

Minutes

LICENSING SUB-COMMITTEE

25 May 2016

Meeting held at Committee Room 5 - Civic Centre,
High Street, Uxbridge UB8 1UW



	<p>Committee Members Present: Councillors Dominic Gilham (Chairman) Roy Chamdal Jazz Dhillon</p> <p>Responsible Authorities Present Stephanie Waterford, Licensing Authority Kiran Seyan, Trading Standards Acting Sergeant Ian Wares, Metropolitan Police Service</p> <p>Officers Present Beejal Soni, Legal Advisor Charles Francis, Democratic Services Officer Ian Meens, Licensing Officer</p> <p>Also Present Councillor Pat Jackson (observing) Councillor Teji Barnes (observing) Sgt Nick Davies, Metropolitan Police Service Bill Hickson, Anti-Social Behaviour Team Manager Claire Freeman, Regulatory Services Someen Ali, Translator</p>
11.	<p>APOLOGIES FOR ABSENCE (<i>Agenda Item 1</i>)</p> <p>Cllr Jazz Dhillon was in attendance, rather than Cllr Lynne Allen as advertised on the initial agenda.</p>
12.	<p>DECLARATIONS OF INTEREST IN MATTERS COMING BEFORE THIS MEETING (<i>Agenda Item 2</i>)</p> <p>None.</p>
13.	<p>TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED PART I WILL BE CONSIDERED IN PUBLIC AND ITEMS MARKED PART II WILL BE CONSIDERED IN PRIVATE (<i>Agenda Item 3</i>)</p> <p>It was noted that all business would be considered in Part II.</p>
14.	<p>MATTERS THAT HAVE BEEN NOTIFIED IN ADVANCE OR URGENT (<i>Agenda Item 4</i>)</p> <p>None.</p>

15. **APPLICATION FOR THE GRANT OF A PREMISES LICENCE MADE BY LOTUS FOOD AND WINE 761 UXBRIDGE ROAD UB4 8HY** (*Agenda Item 5*)

Introduction by Licensing Officer

Ian Meens, Licensing Officer at the London Borough of Hillingdon, introduced the report relating to the application for the grant of a Premises Licence. Representations had been made by the Licensing Authority, Trading Standards and the Metropolitan Police Service.

This item is included in Part II as it contains information relating to an individual or likely to reveal the identity of an individual and Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime and the public interest in withholding the information outweighs the public interest in disclosing it (exempt information under paragraphs 1, 2 and 7 of Part 1 of Schedule 12A to the Local Government [Access to Information] Act 1985 as amended.

The Decision

RESOLVED:

The Sub-Committee's decision is to grant the licence subject to the following conditions:

The conditions put forward by the Licensing Authority are accepted subject to the following conditions:

- 1. The premises will undertake the implementation of a Challenge 25 policy, and a poster or posters to this effect will be displayed stating what IDs are accepted;**
- 2. The CCTV system shall be installed to the satisfaction of the Metropolitan Police Services to record images both internally and externally for 24 hours each day and shall retain those recordings for 31 days;**
- 3. The CCTV system shall be maintained in effective working order and any recording shall be made available to the Police and any Authorised Officer of the Council on request;**
- 4. Condition 4 of the conditions on P73 of the Agenda is deleted**
- 5. If the Premises Licence Holder becomes aware that any alcohol or tobacco goods at the premises may or appear to be non duty paid then the Premises Licence Holder shall inform the police immediately;**
- 6. Posters will be displayed requesting customers to leave the premises quietly, when required the staff shall ask a customer/s to leave quietly;**
- 7. Alcoholic products shall be offered for sale in an area distinctly separate to non-alcoholic products;**
- 8. Spirits and cigarettes will be kept behind the counter;**
- 9. There shall be a personal licence holder on duty at the premises at all times during opening hours;**
- 10. The DPS shall provide all staff members with a written authorisation for selling alcohol. Records and copies of authorisations shall be available to**

authorised officers on request;

11. All staff members shall attend a recognised training course (i.e. BII Level 1 Award in responsible alcohol retailing) prior to making alcohol sales;
12. No member of staff shall make sales of alcohol until such time as the member of staff completes a recognised training course (i.e. BII Level 1 Award in responsible alcohol retailing). Training will be reviewed regularly and updated training shall be provided in accordance with changes in legislation and staffing;
13. An incident log shall be kept at the premises and shall be made available to police and Authorised Officers of the Council on request. The incident log shall be used to record any incidents, dates and times and the name of the staff member involved. Incidents can include but not limited to:
 - a. All crimes reported by the premises to the Police;
 - b. Any incidents of disorder/anti-social behaviour;
 - c. Any faults with the CCTV system and details about remedial action/repair
 - d. Any refusal of age restricted products;
 - e. Any visit by an authorised officer or the emergency services
14. All future purchases of stock must be from reputable and proper wholesale businesses. The purchase of such stock shall be made by the Premises Licence Holder or persons authorised by him;
15. All receipts/invoices relating to all purchases for goods at the premises must be kept in accordance with the statutory terms and made available for inspection at the request of the Metropolitan Police Services or an Authorised Officer of the Council;
16. A minimum of 2 staff shall be on duty at the premises each day from 16:00 hours until the close of business;
17. The Premises Licence Holder shall provide a copy of the completed lease agreement between himself and the freeholder of the premises on or before 25 August 2016;
18. The Premises Licence Holder shall exclude Mr Ulgeet Singh and his spouse of (insert address), Mr Jasmeet Singh and his spouse of (insert address) and Mr Amarjeet Singh and his spouse of (insert address) from the premises and all of its business and operational activities including all licensable activity at all times.

The meeting, which commenced at 10.00 am, closed at 12.10 pm.

These are the minutes of the above meeting. For more information on any of the resolutions please contact Charles Francis on 01895 250636. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.