



HILLINGDON  
LONDON



## Notice of Hearing Licensing Sub-Committee

**Date:** WEDNESDAY, 4 MAY 2016

**Time:** 2.00 PM

**Venue:** COMMITTEE ROOM 6 -  
CIVIC CENTRE,  
HIGH STREET, UXBRIDGE  
UB8 1UW

**Meeting  
Details:** Members of the Public and  
Press are welcome to attend  
this meeting

### Councillors on the Sub-Committee:

David Yarrow (Chairman)

Janet Gardner

Brian Stead

### Important Information

On receipt of this notice, you **MUST** notify the Committee Clerk (contact details below) by the following date:

**Thursday 28 April 2016**

If you don't notify you may lose your right to speak at the hearing. When notifying you must confirm:

- 1) Whether you intend to attend or to be represented by someone at the hearing;
- 2) If you consider a hearing to be unnecessary and;
- 3) Whether to request that another person attends (other than your representative) as a witness

**Published:** Monday, 18 April 2016

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***Putting our residents first***

Lloyd White

Head of Democratic Services

London Borough of Hillingdon,

3E/05, Civic Centre, High Street, Uxbridge, UB8 1UW

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# Agenda

## CHAIRMAN'S ANNOUNCEMENTS

### Hearing Protocol

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- 1 Apologies for Absence
- 2 Declarations of interest in matters coming before this meeting
- 3 To confirm that the items of business marked Part I will be considered in Public and items marked Part II will be considered in Private
- 4 Matters that have been notified in advance or urgent

### Part I - Members, Public and Press

	<b>Title of Report / Address of application</b>	<b>Ward</b>	<b>Time</b>	<b>Page</b>
<b>5</b>	Application for the Grant of a Premises Licence  Supermarket, High Street, Yiewsley, UB7 7DS  <b>Committee Report</b>  <b>Appendix 1</b> - Application for the Grant of a Premises Licence, including proposed plan.  <b>Appendix 2</b> - Petition.  <b>Appendix 3</b> - Representation from the Metropolitan Police Service.  <b>Appendix 4</b> - Representation from elected ward Member.  <b>Appendix 5</b> - Representation from local resident.  <b>Appendix 6</b> - Maps of the area and photos of the premises.	Yiewsley	2:00 PM	19 - 66    19 - 24  25 - 38  39 - 42  43 - 52  53 - 54  55 - 58  59 - 64

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## Hearing Protocol

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**This protocol outlines the procedures that will be followed in relation to hearings held under the Licensing Act 2003 and the Gambling Act 2005**

Agreed and adopted by the Licensing Committee on 15 October 2015

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## **1. Introduction**

- 1.1 The Licensing Act 2003 (Hearings) Regulations 2005 and the Gambling Act 2005 (Proceedings of Licensing Committees and Sub-committees) (Premises Licences and Provisional Statements) (England and Wales) Regulations 2007 ("together hereafter the Regulations") provide that a Licensing Authority shall, subject to the provisions of those Regulations, determine for itself the procedure to be followed at a hearing.
- 1.2 These procedures set out the way in which the Licensing Authority will conduct hearings under the Licensing Act 2003 ("hereinafter the 2003 Act") and the Gambling Act 2005 ("hereafter 2005 Act") and the associated Regulations.
- 1.3 Appendix 1 of this protocol includes the procedure that will be adopted by the Licensing Authority in the event that an interim hearing must be held following notice of a Summary Review pursuant to Section 53A of the Act.

## **2. Timescales**

- 2.1 Most hearings under the 2003 Act must take place within 20 working days from the last date in which representations can be made.
- 2.2 Exceptions under the 2003 Act:
  - Within 10 working days from the day after the Authority receives the notice for a review of the premises licence following a Closure Order.
  - Within 7 working days from after the end of the period within which the police can object to:  
A temporary event notice (the police must give notice of their objection within 3 working days of being given a copy of the notice); and
  - Within 5 working days beginning with the day after the end of the last date for the police to object to an interim authority notice (the police must give notice of their objection within 2 working days of being given a copy of the notice).
- 2.3 For applications made under the 2005 Act the Authority must commence a hearing as soon as reasonably practicable after the expiry of the statutory period where representations can be received.
- 2.4 These matters are more fully set out in the Regulations.
- 2.5 Where a hearing will take more than one working day, the Authority must arrange for the hearing to take place on consecutive working days.

### **3. Timescales for Notice of Hearing to be given**

3.1 In most cases, the Authority shall give notice of a hearing no later than 10 working days before the first day on which the hearing is to be held.

3.2 Exceptions under the 2003 Act:

- Review of a premises licence following a Closure Order;
- Summary Review of premises licence

At least two working days notice must be given to the parties to a hearing for determination of:

- Police objection to an Interim Authority Notice;
- Police objection to a Temporary Event Notice.

### **4. Persons who must be notified of a hearing**

4.1 The persons who must be notified of a hearing are set out below as a summary:

- Any applicant for any licence, provisional statement or review made under the 2003 Act and the 2005 Act;
- The premises user who submitted the temporary event notice under the 2003 Act;
- Any person who has made relevant representations about an application for a licence or provisional statement or review;
  - Any police officer who has given notice of objection under the 2003 Act to a person specified as a Designated Premises Supervisor;
  - An interim authority;
  - Transfer of a premises licence;
  - Transfer of a club premises licence;
  - Transfer of a club premises certificate;
  - A temporary event notice;
  - A personal licence.
  - Any holder of a premises licence or club premises certificate when an application is made for review.

### **5. Information to be provided in a Notice of Hearing**

5.1 The information and documentation that must accompany the Notice of Hearing relating to an application or notice under the 2003 Act includes:

- The procedure to be followed at the hearing;
- The right of the party to attend and to be assisted or represented by any person whether legally qualified or not;

- The ability to give further information in support of their application where the Authority has sought clarification;
- The right to question any other party;
- The right to address the Authority;
- Notice of any particular on which the Authority will want clarification at the hearing;
- The consequences if a party does not attend or is not represented at the hearing;

5.2 The information and documentation that must accompany the Notice of Hearing relating to an application under the 2005 Act includes:

- The consequences where a party informs the Sub-Committee that he/she does not wish to attend or be represented at the hearing or fails to inform the Sub-Committee whether he/she will attend or be represented at the hearing;
- The requirements imposed on the Sub-Committee in conducting a hearing as set out in the Regulations;
- The consequences where a party has indicated that he/she wishes to attend or be represented at the hearing, but fails to attend or be represented at the hearing;
- The procedure to be followed at the hearing;
- The time limit and method by which a party should inform the Sub-Committee that he/she wishes to be assisted or represented by another person;
- The time limit and method by which a party should inform the Licensing Authority that he/she will want to call a witness to give evidence at the hearing, and the matters in relation to which he/she will want to call a witness to give evidence at the hearing and the matters in relation to which he/she wishes that witness to give evidence;
- The time limit and method by which a party should inform the Sub-Committee that he/she is willing to consent to the application being determined without a hearing;
- The matters on which the Sub-Committee considers at the time that it will want clarification at the hearing from a party.

5.3 The Notice of Hearing will ask all parties to attend a briefing session 20 minutes before the hearing begins. At this briefing the Council's Legal Advisor will be available to answer questions or provide any clarification.

## **6. Notice of Reply**

6.1 On receipt of the Notice of Hearing, all parties must inform the Authority whether they:

- Intend to attend or be represented at the hearing;
- Consider a hearing to be unnecessary; and
- Wish to request that another person appear at the hearing (other than their representative) as a witness. If such a request is made, it should be accompanied by details of the name of that person and a brief description of the point or points about which that person may be able to assist the hearing.

6.2 In the case of a hearing under-

- Section 48(3)(a) cancellation of interim authority notice following police objection; or
  - Section 105(2)(a) counter notice following police objection to Temporary Event Notice
- The party must return the notice no later than one working day before the day of the hearing.
  - In the case of a hearing under-
    - Section 167(5)(a) review of a premises licence following a closure order ; or
    - Section 53C review of premises licence following review notice; or
    - Paragraph 4(3)(a) of Schedule 8 conversion of an existing licence; or
    - Paragraph 16(3)(a) of Schedule 8 conversion of an existing club licence; or
    - Paragraph 26(3)(a) of Schedule 8 determination of application by holder of justices' licence for grant of personal licence
  - The party must return the notice no later than two working days before the day of the hearing.
  - In any other case, the party must give no later than five working days before the day of the hearing.

## **7. Failure of parties to attend the hearing**

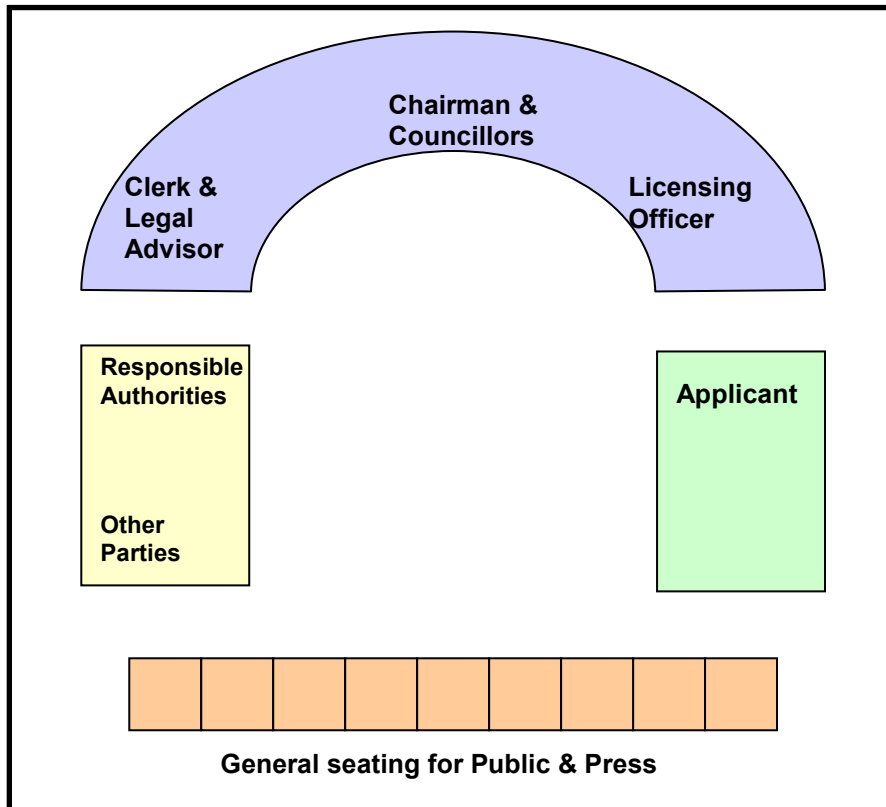
- 7.1 If a party has informed the Authority that they will not be attending or be represented at the hearing it may proceed in their absence.
- 7.2 If a party does not give notice that they will not be attending but fails to attend and is not represented the Authority may either:
- (a) Adjourn the hearing if it considers it to be necessary in the public interest; or
  - (b) Hold the hearing in the party's absence.
- 7.3 If the Authority holds the hearing in the absence of a party, it will consider at the hearing the application, the representation or notice given by the party.
- 7.4 If the Authority adjourns the hearing to a specified date it must forthwith (as soon as reasonably practicable under the Gambling Act regulations) notify the parties of the date, time and place to which the hearing has been adjourned.

## **8. Procedure at the hearing**

- 8.1 Composition of Sub-Committee
- 8.2 The Sub-Committee will, usually consist of three members appointed from members of the Authority's Licensing Committee.

8.3 No business shall be transacted unless at least two members of the Sub-Committee are present and able to form a properly constituted Sub-Committee.

8.4 The usual room layout for the hearing will be as outlined below:



8.5 The usual order of proceedings will be as set out below:

### Order of proceedings

The Chairman of the Sub-Committee will open the hearing by introducing the Councillors, explaining the purpose of the proceedings and the general procedure. The Chairman will then check that there are no additions or alterations to the list of those appearing at the hearing.

**Introduction by the Council's Licensing Officer**



**The Applicant / Licence Holder**



**Responsible Authorities (if present)**



**Other Parties (residents etc...)**



### DISCUSSION LED BY THE SUB-COMMITTEE

The Chairman will lead the discussion. This will be a chance for all parties to provide comments on any submissions that have been made to the Sub-Committee.



**Closing remarks from each party**



**Sub-Committee deliberates**



**Chairman announces the decision**

The Licensing Officer will introduce the report and will outline the matter before the Sub-Committee, giving any relevant background information. The Sub-Committee may ask questions of the officer.

The Applicant, licence holder or the person representing him/her will be invited to address the Sub-Committee. They will be allowed sufficient time to present his/her case. The Sub-Committee may ask questions.

Responsible Authorities will be invited to address the Sub-Committee and will be allowed sufficient time. The Sub-Committee may ask questions of the Responsible Authorities.

Other parties will be invited to address the Sub-Committee. Where there are a number of parties making similar representations the Chairman will expect the parties to nominate a spokesperson to make the representations and all will be allowed sufficient time. The Sub-Committee may ask questions of the Other Parties.

The Chairman will invite the Responsible Authorities and Other Parties to make brief closing remarks on the application. The Applicant / licence holder makes the final closing remarks.

The Sub-Committee will remain in the room to deliberate and make their decision, with only the Legal Advisor and the Clerk to the Sub-Committee remaining. All others present will be asked to leave the room.

Parties may return to the room when invited to do so and the Chairman will announce the decision. The Chairman will remind the Applicant / licence holder that the decision will be sent to them in writing. There can be no further questions or statements.

- 8.6 The Sub-Committee may allow the parties to question any other party (if permission is given) and to address the Sub-Committee, but will seek in all cases to avoid repetition of matters (whether included in written material or otherwise) irrelevancy or any abuse of procedure.
- 8.7 The Sub-Committee will be guided by legal principles by determining whether evidence is relevant and fairly admissible. In particular, hearsay evidence may be admitted before the Sub-Committee but consideration will always be given to the degree of weight, if any, to be attached to such evidence in all the relevant circumstances.
- 8.8 When considering any representations or notice made by a party, the Authority may take into account documentary or other information produced by a party in support of their application, representation or notice, either:
- (a) Before the hearing; or
  - (b) With the consent of all other parties at the hearing.
- 8.9 If documentary or other evidence is submitted late or at the hearing, the Sub-Committee may decide to adjourn the hearing so as to allow Members and any other party time to consider the information and that may involve an adjournment of proceedings to another date. The Sub-Committee may decide not to consider the information if no satisfactory explanation is provided for its late submission.
- 8.10 Any party may withdraw their representations by contacting the Democratic Services Department by phone, letter or email, providing they give notice no later than 24 hours before the first day of the hearing. If, during the hearing, any party wishes to withdraw their representations they may do so orally by informing the Chairman.
- 8.11 The Sub-Committee when determining an application or notice under the provisions of the 2003 Act will disregard any information given by a party, or any other person appearing at the hearing which is not relevant to:
- (a) Their application, representation or notice;
  - (b) In the case of another person, the application representation or notice of the party requesting their appearance;
  - (c) The promotion of the licensing objectives; or
  - (d) In relation to a hearing to consider a notice given by the Police the crime prevention objective.
- 8.12 A hearing under the 2003 Act shall take place in public save that:
- (a) The Sub-Committee may exclude the public from all or part of a hearing where it considers that, on balance, it is in the public interest to do so;
  - (b) The parties and any person representing them may be excluded in the same way as another member of the public.

8.13 A hearing under the 2005 Act shall take place in public save that:

(a) The Sub-Committee may direct that all or part of a hearing must be in private if it is satisfied that it is necessary in all circumstances of the case, having regard to:

- Any unfairness to a party that is likely to result from a hearing in public; and
- The need to protect as far as possible, the commercial or other legitimate interests of a party.

8.14 The Sub-Committee may require any person attending the hearing who in their opinion is behaving in a disruptive manner to leave the hearing and may:

- (a) Refuse to permit the person to return; or
- (b) Allow them to return only on such conditions as the Authority may specify.

8.15 Any person excluded may, before the end of the hearing, submit to the Sub-Committee in writing, any information which, they would have been entitled to give orally had they not been required to leave and the Sub-Committee will take that information into account in reaching a determination of the application or review.

## **9 Determination of the application and time limits**

9.1 For applications determined under the 2003 Act the Sub-Committee must make its determination at the conclusion of the hearing where the application is for:

- (a) A review of a premises licence following a closure order;
- (b) A summary review of a premises licence
- (c) A personal licence by the holder of a justices licence;
- (d) A counter notice following police objection to a temporary event notice.

9.2 In any other case, the Authority must make its determination within the period of five working days, beginning with the day or the last day on which the hearing was held.

9.3 Where a hearing has been dispensed with because all of the parties have agreed that a hearing is unnecessary (and the Authority has agreed, giving notice to the parties in writing) then the Authority must make its determination for the 2003 Act applications, reviews and notices within 10 working days beginning with the day the Authority gives such notices to the parties.

## **10 Record of Proceedings**

10.1 The Authority must arrange for a record to be taken of the hearing in a permanent and intelligible form and for that record to be kept for six years from the date of determination. Where an appeal is brought against a determination by the Authority, the record must be kept for six years from the date of disposal of the appeal.

## 11 Irregularities

11.1 Proceedings will not be rendered void only as the result of failure to comply with any provision of the Regulations.

11.1 Where the Authority considers that any person may have been prejudiced as a result of an irregularity relating to the Regulations, it will take such steps, as it thinks fit to cure the irregularity, before reaching its determination.

11.2 Clerical mistakes in any document recording a determination of the Authority or errors arising in such a document as a result of an accidental slip or omission may be corrected by the Authority.

## 12 Notices

12.1 Any notices under these regulations will be given in writing. Such a notice may be sent electronically, providing:

- (a) It can be accessed by the recipient in a legible form;
- (b) It is capable of being reproduced as a document for future reference;
- (c) The recipient has agreed in advance to receive it in such form;
- (d) A copy is sent in documentary form forthwith to the recipient.

## 13 Appeals.

13.1 Either those that have made an application or those who have made representations on an application may have the right to appeal the Authorities decision to the Magistrates' Court.

13.1 An appeal must be commenced within twenty one days beginning with the day on which the appellant was notified by the Licensing Authority of their decision.

13.2 Notice of appeal should also be sent to the Authority's Legal Services Department.

## 14. Other information and contact details.

14.1 The minutes of a hearing will be made available on the Council's website at: [www.hillingdon.gov.uk](http://www.hillingdon.gov.uk)

14.2 Applicants for new premises licences, club premises certificates, applications for provisional statements and applications for variations of existing premises licences or club premises certificates must display a notice on the premises and advertise the application in a local newspaper.

14.3 All applications once they are lodged will be available for viewing on Hillingdon Council's website at [www.hillingdon.gov.uk](http://www.hillingdon.gov.uk) and in the Civic Centre Offices by appointment with the Regulatory Services Department during working hours.

14.4 The address and contact details for Democratic Services are:

Clerk to the Committee  
Democratic Services  
3E/05  
Civic Centre  
Uxbridge  
UB8 1UW

14.5 The address and contact details for Legal Services are:

Legal Services Department  
3E/04  
London Borough of Hillingdon  
Civic Centre  
Uxbridge  
UB8 1UW

DX: 45101 Uxbridge

## Appendix 1

**Hearing Protocol for interim hearings held pursuant to  
Section 53A to 53C of the Licensing Act 2003.**

**1. Introduction.**

- 1.1 The powers under Section 53A to 53C of Licensing Act 2003 ("the Act") are aimed at tackling serious crime and serious disorder.
- 1.2 The powers allow the police to trigger a fast track process to review a premises licence where the police consider that the premises are associated with serious crime or serious disorder (or both) and the Licensing Authority to respond by taking interim steps quickly, where appropriate, pending a full review.

**2. Triggering the expedited review.**

- 2.1 The Chief Officer of Police for the area in which the premises are situated may apply to the Licensing Authority for an expedited licence review if a senior member of the force has issued a certificate that in his/her opinion a licensed premises is associated with serious crime and serious disorder (or both).

**3. The Licensing Authority and the interim steps.**

- 3.1 Within 48 hours of receipt of the chief officer's application, the licensing authority must give the premises licence holder and the responsible authorities a copy of the application for review and a copy of the certificate and must also consider whether it is necessary to take interim steps pending the determination of the review applied for. When calculating the 48 hour period any non-working day will be disregarded.
- 3.2 Consideration of the interim steps may take place without the holder of the premises licence having been given an opportunity to make representations to the relevant Licensing Sub-Committee. There is no requirement to hold a formal hearing in order to take interim steps. This means that the relevant Sub-Committee members can communicate by telephone or other means in order to reach a decision. In such circumstances, a written record will always be produced as soon as possible after a decision is reached.
- 3.3 The interim steps that the Licensing Authority must consider taking are-
  - The modification of the conditions of the premises licence;
  - The exclusion of the sale of alcohol by retail from the scope of the licence;
  - The removal of the designated premises supervisor from the licence;
  - The suspension of the licence.
- 3.4 In the event that the Licensing Authority decides to take one or more such steps-
  - (a) Its decision takes effect immediately or as soon after that as the Licensing Authority directs; but
  - (b) It must give immediate notice of its decision and of its reasons for making it to-
    - (i) the holder of the premises licence; and

(ii) the Chief Officer of the Police for the area in which the premises are situated.

3.5 The Act does not specify that the immediate notice has to be in writing. Where the Licensing Authority decides that the decision should take immediate effect and the licence holder was not present for the decision, then it will approach the licence holder by telephone and the call will be followed up as soon as possible with a written version of the decision and the reasons which is identical to or not significantly different from the version given by telephone.

#### **4. Making representations against the interim steps.**

4.1 The holder of the premises licence may make representations against the interim steps taken by a Licensing Authority.

4.2 There is no time limit for the premises licence holder to make representations on the interim steps, although in practice this would at some point be superseded by the full review which has to be completed within 28 days of the application being received by the Licensing Authority.

4.3 On receipt of a representation the Licensing Authority must, if the representations are not withdrawn, hold a hearing to consider those representations within 48 hours of the time of its receipt.

4.4 The Licensing Authority must give advance notice of the hearing to-

- (a) the holder of the premises licence;
- (b) the chief officer of police for the area in which the premises are situated.

4.5 At the hearing, the Licensing Authority must -

- (a) consider whether interim steps are appropriate for the promotion of the licensing objectives; and
- (b) determine whether to withdraw or modify the steps taken.

4.6 The Licensing Authority cannot adjourn the hearing to a later date if the licence holder fails to attend at the scheduled time.

4.7 The licence holder does not need to be present for the hearing to take place.

4.8 There is no timescale for notifying the licence holder of the hearing under this process, providing the notification takes place before the hearing is held. However, the Licensing Authority will aim to provide the licence holder with as much notice as is possible in the circumstances to afford the holder a maximum opportunity to prepare for and attend the hearing.

4.9 There is no right of appeal to a Magistrates' Court against the Licensing Authority's decision at this stage.

## **5. The review of the premises licence.**

5.1 Within 28 days of receipt of an application under section 53A of the Act, the Licensing Authority must:

- hold a Sub-Committee hearing to consider the application for review and any relevant representations;
- take such steps as it considers appropriate for the promotion of the licensing objectives;
- secure that, from the coming into effect of the decision made on the determination of the review, any interim steps having effect pending that determination cease to have effect.

5.2 Those steps are-

- (a) the modification of the conditions of the premises licence;
- (b) the exclusion of a licensable activity from the scope of the licence;
- (c) the removal of the designated premises supervisor from the licence;
- (d) the suspension of the licence for a period not exceeding three months; or
- (e) revocation of the licence.

5.3 The Licensing Authority must:

- advertise the review inviting representations from any persons for no less than seven consecutive days and if applicable on the Licensing Authority's website;
- advertise that any representations made by the premises licence holder, responsible authority and any other persons should be submitted to the Licensing Authority within 10 working days of the advertisement of the review appearing; and
- give formal notice of the hearing no later than five working days before the day or first day on which the hearing is to be held to the premises licence holder and to every responsible authority.

5.4 A party shall give to the Licensing Authority a notice no later than two working days before the day or first day of the hearing stating whether-

- he intends to attend or be represented at the hearing;
- he considers a hearing to be unnecessary
- he would like permission for any other person to appear at the hearing and if so, explain on which points that person will be able to contribute.

5.5 The regulations relating to hearings are set out in the Licensing Act 2003 (Hearings) Regulations 2005. They apply to final hearings under the section 53A(2)(b). The issues that these regulations deal with include who can make representations and what those representations can be about. It is therefore possible for responsible authorities or any other persons to make representations in relation to any of the licensing objectives, not just crime and disorder. Similarly where it is in the public interest, the regulations relating

to the exclusion of individuals from hearings, or conducting the hearing in private, will apply.

- 5.6 The Licensing Authority must notify the determination and its reasons for making it to-
- (a) the holder of the premises licence;
  - (b) any person who made relevant representations; and
  - (c) the chief officer of police for the area in which the premises are situated.
- 5.7 An appeal may be made to the Magistrates' Court within 21 days of the licence holder being notified of the Licensing Authority's determination on the review.
- 5.8 An appeal may be made by the premises licence holder, the chief officer of police and/or any other person who made relevant representations.
- 5.9 The decision of the licensing authority, following the review hearing, will not have effect until the end of the period allowed for appeal, or until the disposal of the appeal.

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## Application for the Grant of a Premises Licence

<b>Committee</b>	Licensing Sub-Committee
<b>Officer Contact</b>	Charlene Ellis, Licensing Officer - 01895 277433
<b>Papers with report</b>	<b>Appendix 1</b> - Application for the grant of a Premises Licence, including proposed plan. <b>Appendix 2</b> - Petition. <b>Appendix 3</b> - Representation from the Metropolitan Police. <b>Appendix 4</b> - Representation from elected ward Member. <b>Appendix 5</b> - Representation from local resident. <b>Appendix 6</b> - Maps of the area and photos of the premises.
<b>Ward name</b>	<b>Yiewsley</b>

### 1.0 SUMMARY

To consider an application for a new Premises Licence in respect of Supermarket, High Street, Yiewsley, UB7 7DS and representations received against the application; in the form of a petition, one responsible authority representation and two interested party representations.

### 2.0 RECOMMENDATION

**2.1 To grant the application for a premises licence, in accordance with the conditions outlined within the proposed operating schedule in Appendix 1 and the conditions put forward by the Metropolitan Police in Appendix 3.**

### 3.0 APPLICATION

3.1 The new Premises Licence application has been made by Mr Manmohan Singh Bajaj via an acting agent, known as Mr Manpreet Kapoor of Personal Licence Courses Ltd. The application is seeking to make licensable activities available in the form of alcohol via retail sales.

#### 3.2 Name of applicant

Mr Manmaohan Singh Bajaj c/o Mr Manpreet Kapoor.

#### 3.3 Type of application applied for

New Premises Licence.

#### 3.4 Description of premises taken from the application form

Off Licence and Convenience Store.

3.5 A copy of the application form and premises plan is attached as **Appendix 1**.

### 3.6 Licensable Activities

<u>Activity</u>		<u>Proposed for new premises licence</u>
Sale of Alcohol:	Consumption on the premises	
	Consumption off the premises	X
Regulated Entertainment:	Plays	
(Indoors Only)	Films	
	Live Music	
	Recorded Music	
	Performances of dance	
	Indoor Sporting Events	
	Boxing/Wrestling	
Late Night Refreshment (on premises only)		

### 3.7 Proposed Licensable Activity Hours and Opening Hours

	<b>Sale of alcohol</b>	<b>Opening Hours</b>
	Proposed hours for Premises Licence	Proposed
<b>Monday</b>	06:00 - 00.00	06:00 - 00.00
<b>Tuesday</b>	06:00 - 00.00	06:00 - 00.00
<b>Wednesday</b>	06:00 - 00.00	06:00 - 00.00
<b>Thursday</b>	06:00 - 00.00	06:00 - 00.00
<b>Friday</b>	06:00 - 00.00	06:00 - 00.00
<b>Saturday</b>	06:00 - 00.00	06:00 - 00.00
<b>Sunday</b>	07:00 - 23.00	07:00 - 23.00

### 3.8 Proposed Operating Schedule and Conditions

3.9 The operating schedule, as proposed by the Applicant, can be found at Section 18 of the application form in **Appendix 1**.

3.10 This demonstrates the steps the applicant proposes to take, in order to promote and uphold the the Licensing Act objectives.

#### 4.0 CONSULTATION

##### 4.1 Closing date for representations

6 April 2016.

##### 4.2 Public Notice published in local newspaper

March 23 2016 - Uxbridge Gazette

4.3 The application was published on the Council's website on 8 March 2016. Responsible Authorities and ward Members were also notified of the application on 8 March 2016.

#### 5.0 REPRESENTATIONS

##### 5.1 RESPONSIBLE AUTHORITIES

One Responsible Authority responded and made a representation;

Responsible Authority	Grounds for Representation	Appendix
Police	Prevention of Crime & Disorder	<b>Appendix 3</b>
Environmental Protection Unit		
Licensing Authority		
Fire Authority		
Public Health		
Trading Standards		
Planning Authority		
Safeguarding Children		
Food, Health & Safety		

5.2 Since submission of the Metropolitan Police representation, the applicant has agreed with the measures proposed and the representation has subsequently been withdrawn. Documentation confirming this agreement is attached as **Appendix 3**.

5.3 All other Responsible Authorities, as shown, with the exception of the Environmental Protection Unit, have not responded and are therefore considered to have no concerns about this application.

5.4 Three representations have been received from other parties:

<b>Other Parties</b>	<b>Ground for Representation</b>	<b>Appendix</b>
Kuljeet Kaur Sehgal - lead petitioner	Protection of Children from Harm, Public Safety	<b>Appendix 2</b>
Cllr Peter Davis - Yiewsley ward Member	Crime & Disorder, Prevention of Public Nuisance, Protection of Children from Harm, Public Safety	<b>Appendix 4</b>
Kuljeet Kaur Sehgal - local resident	Crime & Disorder, Prevention of Public Nuisance, Protection of Children from Harm, Public Safety	<b>Appendix 5</b>

## **6.0 BACKGROUND INFORMATION**

### **6.1 Other licences held;**

None.

### **6.2 Designated Premises Supervisor**

The proposed Designated Premises Supervisor is named as Mr Manmohan Singh Bajaj.

### **6.3 Description of the Premises**

The premises are situated in Yiewsley High Street and are sited amongst approximately seven other retail units in the same parade. In addition to this, there are other retail outlets and a large supermarket, school and residential dwellings nearby.

The property is currently unoccupied and refurbishment work is currently being undertaken at the site, as seen in photos attached as **Appendix 6**.

There are ticketed parking bays to the front of the premises.

### **6.4 Other licensed premises nearby**

A map of the area and photos of the premise are attached as **Appendix 6**.

The nearby neighbouring licensed premises are shown on the map the details of which are outlined below:

<b>Nearby Licensed Premises</b>	<b>Authorised Licensable Activity</b>	<b>Trading Times</b>
Morrison's Supermarket 41-67 High Street Yiewsley, UB7 7QQ	Sale by retail of alcohol	Monday to Sunday 06.00 to 00.00 hours
Peri Peri Original 77 High Street Yiewsley, UB7 7QH	Provision of Late Night Refreshment	Sunday to Thursday 11:00 to 00:00 hours Friday and Saturday 11:00 to 01:00 hours
KFC 78/80 High Street Yiewsley, UB7 7DS	Provision of Late Night Refreshment	Sunday to Thursday 10.00 to 01.00 hours Friday and Saturday 10.00 to 02.00 hours
Iceland, 92-104 High Street Yiewsley, UB7 7BQ	Sale by retail of alcohol	Monday to Saturday 08.00 to 23.00 Sunday 10.00 to 22.30
Savers Unit 4, 106a High Street Yiewsley, UB7 7QH	Sale by retail of alcohol	Monday to Saturday 08.30 to 19.00 hours Sunday 10:00 to 18:00 hours Seasonal Variations: Opening hours extended to but to cease at 21:00 hours from 14 November to 24 December annually.
Pizza Go Go 118 High Street Yiewsley, UB7 7QL	Provision of Late Night Refreshment	Monday to Sunday 11.00 to 01.00 hours
Reena's 6 / 8 Fairfield Road Yiewsley, UB7 8EX	Sale by retail of alcohol	Monday to Saturday 08.00 to 23.00 hours Sundays 10.00 to 22.30 hours Seasonal Variations: Good Friday 08.00 to 22.30 hours Christmas Day 12.00 to 15.00 and 19.00 to 22.30 hours

## **7.0 OFFICER'S OBSERVATIONS**

### 7.1 Observations

7.2 The property has no record of holding a previous alcohol licence.

### 7.3 S182 Guidance

The Committee's attention is drawn to Section 2 of the S182 Guidance, which addresses all four Licensing Act 2003 objectives.

## **8.0 LEGAL CONSIDERATIONS**

### LEGAL COMMENTS

When considering licence applications, the Sub-Committee shall carry out its functions with a view to taking steps it considers appropriate for promoting the licensing objectives. The licensing objectives are:

- Prevention of crime and disorder/
- Public Safety.
- Prevention of public nuisance.
- Protection of children from harm.

The Sub-Committee must ensure that all licensing decisions:

- Have a direct relationship to the promotion of one or more of the four licensing objectives.
- Have regard to the Council's Statement of Licensing Policy.
- Have regard to the Secretary of State's guidance.
- Must not be subject to a blanket policy to the extent that it is applied so rigidly that an exercise of discretion in each individual case is precluded.

The Sub-Committee is advised that when considering applications for a new premises licence, regard must be had to any relevant representations that are made before taking such steps (if any) as it considers necessary for the promotion of the licensing objectives. The steps are:

- Grant the application.
- Grant the application, subject to conditions the Sub-Committee considers necessary to promote the licensing objectives.
- Exclude from the scope of the licence any licensable activity(ies) to which the application relates.
- Refuse to specify a designated premises supervisor.
- Reject the application.

Officers have provided the Sub-Committee with recommendations related to this application. Subject to the above-mentioned factors having been properly considered, the Sub-Committee may depart from the recommendations if there are good reasons for doing so. The Sub-Committee is advised that such departures could give rise to an appeal or judicial review.



**Hillingdon**  
**Application for a premises licence**  
**Licensing Act 2003**

For help contact  
[applicationsprocessingteam@hillingsdon.gov.uk](mailto:applicationsprocessingteam@hillingsdon.gov.uk)  
 Telephone: 01895 558170

\* required information

**Section 1 of 19**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

**Applicant Details**

\* First name

\* Family name

**You must enter a valid e-mail address**

\* E-mail

Main telephone number  Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

- Applying as a business or organisation, including as a sole trader
- Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

*Continued from previous page...***Address**

* Building number or name	<input type="text"/>
* Street	<input type="text"/>
District	<input type="text"/>
* City or town	<input type="text"/>
County or administrative area	<input type="text"/>
* Postcode	<input type="text" value="United"/>
* Country	<input type="text" value="Kingdom"/>

**Agent Details**

* First name	<input type="text" value="MANPREET"/>
* Family name	<input type="text" value="KAPOOR"/>
* E-mail	<input type="text" value="info@personallicensecourses.co.uk"/>
Main telephone number	<input type="text" value="██████████"/>
Other telephone number	<input type="text"/>

Include country code.

 Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader  
 A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

**Your Address**

* Building number or name	<input type="text" value="PERSONAL LICENCE COURSES LTD, STUDIO 8, HAYES BUSINESS STUDIOS, HAYES CAMPUS"/>
* Street	<input type="text" value="COLLEGE WAY"/>
District	<input type="text"/>
* City or town	<input type="text" value="HAYES"/>
County or administrative area	<input type="text"/>
* Postcode	<input type="text" value="UB3 3BB"/>
* Country	<input type="text" value="United Kingdom"/>

Address official correspondence should be sent to.

**Section 2 of 19****PREMISES DETAILS**

**Continued from previous page...**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name	<input type="text" value="SUPERMARKET"/>
Street	<input type="text" value="88-90 HIGH STREET"/>
District	<input type="text"/>
City or town	<input type="text" value="WEST DRAYTON"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text" value="UB7 7DS"/>
Country	<input type="text" value="United Kingdom"/>

**Further Details**

Telephone number	<input type="text"/>
Non-domestic rateable value of premises (£)	<input type="text" value="23,243"/>

**Section 3 of 19****APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company
- A partnership
- An unincorporated association
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales
- Other (for example a statutory corporation)

**Confirm The Following**

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

**Section 4 of 19****INDIVIDUAL APPLICANT DETAILS****Applicant Name**

Is the name the same as (or similar to) the details given in section one?

- Yes  No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

MANMOHAN SINGH

Family name

BAJAJ

Is the applicant 18 years of age or older?

- Yes  No

*Continued from previous page...*

**Applicant Postal Address**

Is the address the same as (or similar to) the address given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes  No

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Applicant Contact Details**

Are the contact details the same as (or similar to) those given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes  No

**You must enter a valid email address**

E-mail

Telephone number

Other telephone number

Add another applicant

**Section 5 of 19**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

OFF LICENCE AND CONVENIENCE STORE

**Continued from previous page...**

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

**Section 6 of 19****PROVISION OF PLAYS**

Will you be providing plays?

- Yes  No

**Section 7 of 19****PROVISION OF FILMS**

Will you be providing films?

- Yes  No

**Section 8 of 19****PROVISION OF INDOOR SPORTING EVENTS**

Will you be providing indoor sporting events?

- Yes  No

**Section 9 of 19****PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

Will you be providing boxing or wrestling entertainments?

- Yes  No

**Section 10 of 19****PROVISION OF LIVE MUSIC**

Will you be providing live music?

- Yes  No

**Section 11 of 19****PROVISION OF RECORDED MUSIC**

Will you be providing recorded music?

- Yes  No

**Section 12 of 19****PROVISION OF PERFORMANCES OF DANCE**

Will you be providing performances of dance?

- Yes  No

**Section 13 of 19****PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes  No

*Continued from previous page...*

**Section 14 of 19**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

- Yes                       No

**Section 15 of 19**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

- Yes                       No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

**Continued from previous page...**

Will the sale of alcohol be for consumption:

- On the premises     
  Off the premises     
  Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

MANMOHAN SINGH

Family name

BAJAJ

**Enter the contact's address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

United Kingdom

Personal Licence number  
(if known)

Issuing licensing authority  
(if known)

*Continued from previous page...*

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 19**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

NONE

**Section 17 of 19**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

*Continued from previous page...*

SATURDAY

Start  End

Start  End

SUNDAY

Start  End

Start  End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

**Section 18 of 19**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

-STRICT IMPLEMENTATION OF CHALLENGE 25 POLICY  
 -ALL STAFF TO BE TRAINED IN RESPONSIBLE ALCOHOL RETAILING  
 -CCTV TO RECORD FOR 24HRS.  
 -JOINING RETAIL WATCH SCHEMES & KEEPING IN TOUCH WITH THE POLICE

b) The prevention of crime and disorder

-CCTV INSTALLED INSIDE AND OUTSIDE THE PREMISES  
 -CCTV TO RECORD FOR 31 DAYS  
 -CCTV SYSTEM TO BE MAINTAINED IN EFFECTIVE WORKING ORDER AND RECORDING BE PROVIDED TO POLICE WHEN REQUESTED.  
 -ALL PURCHASES MADE FROM REPUTABLE WHOLESALERS/CASH AND CARRY'S  
 INCIDENT BOOK TO BE KEPT AT PREMISES  
 -THE PREMISES LICENCE HOLDER AND/OR DPS SHALL NOT PURCHASE ANY ALCOHOL OR TOBACCO GOODS FROM DOOR TO DOOR SELLERS.  
 -WHERE THE TRADER BECOMES AWARE THAT ANY ALCOHOL OR TOBACCO GOODS MAY BE NOT DUTY PAID THEY SHALL INFORM THE POLICE OF THIS IMMEDIATELY

c) Public safety

**Continued from previous page...**

-ALL STOCK WILL BE BOUGHT FROM REPUTABLE CASH AND CARRY OR WHOLESALERS  
 -INCIDENT BOOK WILL BE AVAILABLE ON PREMISES  
 -SIGNAGE OF FIRE EXIT DISPLAYED

## d) The prevention of public nuisance

-TO MONITOR ANTI SOCIAL BEHAVIOUR BY USE OF CCTV  
 -ASKING CUSTOMERS TO LEAVE PREMISES IN A QUIET AND ORDERLY MANNER  
 -POSTERS DISPLAYED ALSO ASKING CUSTOMERS TO LEAVE QUIETLY AND NOT DISTURB NEIGHBOURS

## e) The protection of children from harm

-STRICT IMPLEMENTATION OF CHALLENGE 25 POLICY  
 -CHALLENGE 25 POSTERS DISPLAYED ACROSS THE PREMISES, STATING WHAT ID'S ARE ACCEPTED  
 -ALCOHOL TO BE KEPT AWAY FROM CHILDRENS CONFECTIONERY SHELVES  
 -SIGNS TO BE PUT ON SHELVES STATING NO ID, NO SALE  
 -SPIRITS & CIGARETTES TO BE KEPT BEHIND THE COUNTER  
 -REFUSAL BOOK TO BE KEPT AT PREMISES, ALL REFUSALS TO BE WRITTEN IN BOOK AT ALL TIMES

**Section 19 of 19****PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card. Premises' licence fees are determined by the non-domestic rateable value of the premises. To find out a premises' non-domestic rateable value, go to the Valuation Office Agency website at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm). For full details, refer to the 'Fees for Applications' webpage: <http://www.hillingdon.gov.uk/media.jsp?mediaid=22879&filetype=pdf>

\* Fee amount (£)

190.00

**ATTACHMENTS****AUTHORITY POSTAL ADDRESS****Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**DECLARATION**

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

**Continued from previous page...**

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

Date (dd/mm/yyyy)

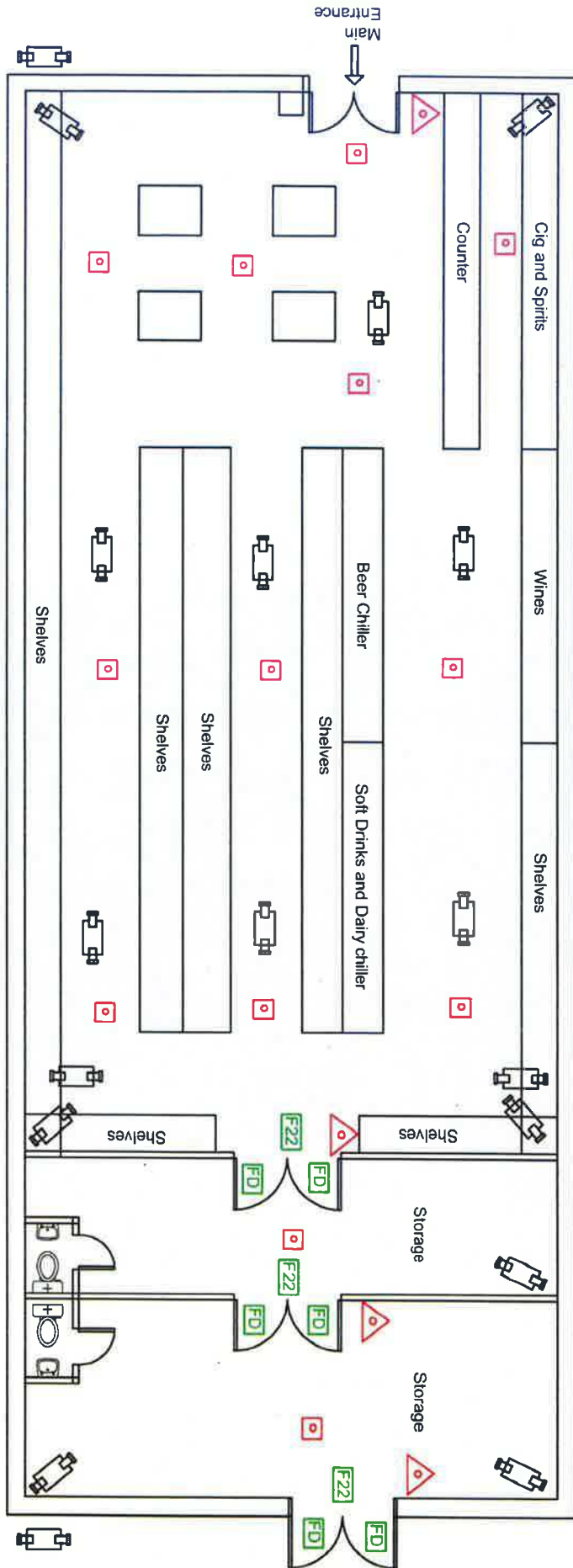
Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/hillingdon/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

# PROPOSED LICENSING PLAN



Property Address:  
 88-90 High Street  
 West Drayton  
 UB7 7DS

Drawing no: P/HBS/53	Date: 25th Feb 2016
Key	Scale: 1:100 Paper: A4
	FIRE EXTINGUISHER
	FIRE EXIT SIGNS
	EMERGENCY LIGHTING
	Fire Check Door
	CCTV CAMERAS
	CCTV RECORDING 31 DAYS
	SHUTTERS PROVIDED
	ALARM SYSTEM TO AOISPEC OR SIMILAR FITTED

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# Your petition to the Council

## 1. Petition Details

**Petition Topic:**  
 We are against the  
 offline shop opening  
 in viewsey high  
 st. There are already  
 so many off licence  
 shops in the town  
 we have great  
 concern about the  
 alcohol business  
 which can be very

**What is the desired outcome?**  
 dangerous for  
 youngsters

**Further address or location details:**  
 Supermarket  
 88-90 high street  
 viewsey UB7 7DS

## 2. Planning application / licensing petitions (if applicable)

**Planning application number / licensed premises:**

**Are you in support or against the application?**

RECEIVED IN  
 DEMOCRATIC SERVICES

22 MAR 2016

LONDON BOROUGH  
 OF HILLINGDON

## 3. Your details - the lead petitioner

**Name of the lead petitioner?**  
 ms  
 KULJEET KAUR SETHIAL

**Your contact details (address, email, telephone number etc.)**

The name and contact details of the lead petitioner must be included. For petitions about planning applications, please also include your reasons for objecting or supporting the application.

To be a valid petition that the Council can consider, a minimum of 20 or more names, full addresses and signatures must be clearly given of people who work, live or study in the Borough.

At the top of each page of your petition, please state clearly the topic again so people are clear what they are signing up to.

You may include other supporting information, e.g. photos, in your submission.

**Completed petitions should be sent to:**  
 Head of Democratic Services  
 3E/05 Civic Centre  
 London Borough of Hillingdon  
 High Street, Uxbridge  
 Middlesex, UB8 1UW

Tel: 01895 250636  
 Or by email: [petitions@hillingsdon.gov.uk](mailto:petitions@hillingsdon.gov.uk)



**Petition Topic and Desired Outcome:** [please insert below]

Please note that when signing this petition, by their very nature, they are publicly available documents. For further information about Hillingdon's Petition Scheme, please refer to the Council's Constitution available on the Council's website: [www.hillingdon.gov.uk](http://www.hillingdon.gov.uk)

Printed Name	Full Address – including postcode (this should be an address in the Borough at which you live, work or study)	Signature	Please state whether you live, work or study in the London Borough of Hillingdon
D. C. PERCIVAL			LIVE & WORK ✓
K Taylor		LIVE & WORK ✓	
MANGESH K DHAR		WORK RESIDENT.	
D. Dunlea		LIVE	
J. ATKINS		LIVE	
P. DUNN		LIVE	
C-Loockie		Live	
D. EASTWOOD		Live	
E. RIDDELL		LIVE	
J. Durkin		Live	
M Williams		Live	
ROXTON.		LIVE	
S. CURB		LIVE	
M <del>AS</del>		live	
RICHARD		LIVE	
Daniel SMACKFORD		LIVE LIVE	
A Sands		Live	
STEPHEN DUBOIS		LIVE	
PAUL CHARMAN	LIVE		

## Petition Topic and Desired Outcome: [please insert below]

Please note that when signing this petition, by their very nature, they are publicly available documents. For further information about Hillingdon's Petition Scheme, please refer to the Council's Constitution available on the Council's website: [www.hillingdon.gov.uk](http://www.hillingdon.gov.uk)

Printed Name	Full Address – including postcode (this should be an address in the Borough at which you live, work or study)	Signature	Please state whether you live, work or study in the London Borough of Hillingdon
MISS COLLIS			WORK FULL-TIME
Mustafa Karaslan			work FULL-TIME
D. Mery			live
P. Vigor			live
P. Clarke			live
KULVINDER KAUR			live
J. Carbutt			Retrop
P. M. FARUQI			live
Rashmi Patel			live
J. Suresh			live
J. Tunstall			live
A. Krawczyk			live
Mamadou			live
R. Bertka			live
D. Hartman			live
S. Iken			live
H. Owen			live
T. Kar			live
Abul Hasnat			LIVE

**Petition Topic and Desired Outcome:** [please insert below]

Please note that when signing this petition, by their very nature, they are publicly available documents. For further information about Hillingdon's Petition Scheme, please refer to the Council's Constitution available on the Council's website: [www.hillingdon.gov.uk](http://www.hillingdon.gov.uk)

Printed Name	Full Address – including postcode <i>(this should be an address in the Borough at which you live, work or study)</i>	Signature	Please state whether you live, work or study in the London Borough of Hillingdon
S. Quintana			Live
D Lovelock			Live
M. Davis			Live
R. SOKUBAYSKI			live
A. Doornik			LIVE
P. Boon			LIVE
A. COUSINS			LIVE
S. WALKER			WORK
R. Atkin			WORK.
C. Blench			live.
A TIMSON			LIVE
K. Paul			live
J. O'Connor			live
S. ZEFIRI			LIVE
P. Duhig			Live
Kuarrison			Live
A. Master Sen			Live.
RAFAŁ PATAJ			LIVE
M. LAHHAR			LIVE.



**METROPOLITAN  
POLICE**

**TOTAL POLICING**

**Thursday 31st March 2016**

The Licensing Officer  
Licensing Office  
Civic Centre  
Uxbridge  
UB8 1UW.

Hillingdon Borough  
Licensing Office  
Uxbridge Police Station  
1 Warwick Place  
Uxbridge  
HA4 7LE.  
Telephone: 020 8246 1933  
Mobile: 07500 578106  
Email: Licensing - xh@met.police.uk

Your Ref

Licensing Officer,

**Re; Premises licence application;  
Supermarket 88 - 90 High Street, West Drayton, UB7 7DS**

On behalf of the Commissioner of Police I wish to make a representation to the application for the grant of a premises licence at the above venue.

Our representation is in support of the licensing objectives. The prevention of crime and disorder, nuisance and the protection of children from harm.

This application for a new premises that is going to be operating as a Convenience Store, News Agent and is applying for a premises licence to sell alcohol.

- **Monday to Saturday 06.00hrs to 00.00hrs.**
- **Sunday 07.00hrs to 23.00hrs.**

The premise is in an area that has problems with Anti social behaviour caused by youths and street drinkers congregating outside the shops. It is therefore important that a number of measures are incorporated to assist the premises running consistently with the licensing objectives.

The police support the proposed conditions listed in the premises licence application form but would also recommend

**1/** The counter shall be a minimum distance of one meter from the floor and at least 60 cm wide. Access behind the counter shall be via a door bolted from the inside. The floor behind the counter shall be raised 10cm above normal floor level.

**2/** All alcohol products shall be stored in direct line of sight from the cashier's position and not obscured by other displays or shelving. If any part of the display is obstructed then this must be covered by CCTV


**3/** Products with an abv above 35% shall be stored behind the counter.

**4/** The till shall be placed under the counter or if on the counter it shall be fixed into position so that it cannot be easily moved.

5/ The CCTV system shall be kept in good working order. One camera should be in a position to record all transaction at the counter, another the area where the alcohol is displayed and a third to record all head and shoulders of persons entering the store. A forth the area immediately outside the entrance door to the premises.

6/ There shall be two adult staff members on the premises between 7pm and up until the close of business each day.

Should the above be agreed before any hearing date the police would be in a position to reconsider the representation proceeding.

A handwritten signature in black ink, appearing to read 'Ian C.R. Wares', written over a horizontal dotted line.

**IAN C.R.WARES.**  
**Police Licensing Enforcement Officer**  
**Hillingdon Borough**



# HILLINGDON

LONDON

Personal Licence Course Ltd  
 Studio 8  
 Hayes Business Studios  
 Hayes Campus  
 College Way  
 Hayes  
 Middlesex  
 UB3 3BB

Our Ref: Licensing/CE/SUPERMARKET

Date: 31<sup>st</sup> March 2016

Attn: Manpreet Kapoor  
[info@personallicensecourses.co.uk](mailto:info@personallicensecourses.co.uk)

Dear Sir / Madam

**SUPERMARKET, 88-90 HIGH STREET, YIEWSLEY, UB7 7DS**  
**THE LICENSING ACT 2003**

With reference to your clients application for a new Premises Licence for the above named property, please find attached copy of a letter received from the Metropolitan Police Service. You will note that the Police are making a representation against your application but may be minded to withdraw this representation subject to conditions being imposed upon the licence issued.

If you agree to these conditions being imposed on the licence, will you please ensure that you sign the back page of this letter and return it to me as a matter of urgency, to confirm your agreement.

If however, you are not in agreement to these conditions being imposed on the licence please do also let me know. Due to this not being the only representation being made a hearing will be arranged after the last date for representations, which in this case is today 6<sup>th</sup> April 2016; this will be in order for the licensing sub-committee to determine the application, you will be notified of the time and date in due course.

Should you require any further information in respect of this matter, please do not hesitate to contact me.

Regulatory Services  
 Residents Services  
 T.01895 277433  
[Licensing@hillington.gov.uk](mailto:Licensing@hillington.gov.uk) [www.hillingdon.gov.uk](http://www.hillingdon.gov.uk)  
 London Borough of Hillingdon,  
 Civic Centre, High Street, Uxbridge, UB8 1UW



INVESTOR IN PEOPLE

Yours faithfully,



Charlene Ellis  
Regulatory Services



INVESTOR IN PEOPLE



licensing . <licensing@hillingdon.gov.uk>

---

## Fwd: Supermarket, High Street, Yiewsley - representation received

---

licensing . <licensing@hillingdon.gov.uk>  
To: Charlene Ellis <CEllis1@hillingdon.gov.uk>

6 April 2016 at 09:21

----- Forwarded message -----

From: **Manpreet Kapoor** [REDACTED]  
Date: 5 April 2016 at 17:04  
Subject: RE: Supermarket, High Street, Yiewsley - representation received  
To: "licensing ." <licensing@hillingdon.gov.uk>

Dear Charlene,

I can confirm we would like to adjust our operating schedule accordingly so it meets the proposed conditions offered by Metropolitan Police.

Kind Regards

Mr Manpreet S Kapoor BA (Hons)

Licensing Consultant



Tel: [REDACTED]

[www.personallicencecourses.com](http://www.personallicencecourses.com)

**Consider our environment - please do not print this email unless absolutely necessary**

**From:** [cellis1@hillingdon.gov.uk](mailto:cellis1@hillingdon.gov.uk) [mailto:[cellis1@hillingdon.gov.uk](mailto:cellis1@hillingdon.gov.uk)] **On Behalf Of** licensing .  
**Sent:** 05 April 2016 16:51  
**To:** Surendra Panchal [REDACTED]  
**Cc:** [info@personallicensecourses.co.uk](mailto:info@personallicensecourses.co.uk)  
**Subject:** Re: Supermarket, High Street, Yiewsley - representation received

Dear Surendra

Many thanks for your confirmation of acceptance, on behalf of your client, to the conditions proposed by the Metropolitan Police in respect of Supermarket.

You did however not select whether they would be willing to adjust their operating schedule accordingly, please can I therefore ask you to confirm this or alter and re-submit.

If you could please do this by lunchtime tomorrow it would be much appreciated.

Kind regards

Charlene

On 31 March 2016 at 12:49, Surendra Panchal [REDACTED] wrote:

Charlene

Further to you email we have discussed with the client. All the conditions are agreed by the client.

Manpreet is away till Tuesday and presently I will be looking after the case.

Kind regards

Mr S.Panchal

**From:** [cellis1@hillingdon.gov.uk](mailto:cellis1@hillingdon.gov.uk) [mailto:[cellis1@hillingdon.gov.uk](mailto:cellis1@hillingdon.gov.uk)] **On Behalf Of** licensing .

**Sent:** 31 March, 2016 11:55 AM  
**To:** [info@personallicensecourses.co.uk](mailto:info@personallicensecourses.co.uk)  
**Subject:** Supermarket, High Street, Yiewsley - representation received

Attn: Manpreet Kapoor

Following on from the application for a Premises Licence in relation to the above property, please find attached correspondence and associated Police Representation in respect of the application

I would urge you to ensure that the reply slip is deleted as appropriate, signed by the applicant and returned to me by the end of business today. Please note that this isn't the only representation received but should these conditions be agreed to it may go some way to mediating with the concerns raised by local residents.

I will be back in the office on Monday if you wish discuss in more depth.

Kindest regards

Charlene

—

Regulatory Services

London Borough of Hillingdon  
Civic Centre  
High Street  
Uxbridge UB8 1UW  
(T) 01895 277433  
(F) 01895 250011  
[licensing@hillingdon.gov.uk](mailto:licensing@hillingdon.gov.uk)

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Regulatory Services

London Borough of Hillingdon  
Civic Centre

To: Charlene Ellis  
Regulatory Services  
London Borough of Hillingdon  
Civic Centre 3S/08  
Uxbridge  
UB8 1UW

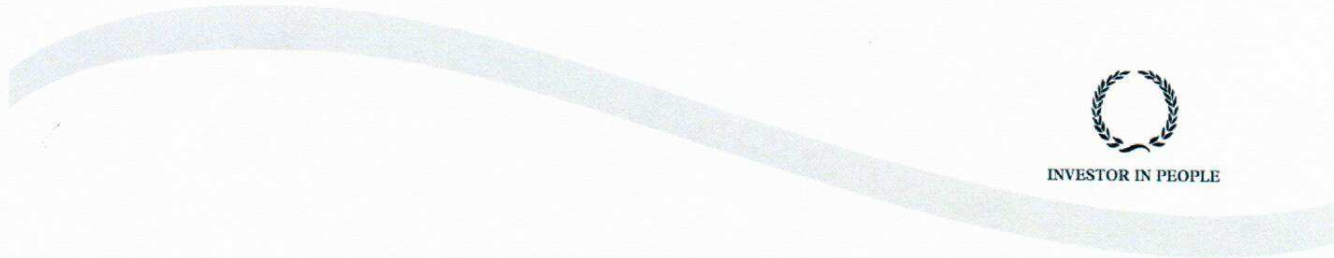
**SUPERMARKET, 88-90 HIGH STREET, YIEWSLEY, UB7 7DS  
THE LICENSING ACT 2003**

I agree / ~~disagree~~ to implement the measures requested by the Metropolitan Police Service, as detailed in PC Ian Wares letter dated 31<sup>st</sup> March 2016, and wish / do not wish to adjust my operating schedule accordingly, to reflect these further proposals.

Signature  .....

Print name S. PANCHAL (APPLICANTS AGENT)

Dated 31.3.16 .....





licensing . &lt;licensing@hillington.gov.uk&gt;

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**RE: Supermarket Rep Letter**

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**Ian.C.R.Wares@met.pnn.police.uk** <Ian.C.R.Wares@met.pnn.police.uk>  
To: licensing@hillington.gov.uk

6 April 2016 at 11:52

Hi Charlene,

As the applicant has agreed with the police recommended conditions we are minded to withdraw our representation.

Regards

## **IAN C.R.WARES**

Police Licensing Officer | Licensing, ASB & Gangs Unit |Hillingdon Borough OCU  
|MetPhone 741933 | Telephone 0208 2461933 | Mobile 07500 578106 |Email ian.wares@met.police.uk |  
Address Licensing Dept. Uxbridge Police Station, 1 Warwick Place, Uxbridge, UB8 1PG.

---

**From:** cellis1@hillington.gov.uk [mailto:cellis1@hillington.gov.uk] **On Behalf Of** licensing .  
**Sent:** 06 April 2016 10:12  
**To:** Wares Ian C.R - XH  
**Subject:** Re: Supermarket Rep Letter

Hi Ian

Please find attached agreement to the proposed conditions you put forth for Supermarket, High Street, Yiewsley. The agent and applicant have liaised and have agreed to adjust their operating schedule accordingly.

Should you now be minded you withdraw please can you let me know. As a reminder today is the last day for consultation

Kindest regards  
Charlene

On 31 March 2016 at 11:40, licensing . <licensing@hillington.gov.uk> wrote:

Thanks Ian

I will be in contact with the applicant and come back to you accordingly

Charlene

On 31 March 2016 at 11:19, <Ian.C.R.Wares@met.pnn.police.uk> wrote:

Please find attached the Rep letter for Supermarket 88 - 90 High St W/D

## **IAN C.R.WARES**

Police Licensing Officer | Licensing, ASB & Gangs Unit |Hillingdon Borough OCU

|MetPhone 741933 | Telephone 0208 2461933 | Mobile 07500 578106 |Email

ian.wares@met.police.uk |

Address Licensing Dept. Uxbridge Police Station, 1 Warwick Place, Uxbridge, UB8 1PG.

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Regulatory Services  
London Borough of Hillingdon  
Civic Centre  
High Street  
Uxbridge UB8 1UW  
(T) 01895 277433  
(F) 01895 250011  
[licensing@hillingsdon.gov.uk](mailto:licensing@hillingsdon.gov.uk)

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**Representation Form from Interested Parties**

(Please read notes on reverse before completing)

**Your details (See notes 2 & 3);**

Your Name	COUNCILLOR PETER DAVIS
Your residential address	c/o CONSERVATIVE OFFICE CIVIC CENTRE UXBRIDGE UB8 1UW
Your email address	pdavis@hillingdon.gov.uk
Your phone number	07713 984633
The name of the body or organisation you represent	YENSLEY WARD

**About the premises;**

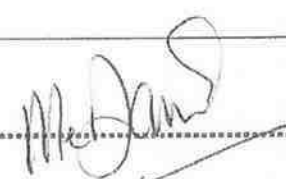
Name of the premises you are making a representation about	SUPERMARKET
Address of the premises you are making a representation about	88-90 HIGH STREET WEST DRAYTON UB7 7DS

**The Licensing Objectives (See note 4);**

Licensing Objective	Reasons for your representation and any supporting evidence
<p><i>Please tick;</i></p> <p><input checked="" type="checkbox"/> Prevention of Crime/Disorder</p> <p><input checked="" type="checkbox"/> Prevention of Public Nuisance</p> <p><input checked="" type="checkbox"/> Protection of Children From Harm</p> <p><input checked="" type="checkbox"/> Public Safety</p>	<p>1. School opposite shop.</p> <p>2. Very busy high st - possibility of DRUNKS</p> <p>3. Nuisance</p> <p>4. Crime.</p>

**The outcome you are seeking from the Licensing Authority (See note 6);**

LICENSE APPLICATION TO BE REFUSED.
------------------------------------

Signed:  Date: 06/04/2016



licensing . &lt;licensing@hillingdon.gov.uk&gt;

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**Re: 88-90 High Street, West Drayton**

---

licensing . &lt;licensing@hillingdon.gov.uk&gt;

6 April 2016 at 13:54

To: [REDACTED]

Dear Cllr Davis

I note your concerns and will put your representation to committee. You will be notified of the hearing particulars in due course; I am however expecting this case to be heard at Licensing Sub-Committee on 4th May.

Kind regards  
Charlene

On 6 April 2016 at 13:36, dq management <[REDACTED]> wrote:

we are generally worried about additional licensed premises on High Street with LONG opening hours, for all the reasons mentioned.

Already alot of anti-social behaviour in that area.

Regards

Peter Davis

On Wed, Apr 6, 2016 at 1:23 PM, licensing . <licensing@hillingdon.gov.uk> wrote:

Dear Cllr Davis

Many thanks for your representation in respect of Supermarket High Street, Yiewsley. I note you have ticked all 4 licensing objectives and are wanting the licence application to be refused in respect of undermining such, however do you have any supporting evidence and / or are you able to further elaborate on the grounds for objection.

Look forward to hearing from you

Kind regards  
Charlene

On 6 April 2016 at 13:04, dq management <dq.management1@gmail.com> wrote:

Attention Stephanie.

See Representation form attached.

Regards

Peter Davis (Councillor)

Regulatory Services  
London Borough of Hillingdon  
Civic Centre  
High Street  
Uxbridge UB8 1UW

## Representation Form from Interested Parties

(Please read notes on reverse before completing)

### Your details (See notes 2 & 3);

Your Name	Mrs Kuljit Kaur Sehgal
Your residential address	[REDACTED]
Your email address	[REDACTED]
Your phone number	[REDACTED]
The name of the body or organisation you represent	Resident/Business

### About the premises;

Name of the premises you are making a representation about	
Address of the premises you are making a representation about	88-90 HIGH STREET YIEWSLEY UB7 7DS

### The Licensing Objectives (See note 4);

Licensing Objective	Reasons for your representation and any supporting evidence
<p><i>Please tick;</i></p> <p><input type="checkbox"/> Prevention of Crime/Disorder</p> <p><input type="checkbox"/> Prevention of Public Nuisance</p> <p><input type="checkbox"/> Protection of Children From Harm</p> <p><input type="checkbox"/> Public Safety</p>	<p>Drug dealer congregate in the alleyway next to the supermarket. It was reported to our local councillor and police. We do not know what happened to that investigation. Giving permission to this supermarket will increase the number of drug crimes in this very vibrant and beautiful high street.</p> <p>There will be a crowd of obnoxious drunks who may undertake illegal activities as it infringes with the rights of the general public.</p> <p>For your kind information madam/sir, maybe you have never been to our area but let me tell you that we have a beautiful primary school St. Mathews, which is right opposite this shop. We are very concerned that due to the well known habits of major drinkers outside off licence shops in the past, these people may express violent actions in front of the children. Not only that, but there is a possible risk of shattered glass being spread onto the crossing where the children will have to cross to get to and from school.</p> <p>Commuters come from West Drayton station day and night on foot through the high street going to St Stevens road, Fairfield road, Whitethorn Avenue, Yiew Avenue, Otterfield Road and Albert Road. There have been complaints on the war police panel about the safety and the security of the late comers through the high street. Police very proactively have dealt with the local concerns. This business will bring a great danger to men and women coming from work at late hours, passing by in the presence of druggies and drunks.</p>

**The outcome you are seeking from the Licensing Authority (See note 6);**

<p><b>For the license not to be given to open that business.</b></p>
--

**Signed:** ..... Mrs Kuljit Kaur Sehgal..... **Date:**  
 .....06/04/2016.....

**Notes:**

- 1) All representations must be submitted before the conclusion of the 28 day consultation period. This will be advertised on the public notices and also on the Councils website.
- 2) Persons who may make representation include; persons who reside near to the premises to which the application relates and who are likely to be affected by licensable activities; residents associations who are representing residents who reside near to the application premises; Ward Councillors representing their constituents; any person who lives or works in the area and has concerns about the application premises.
- 3) Please note that representations cannot be anonymous. Copies of all representations will be published in any Committee papers and will be sent to all persons involved with the hearing including the applicant. If you have concerns about the use of your information and would like to discuss this further, please contact one of our Licensing Officers for a discussion, on the contact details below.
- 4) In order to be considered 'relevant', the representation must relate to one or more of the 'Licensing Objectives'. These objectives are;
  - a) Prevention of Crime/Disorder - This relates to any criminal activity, disorder or anti-social behaviour related to the application premises.
  - b) Prevention of Public Nuisance - This relates to noise nuisance and vibration, litter, noxious smells, light pollution.
  - c) Protection of Children from harm - This relates to the protection of children whilst on the application premises.
  - d) Public Safety - This relates to the physical condition of the premises and the safety features provided for members of the public such as; fire safety, health & safety.
- 5) Upon submitting a representation, it is expected that you will attend the Licensing Sub-Committee hearing to deliver your representation verbally and answer any queries that the Committee may have. If you are unable to attend, your written representation will be considered.
- 6) You may wish to suggest an outcome to the Licensing Sub-Committee ie. grant the application with extra conditions; grant the application with fewer hours/activities; reject the application. Please note that the Licensing Sub-Committee will only make reasonable and proportionate decisions based upon the evidence they are presented with, and in line with the laws and regulations governing Licensing Hearings.
- 7) You may continue on separate sheets of paper if necessary and you may also attach any evidence which supports your representation.
- 8) Please submit all completed forms to:

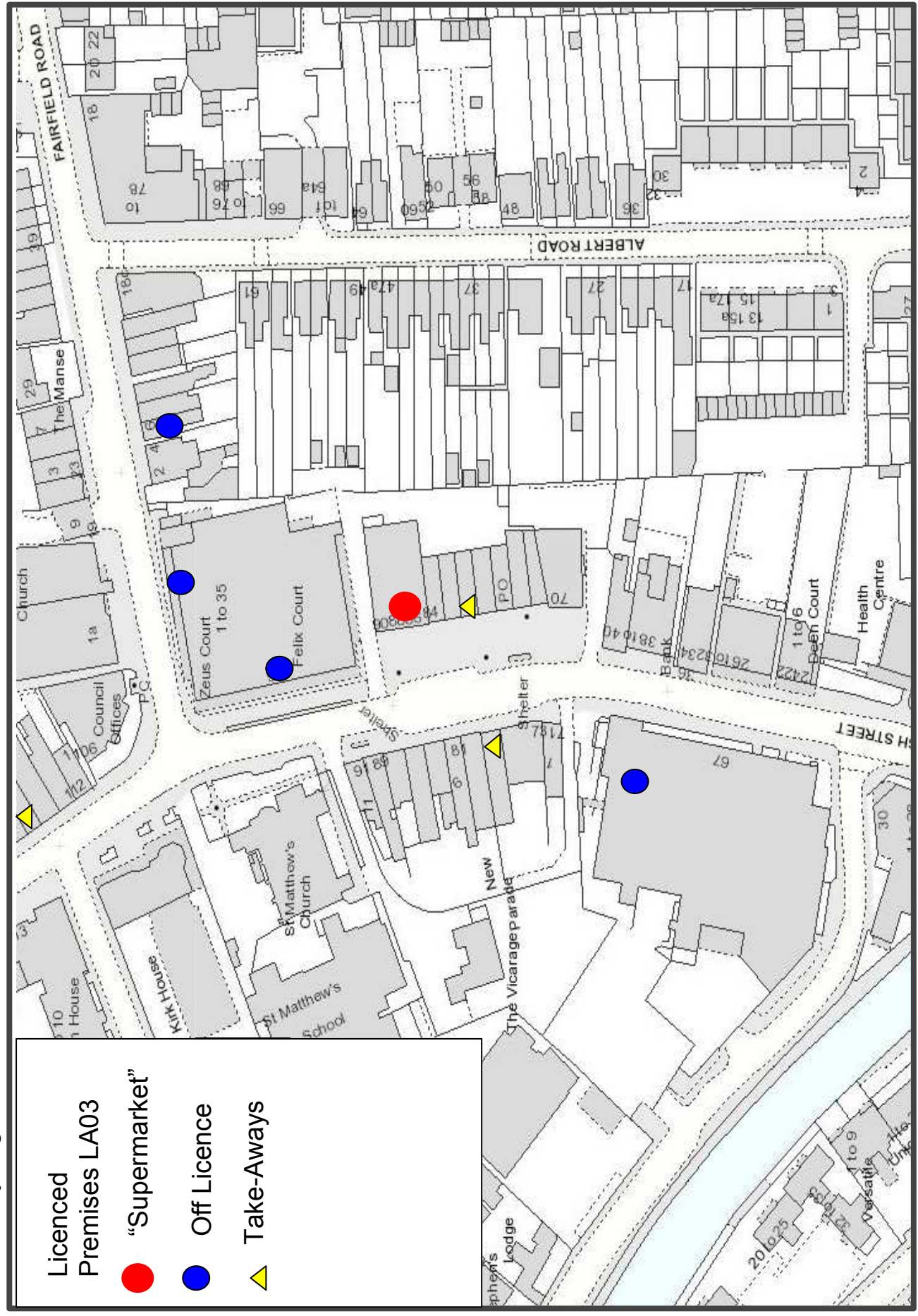
|  
**The Licensing Officer  
Regulatory Services  
London Borough of Hillingdon  
Civic Centre  
High Street  
Uxbridge, UB8 1UW**

[licensing@hillingdon.gov.uk](mailto:licensing@hillingdon.gov.uk)

Tel - 01895 277433

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