(1,357)	9		Sub-Total	(1,348)	(1,189)	159	159	0
5,050	0	Policy, Highways and Community Engagement	Salaries	5,050	4,974	(76)	(84)	8
6,004	(1)		Non-Sal Exp	6,002	5,977	(25)	(25)	0
(12,572)	0		Income	(12,572)	(12,779)	(207)	(207)	0
(1,519)	(1)		Sub-Total	(1,520)	(1,828)	(308)	(316)	8
4,135	0	Planning and Enforcement	Salaries	4,135	4,027	(108)	(86)	(22)
1,626	320		Non-Sal Exp	1,946	1,926	(20)	(20)	0
(2,972)	(320)		Income	(3,292)	(3,572)	(280)	(220)	(60)
2,789	0		Sub-Total	2,789	2,381	(408)	(326)	(82)
12,777	(216)	Green Spaces & Culture	Salaries	12,561	12,372	(190)	(168)	(22)
9,229	(379)		Non-Sal Exp	8,849	8,567	(282)	(282)	(0)
(9,819)	53		Income	(9,767)	(9,767)	(0)	0	(0)
12,186	(542)		Sub-Total	11,644	11,172	(472)	(450)	(22)
7,916	24	Communication, ICT and Customer Development	Salaries	7,940	7,784	(156)	(156)	0
4,241	200		Non-Sal Exp	4,441	4,444	3	0	3
(2,767)	0		Income	(2,767)	(2,767)	0	0	0
9,390	224		Sub-Total	9,614	9,461	(153)	(156)	3
5,279	52	Business and Technical Support	Salaries	5,331	4,953	(377)	(330)	(47)
879	(2)		Non-Sal Exp	878	840	(38)	(38)	0
(3,772)	0		Income	(3,772)	(3,482)	290	290	0
2,386	50		Sub-Total	2,436	2,311	(125)	(78)	(47)
3,537	(1,141)	Policy and Standards - Education, Housing and Public Health	Salaries	2,395	2,297	(98)	(34)	(64)
5,236	(43)		Non-Sal Exp	5,194	5,194	0	18	(18)
(5,559)	261		Income	(5,298)	(5,298)	0	13	(13)
3,214	(923)		Sub-Total	2,291	2,193	(98)	(3)	(95)
54,707	(1,371)	Residents Services	Salaries	53,337	52,332	(1,005)	(858)	(147)
57,248	79		Non-Sal Exp	57,327	57,463	136	293	(156)
(53,324)	(2)		Income	(53,326)	(53,251)	75	35	40
58,631	(1,294)		Sub-Total	57,337	56,544	(793)	(530)	(263)

57. The overall variance is a result of staffing underspends across the group and favourable income projections in highways and planning, offset mainly by pressure on maintenance budgets in development & assets as well as parking income shortfalls at Cedars and Grainges car parks.

58. The Council's 2014/15 contingency budget contains provision for areas of expenditure or income within Residents Services for which there is a greater degree of uncertainty. The position against these contingency items is shown in Table 11 below. At Month 4 projected calls on contingency are £68k above provision. The table below shows the breakdown for each contingency item.

Table 11: Development and Risk Contingency

Original Budget	Budget Changes	Development & Risk Contingency	Month 4		Variance (+ adv / - fav)		
			Revised Budget	Forecast Outturn	Variance (As at Month 4)	Variance (As at Month 2)	Movement from Month 2
			£'000	£'000	£'000	£'000	£'000
236	0	Carbon Reduction Commitment	236	236	0	0	0
1,836	0	Impact of welfare reform on homelessness (Current)	1,836	1,836	0	0	0
2,211	0	Waste Disposal Levy (Demand-led Tonnage Increases)	2,211	2,171	(40)	(40)	0
4,283	0	Current Commitments	4,283	4,243	(40)	(40)	0

59. The last quarter of 2014/15 and the first four months of 2015/16 have seen an increase in the numbers of temporary accommodation requirements above the original MTFF forecast. Within this increase, a higher proportion are in high cost Bed & Breakfast placements. Temporary Accommodation and housing advice data for the period June to August are shown below. B&B numbers have steadily risen since mid July, with the August figure at 224.

Table 3: Housing Needs performance data

	2015		
	June	July	August
Homeless Threat, Priority Need & Eligible	96	122	92
Presenting As Homeless	40	69	69
Duty Accepted	23	22	28
<u>Households in Temporary Accommodation</u>	576	585	604
<u>Households in B&B</u>	182	199	224

60. Increases in homelessness caseloads present a rising level of risk within the service, with the most recent data showing 114 cases awaiting a decision and a total of 328 prevention cases ongoing. Despite these continuing challenges to the service, the risk is expected to be contained within the current provision of £1,836k. It is anticipated this can be achieved through a combination of activities.

61. These will include lower than projected spend on Finders' Fee, Find Your Own and other schemes based on current trends, vacancy management, better than expected performance on voids & arrears and use of short-life properties. However, a sustainment of current level of B&B numbers is likely to also require drawdown of earmarked reserves in order to maintain this position.
62. Key variables in terms of keeping high cost Bed & Breakfast type accommodation to a minimum are the prevention rate and the supply of properties.
63. The increasing pressure on supply and private sector rents means that the level of incentives payable to secure both prevention and Temporary Accommodation properties continues to increase, and is significantly higher than the cost of previous schemes. However, they remain significantly lower in cost than current Bed and Breakfast provision. The chief constraint continues to be the supply and availability of properties given the increasing difference between HB subsidy levels and market rents.
64. A contingency of £2,211k has been set aside to fund estimated increases in waste tonnages via the levy and the move to a new compliant rubble and hardcore contract. In June 2015, the council commenced a new dry recycling contract, which is returning a variable net cost per tonne of recyclate collected, as opposed to producing a small income stream in 2014/15, following a change in market conditions.
65. At this early stage in the financial year it is projected that there will be a £40k favourable variance against the contingency. This is based on the latest Q1 tonnage figures from West London Waste.
66. The contingency for the Carbon Reduction Commitment is for the estimated costs to purchase carbon allowances.

Deputy Director Residents Services (£77k overspend, £77k adverse)

67. There is a reduced projection in Imported Food sampling income based on receipts to end of July of £113k. This income stream is experiencing some volatility following the cessation of green bean testing from 1st July 2015. There is, however, the potential of new sampling income streams (green chillies) coming online later in the year, subject to the required European Directive. Analyst fees are projected to be lower as a consequence of the cessation of green beans testing (£36k favourable).
68. Following the cessation of the short-term grant funding from the DCLG in support of weekly recycling and food waste collections, it is forecast that the Council will be required to start to draw from reserves during 2015/16 for this activity. The council has built up an earmarked reserve from the initial funding tranches which it is anticipated will be sufficient to fund the cost of continuing to run the service over the next two financial years.

Development and Assets (£535k overspend, £105k improvement)

69. The potential pressure of £105k from abortive fees in corporate construction flagged at Month 2 has been ascertained as capital costs, resulting in a favourable movement in the revenue position.
70. There is a forecast pressure of £395k due to a high level of reactive maintenance works based on previous years' expenditure, relating to works at the civic centre and borough

wide. There is ongoing work on existing contracts, to enable this pressure to be managed down and ensure only essential works are undertaken.

71. A number of one-off rectification works at the civic centre have been identified following compliance testing. After allowing for capital items this is currently forecast at £140k.

Estates and Tenancy Management (£159k overspend, no movement)

72. At Month 4 there is a projected income pressure of £159k on garages income.
73. The 2015-16 MTFF allocated a savings target of £441k to the garage service. At this early stage of the financial year, the service is projecting a pressure of £159k, owing to a slow take up of new rentals and a higher than expected attrition rate from existing leaseholders.

Policy, Highways & Community Engagement (£308k underspend, £8k adverse)

74. At Month 4, the service is reporting a staffing underspend of £76k (£8k adverse), and an underspend of £25k (no change) from various non-staffing budgets across the service area.
75. Income projections across the service continue to exceed budget by £207k (no change) from crossovers and various other income streams.

Planning and Enforcement (£408k underspend, £82k improvement)

76. There are staffing underspends across the service of £108k (£22k favourable), primarily in planning enforcement.
77. There is a projected net overachievement of Development Control income of £280k (£60k favourable), which assumes a continuation of exceeding the budgeted income experienced in 2014/15.

Green Spaces, Sport & Culture (£472k underspend, £22k improvement)

78. The revised salary underspend for Month 4 is £190k (£22k favourable) relating to restructures not yet implemented.
79. There are further underspends across non-staffing budgets and the key items relate to low early indications of spend in Adult Learning on utilities and other supplies plus underspends identified within Green Spaces.

Communications, ICT and Customer Development (£153k underspend, £3k adverse)

80. The service is reporting a salary underspend of £156k at Month 4. There is a minor adverse movement of £3k relating to an increase in telephone costs also relating to the contact centre.

Business and Technical Support (£125k underspend, £47k improvement)

81. The off-street parking income at the Cedars and Grainges multi-storey car parks continues to experience pressure relating to the loss of season ticket income at both car parks. The most recent income projection forecasts a pressure of £290k, (no change).

Refurbishment of the Cedars/Grainges car parks is expected to commence in the autumn and be completed in advance of the busy Christmas period.

82. There is a projected underspend of £377k (£47k favourable) relating to vacant posts across the service that are not expected to be filled this year. The projection will be revised once restructures are completed.
83. There is a projected underspend on non-staffing costs of £38k that are not expected to be required further to the vacant posts discussed above.

Policy and Standards - Education, Housing and Public Health (£98k underspend, £95k improvement)

84. The service is forecasting an underspend of £98k (£64k improvement), relating to staffing restructures that are not yet implemented.
85. There is an improvement of £31k on the month 2 projections in non-staffing spend and income. This is primarily due to a review of contracts for the School Improvement Service and Governor Support Service.

CHILDREN & YOUNG PEOPLE'S SERVICES (£156k overspend, £83k improvement)

Overview of Directorate position

86. The Children and Young People's Service is projecting an overspend of £156k as at Month 4, an improvement of £83k on the Month 2 projections, due to a further increase in the projected underspend on staffing in the Early Intervention Service whilst permanent recruitment is being undertaken.
87. The Month 4 position is reflecting an underspend of £135k on salaries, an improvement of £378k on the Month 2 projections, due to a more accurate assessment being made on agency appointments and a delay in the recruitment of staff to the Key Worker Service.
88. Senior management are continuing to ensure that agency staff are appointed only where there is a defined need, which has enabled the service to stabilise agency staff turnover to a point where most agency staff have now been employed for more than 42 weeks in Hillingdon. However, the overspend still reflects the current position on the staffing establishment where the service has a high level of vacant posts, including a number of Senior Manager posts, the majority of which are being covered by agency staff (the actual cost of this approach results in an above budget expenditure of £1,786k, where £1,298k will be funded from the Risk Contingency and £400k will be funded from the Social Care Initiative Fund). It should also be noted that the agency market for Social Workers remains highly competitive with a consequential pressure on pay rates in order to retain and attract good quality staff.
89. The service also continues to need a high level of sessional staff to support children's contact as instructed by the courts, although steps have been taken to manage these cost more effectively, which has resulted in a reduction of £81k on last years' outturn position.
90. There is an overspend of £3,063k on non-staffing budgets, an improvement of £78k on the Month 2 projections. The majority of this overspend relates to the cost of procuring three managed services to support the service through the restructure transition stage and includes the Duty Team (managed by Skylakes, at a projected annual cost of £2,472k) and additional resources to support the implementation of new ways of working in the Fostering and Adoption service (Coram and HCL, at an estimated cost of £54k and £190k respectively). The remainder of the overspend relates to the cost of allowances that are paid to looked after children and the cost of Section 17 support for children where the family has been made homeless or have No Recourse to Public Funds (where the current projected overspend is £157k).
91. There is a projected surplus of £2,772k on income, an adverse movement of £372k on the Month 2 projections. The majority of the income (£2,716k) relates to a planned transfer of earmarked reserves to fund the costs of the procured managed services mentioned above.
92. The projected variances at Month 4 are summarised in the following table, with more detail provided in the paragraphs below:

Table 13: Group Operating Budgets

Original Budget £'000	Budget Changes £'000	Service	Month 4		Variance (+ adv / - fav)			
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 4) £'000	Variance (As at Month 2) £'000	Movement from Month 2 £'000	
1,038	130	Safeguarding Children	Salaries	1,167	1,176	9	75	(66)
1,579	20		Non-Sal Exp	1,599	1,757	159	160	(2)
(150)	(13)		Income	(163)	(162)	1	(75)	76
2,467	137		Sub-Total	2,603	2,771	168	160	8
3,545	(8)	Early Intervention Services	Salaries	3,537	3,314	(223)	(77)	(146)
3,631	485		Non-Sal Exp	4,117	3,961	(156)	(133)	(23)
(707)	(211)		Income	(918)	(1,016)	(99)	(134)	36
6,469	267		Sub-Total	6,736	6,259	(477)	(344)	(133)
2,091	801	Looked After Children	Salaries	2,891	2,924	33	(13)	46
744	(48)		Non-Sal Exp	696	3,193	2,498	2,384	114
(294)	170		Income	(123)	(2,595)	(2,472)	(2,301)	(171)
2,541	923		Sub-Total	3,463	3,522	59	70	(11)
8,352	(847)	Children's Resources	Salaries	7,505	7,551	46	257	(211)
12,428	1,114		Non-Sal Exp	13,542	14,104	562	730	(168)
(7,177)	(842)		Income	(8,019)	(8,221)	(202)	(634)	432
13,603	(575)		Sub-Total	13,028	13,434	406	353	53
15,025	75	Children's and Young Persons Directorate	Salaries	15,100	14,965	(135)	242	(377)
18,382	1,571		Non-Sal Exp	19,952	23,015	3,063	3,141	(78)
(8,327)	(895)		Income	(9,222)	(11,994)	(2,772)	(3,144)	372
25,079	751		Total	25,830	25,986	156	239	(83)

Safeguarding Children: (£168k overspend, £8k adverse)

93. The service is reporting an overspend of £168k, an adverse movement of £8k on the Month 2 position. The service pressure relates to an overspend of £9k on staff due to a number of agency staff covering vacant posts and an overspend of £159k on non staffing which relates to an increase in Child Protection, LSCB and Family Conference delivery costs. A realignment of budgets has been actioned, which reflects some of the changes identified between the months on salaries and income.

Early Intervention Services: (£477k underspend, £133k improvement)

94. The service is reporting an underspend of £477k, an improvement of £133k on the Month 2 position, due to a delay in the permanent recruitment of staff across the service. The service underspend reported relates to an underspend of £223k on salaries, which is due to a relatively high number of vacant posts that exist in the new structure, which need to be recruited to, reflecting the impact of implementing the new structures, an underspend of £156k on non staffing costs, which relates to the cessation of the CfBT (young people's support, information, advice and guidance (YSIAG) services) contract and a surplus of £99k on income, which primarily relates to the receipt of additional grant funding.

Looked After Children: (£59k overspend, £11k improvement)

95. The service is reporting an overspend of £59k, an improvement of £11k on the Month 2 projections. The overspend reported, relates to a £33k overspend on staffing costs due to the cost of agency staff, an overspend of £2,498k on non staffing costs, which primarily relates to the cost of the Skylakes managed service and a surplus of £2,472k on income to reflect a proposed use of earmarked reserves to fund the Skylakes managed service.

Children's Resources: (£406k overspend, £53k adverse movement)

96. The service is reporting an overspend of £406k, an adverse movement of £53k on the Month 2 projections, due to an increase in the costs of Section 17 allowances. The overspend reported relates to an overspend of £46k on staffing due to a high level of agency staff being employed prior to instigating a major staff recruitment campaign. There is an overspend of £562k on non staffing costs, due primarily to the cost of allowances, including Section 17 payments, netted down by additional income of £202k, which primarily relates to a proposed use of earmarked reserves to fund the Coram and HCL managed service contract.

Overview of Development & Risk Contingency Items

Table 14: Development & Risk Contingency

Original Budget	Budget Changes	Development & Risk Contingency	Month 4		Variance (+ adv / - fav)		
			Revised Budget	Forecast Outturn	Variance (As at Month 4)	Variance (As at Month 2)	Movement from Month 2
£'000	£'000		£'000	£'000	£'000	£'000	£'000
1,272	0	Asylum Funding Shortfall	1,272	2,212	940	940	0
465	0	Social Care Pressures (Children's)	465	2,486	2,021	1,328	693
(117)	0	Early Support Cost Avoidance	(117)	(117)	0	0	0
1,298	0	Potential Shortfall in Social Care & Health Integration Funding	1,298	1,298	0	0	0
2,918	0	Current Commitments	2,918	5,879	2,961	2,268	693

97. The Development and Risk Contingency is projecting an overspend of £2,961k, an adverse movement of £693k on the Month 2 position.

Asylum Service: (£940k overspend, no movement)

98. This service is projecting a drawdown of £2,212k from the Development and Risk Contingency, £940k above the budget, no change on the Month 2 position. The overspend reported relates to a reduction in the Home Office Grant which was notified in March 2015 and a reduction in the grant funding received which relates to the change in the age profile of Asylum Seeking children as the growth in the over 18 population is projected to increase at a higher rate than the number of new Asylum Seekers below 18, where the grant is significantly higher (£114 per day for eligible under 16's and £91 per day for eligible 16 to 17 year olds, compared to £150 per week for eligible 18+).

99. A recent notification from other Local Authorities indicates that they are experiencing growth in this provision, especially those with Sea Ports. This does not as yet appear to be the case in Hillingdon, where the numbers are constant, although indicating a growing over 18 population compared to the under 18 population.

Social Care Pressures (Children's Demographics): (£2,021k overspend, £693k adverse movement)

100. The service is projecting a drawdown of £2,486k from the Development and Risk Contingency, £2,021k above the budget and an adverse movement of £693k on the Month 2 position, due to an increase in the number of high cost placements, including residential placements that have been made to support children with complex needs and those where there is an identified safeguarding risk.

101. Over the last year, there have been a number of changes across this part of the service, including the extension of the Staying Put legislation, which increases the age range for children up from 18 to 21 to stay in their current foster care placement, a significant move towards the issuing of Special Guardianship Orders and a court ruling requiring connected persons to be paid an allowance equivalent to an In House Foster Carer. All of these changes have increased the cost of placements. They also remove a potential In House Foster Carer from the system as in most cases the new arrangements restricts them from looking after new children.

Early Support Cost Avoidance: (Nil variance, no movement)

102. The service is projecting that it will be able to deliver a saving of £117k identified within the Development and Risk Contingency, through a review of the resources required to deliver the new Early Support and Intervention services.

Social Care and Health Funding Contingency: (Nil variance, no movement)

103. The service is projecting a drawdown of £1,298k from the Development and Risk Contingency, in line with the budget. This relates to the additional cost of appointing agency staff, whilst the service implements a major recruitment campaign.

ADULT SOCIAL CARE (£228k underspend, £176k improvement)

104. At Month 4 Adult Social Care is forecasting an underspend of £228k. Whilst there are forecasts of underspends on salaries and over recovery of income, there remain a number of pressures on non salary expenditure which the service continues to mitigate through robustly managing the overall expenditure and income within the base budgets. Within All-Age Disabilities, the in year savings anticipated from the delivery of the Supported Living Programme have slipped through delays in the opening of schemes. Within Social Work, pressures remain within the home care market as the block contract providers continue to experience difficulties in delivering additional hours leading to more use of spot purchases. Within Early Intervention and Prevention, there are pressures from the slippage in the timetable for the delivery of new models for Learning Disabilities and cost pressures arising from the new agency staff contract.

Table 17: Adult Social Care Operating Budgets

Original Budget £'000	Budget Changes £'000	Service	Month 4		Variance (+ adv / - fav)			
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 4) £'000	Variance (As at Month 2) £'000	Movement from Month 2 £'000	
5,402	2,499	All-Age Disabilities	Salaries	7,900	7,416	(484)	(100)	(384)
44,007	339		Non-Sal Exp	44,347	45,769	1,422	481	941
(6,852)	(1,563)		Income	(8,415)	(9,101)	(686)	(418)	(268)
42,557	1,275		Sub-Total	43,832	44,084	252	(37)	289
4,294	7	Social Work	Salaries	4,301	4,046	(254)	(23)	(231)
29,110	(7)		Non-Sal Exp	29,103	29,196	93	5	88
(8,267)	0		Income	(8,267)	(8,377)	(110)	(57)	(54)
25,138	(0)		Sub-Total	25,138	24,866	(272)	(74)	(197)
9,018	(47)	Early Intervention & Prevention	Salaries	8,971	9,082	110	203	(93)
3,370	(130)		Non-Sal Exp	3,240	3,137	(102)	(146)	44
(11,826)	0		Income	(11,826)	(11,753)	73	24	49
562	(176)		Sub-Total	386	466	80	80	(0)
2,185	206	Safeguarding, Quality & Partnerships	Salaries	2,391	2,364	(27)	2	(29)
7,165	28		Non-Sal Exp	7,193	6,928	(265)	(17)	(248)
(378)	0		Income	(378)	(257)	121	0	121
8,972	234		Sub-Total	9,206	9,035	(171)	(15)	(156)
294	122	Directorate & Support Services	Salaries	416	366	(50)	(1)	(49)
894	161		Non-Sal Exp	1,054	985	(69)	4	(73)
0	0		Income	0	0	0	(9)	9
1,188	282		Sub-Total	1,470	1,351	(119)	(6)	(113)
21,193	2,787	Adult Social Care Directorate Total	Salaries	23,979	23,274	(704)	81	(785)
84,546	391		Non-Sal Exp	84,938	86,016	1,078	327	751
(27,322)	(1,563)		Income	(28,885)	(29,487)	(602)	(460)	(142)
78,417	1,615		Total	80,032	79,803	(228)	(52)	(176)

105. The Council's 2015/16 Development and Risk Contingency contains provision for areas of expenditure within Adult Social Care for which there is a greater degree of uncertainty. In part this is caused by in year demographic changes in the number of

adults requiring care and support for a range of care needs, and Children with Disabilities who transition into Adult Social Care on reaching adulthood as well as increased demand from Children with Special Educational Needs who require transport.

106. There is also a contingency pressure arising from the Winterbourne View Review, where a small number of adults, currently in long term secured accommodation run by the NHS, are being moved into community settings, where they become the responsibility of the Council.

107. Table 18 sets out the forecast spend against the development and risk contingency.

Table 18: Development & Risk Contingency

Original Budget £'000	Budget Changes £'000	Development & Risk Contingency	Month 4		Variance (+ adv / - fav)		
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 4) £'000	Variance (As at Month 2) £'000	Movement from Month 2 £'000
380	0	Increase in Transitional Children due to Demographic Changes	380	380	0	0	0
129	0	Older People	129	129	0	0	0
393	0	Winterborne View	393	187	(206)	0	(206)
520	0	SEN transport	520	320	(200)	(400)	200
1,422	0	Current Commitments	1,422	1,016	(406)	(400)	(6)

108. At Month 4 it is anticipated that the contingencies for Transitional Children and demographic pressures will be used in full. These areas are kept under close review and any changes anticipated will be reported as the year progresses.

109. Further work on the transport budget and contingency is being undertaken as part of a review of the provision of transport for Children with Special Educational Needs and disabled adults, which is likely to lead to a reduction of £200k against the full contingency.

110. A review of the Winterbourne View cases has identified that 6 people are likely to transfer in 2015/16 with a part year cost of £187k. The full budget of £393k will be required in 2016/17 to fund the full year cost of these placements.

All Age Disabilities (AAD) (£252k underspend, £289k adverse movement)

111. The AAD Service approved restructure plan is in the process of implementation and a recruitment drive is underway to fill vacant posts in the new service. A detailed review of vacancies has been undertaken and estimated underspends of £484k are forecast for 2015/16. This position will remain under review as permanent staff are recruited and the actual expenditure becomes clearer.

112. Within the placements budget a pressure of £1,400k is forecast. Part of this pressure arises from the slippage in the Supported Living Programme. Two new schemes were due to open in June but have been delayed: Church Road opened at the end of July and Honeycroft is currently estimated to be available for placing clients from December 2015. Work with providers to deliver other Supported Living schemes such as deregistration of care homes is also taking longer than originally planned.

113. In addition to existing pressures on the placements budgets, the devolution of the Independent living Fund (ILF) from the DWP to the Council was transferred from 1 July 2015. The fund provided additional resources to 34 clients. All of these clients have now been reassessed in line with the Care Act eligibility requirements and the total additional cost for this year is £612k. The funding delegated to the Council totals £428k for the period July 2015 to March 2016 leaving a pressure of £184k. There are a number of these clients receiving support which may be classified as continuing health care (CHC) and CHC referrals will be made to the CCG. If assessed as CHC then funding received from the CCG will help to mitigate this pressure. Any future funding for these clients from April 2016 and beyond has yet to be announced.

Social Work (£272k underspend, £197k improvement)

114. There are a number of vacant posts within the Social Work Service which are currently subject to recruitment. In addition there are vacancies with the Telecareline staff establishment and it is currently forecast that salaries will be under spent by £254k, a movement of £232k since Month 2.
115. The non staffing budget is forecast to overspend by £93k. Whilst the cost pressures from the new homecare contracts that commenced in November 2014 are continuing, these are being offset by robust demand management within the service. Income, mainly from client contributions, is currently forecast to overachieve by £110k.

Early Intervention & Prevention (£80k overspend, no movement)

116. A pressure of £110k reduced from £203k in Month 2 is forecast against the staffing budget. This pressure is due to an increase in hourly rates being charged for the use of temporary care staff being provided in council run establishments. This increase in rates is currently being reviewed with the provider. The provider is also struggling to provide the required number of agency staff to meet the needs of the service. Management action particularly in reducing sickness absence amongst staff has contributed to mitigating this pressure from Month 2.
117. There is slippage in the project to develop new models of delivery for in house Learning Disability services. It is now anticipated that this project will not be completed until 2016/17 and therefore compensatory in year savings have been identified to make up the shortfall in savings. The identification of the savings has resulted in a forecast underspend of £102k against non staffing budgets.
118. There is a pressure on the Income budget of £73k, due to a forecast reduction in client contributions.

Safeguarding Quality & Partnerships (£171k underspend, £156k improvement)

119. There is a small underspend forecast on staff costs of £27k mainly on the Supported Living Team. The placement budgets are underspend by £265k - a movement of £248k compared with Month 2 resulting from a detailed review of residential placements particularly for No Recourse to Public Funds clients. The income forecasts have also been rebased following a detailed review during Month 4.

Directorate & Support (£119k underspend, £114k improvement)

120. The forecast underspend arises from the estimated spend on the responsibilities for the Care Act being less than originally anticipated, in part with slippage in spend against the Safeguarding Board.

Better Care Fund (BCF)

121. Quarter 1 budget monitoring for the BCF has been undertaken jointly by the partners in accordance with the requirements set out in the S75 for the management of the pooled funds. There is currently a pressure against both the Council and CCG's shares of the pooled funds which relates to the supply of equipment and adaptations to residents. This is a reflection that more people with complex needs are being supported in the community in line with agreed priorities. Both the Council and CCG are working together to look at ways of improving efficiency and effectiveness that will enable the existing equipment budget to go further and potentially reduce the pressure. The financial pressure on the Care Act budget within the BCF arises from the additional demands from carers and is fully covered by other Council contingency funds and does not pose any risk to the financial position of the BCF.

Appendix B – Other Funds

Schools Budget

Dedicated Schools Grant (£2,417k overspend, £257k adverse movement)

122. The Dedicated Schools Grant is projecting an in year overspend of £2,417k, an adverse movement of £257k on the Month 2 projections, due to a continued increase in the cost of placements for children with a Special Educational Need/Education Health and Care Plan. The DSG budget is regularly reviewed and amended by the Department for Education (DfE) due to academy conversions and recalculations of two year old and early years funding. A number of variances reported in previous months will be dealt with as the budget keeps up to date with the latest approved DSG budget provided to Councils by the DfE, which explains some of the major variances noted in the table below.
123. The overspend on the DSG, in the main, reflects the planned use of the surplus balance that was carried forward from 2014/15, where additional resources totalling £1,709k were delegated to schools above the actual amount of DSG and £337k has been earmarked to fund the continuation of the two year capacity building initiative. The remaining pressure relates to a projected increase in the cost of Special Educational Need/Education Health and Care Plan placements as the new banded funding rates are starting to be applied. The following Table summarises the Total DSG income and expenditure for 2015/16.

Table 19: DSG Operating Budgets

Original Budget	Budget Changes	Funding Block	Month 4		Variance (+ adv / - fav)		
			Revised Budget	Forecast Outturn	Variance (As at Month 4)	Variance (As at Month 2)	Change from Month 2
£'000	£'000		£'000	£'000	£'000	£'000	£'000
(145,373)	8,113	Dedicated Schools Grant Income	(137,260)	(137,260)	0	(456)	456
113,606	(10,817)	Delegated to Schools	102,789	104,337	1,548	1,709	(161)
4,581	(137)	Early Years	4,444	4,738	294	337	(43)
3,604	(148)	Centrally Retained	3,457	3,680	223	131	92
23,582	2,989	Special Needs	26,571	26,922	351	439	(88)
0	0	Total Schools Budget	0	2,417	2,417	2,160	257
0	0	Balance Brought Forward 1 April 2015					
			(4,083)	(4,083)			
0	0	Balance Carried Forward 31 March 2016					

Dedicated Schools Grant Income (nil variance, £456k adverse movement)

124. The Department for Education (DfE) have confirmed that the DSG has been adjusted and increased by £456k following a reconciliation by the DfE of the funding provided for 3 and 4 year olds, where the pupil numbers have increased compared to the estimates used. As a consequence of this, the budgets have been realigned across the Funding Blocks, resulting in the realignment of the surplus funds and the adverse movement noted.

Delegated to Schools (£1,548k overspend, £161k improvement)

125. The overspend of £1,548k is due to Schools Forum agreeing to utilise part of the surplus balance carried forward from 2014/15 by delegating more resources to schools than were provided in the DSG budget provided. The improvement of £161k relates to a realignment of budgets, where additional DSG funding has been provided.

Early Years: (£294k overspend, £43k improvement)

126. The Early Years funding block is projecting an overspend of £294k, an improvement of £43k on the month 2 position, due to a projected underspend in the Early Years Psychological staffing costs, where it has proven difficult to recruit suitably qualified staff. The overspend is primarily due to Schools Forum allocating £337k of DSG funds above the base budget to fund the continuation of the 2 year old capacity building initiative.

Centrally Retained: (£223k overspend, £92k adverse movement)

127. The centrally retained budgets are projecting an overspend of £223k, an adverse movement of £92k on the Month 2 position, due to a projected increase in the costs of support services, which are in line with the 2014/15 outturn figures. The main reason for the overspend is due to the cost of the three new Basic Need Academy school set up costs and diseconomies of scale funding, including Lake Farm and John Locke, which opened in September 2014 and St Martin's, which will open in September 2015 and the increased costs of support services in line with the 2014/15 outturn figures, which will be charged to the DSG.

Special Needs: (£351k overspend, £88k improvement)

128. The Special Needs budgets are projecting an overspend of £351k, an improvement of £88k on the month 2 position, which is due primarily to a realignment of the additional £456k DSG income into this funding block. This then slightly distorts the overall picture, as the service is continuing to review the banding of children in special schools, which is having a direct impact on the cost of provision and in most cases resulting in an increase in funding being provided to schools via top up funding. It is worth noting that there is a significant movement in the cost of Independent School placements, which is projected to be £484k lower than that incurred in 2014/15.

School Academy Conversions

129. The Academies Act 2010, allows schools to convert to academy status and by doing so will receive funding directly from the Education Funding Agency (EFA). Schools can convert at any point in the year, once they have converted, a number of adjustments will be required to realign the DSG Income budget and the amount delegated to schools. The DfE maintain a register online, indicating which schools are proposing to convert. For Hillingdon, Chantry Special School (renamed the Young Peoples Academy) converted on 1 April 2015 and the Hillingdon Tuition Centre converted on 1 August 2015.

Year End Balances

130. The DSG is allowed to carry forward any in year over or underspends. At the end of the 2014/15 financial year, the DSG had a surplus balance of £4,083k. It should be noted that where the DSG is expected to underspend, it is anticipated that this will be factored into the total DSG available for delegation in the following year. At its meeting on 15 January 2015, Schools Forum agreed to include £1,709k of this surplus within the Schools Delegated Budget for 2015/16, additionally they agreed to set aside £337k for two year old capacity funding as an earmarked reserve for the two year old free entitlement offer in 2015/16. Based on the projected outturn position reported in the table above, the projected year end balance will reduce to £1,666k.

Parking Revenue Account: (£159k in year surplus, £38k improvement)

131. The Parking Revenue Account is established to govern the use of income from Penalty Charges Notices (PCNs), together with other on-street parking income streams, in accordance with Section 55 of the Road Traffic Regulation Act 1984.

Table 20: Parking Revenue Account Budget

Original Budget	Budget Changes	Service	Month 4		Variance (+ adv / - fav)		
			Revised Budget	Forecast Outturn	Month 4	Month 2	Movement
£'000	£'000		£'000	£'000	£'000	£'000	£'000
(4,076)	0	Income	(4,076)	(4,016)	60	55	5
4,076	0	Expenditure	4,076	3,857	(219)	(176)	(43)
0	0	In-year (Surplus) / Deficit	0	(159)	(159)	(121)	(38)

132. An in-year surplus of £159k is forecast for the 2015/16 financial year. There is a total shortfall of income of £60k. The adverse movement relates to a revised projection for Pay & Display income. The income pressure is offset by compensating underspends totalling £219k. The favourable position is a result of a review of recharges to the PRA and a decrease in the cost of levies.

Collection Fund (£1,438k surplus, £150k adverse movement)

133. The collection of local taxes is managed through the Council's Collection Fund in order to avoid short-term volatility in income impacting on provision of services. Sums quoted related to the Council's own share of income and disregard monies collected on behalf of the Greater London Authority and Central Government.
134. The overall outlook for the fund is positive, with a surplus of £1,438k anticipated at this early stage of the year arising from a £2,563k surplus on Council Tax and £1,125k deficit on Business Rates. Any surplus or deficit will be released to the General Fund from 2016/17 and reflected in the Council's Medium Term Financial Forecast. The £150k adverse movement reported from Month 2 relates to refunds paid in respect of property revaluations backdated to 2007 and 2009.

Table 21: Collection Fund

Original Budget £'000	Budget Changes £'000	Service	Month 4		Variance (+ adv / - fav)			
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 4) £'000	Variance (As at Month 2) £'000	Movement from Month 2 £'000	
(115,652)	0	Council Tax	Gross Income	(115,652)	(116,809)	(1,157)	(1,157)	0
14,153	0		Council Tax Support	14,153	13,729	(424)	(424)	0
(2,697)	0		B/fwd Surplus	(2,697)	(3,679)	(982)	(982)	0
(104,196)	0		Sub-Total	(104,196)	(106,759)	(2,563)	(2,563)	0
(111,480)	0	Business Rates	Gross Income	(111,480)	(109,432)	2,048	1,748	300
(860)	0		Section 31 Grants	(860)	(836)	24	24	0
60,287	0		Less: Tariff	60,287	60,287	0	0	0
4,598	0		Less: Levy	4,598	3,411	(1,037)	(887)	(150)
500	0		B/fws Deficit	500	590	90	90	0
(46,955)	0	Sub-Total	(46,955)	(45,830)	1,125	975	150	
(151,151)	0	Total Collection Fund	(151,151)	(152,589)	(1,438)	(1,588)	150	

135. As a result of strong performance on collection to date and resulting reduction in provision for doubtful debts, a £1,157k overachievement of income is projected on Council Tax income at this early stage. In addition, a reduction in eligibility for the Council Tax Reduction Scheme has been seen since approval of the taxbase in January 2015, accounting for a further favourable variance of £424k in 2015/16. Taking account of the £982k surplus brought forward from 2014/15, £2,563k is therefore expected to be available for release to the General Fund in future years.
136. Primarily as a result of continuing delays in bringing Heathrow Terminal 2 back into the rating list since its opening in June 2014, a deficit of £2,048k is reported on the Council's 30% share of Business Rates income. The corresponding reduction in the levy on growth, alongside minor variances on Section 31 grant income and the brought forward deficit, reduces the ultimate impact on the General Fund to £1,125k. It is expected that this position will improve as the full value of new hereditaments are reflected in the rating list, although there has been no change in the situation over the previous month.
137. Within this position, an adverse movement from Month 2 is reported in relation to successful appeals against the valuations for two properties in the borough, with backdating bringing the total refunds payable to close to £1,000k. The Council's ultimate share of this lost income and associated levy changes is £150k as a result of this exceptional decision by the Valuation Office Agency. Despite these cases, the broader position in relation to appeals remains steady.

Appendix C – Housing Revenue Account (£132k underspend, £122k improvement)

138. The Housing Revenue Account (HRA) forecast is a surplus of £132k, an improvement of £122k from Month 2. The table below presents key variances by service area:

Table 22: Housing Revenue Account

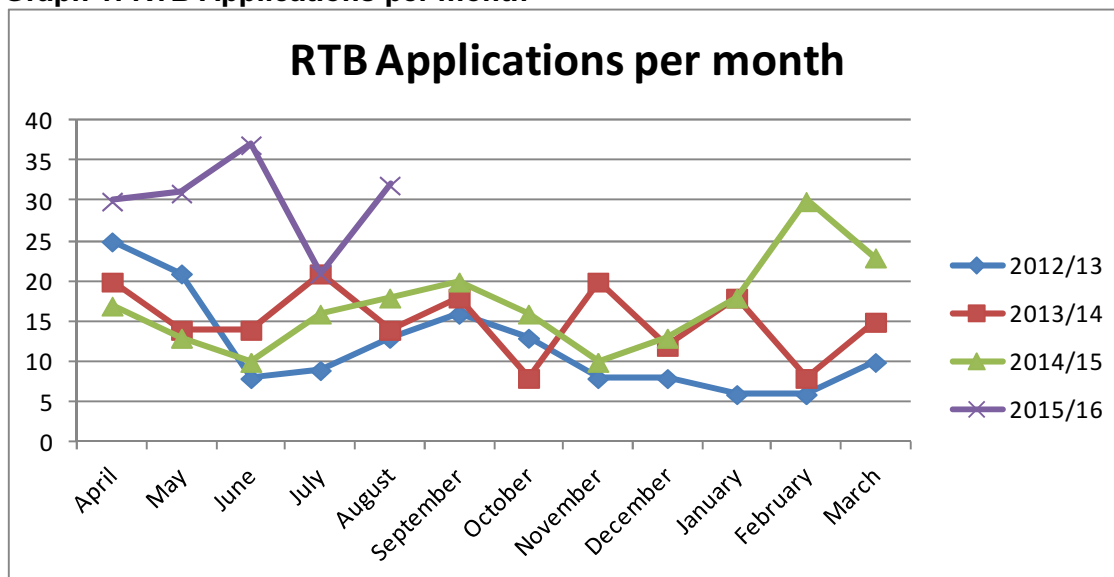
Original Budget	Budget Changes	Service	Month 4		Variance (+ adv / - fav)		
			Revised Budget	Forecast Outturn	Variance (As at Month 4)	Variance (As at Month 2)	Movement from Month 2
£'000	£'000		£'000	£'000	£'000	£'000	£'000
(57,573)	0	Rental Income	(57,573)	(57,180)	392	303	89
(5,347)	0	Other Income	(5,347)	(5,387)	(40)	(52)	12
(62,920)	0	Net Income	(62,919)	(62,567)	352	251	101
10,807	0	Housing Management	10,805	10,918	113	45	68
5,320	0	Tenant Services	5,320	4,993	(327)	(306)	(21)
5,078	0	Repairs	5,078	4,890	(188)	0	(188)
3,477	0	Planned Maintenance	3,477	3,720	(82)	0	(82)
19,810	0	Contribution to Works to Stock	19,810	19,810	0	0	0
15,212	0	Interest & Investment Income	15,212	15,212	0	0	0
1,553	0	Development & Risk Contingency	1,553	1,553	0	0	0
61,257	0	Operating Costs	61,256	61,097	(484)	(261)	(223)
(1,663)	0	(Surplus) / Deficit	(1,663)	(1,470)	(132)	(10)	(122)
(30,577)	0	Balances b/fwd	(30,577)	(30,577)	0	0	0
(32,240)	0	Balances c/fwd 31 March 2015	(32,240)	(32,047)	(132)	(10)	(122)

Rental Income

139. Rental income shows an adverse variance of £392k and reflects the latest forecast of RTBs, and is an increase of £89k compared to Month 2. This is because an analysis of RTBs has been undertaken to use historic data to determine trends for future sales which has increased the projection for RTB sales in 2015/16.

140. The number of RTB applications has averaged 14 per month for the period from April 2012 to December 2014. However, for the period January-July 2015 the number of RTB applications has averaged 27 per month, a significant increase in activity. The table below shows the applications per month since April 2012:

Graph 1: RTB Applications per month



141. There are currently 266 live applications within the RTB process. Using this data it is estimated that a further 148 sales would complete in addition to the 52 sales completed from April to July. Therefore the proposal is to increase the number of projected RTBs in 2015/16 from 140 to 200 sales.
142. The delivery team which manages the planned and capital works programme for the HRA was projecting a £263k underachievement of capital recharge income in Month 2. This underachievement has increased by a further £62k in Month 4 to a projected underachievement of £325k.
143. There has been an analysis of the housing management budgets and budgets unlikely to be spent during the year have been identified. This exercise has resulted in the £650k of required savings being successfully achieved. These savings include £150k from the cash incentive scheme and £111k for external training/courses which historically has never been spent.
144. There is additional RTB administrative income of £171k arising from the additional 60 projected RTB sales.
145. For tenancy services, the projected underspend of £327k relates to salary underspends partly offset by increased agency costs in a number of teams.
146. The repairs budget is currently showing £188k underspend. However, this excludes the cost of the Mears repairs management team of £358k (full year projection) which is covered by the development & risk contingency (£680k budget). There are continuing costs from remedial works at Triscott House (currently estimated at an additional £320k this financial year) and it is anticipated that these costs will also be met by the repairs contingency. The repairs contingency is available to cover one-off costs within the year.
147. Planned maintenance is currently showing a small saving of £82k. The forecast includes costs totalling £268k related to structural repairs works and roads and highways maintenance, which are of a specific revenue nature, but where the overall budget is currently held within capital. Additionally, work is being undertaken to cost the revised HRA asset management staffing structure and it is anticipated that this will generate significant savings.

Savings

148. The original budget assumes savings of £2,448k as shown within the table below:

Table 23: HRA Savings 2015/16

2015/16 HRA Savings Programme	Housing Management	Repairs	Planned Maintenance	Planned & Repairs	Total Savings	
	£'000	£'000	£'000	£'000	£'000	%
B Banked	0	0	0	0	0	0.00%
G On track for delivery	(650)	(123)	(675)	(1,000)	(2,448)	100.00%
A Potential significant savings shortfall or a significant or risky project which is at an early stage	0	0	0	0	0	0.00%
R Serious problems in the delivery of the saving	0	0	0	0	0	0.00%
Total 2015/16 Savings	(650)	(123)	(675)	(1,000)	(2,448)	100.00%

149. The restructure of the housing service is still being completed but the required 2015/16 savings have been identified and will be realised. The asset management and tenancy services teams are currently reorganising with further significant savings expected to materialise through this process.

150. The responsive maintenance saving of £123k is still on target to be achieved.

151. The £675k of planned maintenance savings have been allocated to budget headings and are expected to be realised.

152. The additional £1,000k expected to be realised from the planned maintenance budget has also been allocated to budget headings and built into the forecasts, with a large proportion of the savings being funded from the cyclical decorations budget, as well as from the insulation budget.

HRA Capital

153. The forecast outturn on the HRA capital programme is set out in the table below:

Table 24 - HRA Capital Expenditure

	Revised Budget 2015/16 £000	Forecast 2015/16 £000	Cost Variance Forecast vs Budget £000	Project Rephasing £000	Total Project Budget 2015-2020 £000	Total Project Forecast 2015-2020 £000	Total Project Variance £000	Movement from Month 2 £000
Dwelling Components	7,750	5,478	(102)	(2,170)	34,355	34,253	(102)	(102)
Estates / Blocks	2,643	1,977	(166)	(500)	10,117	9,951	(166)	(166)
Welfare	2,600	2,118	-	(482)	9,500	9,500	-	-
Other Projects	524	397	-	(127)	524	524	-	-
Contingency	2,000	2,000	-	-	10,000	10,000	-	-
Total Works to Stock	15,517	11,970	(268)	(3,279)	64,496	64,228	(268)	(268)
Purchase & Repair	4,267	4,267	-	-	11,566	11,566	-	-
New Build - General Needs	2,750	2,750	-	-	31,252	30,890	(362)	(362)
New Build - RSL	-	-	-	-	5,400	5,400	-	-
Supported Housing	9,104	1,620	-	(7,484)	39,737	40,099	362	362
Land Appropriations	8,026	4,908	-	(3,118)	8,026	8,026	-	-
Total Major Projects	24,147	13,545		(10,602)	95,981	95,981		
Former New Build Schemes	97	995	898	-	97	995	898	-
Total	39,761	26,510	630	(13,881)	160,574	161,204	630	(268)
Movement from Month 2	-	(841)	(268)	(573)	-	(268)	(268)	-

Works to Stock

154. The Works to Stock programme is forecasting a phasing underspend of £3,279k as numerous schemes will not be implemented this financial year.

- Dwelling Components - the forecast underspend of £2,272k is partly due to the kitchens and bathrooms programme being under review. There is also a projected underspend on roofing projects and slippage of double glazing installation of £750k into 2016/17 due to the need for retendering and leaseholder consultation.
- Estates and Block Renewal - the forecast underspend of £666k is due mainly to the level of identified works on lift replacements, and also includes £166k of revenue costs related to roads and highways.

- Welfare - there is a forecast underspend of £500k around sheltered remodelling works as an element of the budget is not yet allocated, reduced by £18k of sound insulation works carried forward from last financial year.
- Other Projects - an amount of £127k is forecast as rephasing representing the uncommitted budget for further housing fleet vehicle purchases which may be required in the future but are not anticipated this financial year.

155. Land Appropriations - the current year forecast reflects rephasing of £3,118k as not all sites are likely to be appropriated for supported housing this year.

Major Projects

156. Purchase and Repair Programme - There have been seven purchases in 2015/16 at a total cost of £1,424k (including stamp duty). There are two properties that have been granted capital release but are not yet purchased, with the potential cost being £536k. There are seven other potential buy back properties that have been valued and are at different stages of the acquisition process.

157. Council New Build General Needs Housing - external consultants are reviewing the feasibility of potential developments. Options are being considered on numerous sites following a feasibility review by external consultants.

158. Supported Housing Programme - Approval of two sites has been given, with external cost and design consultants appointed. Design changes required on one of the sites in order to successfully obtain planning (including the removal of the top floor of the design and creation of a basement floor instead), are expected to cost approximately £400k. These increased costs are included within the forecast for Supported Housing however it is anticipated these can be managed from within the overall Major Projects budget.

159. The other sites are under consideration. These timescales require a forecast rephasing of £7,484k.

160. The forecast overspend of £898k on former New Build schemes relates to contractual issues around the Triscott House development which have yet to be resolved. The dispute is going through arbitration which is a lengthy process and the outcome remains uncertain.

HRA Capital Receipts

161. There have been 52 Right to Buy sales of council dwellings as at end of July 2015 for a total sales value of £5,980k and a total of a further 148 sales are forecast to bring the yearly total to 200, totalling approximately £23,200k in 2015/16.

162. The Council has signed an agreement with Department for Communities & Local Government to re-invest the proceeds in housing stock regeneration. This enables the Council to retain a higher level of receipts because of reduced pooling, however the terms of the agreement stipulate that receipts must be spent within three years or otherwise are returned to government with the addition of punitive interest. The revised General Needs housing programme for 2015-2020 approved by Cabinet in February has been phased to utilise these receipts within the allowed timescales.

163. If the forecast for 2015/16 is 200 RTB sales then the apportionment of receipts is projected below:

Table 25: Projected Apportionment of Receipts 2015/16

		RTB Receipts £	RTB Admin £	Allowable Debt £	LA Assumed Income £	New Provision Receipts £	Pooling Payment £
2015.16	Quarter 1	4,869,300	119,700	1,265,867	117,460	3,068,611	297,661
	Quarter 2	6,127,543	151,050	1,530,949	117,460	4,030,422	297,661
	Quarter 3	6,028,657	148,200	1,592,324	117,460	3,873,011	297,661
	Quarter 4	6,144,593	151,050	1,624,970	117,460	3,953,451	297,661
	Total	23,170,093	570,000	6,014,111	469,840	14,925,496	1,190,646

164. Total receipts would amount to £23,200k, an increase of 19% when compared to 2014/15. New provision receipts would total £14,900k, an increase of 27% when compared to 2014/15.

165. The table below sets out the total level of retained receipts since the inception of the agreement:

Table 26: Retained RTB Receipts

Period	Number of Sales	Retained Right to Buy Receipts Total (£'000)	Allowable Debt Provisional (£'000)	One for One Replacement Provisional (£'000)	Deadline for Utilisation of 1 for 1 Receipts
2012/13 Q4 Actual	33	3,541	946	2,595	March 2016
2013/14 Q1 Actual	13	910	291	619	June 2016
2013/14 Q2 Actual	35	3,046	1,005	2,040	Sept 2016
2013/14 Q3 Actual	24	1,918	598	1,320	Dec 2016
2013/14 Q4 Actual	34	2,678	945	1,733	March 2017
2014/15 Q1 Actual	56	4,817	1,659	3,158	June 2017
2014/15 Q2 Actual	49	4,679	1,480	3,199	Sept 2017
2014/15 Q3 Actual	50	4,583	1,529	3,054	Dec 2017
2014/15 Q4 Actual	36	3,412	1,090	2,322	March 2018
Total Retained Receipts	330	29,584	9,543	20,040	

166. Up to the end of 2014/15 there have been £29,584k retained Right to Buy receipts to be used for allowable debt purposes and one for one housing replacement of which £57k has been applied as capital financing. The first deadline is at the end of this financial year and provisionally requires £2,595k to be spent by March 2016.

167. The use of retained Right to Buy receipts are limited by the regulations to the agreement to a maximum 30% of the cost of replacement housing although regulations also allow 50% of the cost of purchase and repairs expenditure to be financed from retained receipts however this is capped at 6.5% of the total level of receipts in that quarter. Therefore in order to utilise the £2,595k retained receipts a minimum of £8,560k is required to be spent on one for one replacement by the end of this financial year. There is a risk that the level of required spend will not be achieved by March 2016 due to slippage in the supported housing and other programmes and this is anticipated in the 2016/17 MTFF.

Appendix D – GENERAL FUND CAPITAL PROGRAMME

168. As at Month 4 an underspend of £23,522k is reported on the £110,251k General Fund Capital Programme, with £1,071k favourable cost variances and £22,451k slippage on project expenditure. The forecast outturn variance over the life of the 2015/16 to 2019/20 programme is £1,071k underspend relating mainly to completed Primary Schools expansions projects.

169. General Fund Capital Receipts of £11,811k are forecast for 2015/16, with total receipts to 2019/20 expected to reach £62,409k, representing a favourable variance of £504k against budget. Slippage of £14,129k in capital receipts originally forecast for 2015/16 is reported with this shortfall expected to be recovered from 2016/17.

170. Overall, Prudential Borrowing required to support the 2015/16 to 2019/20 capital programme is forecast to exceed budget by £728k, due to the adverse position of £2,303k reported on 2015/16 Department for Education grant funding partly offset by scheme cost under spends.

Capital Programme Overview

171. Table 27 below sets out the latest forecast outturn on General Fund capital projects, with project level detail contained in annexes 1a - 1d of this report. Forecasts for future years include capital projects and programmes of work approved by Cabinet and Council in February 2015.

Table 27 – General Fund Capital Programme Summary

	Revised Budget 2015/16	Forecast 2015/16	Cost Variance Forecast vs Budget	Project Re-phasing	Total Project Budget 2015-2020	Total Project Forecast 2015-2020	Total Project Variance	Movement from Month 2
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Schools Programme	41,993	41,925	(1,136)	1,068	152,677	151,541	(1,136)	(560)
Main Programme	24,955	14,478	65	(10,542)	39,539	39,604	65	(3)
Programme of Works	24,033	22,089	-	(1,944)	73,820	73,820	-	-
Future Projects	17,820	6,787	-	(11,033)	67,677	67,677	-	-
Total Main Programme	108,801	85,279	(1,071)	(22,451)	333,713	332,642	(1,071)	(563)
General Contingency	1,450	1,450	-	-	7,450	7,450	-	-
Provision for Additional Schools Funding	-	-	-	-	7,022	7,022	-	-
Total Capital Programme	110,251	86,729	(1,071)	(22,451)	348,185	347,114	(1,071)	(563)
Movement from Month 2	(110)	(6,686)	(563)	(6,013)	(17,556)	(18,119)	(563)	-

172. The total capital programme budget has reduced by £17,556k due mainly to removing previously assumed future grant funding from the Provision for Additional Schools Funding development and risk contingency budget as there is uncertainty over the level

of grant to be received based on current demand and capacity levels. An amount of £4,084k funded from Council Resources has been transferred from the remaining Provision for Additional Schools funding to the Schools Programme to cover increased costs on the replacement of Northwood School that have arisen over the life of the project. Other minor adjustments since Month 2 relate to further schools' contributions to the devolved formula capital and schools conditions programmes and also additional grant from Transport for London.

173. The majority of capital projects remain on budget however after increasing the budget for Northwood School there is a forecast under spend of £1,136k on the Schools Programme. The £65k pressure on the main programme is driven by a minor £37k overspend on completion of the Central Library Refurbishment, £17k pressure in relation to remedial works on the completed Hayes End Library Development and £11k pressures across a number of smaller projects.

174. In addition, slippage of £22,451k is reported across the capital programme, including the Theatre and Museum developments within Future Projects and the Yiewsley Health Centre development within the main programme. Re-phasing has increased by £6,013k from Month 2 on several projects. Significant movements relate to the provision of a new Dementia Centre at Grassy Meadow, for which only professional fees will be incurred this year. Also the Battle of Britain Heritage and Uxbridge Cemetery Gatehouse projects will not be completed until next year. Service requirements for the Vehicle Replacement Programme are under review with only a small number of purchases anticipated this financial year.

175. An allocation of £50k has been made from General Contingency to the Bowls Clubs refurbishment budget for works to proceed at Deane Park Bowls Club. There remain £7,450k General Contingency unallocated funds within the 2015/16 - 2019/20 programme. It is anticipated that the remaining £7,022k provision for additional school expansions will be required in full to manage growing demand for schools places within the borough.

176. Further details on the financial performance of the Schools Programme and the Urgent School Building Condition programme of works are provided in the Schools Cabinet Update Report.

Capital Financing

177. Table 28 below outlines the latest financing projections for the capital programme, with an adverse medium term variance of £728k reported on Prudential Borrowing, due to a shortfall in assumed grant income for the Schools Programme partially offset by scheme cost under spends.

Table 28 – General Fund Capital Programme Summary

	Revised Budget 2015/16 £'000	Forecast 2015/16 £'000	Variance £'000	Total Financing Budget 2015-2020 £'000	Total Financing Forecast 2015-2020 £'000	Total Variance £'000	Movement from Month 2 £'000
Council Resource Requirement	81,157	61,625	(19,532)	211,802	213,034	1,232	(563)
Financed by							
Capital Receipts	25,940	11,811	(14,129)	61,905	62,409	504	478
CIL	2,500	2,000	(500)	20,000	20,000	-	-
Prudential Borrowing	52,717	47,814	(4,903)	129,897	130,625	728	(1,041)
Total Council Resources	81,157	61,625	(19,532)	211,802	213,034	1,232	(563)
Grants & Contributions	29,094	25,104	(3,990)	136,383	134,080	(2,303)	(0)
Total Programme	110,251	86,729	(23,522)	348,185	347,114	(1,071)	(563)

178. General Fund capital receipts achieved this year as at the end of July total £3,913k as three sales have been completed and the forecast is £11,811k for 2015/16. There is risk in the timing of receipts which is reflected in the forecast slippage of £14,129k on the revised budget for 2015/16. Over the life of the programme there is a favourable variance of £504k due mainly to an increase in the General Fund share of forecast Right to Buy receipts over the original budget. However there is growing risk around the value of a major sale which is likely to go to Land Tribunal and the outcome is highly uncertain. At this stage it is assumed that the current estimated shortfall on this will be offset by future disposal sites that can potentially be added to the programme.

179. A total of £81k Community Infrastructure Levy (CIL) receipts have been received by the Council to the end of July 2015, which represents no further movement since Month 2. Receipts are projected to reach £2,000k in the current financial year, representing a shortfall of £500k against the budgeted income target, although current forecasts indicate this sum will be recovered over the life of the five year programme. Spend to date on eligible activity exceeds the £81k receipts to date, with spend on Highways investment and community assets through the Chrysalis Programme meeting the criteria for application of CIL monies. Budgeted expenditure across these projects totals £7,894k for 2015/16, with scope to apply funds in support of schools, libraries and other major community investment in the event of substantial slippage in these areas.

180. On grants there is an adverse variance of £2,303k which is due to the shortfall in actual Basic Needs and Capital Maintenance grant allocations for 2015/16 announced by the Department for Education since the budget was approved in February. This grant funding was allocated to the Schools Expansions programme and consequently results in a potential increase in prudential borrowing this year to meet the shortfall. There are risks around grant funding for future years of the Schools programme however the needs in terms of school places requirements remain in continual review.

Annex 1a - Schools Programme

Prior Year Cost	Project	2015/16 Revised Budget	2015/16 Forecast	2015/16 Cost Variance	Project Re-phasing to future years	Total Project Budget 2015-2020	Total Project Forecast 2015-2020	Total Project Variance 2015-2020	Project Forecast Financed by:		
									Council Resources	Government Grants	Other Cont'ns
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
	Schools Expansion Programme										
127,228	Primary Schools Expansions	14,960	13,242	(1,136)	(582)	15,095	13,959	(1,136)	12,527	0	1,432
0	New Primary Schools Expansions	1,710	1,710	0	0	13,500	13,500	0	5,246	8,254	0
84	Secondary Schools Expansions	2,604	2,604	0	0	76,816	76,816	0	17,684	57,569	1,563
1,207	Secondary Schools New Build	22,500	24,161	0	1,661	47,047	47,047	0	37,698	9,349	0
0	Hearing Impaired Resource Base (Vyners)	219	208	0	(11)	219	219	0	219	0	0
128,519	Total Schools Programme	41,993	41,925	(1,136)	1,068	152,677	151,541	(1,136)	73,374	75,172	2,995

Annex 1b - Main Programme

Prior Year Cost	Project	2015/16 Revised Budget	2015/16 Forecast	2015/16 Cost Variance	Project Re-phasing to future years	Total Project Budget 2015-2020	Total Project Forecast 2015-2020	Total Project Variance 2015-2020	Project Forecast Financed by:		
									Council Resources	Government Grants	Other Cont'ns
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
	Main Programme										
3,899	Environmental Assets	556	556	0	0	556	556	0	556	0	0
5,196	Purchase of Vehicles	2,545	615	0	(1,930)	2,545	2,545	0	2,545	0	0
0	Natural England Fencing & Gating	30	30	0	0	30	30	0	0	30	0
32,198	Hillingdon Sports & Leisure Centre	862	262	0	(600)	862	862	0	862	0	0
285	Sport & Cultural Projects	594	594	0	0	594	594	0	318	0	276
237	Yiewsley Health Centre	4,302	0	0	(4,302)	8,233	8,233	0	8,233	0	0
813	Eascote House	434	434	0	0	434	434	0	0	0	434
158	ICT Infrastructure	1,042	842	0	(200)	1,042	1,042	0	1,042	0	0
1,089	Harlington Road Depot	263	263	0	0	263	263	0	263	0	0
0	Uxbridge Cemetery Gatehouse	1,000	400	0	(600)	1,000	1,000	0	1,000	0	0
0	Social Care Investment	580	580	0	0	2,900	2,900	0	0	2,900	0
255	Hayes Town Centre Improvements	2,209	2,055	0	(154)	4,777	4,777	0	334	4,213	230
25	Inspiring Shopfronts	560	196	0	(364)	1,553	1,553	0	1,553	0	0
0	Gateway Hillingdon	606	303	0	(303)	3,378	3,378	0	3,378	0	0
45	Whiteheath Farm Refurbishment	265	100	0	(165)	265	265	0	265	0	0
326	Grounds Maintenance	677	677	0	0	677	677	0	677	0	0
128	West Drayton Cemetery	503	503	0	0	503	503	0	503	0	0
192	Kings College Pavilion	38	38	0	0	38	38	0	0	0	38
0	Telecare Equipment	600	600	0	0	600	600	0	600	0	0
152	CCTV Programme	335	335	0	0	335	335	0	282	0	53
1	Youth Centres Kitchen Upgrades	142	142	0	0	142	142	0	112	0	30
9,488	Libraries Refurb - Central Library	0	37	37	0	0	37	37	37	0	0
609	Infant Free School Meals	1,193	1,193	0	0	1,193	1,193	0	477	715	1
0	Youth Centre Project	1,400	500	0	(900)	2,400	2,400	0	2,400	0	0
0	Cedars & Granges Car Park	3,075	2,998	0	(77)	3,075	3,075	0	2,875	0	200
0	Dementia Centre	1,000	53	0	(947)	2,000	2,000	0	2,000	0	0
25,117	Major Projects Completing in 2015/16	144	172	28	0	144	172	28	172	0	0
80,214	Total Main Programme	24,955	14,478	65	(10,542)	39,539	39,604	65	30,484	7,858	1,262

Annex 1c - Programme of Works

Prior Year Cost	Project	2015/16 Revised Budget	2015/16 Forecast	2015/16 Cost Variance	Project Re-phasing to future years	Total Project Budget 2015-2020	Total Project Forecast 2015-2020	Total Project Variance 2015-2020	Project Forecast Financed by:		
									Council Resources	Government Grants	Other Cont'ns
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
	Programme of Works										
N/A	Leaders Initiative	536	404	0	(132)	1,336	1,336	0	1,336	0	0
N/A	Chrysallis Programme	1,858	1,458	0	(400)	5,858	5,858	0	5,648	0	210
N/A	Civic Centre Works Programme	1,300	1,300	0	0	2,300	2,300	0	2,300	0	0
N/A	Formula Devolved Capital to Schools	1,039	1,039	0	0	2,751	2,751	0	0	2,597	154
N/A	Highways Localities Programme	236	236	0	0	1,060	1,060	0	1,060	0	0
N/A	Highways Structural Works	3,276	3,276	0	0	6,316	6,316	0	6,316	0	0
N/A	Pavement Priority Growth	2,000	2,000	0	0	2,000	2,000	0	2,000	0	0
N/A	ICT Single Development Plan	682	682	0	0	2,282	2,282	0	2,282	0	0
N/A	Property Works Programme	480	480	0	0	2,400	2,400	0	2,400	0	0
N/A	Road Safety	380	330	0	(50)	1,180	1,180	0	1,180	0	0
N/A	Street Lighting	144	144	0	0	720	720	0	720	0	0
N/A	Transport for London	4,983	3,783	0	(1,200)	19,618	19,618	0	0	18,745	873
N/A	Urgent Building Condition Works	3,486	3,324	0	(162)	9,318	9,318	0	1,826	6,290	1,202
N/A	Disabled Facilities Grant	2,300	2,300	0	0	11,500	11,500	0	2,655	8,845	0
N/A	Adaptations for Adopted Children	200	200	0	0	1,000	1,000	0	1,000	0	0
N/A	Private Sector Renewal Grant / HCA	762	762	0	0	3,810	3,810	0	2,250	1,560	0
N/A	Section 106 Projects	371	371	0	0	371	371	0	0	0	371
0	Total Programme of Works	24,033	22,089	0	(1,944)	73,820	73,820	0	32,973	38,037	2,810

APPENDIX 1d - Future Projects

Prior Year Cost	Project	2015/16 Revised Budget	2015/16 Forecast	2015/16 Cost Variance	Project Re-phasing to future years	Total Project Budget 2015-2020	Total Project Forecast 2015-2020	Total Project Variance 2015-2020	Project Forecast Financed by:		
									Council Resources	Government Grants	Other Cont'ns
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
	Future Projects										
N/A	Youth Centre Projects x 2	0	0	0	0	2,700	2,700	0	2,700	0	0
N/A	Environmental and Recreational Initiatives	1,000	1,000	0	0	1,000	1,000	0	1,000	0	0
N/A	Capital Priority Growth	1,000	1,000	0	0	1,000	1,000	0	1,000	0	0
N/A	RAGC Car Park	250	250	0	0	250	250	0	250	0	0
N/A	Car Park Resurfacing	250	250	0	0	250	250	0	250	0	0
N/A	Ruislip Lido Boat House	210	210	0	0	210	210	0	210	0	0
N/A	Bowls Club Refurbishments	750	750	0	0	750	750	0	50	0	700
N/A	Harlington Bowls Club & Football Pavillion	200	200	0	0	200	200	0	0	0	200
N/A	Haste Hill Golf Club	530	530	0	0	530	530	0	530	0	0
N/A	New Years Green Lane EA Works	0	0	0	0	6,490	6,490	0	3,244	3,246	0
N/A	New Theatre	6,728	250	0	(6,478)	44,000	44,000	0	42,950	0	1,050
N/A	New Museum	1,605	400	0	(1,205)	5,000	5,000	0	4,250	0	750
N/A	Battle of Britain Bunker Heritage Pride Project	4,850	1,500	0	(3,350)	4,850	4,850	0	4,850	0	0
N/A	Local Plan Requirement	197	197	0	0	197	197	0	197	0	0
N/A	Community Safety Assets	250	250	0	0	250	250	0	250	0	0
0	Total Future Projects	17,820	6,787	0	(11,033)	67,677	67,677	0	61,731	3,246	2,700
	Development & Risk Contingency										
0	General Contingency	1,450	1,450	0	0	7,450	7,450	0	7,450	0	0
0	Provision for Additional Secondary Schools Funding	0	0	0	0	7,022	7,022	0	7,022	0	0
	Total Development & Risk Contingency	1,450	1,450	0	0	14,472	14,472	0	14,472	0	0
208,733	Total GF Capital Programme	110,251	86,729	(1,071)	(22,451)	348,185	347,114	(1,071)	213,034	124,313	9,767

Appendix E – Treasury Management Report as at 31 July 2015

Outstanding Deposits - Average Rate of Return on Deposits: 0.53%

	Actual (£m)	Actual (%)	Bench-mark (%)
Up to 1 Month	98.1	63.99%	40.00%
1-2 Months	5.0	3.26%	10.00%
2-3 Months	27.0	17.62%	5.00%
3-6 Months	10.0	6.52%	25.00%
6-9 Months	7.4	4.83%	5.00%
9-12 Months	5.0	3.26%	10.00%
12-18 Months	0.0	0.00%	5.00%
18-24 Months	0.0	0.00%	0.00%
Subtotal	152.5	99.48%	100.00%
Unpaid Maturities	0.8	0.52%	0.00%
Total	153.3	100.00%	100.00%

181. With the exception of the unpaid Heritable investments, deposits are held with UK or overseas institutions, all of which hold at a minimum a Fitch or lowest equivalent of A-long-term credit rating. UK deposits are currently held with the following institutions; Aberdeen MMF, BlackRock MMF, Deutsche MMF, Goldman Sachs MMF, HSBC MMF, Insight MMF Insight Pooled fund, Standard Life MMF, Standard Life Pooled fund, JP Morgan MMF, Legal & General MMF, Lloyds, PSDF MMF, SSgA MMF, Santander UK, HSBC, Nationwide Building Society, Coventry Building Society, Aberdeen CC, Birmingham CC, Blaenau Gwent CBC, Broxtowe BC, Cornwall CC, Highland Council, Lancashire CC, Moray Council, and Wolverhampton CC. The Council also holds two Certificates of Deposit, one with each Standard Chartered and Barclays. Overseas deposits are held with Svenska Handelsbanken, Development Bank of Singapore (DBS) and Oversea China Banking Corporation (OCBC).
182. During the month fixed-term deposits continued to mature in line with cashflow requirements. To maintain liquidity surplus cash was placed in instant access accounts and shorter term deposits.

Outstanding Debt - Average Interest Rate on Debt: 2.99%

	Actual (£m)	Actual (%)
General Fund		
PWLB	66.74	20.80
Long-Term Market	15.00	4.68
HRA		
PWLB	206.07	64.23
Long-Term Market	33.00	10.29
Total	320.81	100.00

183. There were no scheduled debt repayments or early debt repayment opportunities during July, or any breaches of the prudential indicators or non-compliance with the treasury management policy and practices. Ongoing strategy remains unchanged.

Icelandic Deposits - Heritable

184. On the 27 August 2015 the Council received its 15th dividend from EY, the insolvency practitioners of Heritable, bringing the total dividend repaid against Heritable to 98%, an improvement of 3% against the impaired value in the accounts, a credit of £450k.

Appendix F – Consultancy and agency assignments over £50k approved under delegated authority

185. The following Agency staff costing over £50k have been approved under delegated powers by the Chief Executive in consultation with the Leader and are reported here for information.

Table 30 - Consultancy and agency assignments

Post Title	Original Start Date	Approved From	Proposed End Date	Previous Approval £'000	Approved £'000	Total £'000
Finance						
Finance Business Partner	09/06/2014	31/08/2015	27/11/2015	122	27	149
Residents Services						
Casual Smoking Cessation Sessional Adviser	01/04/2013	20/07/2015	16/10/2015	67	8	75
Development Surveyor	04/07/2011	06/07/2015	02/10/2015	252	18	270
Development Surveyor (Garages)	10/03/2015	06/07/2015	02/10/2015	40	13	53
Development Programme Manager	30/04/2012	13/07/2015	11/10/2015	229	15	244
Housing Lawyer	06/01/2014	23/07/2015	22/01/2016	68	27	95
Carpenter / Multi-trade	06/01/2014	17/08/2015	13/11/2015	52	9	61
Bricklayer / Multi-trade	16/12/2013	17/08/2015	13/11/2015	54	9	63
Project Manager	08/07/2013	27/07/2015	24/01/2016	153	45	198
Re-structure Transition Support	16/02/2015	27/07/2015	16/10/2015	51	27	78
Electrical Services Officer	15/07/2013	27/07/2015	16/10/2015	136	6	142
Multi-trade	04/02/2013	05/09/2015	04/12/2015	61	7	68
Multi-trade	19/09/2013	19/09/2015	18/12/2015	60	8	68
Multi-trade	20/07/2013	19/10/2015	18/12/2015	60	8	68
Project Manager	13/04/2014	24/08/2015	22/11/2015	115	23	138
Project Manager	23/04/2012	17/08/2015	15/11/2015	255	26	281
DFG Adaptations Officer	04/01/2015	10/08/2015	04/12/2015	92	14	106
Quantity Surveyor	15/07/2012	31/08/2015	29/11/2015	178	18	196

Post Title	Original Start Date	Approved From	Proposed End Date	Previous Approval £'000	Approved £'000	Total £'000
Major Applications Planner	20/10/2014	02/09/2015	02/03/2016	36	33	69
Maintenance Manager	07/05/2013	13/07/2015	11/10/2015	175	24	199
Children & Young People's Services						
Team Manager	05/03/2012	03/08/2015	30/11/2015	245	9	254
Social Worker	05/03/2012	03/08/2015	30/11/2015	207	13	220
Social Worker	19/12/2011	03/08/2015	30/11/2015	201	13	215
Social Worker	06/01/2012	03/08/2015	30/11/2015	199	13	212
Social Worker	05/03/2012	03/08/2015	30/11/2015	189	13	203
Social Worker	19/12/2011	03/08/2015	30/11/2015	179	13	193
Residential and Placements Manager	01/07/2013	03/08/2015	30/11/2015	176	18	194
Team Manager	01/01/2013	03/08/2015	30/11/2015	166	17	183
Social Worker	19/12/2011	03/08/2015	30/11/2015	157	13	170
Team Manager	01/01/2013	03/08/2015	30/11/2015	152	8	160
Social Worker	19/12/2011	03/08/2015	30/11/2015	156	13	169
Team Manager	28/06/2011	03/08/2015	30/11/2015	146	10	156
Service Manager Children in Care	07/07/2014	03/08/2015	31/03/2016	127	27	154
Independent Reviewing Service Manager	07/04/2014	03/08/2015	30/11/2015	133	13	147
Social Worker	01/01/2013	03/08/2015	30/11/2015	140	13	153
Social Worker	01/04/2013	03/08/2015	30/11/2015	129	13	142
Social Worker	01/01/2013	03/08/2015	30/11/2015	129	11	140
Social Worker	01/04/2013	03/08/2015	30/11/2015	122	13	135
Case Progression Manager	07/04/2014	03/08/2015	30/11/2015	121	15	136
MASH Manager	13/01/2014	03/08/2015	30/11/2015	115	24	139
Social Worker	01/04/2013	03/08/2015	30/11/2015	118	13	132
Social Worker	05/03/2014	03/08/2015	30/11/2015	106	13	119
Team Manager	09/09/2013	03/08/2015	30/11/2015	117	7	124
Social Worker	30/04/2012	03/08/2015	30/11/2015	93	13	106
LSCB Business Manager	09/07/2014	03/08/2015	30/11/2015	89	9	99
Independent Reviewing Officer	12/05/2014	03/08/2015	30/11/2015	88	15	103
Social Worker	02/12/2013	03/08/2015	30/11/2015	89	13	102
Service Manager Fostering and Adoption	10/12/2014	03/08/2015	31/03/2016	80	26	106

Post Title	Original Start Date	Approved From	Proposed End Date	Previous Approval £'000	Approved £'000	Total £'000
Independent Reviewing Officer	27/05/2014	03/08/2015	30/11/2015	83	15	98
Team Manager	02/06/2014	03/08/2015	30/11/2015	79	17	96
Social Worker	08/05/2014	03/08/2015	30/11/2015	80	13	94
Social Worker	23/12/2013	03/08/2015	30/11/2015	78	13	91
Social Worker	11/08/2014	03/08/2015	30/11/2015	70	18	89
Social Worker	19/08/2014	03/08/2015	30/11/2015	67	11	78
Social Worker	03/03/2014	03/08/2015	30/11/2015	81	9	90
Social Worker	19/06/2014	03/08/2015	30/11/2015	75	13	88
Social Worker	04/08/2014	03/08/2015	30/11/2015	73	13	86
Team Manager - MASH	28/09/2014	03/08/2015	30/11/2015	71	16	87
Team Manager	01/09/2014	03/08/2015	30/11/2015	70	9	79
Corporate Parenting Manager	01/09/2014	03/08/2015	30/11/2015	71	14	85
Social Worker	06/06/2014	03/08/2015	30/11/2015	66	13	80
Team Manager	30/09/2014	03/08/2015	30/11/2015	76	7	83
Social Worker	05/09/2014	03/08/2015	30/11/2015	65	13	78
Child Sexual Exploitation Co-ordinator	03/11/2014	03/08/2015	30/11/2015	64	14	78
Education Key Worker	14/10/2013	03/08/2015	30/11/2015	67	8	75
Team Manager	31/07/2014	03/08/2015	30/11/2015	60	18	77
Social Worker	19/06/2014	03/08/2015	30/11/2015	62	14	75
Social Worker	20/01/2014	03/08/2015	30/11/2015	57	11	68
Social Worker	30/09/2014	03/08/2015	30/11/2015	61	13	75
Social Worker	27/10/2014	03/08/2015	30/11/2015	51	13	65
Social Worker	13/05/2014	03/08/2015	30/11/2015	57	14	72
SW Learning & Development Mentor	17/11/2014	03/08/2015	30/11/2015	53	14	67
Quality Assurance Auditor (Social Work Cases)	08/05/2014	03/08/2015	30/11/2015	45	15	59
Senior Social Worker	25/09/2013	03/08/2015	30/11/2015	53	13	66
Social Worker	05/03/2014	03/08/2015	30/11/2015	47	15	62
Social Worker	01/10/2013	03/08/2015	30/11/2015	49	11	60
Social Worker	07/11/2014	03/08/2015	30/11/2015	51	13	65
Team Manager	27/10/2014	03/08/2015	30/11/2015	50	8	58

Post Title	Original Start Date	Approved From	Proposed End Date	Previous Approval £'000	Approved £'000	Total £'000
Social Worker	27/10/2014	03/08/2015	30/11/2015	49	13	62
Team Manager	01/07/2014	03/08/2015	31/10/2015	78	13	91
Social Worker	11/10/2014	03/08/2015	30/11/2015	48	5	53
Social Worker	06/01/2014	03/08/2015	30/11/2015	45	6	51
Social Worker	15/12/2014	03/08/2015	30/11/2015	45	5	50
Social Worker	17/09/2014	03/08/2015	30/11/2015	56	13	69
Adult Social Care						
Residential Care Worker	01/04/2012	03/08/2015	30/11/2015	88	5	93
Service Manager	01/09/2014	03/08/2015	30/11/2015	82	15	97
Team Manager	03/11/2014	03/08/2015	30/11/2015	63	14	77
Mental Health Social Worker	05/05/2014	03/08/2015	30/11/2015	65	6	71
Team Leader	01/04/2014	03/08/2015	30/11/2015	97	8	105
Lead Approved Mental Health Practitioner	01/06/2012	03/08/2015	30/11/2015	127	10	137
Occupational Therapist	07/10/2013	03/08/2015	30/11/2015	107	12	119
Approved Mental Health Worker	08/05/2014	03/08/2015	30/11/2015	53	14	67
Care Act Implementation Manager	02/10/2014	03/08/2015	30/11/2015	115	30	145
Lead Nurse	07/12/2014	03/08/2015	30/11/2015	45	12	57
Approved Mental Health Worker	01/03/2014	03/08/2015	30/11/2015	47	14	61
Safeguarding and DOLS Co-ordinator	19/10/2014	03/08/2015	30/11/2015	48	14	62

Appendix G - Interim Summer 2015 Cabinet level decisions taken by the Leader of the Council

186. Cabinet on 23 July 2015 agreed to delegate authority to the Leader of the Council, in conjunction with the relevant Cabinet Member(s) and Corporate Director, any decision that would otherwise be ordinarily reserved to the Cabinet, if a delay would prejudice Council projects or service delivery. This was to ensure full business continuity for executive decision-making over the summer period between meetings.
187. Between the 23 July and 24 September 2015 Cabinet meetings, the following decisions have been taken by the Leader of the Council under such delegated authority and are now reported below for Cabinet's ratification:

Date of decision	Details about the decision made	Decision-type
5 August 2015	<p>Early Years Centres - Review of Fees and Charges</p> <p>This decision concerned the outcome of a review into the fees and charges for the 3 Early Years Centres in the Borough since budget setting in February 2015. It was agreed to pursue a more standardised model, in line with the majority of other childcare providers, rather than the relatively simplistic model of one fee rate for all children regardless of age. In making the decision it was noted that in the majority of cases this would result in a lower increase than that previously agreed at Cabinet on 12 February 2015.</p> <p>Constitutionally, decisions to approve or amend fees and charges are ordinarily reserved to the Cabinet to make. This decision was undertaken under special urgency procedures to ensure adequate notice could be given to parents before the new fees took effect from 1 September 2015.</p>	<p>Special Urgency</p> <p>In consultation with the Cabinet Member for Education and Children's Services</p>
13 August 2015	<p>Universal Credit - Delivery Partnership Agreement</p> <p>This decision authorised the Council entering into a Delivery Partnership Agreement with the Department for Work and Pensions to commission services to assist residents claiming Universal Credit. Officers were also instructed to enter into associated discussions with the Citizens Advice Bureau on the matter.</p> <p>Constitutionally, decisions to enter into legal partnerships with another Government body are ordinarily reserved to the Cabinet to make.</p>	<p>Ordinary</p> <p>In consultation with the Cabinet Member for Finance, Property & Business Services</p>

Date of decision	Details about the decision made	Decision-type
24 August 2015	<p>Provision of a Temporary Ice Rink 2015/16</p> <p>This decision made the necessary financial and contractual decisions to continue with the successful Uxbridge Christmas Ice Rink, which has grown in popularity over the past 7 years with local residents.</p> <p>It was agreed to appoint Baseline Sport International to supply the rink for a period of 33 days and maintain fees as agreed previously by Cabinet but with delegated authority to enable variations to the ticket pricing structure if required to further promote the event.</p> <p>Constitutionally, decisions to amend fees and charges (and any delegation on this) are ordinarily reserved to the Cabinet to make.</p>	<p>Ordinary</p> <p>In consultation with the Cabinet Member for Community, Commerce and Regeneration</p>
24 August 2015	<p>Voluntary Sector Leases</p> <p>This decision granted a new 3 year licence for the workshop buildings and cafe at Fassnidge Park, Rockingham Parade, Uxbridge to Recycle-a-Bike Uxbridge Ltd, as part of the Council's supportive approach to more vulnerable residents.</p> <p>Recycle-a-Bike is a company limited by guarantee that supports the rehabilitation of mental health service users providing them with a project that teaches new skills within a safe, social environment. The organisation recycles abandoned bikes and provides a cycle repair service. Volunteers are given the chance to become qualified cycle technicians, providing them with new skills and renewed confidence, helping to break down any stigma that is associated with mental health.</p> <p>Constitutionally, decisions to licence property at less than best value are ordinarily reserved to the Cabinet to make.</p>	<p>Ordinary</p> <p>In consultation with the Cabinet Member for Finance, Property & Business Services</p>
1 September 2015	<p>Deed of variation to rights of access in The Pavilions Shopping Centre, Uxbridge</p> <p>The Pavilions Shopping Centre is held under a lease granted by the Council in 1987. A decision was made to vary rights of access within the Centre to facilitate its upcoming redevelopment and the amalgamation of a number of smaller shop units and part of the access</p>	<p>Ordinary</p> <p>Consultation with the Cabinet Member for Finance, Property &</p>

	<p>route into one large two storey retail unit.</p> <p>Constitutionally, such property decisions are ordinarily reserved to the Cabinet to make.</p>	Business Services
Date of decision	Details about the decision made	Decision-type
14 September 2015	<p>Collection and Processing of Highways Arising, Assorted Rubble and Hardcore Materials</p> <p>This decision request agreed a two year extension to the contract with Powerday Ltd. for the provision of services for the treatment of highways arisings, assorted rubble, hardcore materials and associated fly tipped waste, to be transport from Central Depot, Harlington Road. It will ensure the Council can continue to meet its recycling target, reducing the amount sent to landfill.</p> <p>Constitutionally, given the value of this contract extension exceeding £250k, this matter would ordinarily be reserved to the Cabinet to make.</p>	Normal, in consultation with the Cabinet Member for Planning, Transportation and Recycling

188. All the above decisions are available for Members, the Public and Press to view on the Council's website or by request to Democratic Services. Additionally, relevant Members, including the Executive Scrutiny Committee, were notified about these decisions in advance of them being made. They are now reported to Cabinet for information and ratification as the ordinary authorising body.

SCHOOL CAPITAL PROGRAMME - UPDATE

Cabinet Members	Councillor David Simmonds CBE Councillor Jonathan Bianco
Cabinet Portfolios	Deputy Leader of the Council / Education & Children's Services Finance, Property & Business Services
Officer Contact	Bobby Finch, Residents Services
Papers with report	Appendix 1: Summary of school construction projects

HEADLINE INFORMATION

Summary	This report provides an update on the primary and secondary school expansions, the school condition works programme and other school capital works.
Putting our Residents First	The actions in this report support the Council's key objectives of: <i>Our People; Our Built Environment; Strong Financial Management</i> Investment in schools to adequately address the impact of the population increase within the London Borough of Hillingdon on existing school places. This project also forms part of the Hillingdon Improvement Programme.
Financial Cost	The forecast of the existing Primary Schools Capital Programme is £141,187k, inclusive of £805k for Special Resources Provision. An additional £219k is forecast for the Hearing Impairment Resource Base at Vyners School. The outturn for the new Primary Schools (Phase 4) and the Secondary Schools Programmes are estimated to be £13,500k and £132,176k respectively.
Relevant Policy Overview Committee	Children, Young People and Learning
Ward(s) affected	All wards.

RECOMMENDATIONS

That Cabinet:

1. Note the progress made with primary and secondary school expansions, the school condition programme and other school capital projects.
2. Approve a virement of £4,084k from the Provision for Secondary Schools Funding budget to the Northwood Secondary School Replacement scheme, to meet the additional costs of construction

Reason for Recommendation 2

A forecast cost over spend of £4,084k has arisen on the replacement of Northwood Secondary School due to a combination of reasons such as ground abnormalities, additional design specifications and market pressures. As a result it is proposed to vire £4,084k funding from the £11,106k Provision for Secondary Schools funding that is financed by prudential borrowing to cover this over spend. The profiling of the £4,084k virement is as follows:

- 2015/16 - £174k
- 2016/17 - £2,027k
- 2017/18 - £1,883k

INFORMATION

1. PRIMARY SCHOOLS

School Places Forecast

The demand for school places in Hillingdon has been rising in recent years and is forecast to continue to rise in line with national and London-wide predictions. Demand for reception places at primary school level is being driven by rising birth rates which the GLA are now predicting to be slightly higher than they previously forecast. Demand for new school places is also arising due to new house building and families moving into the Borough. The 2015 update of the pupil forecast has now been completed. Overall, at primary school level, the need for additional school places has largely been met by the successful school places expansion programme to date, with some excess demand forecast in future years, mainly in the north of the borough.

Phase 2 - Permanent Primary Schools Expansions

Following the end of the Defects and Liability Period for a number of the projects completed during 2014 minor defect rectification works were carried out during the school summer holidays.

Glebe Primary School

The remaining substantial remedial works required on the new school building have now been completed.

Phase 3 - New Primary Schools

St Martin's CoE Primary School

The construction of the new school was completed on 7 August 2015 and the site was handed over to the Frays Academy Trust on the 1 September 2015. The school opened to pupils on 3 September 2015.

Phase 4 - Primary School Expansions

The latest forecast for school places indicates a residual need for up to three additional forms of entry in primary schools in the north of the Borough over the next 2-3 years. This additional demand is largely a result of pupils from outside the Borough travelling to primary schools in

Hillingdon (an average of 1.5 FE travelling to schools in the East Ruislip area and 1 FE from Hertfordshire attending schools in the Northwood area).

To mitigate this remaining risk, officers have progressed discussions with schools regarding expansion. Initial site investigation surveys on the schools identified for potential expansion have been commissioned and the work on potential expansion feasibility design options for each of these sites is now well underway.

2. SPECIAL EDUCATIONAL NEEDS (SEN)

Vyners School Hearing Impairment Resource Base (HIRB) Expansion

This project consisted of the relocation of the HIRB to a larger area within the existing school which was remodelled. The function that occupied this space was relocated to modular classroom unit which was installed on the site. These works have been successfully completed and the new accommodation is now in use by the school.

3. SECONDARY SCHOOLS

School Places Forecast

The rising demand for school places is now moving into secondary schools. The updated forecast shows a longer-term sustained pressure for additional secondary school places. The planned expansions of Northwood, Abbotsfield and Swakeleys schools will add 5.5 forms of entry capacity. Over the next five years, 19 additional forms of entry are forecast to be required. The forecast need for additional secondary school places is higher in the northern parts of the Borough, where there tends to be a higher number of pupils living outside the Borough travelling to a Hillingdon school. A new free school is scheduled to open in Harrow in 2016, close to the border with Hillingdon and this would offer an additional choice for Hillingdon residents.

Priority Schools Building Programme (PSBP)

The school buildings at Abbotsfield, Swakeleys and Northwood Secondary Schools require improvement and have attracted funding from the Priority School Building Programme for all three to be rebuilt. Abbotsfield and Swakeleys rebuilds are being managed by the Education Funding Agency and Northwood is being managed directly by the Council.

Northwood School

Construction works are currently progressing well. The erection the steel frame has started and is now in advanced stages of completion. Works on the floor decking, external staircase and foul drainage have all commenced.

The completion date for the new main school building has been revised to the end of September 2016. This will not affect the Northwood School as there is sufficient capacity to accommodate the additional pupils who will be starting school that year within the existing school building.

Abbotsfield and Swakeleys Schools

Officers are continuing to work with the Education Funding Agency (EFA) on the project. The planning application was submitted in August 2015. It is anticipated that the project will be completed in 2017.

4. SCHOOLS CONDITION PROGRAMME

Preparation for the 2015/2016 and 2016/2017 Programmes

Tender responses were received at the end August for the roofing schemes at Heathrow Primary and Field End Junior Schools. The remaining 2015/2016 schemes will be tendered during September 2015.

Once the works have been tendered and the costs have been finalised (including the Schools agreement to contributions), the projects to be progressed this year will be finalised based upon their priority.

The feasibility reports for the 2016/2017 programme at William Byrd Primary School and Lady Bankes Junior Schools have required further consideration at feasibility stage prior to developing the detailed design.

Whitehall Junior School

The replacement of the schools heating system was carried out during the summer holidays and completed for the start of the new school year.

5. UNIVERSAL FREE SCHOOL MEALS

The kitchen refurbishment works at Frithwood, Harefield and Harlyn were carried out over the school summer holidays and successfully completed for the start of the new school year.

Following the announcement by the Department for Education in March 2015 that Hillingdon will receive an additional capital allocation grant £714,751 to be used raise the level of take-up of the universal infant free school meals, officers are undertaking a review of priorities for a programme of works which will be presented to Members for consideration.

6. OTHER SCHOOL PROJECTS

Deanesfield Primary School

The project consisted of the installation of a double modular classroom unit which will be used as a Breakfast and After School Club. These works have been successfully completed and the modular unit is now in use by the school.

Bourne Primary School

To meet the curriculum needs of Bourne Primary School, officers are making preparations for the proposed installation of an additional modular classroom unit at the Bourne Primary School site. These works have been completed over the school summer holiday.

7. FINANCIAL IMPLICATIONS

Month 4 Monitoring - Financial Summary

The Schools capital programme budget is £288,218k up to 2019/20 including prior year expenditure as set out in the table below:

Priority Schools Capital Programme	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total	Forecast	Variance
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Minor Works	980	174	0	0	0	0	1,154	1,154	0
Phase 1	22,549	642	0	0	0	0	23,191	23,191	0
Phase 1A (Inc. Rosedale)	2,085	0	0	0	0	0	2,085	2,085	0
Phase 2	74,711	5,358	0	0	0	0	80,069	79,672	-397
Phase 2A	2,885	0	0	0	0	0	2,885	2,885	0
Phase 3	22,540	6,841	135	0	0	0	29,516	28,768	-748
Special Resources Prov.	759	37	0	0	0	0	796	805	9
Phase 3A	719	1,908	0	0	0	0	2,627	2,627	0
Vyners (HIRB)	0	219	0	0	0	0	219	219	0
Phase 4 (New Primary Schools Expansions)	0	1,710	4,645	4,105	2,760	280	13,500	13,500	0
Secondary Schools (Expansions)	84	2,604	10,750	21,000	21,500	20,962	76,900	76,900	0
Secondary Schools (Replacement)	1,207	22,500	21,039	3,508			48,254	48,254	0
Secondary Schools (Provision)	0	0	650	432	3,024	2,916	7,022	7,022	0
Total Expenditure	128,519	41,993	37,219	28,613	27,284	24,158	288,218	287,082	-1,136

The Provision for Secondary Schools budget has reduced by £17,823k due to removing previously assumed future grant funding as there is uncertainty over the level of grant to be received based on current demand and capacity levels. The virement of £4,084k from the Provision budget proposed in Recommendation 2 is also reflected in the Secondary Schools Replacement budget above.

The Schools Expansion programme is funded from a combination of EFA grants, S106 contributions and prudential borrowing. The forecast position as at month 4 is an under spend of £1,136k on revised budget predominantly stemming from Phases 2 and 3 of the Primary Schools Expansions programme. Details of the financial performance of the programme are set out below.

Phase 1 & 2 - Permanent Primary Schools Expansions

The main works on all eight schools within phase 1 of the primary school expansions have been completed at an estimated total cost of £23,191k. The remaining budget will be consumed once final accounts have been received from the main contractor and negotiations undertaken.

All the expansions forming a part of the primary schools phase 2 expansions programme have now been completed. The outstanding remedial works at Glebe Primary School were completed over the school summer holidays.

There is an overall reported underspend of £397k resulting from principally agreed final accounts sums being less than anticipated at both Hillingdon and Heathrow Primary Schools. This has offset the previously reported overspend at both Hermitage and Cherry Lane Primary schools which had arisen on final account due to extension of time claims and MUGA costs respectively.

Phase 3 - New Primary Schools

John Locke and Lake Farm Academies have both reached practical completion. The construction of St Martin's Primary School has also reached practical completion with the school due to be occupied for the start of the new school year.

The overall phase 3 new build programme is forecast to complete with an underspend of £748k. Of this £470k is resulting from a combination of efficiencies gained from CCT fees and savings with respect to highway works at St Martin's Primary School. The remaining underspend are savings on both John Locke and Lake Farm Academy schemes following effective final account negotiations.

Phase 4 - Primary School Expansion

The indicated need for up to three additional forms of entry in primary schools in the north of the borough is expected to be met from the £13,500k budget set aside for phase 4 of the primary schools expansion programme. Feasibility is currently being undertaken on the possible sites identified for expansion and the cost implications resulting from the works undertaken will be analysed and included in future programme update reports.

Special Educational Needs (SEN)

The expansion of the Specialist Resource Provision (SRP) at Vyners Secondary School is now completed. Early estimates suggest that this will be within the overall £219k subject to completion of final accounts negotiations. The facility is a Hearing Impaired Resource Base and the proposal is for an expansion from 16 SRP pupils to 23 SRP pupils.

Priority Schools Building Programme Phase 1 (Secondary Schools Replacement)

The original secondary schools replacement budget of £44,170k provides for the replacement of Abbotsfield, Swakeleys and Northwood Secondary Schools. The budget is proposed to increase by £4,084k following construction cost pressures reported previously. Recommendation 2 seeks Cabinet approval for a budget virement of £4,084k from the Secondary Schools Provision budget to the Northwood School project.

Northwood School - the project is managed internally and has been allocated a budget of £31,100k to potentially increase to £35,184k as detailed above. This will provide for a new 6 forms of entry school. Works continue to progress to plan with the exception of some minor delays. Several early works packages have been undertaken and completed. Approval has recently been received to commence works with respect to implementation of internal wall, ceilings and selected mechanical and electrical works.

Abbotsfield School - the Education Funding Agency (EFA) are managing the re-building of this school through the Priority Schools Building Programme (PSBP) with the Council making a contribution of £13,070k covering an additional 2.5 forms of entry, FF&E and highways works, a vocational centre and additional SRP provision. The highways works will include the provision of 50 drop-off places and a contribution to Transport for London is also required. The delivery of the

project is running behind schedule although the existing school should be able to accept additional pupils in September 2016. The school is expected to be ready in 2017.

Other School Projects

The provision of a modular classroom at Bourne Primary School will be funded from the £138k budget that was released from contingency by Cabinet in March 2015. Works were completed during the summer holidays within the allocated budget.

Works have also been completed on the installation of a double modular classroom at Deanesfield Primary School for the Breakfast and After School Clubs. This has been funded from the overall approved budget of £196k.

Universal Free School Meals

Schools are required to offer infant school children (from reception to year 2 inclusive) with a hot free school meal as part of the governments Universal Free School Meals initiative. The Council was awarded £477k grant funding towards refurbishing and upgrading kitchen facilities at Frithwood, Harefield and Harlyn Primary Schools. Planned works at all 3 schools have now completed in time for the start of the new term and in accordance to the EFA specified grant conditions.

Following a further funding award of £715k to be expended by March 2016, officers are finalising recommendations on the most efficient use of the funding to be presented to Members for consideration.

Schools Condition Programme

The 2015/16 schools condition programme budget is £3,486k inclusive of £560k slippage carried forward from 2014/15. The programme has been agreed with 8 priority schemes identified for condition works.

The replacement of the heating system works at Whitehall Junior School completed over the summer holidays in time for the new term.

The remaining priority schemes are at various stages of the tendering process following completion of design works by the appointed consultants. It is expected that these projects will commence and complete within 2015/16 subject to attaining agreement from the schools with respect to their levels of contribution. Formal agreement with respect to contributions has been reached with six of the schools to date. Officers remain in negotiations with the remaining schools.

COMMENTS OF POLICY OVERVIEW COMMITTEE(S)

None at this stage.

EFFECT ON RESIDENTS, SERVICE USERS AND COMMUNITIES

Completion of both the temporary and permanent phases of the programme will result in additional school places needed for local children, which the Council has a statutory duty to provide.

Consultation Carried Out or Required

Changes made under the 2013 School Organisation Regulations mean that, subject to certain conditions (which include securing capital funding and planning consent), governing bodies of all categories of maintained schools are able to enlarge their premises (expand) without a statutory process. However, the statutory guidance states an expectation that parents and other interested parties are consulted. The local authority can also propose such a change, in which case a statutory process is required.

A statutory process (involving publication of proposals, statutory consultation and a Cabinet or Cabinet Member decision) is required for proposals to establish special educational needs provision (e.g. specialist resourced provision - SRP). Therefore, this will be needed if any expansion projects also include an SRP.

Under the School Admissions Code, the local authority as admissions authority for community schools must consult at least the school governing body on the admission number. Foundation schools are their own admissions authority and set their own admission number.

CORPORATE IMPLICATIONS

Corporate Property and Construction

Corporate Property and Construction authored this report.

Corporate Finance

Corporate Finance has reviewed this report and concurs with the financial implications contained therein, noting that investment in the borough's schools remains at the heart of the Council's Capital Programme. Assuming that budgeted grant income is secured, sufficient monies have been earmarked within the Council's Medium Term Financial Forecast to finance on-going revenue financing costs associated with the use of Prudential Borrowing to support this level of investment to 2019/20.

Corporate Finance further notes the recommendation to vire £4,084k of Prudential Borrowing from the Provision for Secondary Schools budget, to finance the cost pressure identified at Northwood Secondary School, will leave an unallocated Schools Capital provision of £7,022k over the current MTF.

Legal

The Borough Solicitor confirms that there are no specific legal implications arising from this report. Legal advice is provided whenever necessary, in particular cases, to ensure that the Council's Interests are protected.

BACKGROUND PAPERS

NIL

APPENDIX 1

Summary of school construction projects

School Name	Summary of Works	Status
PHASE 2		
Harefield Infants	Single storey extension to a Year 2 classroom, replacement of windows and external walls in the reception, together with associated works.	All works complete
Harefield Junior	Construction of a single-storey classroom to accommodate two classrooms and associated facilities	All works complete
Field End Infants	1 FE Expansion: Construction of new single storey building and associated facilities.	All works complete
Field End Junior	1 FE Expansion: Construction of single storey building and associated facilities.	All works complete
Bourne Primary	(Bulge Year) Single storey extension to existing school to provide two new classrooms with associated facilities.	All works complete
Highfield Primary	1 FE Expansion: Construction of a two storey building and associated facilities.	All works complete
Ryefield Primary	1 FE Expansion: Construction of a single storey building, a two storey block and associated facilities.	All works complete
Heathrow Primary	0.5 FE Expansion: Part demolition of the existing building, construction of a two storey extension and associated facilities	All works complete
Rabbsfarm Primary	1 FE Expansion: Demolition of existing school and construction of a new 3 FE school including nursery.	All works complete
Ruislip Gardens	1 FE Expansion: Construction of a new two storey extension and associated facilities.	All works complete
West Drayton Primary	1 FE Expansion: Construction of two storey building and associated facilities.	All works complete
Pinkwell Primary	1 FE Expansion: Construction of a standalone classroom block and associated facilities.	All works complete
Rosedale Primary	Demolition of school sports hall/gymnasium and construction of a new 2 FE school including nursery.	All works complete
Wood End Primary	1 FE Expansion: Construction of 2 stand alone buildings and associated facilities.	All works complete
Harlyn Primary	1 FE Expansion: Construction of part two storey/part single storey extension to existing school and a standalone two storey classroom block.	All works complete
Hillingdon Primary	1 FE Expansion: Part demolition of existing school and construction of a new two storey classroom block and associated facilities.	All works complete
Cherry Lane Primary	1 FE Expansion: Construction of a two storey building and associated facilities	All works complete
Hermitage Primary	1 FE Expansion: Demolition of existing school and construction of a new 2 FE school including nursery.	All works complete
Glebe Primary	1 FE Expansion: Demolition of existing school and construction of a new 3 FE school including nursery.	All works complete
PHASE 3		
Lake Farm site	New 3 FE primary school, nursery, a Special Resource Provision unit and other associated facilities.	All works complete
St Andrews Park site	New 3 FE primary school, nursery, a Special Resource Provision unit and other associated facilities.	All works complete
St Martin's CoE Primary School	New 3 FE Primary School and other associated facilities.	All works complete
PHASE 4		
Primary Schools	Expansions: Potential Expansion of 3 schools.	Feasibility
SECONDARY SCHOOLS		
Northwood School	1 FE Expansion: Demolition of existing school and construction of a new 6 FE school.	Works will be completed in 2017
Abbotsfield School	2.5 FE Expansion: Demolition of existing school and construction of a new 9 FE school.	Works will be completed in 2017
Swakeleys School for Girls	2 FE Expansion: Demolition of existing school and construction of a new 8 FE school.	Works will be completed in 2017

School Name	Summary of Works	Status
OTHER PROJECTS		
Deanesfield Primary School	Installation of a double modular unit for use as a Breakfast and After School club	All works complete
Bourne Primary School	Installation of a single modular classroom unit.	All works complete
Vyners School	Relocation of the Hearing Impairment Resource Base Specialist Resource Provision to a larger area within the existing school which will be remodelled	All works complete
	Installation of a single modular classroom unit.	All works complete

Note: A Form of Entry (FE) is a group of 30 pupils. Expanding a school by 1 FE will add accommodation sufficient for 30 additional pupils to every year group.

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