



HILLINGDON  
LONDON



# NOTICE OF HEARING

## Licensing Sub-Committee

**Date:** THURSDAY, 21 FEBRUARY 2019

**Time:** 10.00 AM

**Venue:** COMMITTEE ROOM 5 - CIVIC CENTRE, HIGH STREET, UXBRIDGE

**Meeting Details:** Members of the Public and Media are welcome to attend. This meeting may also be broadcast live.

If this is a public hearing, the agenda is available online at [www.hillingdon.gov.uk](http://www.hillingdon.gov.uk) or you can use a smart phone camera and scan the code below:



### Councillors on the Sub-Committee:

Roy Chamdal  
Lynne Allen  
Allan Kauffman

### IMPORTANT INFORMATION

On receipt of this notice, you **MUST** notify the Committee Clerk (contact details below) by the following date:

**Monday 18 February 2019**

If you don't notify you may lose your right to speak at the hearing. When notifying you must confirm:

- 1) Whether you intend to attend or to be represented by someone at the hearing;
- 2) If you consider a hearing to be unnecessary and;
- 3) Whether to request that another person attends (other than your representative) as a witness

**Published:** Wednesday, 6 February 2019

**Contact:** Luke Taylor  
**Tel:** 01895 250 693  
**Email:** [democratic@hillington.gov.uk](mailto:democratic@hillington.gov.uk)

Putting our residents first

Lloyd White  
Head of Democratic Services  
London Borough of Hillingdon,  
Phase II, Civic Centre, High Street, Uxbridge, UB8 1UW

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# Agenda

## CHAIRMAN'S ANNOUNCEMENTS

### Hearing Protocol

- 1 Apologies for Absence
- 2 Declarations of interest in matters coming before this meeting
- 3 To confirm that the items of business marked Part I will be considered in Public and items marked Part II will be considered in Private
- 4 Matters that have been notified in advance or urgent

### Part I - Members, Public and Press

	<b>Title of Report / Address of application</b>	<b>Ward</b>	<b>Time</b>	<b>Page</b>
<b>5</b>	Application for the Grant of a Premises Licence: Northwood News, 46 Green Lane, Northwood, HA6 2QB	Northwood	10:00am	3 - 46

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## Order of proceedings – application under the Licensing Act 2003

The Chairman of the Sub-Committee will open the hearing by introducing the Councillors, explaining the purpose of the proceedings and the general procedure. The Chairman will then check that there are no additions or alterations to the list of those appearing at the hearing.

**Introduction by the Regulatory Services/Licensing Officer**



**The Applicant / Licence Holder**



**Responsible Authorities (if present)**



**Other Parties (residents etc...)**



### **DISCUSSION LED BY THE SUB-COMMITTEE**

The Chairman will lead the discussion. This will be a chance for all parties to provide comments on any submissions that have been made to the Sub-Committee.



**Closing remarks from each party**



**Sub-Committee deliberates**



**Chairman announces the decision**

The Council's Regulatory Services/Licensing Officer will introduce the report and will outline the matter before the Sub-Committee, giving any relevant background information. The Sub-Committee may ask questions of the officer.

The Applicant, licence holder or the person representing him/her will be invited to address the Sub-Committee. They will be allowed sufficient time to present his/her case. The Sub-Committee may ask questions.

Responsible Authorities will be invited to address the Sub-Committee and will be allowed sufficient time. The Sub-Committee may ask questions of the Responsible Authorities.

Other parties will be invited to address the Sub-Committee. Where there are a number of parties making similar representations the Chairman will expect the parties to nominate a spokesperson to make the representations and all will be allowed sufficient time. The Sub-Committee may ask questions of the Other Parties.

The Chairman will invite the Responsible Authorities and Other Parties to make brief closing remarks on the application. The Applicant / licence holder makes the final closing remarks.

The Sub-Committee will remain in the room to deliberate and make their decision, with only the Legal Advisor and the Clerk to the Sub-Committee remaining. All others present will be asked to leave the room. If the meeting is being broadcast, any filming will be stopped for this part.

Parties may return to the room when invited to do so and the Chairman will announce the decision. The Chairman will remind the Applicant / licence holder that the decision will be sent to them in writing. There can be no further questions or statements.

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## APPLICATION FOR THE GRANT OF A PREMISES LICENCE: NORTHWOOD NEWS

<b>Committee</b>	Licensing Sub-Committee
<b>Officer Contact</b>	Jhini Mukherjee, Licensing Officer
<b>Papers with report</b>	<b>Appendix 1</b> - Application for the grant of a new premises licence <b>Appendix 2</b> - Recommended Conditions <b>Appendix 3</b> - Representation from Northwood Residents' Association <b>Appendix 4</b> - Representation from Gatehill Residents' Association <b>Appendix 5</b> - Representation from local resident <b>Appendix 6</b> - Letter of support from Resident <b>Appendix 7</b> - Letter from Met Police <b>Appendix 8</b> - Map of the area <b>Appendix 9</b> - Photos of the shop
<b>Ward name</b>	Northwood

### 1.0 SUMMARY

To consider an application for a premises licence as seen in **Appendix 1** in respect of Northwood News, 46 Green Lane, Northwood, HA6 2QB which has attracted representations from three interested parties, two of which are Residents' associations.

### 2.0 RECOMMENDATION

**To grant the licence consistent with the operating schedule conditions, in addition to the proposed conditions in Appendix 2.**

### 3.0 APPLICATION

The new premises licence application has been made by Kandasamy Sivanathan for an off-licence shop, situated at 46 Green Lane, Northwood, HA6 2QB. The application submitted is for a licence to sell alcohol, Monday to Sunday, from 06.00 hours to 23.00 hours.

#### 3.1 Type of application applied for

New Premises Licence application under Licensing Act, 2003

#### 3.2 Description of the premises

The premises is a local newsagent and convenience store who would also like to start selling alcohol.

#### 3.3 Licensable Activities

<u>Activity</u>		<u>Proposed for new premises licence</u>
Sale of alcohol	Consumption off the premises	x

3.4 Opening Hours and proposed hours for licensable activity

	Opening hours of the premises	Proposed hours for sale by retail of alcohol
<b>Monday</b>	06:00 - 23:00	06:00 - 23:00
<b>Tuesday</b>	06:00 - 23:00	06:00 - 23:00
<b>Wednesday</b>	06:00 - 23:00	06:00 - 23:00
<b>Thursday</b>	06:00 - 23:00	06:00 - 23:00
<b>Friday</b>	06:00 - 23:00	06:00 - 23:00
<b>Saturday</b>	06:00 - 23:00	06:00 - 23:00
<b>Sunday</b>	06:00 - 23:00	06:00 - 23:00

3.5 Other licensed premises on Green Lane between Waitrose and Misty Moon

<b>Premises</b>	<b>Activities Authorised</b>	<b>Times Authorised</b>
Waitrose, 52 Green Lane, Northwood, HA6 2XW	Sale by retail of alcohol	Monday to Sunday - 07.00 hours to 23.00 hours.
Regal Kebab & Fish Bar, 63 Green Lane, Northwood, HA6 3AD	Late night refreshment	Monday to Thursday - 23.00 hours to 00.00 hours; Friday and Saturday - 23.00 hours to 01.00 hours
Lomito, 41 Green Lane, Northwood, HA6 3AE	Sale by retail of alcohol Regulated Entertainment Late Night Refreshment (LNR)	<b><u>Sale of alcohol</u></b> Monday to Sunday - 10.30 hours to 00.00 hours; <b><u>Regulated Entertainment</u></b> Monday to Sunday - 23.00 hours to 00.00 hours; <b><u>LNR</u></b> Monday to Sunday - 23.00 hours to 00.00 hours
ASK Restaurant, 35 A Green Lane, Northwood, HA6 2PX	Sale by retail of alcohol Provision of recorded music Late Night Refreshment (LNR)	<b><u>Sale of alcohol</u></b> Monday to Saturday - 10.00 hours to 00.00 hours; Sundays - 12.00 hours to 23.30 hours; <b><u>Regulated Entertainment</u></b> Monday to Saturday - 23.00 hours to 00.30 hours; Sundays - 23.00 hours to 00.00 hours; <b><u>LNR</u></b> Monday to Saturday - 23.00 hours to 00.30 hours; Sundays - 23.00 hours to 00.00 hours

<p>Brisa 36 (Caffe Casa Mia), 36 Green Lane, Northwood, HA6 2QB</p>	<p>Sale by retail of alcohol</p>	<p>Monday to Sunday - 11.00 hours to 22.00 hours</p>
<p>Melisi, 29 Green Lane, Northwood, HA6 2PX</p>	<p>Sale by retail of alcohol Regulated Entertainment Late Night Refreshment</p>	<p><b><u>Sale of alcohol</u></b> Sunday to Wednesday - 11.30 hours to 23.00 hours; Thursday - 11.30 hours to 00.00 hours; Friday and Saturday - 11.30 hours to 01.00 hours; <b><u>Regulated Entertainment</u></b> Sunday to Thursday - 23.00 hours to 23.30 hours; Friday and Saturday - 23.00 hours to 00.00 hours <b><u>LNR</u></b> Thursday - 23.00 hours to 00.00 hours; Friday and Saturday - 23.00 hours to 01.00 hours</p>
<p>Northwood Piazza, 28 Green Lane, Northwood, HA6 2QB</p>	<p>Sale by retail of alcohol Regulated Entertainment Late Night Refreshment</p>	<p><b><u>Sale of alcohol &amp; Regulated Entertainment</u></b> Monday to Thursday - 10.00 hours to 00.00 hours; Friday and Saturday - 10.00 hours to 01.00 hours; Sunday - 12.00 hours to 23.30 hours <b><u>LNR</u></b> Monday to Thursday - 23.00 hours to 00.30 hours; Friday and Saturday - 23.00 hours to 01.30 hours; Sunday - 23.00 hours to 00.00 hours</p>
<p>Maharaja Restaurant, 24 Green Lane, Northwood, HA6 2QB</p>	<p>Sale by retail of alcohol Regulated Entertainment Late Night Refreshment</p>	<p><b><u>Sale of alcohol</u></b> Monday to Saturday - 10.00 hours to 00.00 hours; Sundays - 12.00 hours to 23.30 hours <b><u>Regulated Entertainment</u></b> Monday to Saturday - 23.00 hours to 00.30 hours; Sundays - 23.00 hours to 00.00 hours <b><u>LNR</u></b> Monday to Saturday - 23.00 hours to 00.30 hours; Sundays - 23.00 hours to 00.00 hours</p>
<p>Misty Moon, 27 Green Lane, Northwood, HA6 2PX</p>	<p>Sale by retail of alcohol Regulated Entertainment Late Night Refreshment</p>	<p><b><u>Sale of alcohol</u></b> Monday to Saturday - 10.00 hours to 00.00 hours; Sundays - 12.00 hours to 00.00 hours; <b><u>Regulated Entertainment</u></b> Monday to Sunday - 23.00 hours to 00.30 hours; <b><u>LNR</u></b> Monday to Sunday - 23.00 hours to 00.00 hours</p>

### 3.6 Operating Schedule and Conditions

Section 18 of the operating schedule of the Application demonstrates the steps the applicant proposes to take in order to promote the licensing objectives.

#### The Prevention of crime and disorder

1. A CCTV system shall be installed and maintained at the premises to cover the entrance and internal public areas, recorded images shall be kept for 31 days and provided to Police or Council Officers, in a useable form, upon request.
2. Ensure an incident book is maintained at the premises to record details of any incidents the nature of which may have compromised any of the licensing objectives under the Licensing Act 2003. CCTV recording dates & times shall be linked to incident book entries.

#### Public Safety

3. The store will follow general health and safety and fire safety law.

#### The prevention of public nuisance

4. The Management will maintain the area clean and tidy at all times.

#### The protection of children from harm

5. Ensure that a Challenge 25 policy is operated at the premises with appropriate signage displayed inside and outside the premises.
6. Ensure that all staff are given regular training in relation to the Licensing Act 2003. Training records will be kept at the premises and refresher training will be given to all staff every year.
7. Ensure a 'refusals register' is in use at the premises to record age related and other refused sales in electronic form or in a hard copy.

## 4.0 **CONSULTATION**

### 4.1 Closing date for representations

30 January 2019

### 4.2 Public Notice published in local newspaper

10 January 2019 - Harrow Times

## 5.0 **REPRESENTATIONS**

- 5.1 We have received three representations, two of which are from Residents' associations

<b>Interested Parties</b>	<b>Ground for Representation</b>	<b>Appendix</b>
Trevor Shirling for and on behalf of Northwood Residents Association	Prevention of Public Nuisance	<b>Appendix 3</b>
Susan Howells for and on behalf of Gatehill Residents' Association	Prevention of Crime and Disorder, Prevention of Public Nuisance	<b>Appendix 4</b>
Valery Rees	Prevention of Public Nuisance, Protection of Children From Harm	<b>Appendix 5</b>

- 5.2 We have also received letters of support from one local resident and one from Metropolitan Police, both of which are appended as **Appendices 6 and 7**.

## 6.0 BACKGROUND INFORMATION

### 6.1 Designated Premises Supervisor

The proposed designated Premises Supervisor is Kandasamy Sivanathan, a personal licence holder under number 01765 with London Borough of Ealing. Mr Sivanathan has held the personal licence for the last twelve years.

6.2 Map of the area and photos of the premises and the surrounding area are attached as **Appendices 8 and 9**.

6.3 There have been no recorded Members' Enquires for this premises.

## 7.0 OFFICER'S OBSERVATIONS

7.1 This is an application from a local newsagent and convenience store who also wants to start selling alcohol from the shop. The proposed hours for sale of alcohol are Monday to Sunday, 06.00 hours until 23.00 hours. The applicant had previously applied for Temporary Events Notice (TEN) to sell alcohol from the premises and we did not receive any complaints about the premises during that time. Rather, the premises passed a test purchase operation carried out by Metropolitan Police soon after the expiry of their TEN. There were no alcohol on display and the staff and the licence holder displayed a considerable awareness of the licensing objectives. The letter from Metropolitan Police, appended as Appendix 7, highlights the good management competency at the premises at the time. The premises is located on a stretch of road which is not associated with a high degree of antisocial behaviour and where there are a mix of other licensed premises which have similar terminal hours as seen in paragraph 3.5.

7.2 The representations received mainly raise the following issues:

- a) **The prevention of crime and disorder**- The representation from Gatehill Residents' Association addressed the crime and disorder objective as there are concerns over the sale of alcohol leading to a rise in antisocial behaviour and other crimes such as littering and vandalism to the area. S. 182 of the Home Office published guidance refers to the Police as being the main source of advice on crime and disorder but in this case the Police have supported the application and have not raised any objection to this. Furthermore, our Council's Licensing Policy and the Guidance, both indicate that the hours that shops could generally be allowed to sell alcohol was to reflect the trading hours unless there was a good reason to restrict this. The applicant has proposed a couple of important conditions in his operating schedule to demonstrate the steps which he will take to uphold this licensing objective which the licensing department is satisfied with.
- b) **The prevention of public nuisance** - Three of the representations received from interested parties refer to the public nuisance objective. The main concerns raised were directly connected to the proposed hours of sale of alcohol. The main view was that the hours of operation were excessive for the location and would cause noise disturbance for residents in the surrounding area along with litter and a nuisance being caused by additional traffic outside the premises. In accordance with the Council's Licensing Policy, arbitrary restrictions that would undermine the principle of flexibility are always avoided by the licensing department and each case is judged on its individual merits. There is no fixed restriction on terminal hours for any particular areas of the borough. In addition to the condition proposed by the applicant in his operating schedule to uphold this licensing objective, Appendix 2 contains a couple of additional recommended conditions as further measures to avoid any public nuisance arising from the property.
- c) **The protection of children from harm** - One representation refers to the protection of children from harm objective. The applicant has proposed three important conditions in his operating schedule which we think are robust enough for a shop in that location and of that size and sufficient to promote and uphold this licensing objective.

## 8.0 Relevant sections of S.182 Guidance

### Determining actions that are appropriate for the promotion of the licensing objectives

**At paragraph 9.42** it states that "Licensing authorities are best placed to determine what actions are appropriate for the promotion of the licensing objectives in their areas. All licensing determinations should be considered on a case-by-case basis. They should take into account any representations or objections that have been received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be".

**At paragraph 9.43** it states that "The authority's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve".

**At paragraph 9.44** it states that "Determination of whether an action or step is appropriate for the promotion of the licensing objectives requires an assessment of what action or step would be suitable to achieve that end. While this does not therefore require a licensing authority to decide that no lesser step will achieve the aim, the authority should aim to consider the potential burden that the condition would impose on the premises licence holder (such as the financial burden due to restrictions on licensable activities) as well as the potential benefit in terms of the promotion of the licensing objectives. However, it is 76 | Revised Guidance issued under section 182 of the Licensing Act 2003 imperative that the authority ensures that the factors which form the basis of its determination are limited to consideration of the promotion of the objectives and nothing outside those parameters. As with the consideration of licence variations, the licensing authority should consider wider issues such as other conditions already in place to mitigate potential negative impact on the promotion of the licensing objectives and the track record of the business. Further advice on determining what is appropriate when imposing conditions on a licence or certificate is provided in Chapter 10. The licensing authority is expected to come to its determination based on an assessment of the evidence on both the risks and benefits either for or against making the determination".

### Proportionality

**At paragraph 10.10** it states that "The 2003 Act requires that licensing conditions should be tailored to the size, type, location and characteristics and activities taking place at the premises concerned. Conditions should be determined on a case-by-case basis and standardised conditions which ignore these individual aspects should be avoided. For example, conditions should not be used to implement a general policy in a given area such as the use of CCTV, polycarbonate drinking vessels or identity scanners where they would not be appropriate to the specific premises. Conditions that are considered appropriate for the prevention of illegal working in premises licensed to sell alcohol or late night refreshment might include requiring a premises licence holder to undertake right to work checks on all staff employed at the licensed premises or requiring that a copy of any document checked as part of a right to work check is retained at the licensed premises. Licensing authorities and other responsible authorities should be alive to the indirect costs that can arise because of conditions. These could be a deterrent to holding events that are valuable to the community or for the funding of good and important causes. Licensing authorities should therefore ensure that any conditions they impose are only those which are appropriate for the promotion of the licensing objectives".

### Hours of trading

**At paragraph 10.13** it states "The Government acknowledges that different licensing strategies may be appropriate for the promotion of the licensing objectives in different areas. The 2003 Act gives the licensing authority power to make decisions about the hours during which premises can conduct licensable activities as part of the implementation of its licensing policy statement. Licensing authorities are best placed to make decisions about appropriate opening hours in their areas based on their local knowledge and in consultation with responsible authorities. However, licensing authorities must always consider each application and must not impose predetermined licensed opening hours, without giving individual consideration to the merits of each application"

**At paragraph 10.15** it states "Shops, stores and supermarkets should normally be free to provide sales of alcohol for consumption off the premises at any times when the retail outlet is open for

shopping unless there are good reasons, based on the licensing objectives, for restricting those hours".

### **Licensing hours**

**At paragraph 14.51** it states "With regard to licensing hours, the Government acknowledges that different licensing approaches may be appropriate for the promotion of the licensing objectives in different areas. The 2003 Act gives the licensing authority power to make decisions regarding licensed opening hours as part of the implementation of its licensing policy statement and licensing authorities are best placed to make such decisions based on their local knowledge and in consultation with other responsible authorities. However, licensing authorities must always consider each application and must not impose predetermined licensed opening hours, without giving individual consideration to the merits of each application".

**At paragraph 14.52** it states "Statements of licensing policy should set out the licensing authority's approach regarding licensed opening hours and the strategy it considers appropriate for the promotion of the licensing objectives in its area. The statement of licensing policy should emphasise the consideration which will be given to the individual merits of an application. The Government recognises that licensed premises make an important contribution to our local communities, and has given councils a range of tools to effectively manage the different pressures that licensed premises can bring. In determining appropriate strategies around licensed opening hours, licensing authorities cannot seek to restrict the activities of licensed premises where it is not appropriate for the promotion of the licensing objectives to do so".

### **The need for licensed premises**

**At paragraph 14.19** it states "There can be confusion about the difference between the "need" for premises and the "cumulative impact" of premises on the licensing objectives, for example, on crime and disorder. "Need" concerns the commercial demand for another pub or restaurant or hotel and is a matter for the planning authority and for the market. This is not a matter for a licensing authority in discharging its licensing functions or for its statement of Revised Guidance issued under section 182 of the Licensing Act 2003 I 109 licensing policy".

## **9.0 Relevant sections of the Licensing Policy**

### **Licensing Hours**

**At Paragraph 21.1** it states that "Prior to the introduction of the Licensing Act 2003, it was believed that fixed and artificially early closing times (established under the Licensing Act 1964) were one of the key causes of rapid binge drinking prior to closing times and one of the causes of disorder and disturbance when large number of customers were required to leave the premises simultaneously".

**At Paragraph 21.2** it states that "The aim through promotion of the licensing objectives should be to reduce the potential for concentrations and achieve a slower dispersal of people from licensed premises through flexible opening times".

**At Paragraph 21.3** it states that "Arbitrary restrictions that would undermine the principle of flexibility will therefore be avoided. The four licensing objectives will be paramount at all times and the Council will always consider the individual merits of each case".

**At Paragraph 21.4** it states that "In accordance with guidance there is no fixed restriction on terminal hours for any particular areas of the borough. Such a restriction could cause the migration of patrons from one area to another and create the circumstances that the legislation is attempting to avoid. Each application will be dealt with on its merits. It is for the applicants to detail in their Operating Schedule exactly what times they intend to open and close the premises and what measures they will take to ensure that they do not cause nuisance or disturbance to their neighbours in the vicinity. The later the terminal hour applied for, the greater will be the need to address the issues of disturbance and nuisance".

**At Paragraph 21.5** it states that "Shops, stores and supermarkets licensed to sell alcohol will normally be allowed to do so for the full duration of their trading hours. Restrictions may be applied, for example where representations are made indicating the particular premises or patrons of the premises are linked to disorder and or disturbance".

### **Licence Conditions**

**At Paragraph 17.1** it states that " Conditions on premises licences and club certificates are determined by:

- a) The measures put forward on the Operating Schedule
- b) Mandatory conditions within the Act
- c) Measures decided at a hearing by the Licensing Sub Committee"

**At Paragraph 17.2** it states that "Any conditions attached to licences following relevant representations will focus on matters within the control of the Premises Licence Holder or Club Management Committees. They will address matters which have a direct impact on those living, working or engaged in normal activities in the vicinity, as well as patrons of the licensed premises. They will not be used as a means of attempting to attach responsibility to Premises Licence Holders or Club Management Committees for matters outside their reasonable control, such as anti-social behaviour once away from the premises or licensable activity".

**At Paragraph 17.3** it states that "The Licensing Authority will not impose standard conditions upon every licence issued, however it may have regard to model conditions produced by the Government and/or the Institute of Licensing and it may choose to impose these in appropriate circumstances".

## **10.0 LEGAL CONSIDERATIONS**

### **LEGAL COMMENTS**

When considering licence applications the Sub-Committee shall carry out its functions with a view to taking steps it considers appropriate for promoting the licensing objectives. The licensing objectives are:

- Prevention of crime and disorder;
- Public Safety;
- Prevention of public nuisance; and,
- Protection of children from harm.

The Sub-Committee must ensure that all licensing decisions:

- Have a direct relationship to the promotion of one or more of the four licensing objectives;
- Have regard to the Council's statement of licensing policy;
- Have regard to the Secretary of State guidance; and,
- Must not be subject to a blanket policy to the extent that it is applied so rigidly that an exercise of discretion in each individual case is precluded.

The Sub-Committee is advised that when considering applications for a new premises licence, regard must be had to any relevant representations that are made before taking such steps (if any) as it considers necessary for the promotion of the licensing objectives. The steps are:

- grant the application;
- grant the application subject to conditions the Sub-Committee considers necessary to promote the licensing objectives;
- exclude from the scope of the licence any licensable activity(ies) to which the application relates;
- refuse to specify a designated premises supervisor; or,
- reject the application.

Officers have provided the Sub-Committee with recommendations related to this application. Subject to the above-mentioned factors having been properly considered, the Sub-Committee may depart from the recommendations if there are good reasons for doing so. The Sub-Committee is advised that such departures could give rise to an appeal or judicial review.

# APPENDIX 1 - APPLICATION FORM



Hillingdon  
Application for a premises licence  
Licensing Act 2003

For help contact  
[applicationsprocessingteam@hillington.gov.uk](mailto:applicationsprocessingteam@hillington.gov.uk)  
Telephone: 01895 558170

\* required information

## Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

549

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

### Applicant Details

\* First name

KANDASAMY

\* Family name

SIVANATHAN

\* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

Applying as a business or organisation, including as a sole trader  
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

### Applicant Business

Is the applicant's business registered in the UK with Companies House?

Yes  No

Note: completing the Applicant Business section is optional in this form.

Is the applicant's business registered outside the UK?

Yes  No

Business name

NORTHWOOD NEWS

If the applicant's business is registered, use its registered name.

VAT number

- NONE

Put "none" if the applicant is not registered for VAT.

Continued from previous page...

Legal status

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

**Applicant Business Address**

If the applicant has one, this should be the applicant's official address - that is an address required of the applicant by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Agent Details**

\* First name

\* Family name

\* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

**Agent Business**

Is your business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business LICENSING AGENT

Home country United Kingdom

The country where the headquarters of your business is located.

**Agent Registered Address**

Address registered with Companies House.

Building number or name TRIDENT BUSINESS CENTRE

Street 89 BICKERSTETH ROAD

District

City or town LONDON

County or administrative area

Postcode SW17 9SH

Country United Kingdom

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

- Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name 46

Street GREEN LANE

District

City or town NORTHWOOD

County or administrative area

Postcode HA6 2QB

Country United Kingdom

**Further Details**

Telephone number

Non-domestic rateable value of premises (£) 21,000

### Section 3 of 21

#### APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

#### Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

### Section 4 of 21

#### INDIVIDUAL APPLICANT DETAILS

##### Applicant Name

Is the name the same as (or similar to) the details given in section one?

- Yes  No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

KANDASAMY

Family name

SIVANATHAN

Is the applicant 18 years of age or older?

- Yes  No

Continued from previous page...

**Current Residential Address**

Is the address the same as (or similar to) the address given in section one?

- Yes  No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Applicant Contact Details**

Are the contact details the same as (or similar to) those given in section one?

- Yes  No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail

Telephone number

Other telephone number

\* Date of birth  /  /   
dd mm yyyy

\* Nationality

Documents that demonstrate entitlement to work in the UK

**Section 5 of 21**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

THIS IS A LOCAL NEWSAGENTS AND CONVENIENCE STORE, HAS BEEN OPERATING FOR A LONG TIME. IT WOULD LIKE TO

Continued from previous page...

HAVE ALL PRODUCTS AVAILABLE TO ITS CUSTOMERS, INCLUDING ALCOHOL.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

**Section 6 of 21**

**PROVISION OF PLAYS**

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes  No

**Section 7 of 21**

**PROVISION OF FILMS**

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes  No

**Section 8 of 21**

**PROVISION OF INDOOR SPORTING EVENTS**

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes  No

**Section 9 of 21**

**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes  No

**Section 10 of 21**

**PROVISION OF LIVE MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes  No

**Section 11 of 21**

**PROVISION OF RECORDED MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes  No

**Section 12 of 21**

**PROVISION OF PERFORMANCES OF DANCE**

Continued from previous page...

See guidance on regulated entertainment

Will you be providing performances of dance?

Yes  No

**Section 13 of 21**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes  No

**Section 14 of 21**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

Yes  No

**Section 15 of 21**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Continued from previous page...

**SATURDAY**

Start	<input type="text" value="06:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

**SUNDAY**

Start	<input type="text" value="06:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

- On the premises       Off the premises       Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

Family name

Date of birth  /  /   
dd      mm      yyyy

Continued from previous page...

**Enter the contact's address**

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text"/>
Personal Licence number (if known)	<input type="text" value="01765"/>
Issuing licensing authority (if known)	<input type="text" value="EALING COUNCIL"/>

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 21**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

**Section 17 of 21**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start  End   
Start  End

WEDNESDAY

Start  End   
Start  End

THURSDAY

Start  End   
Start  End

FRIDAY

Start  End   
Start  End

SATURDAY

Start  End   
Start  End

SUNDAY

Start  End   
Start  End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**Section 18 of 21**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

*Continued from previous page...*

List here steps you will take to promote all four licensing objectives together.

THE STORE WILL BE MANAGED BY APPLICANT WHO HAS MANAGED AND WORK IN THE RETAIL OVER 6 YEARS. THIS WOULD BE A ONE STOP CONVEINCE STORE FOR ALL HOUSEHOLD GOODS AND FOOD. THE STORE WOULD OPERATE RESPONSIBLY AND STORE ALCOHOL SECURELY NEAR SALES COUNTER AND SPIRITS BEHIND COUNTER.

b) The prevention of crime and disorder

1. A CCTV system shall be installed and maintained at the premises to cover the entrance and internal public areas, recorded images shall be kept for 31 days and provided to Police or Council Officers, in a useable form, upon request.

2. Ensure an incident book is maintained at the premises to record details of any incidents the nature of which may have compromised any of the licensing objectives under the Licensing Act 2003. CCTV recording dates & times shall be linked to incident book entries.

c) Public safety

HE STORE WILL FOLLOW GENERAL HEALTH SAFETY AND FIRE SAFETY LAW.

d) The prevention of public nuisance

THE MANAGEMENT WILL MAINTAIN THE AREA CLEAN AND TIDY ALL TIMES.

e) The protection of children from harm

3. Ensure that a Challenge 25 policy is operated at the premises with appropriate signage displayed inside and outside the premises.

4. Ensure that all staff are given regular training in relation to the Licensing Act 2003. Training records will be kept at the premises and refresher training will be given to all staff every year.

5. Ensure a 'refusals register' is in use at the premises to record age related and other refused sales in electronic form or in a hard copy.

**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

*Continued from previous page...*

**Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

**Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

*Continued from previous page...*

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

## Section 20 of 21

### NOTES ON REGULATED ENTERTAINMENT

*Continued from previous page...*

In terms of specific **regulated entertainments** please note that:

- **Plays:** no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- **Films:** no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- **Indoor sporting events:** no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
- **Boxing or Wrestling Entertainment:** no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- **Live music:** no licence permission is required for:
  - o a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
  - o a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- **Recorded Music:** no licence permission is required for:
  - o any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

## Section 21 of 21

### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card. Premises' licence fees are determined by the non-domestic rateable value of the premises. To find out a premises' non-domestic rateable value, go to the Valuation Office Agency website at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm). For full details, refer to the 'Fees for Applications' webpage: <http://www.hillingdon.gov.uk/media.jsp?mediaid=22879&filetype=pdf>

\* Fee amount (£)

190.00

### DECLARATION

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

NIRA SURESH

\* Capacity

LICENSING AGENT

\* Date

02 / 01 / 2019  
dd mm yyyy

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/hillingdon/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

Continued from previous page...

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

**OFFICE USE ONLY**

Applicant reference number	<input type="text" value="549"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [Next >](#)

## **Appendix 2 - Recommended Conditions**

### **Officer's recommendation:**

#### **Conditions Consistent with the Operating Schedule**

##### The Prevention of crime and disorder

1. A CCTV system shall be installed and maintained at the premises to cover the entrance and internal public areas, recorded images shall be kept for 31 days and provided to Police or Council Officers, in a useable form, upon request.
2. Ensure an incident book is maintained at the premises to record details of any incidents the nature of which may have compromised any of the licensing objectives under the Licensing Act 2003. CCTV recording dates & times shall be linked to incident book entries.

##### Public Safety

3. The store will follow general health and safety and fire safety law.

##### The prevention of public nuisance

4. The Management will maintain the area clean and tidy at all times.

##### The protection of children from harm

5. Ensure that a Challenge 25 policy is operated at the premises with appropriate signage displayed inside and outside the premises.
6. Ensure that all staff are given regular training in relation to the Licensing Act 2003. Training records will be kept at the premises and refresher training will be given to all staff every year.
7. Ensure a 'refusals register' is in use at the premises to record age related and other refused sales in electronic form or in a hard copy.

#### **Additional Conditions proposed by the Licensing Officer**

##### The prevention of public nuisance

8. Procedures should be in place for the prompt collection of street litter generated by the premises. Regular patrols of the area just outside the premises should be undertaken by staff to clear any litter attributable to the premises.
9. Ensure deliveries are not made late at night or early in the morning. Deliveries should not take place on Monday to Friday outside 08.00 hours and 18.00 hours, and on Saturdays between 08.00 hours and 13.00 hours. No noisy activities on Sundays or Bank Holidays.

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**Representation Form from Interested Parties**

*(Please read notes on reverse before completing)*

**Your details (See notes 2 & 3);**

Your Name	Trevor Sherling
Your residential address	For and on behalf of the Northwood Residents Association
Your email address	
Your phone number	
The name of the body or organisation you represent	Northwood Residents Association

**About the premises;**

Name of the premises you are making a representation about	Northwood News,
Address of the premises you are making a representation about	46 Green Lane, Northwood, HA6 2QB

**The Licensing Objectives (See note 4);**

Licensing Objective	Reasons for your representation and any supporting evidence
<p><i>Please tick;</i></p> <p>Prevention of Crime/Disorder</p> <p><input checked="" type="checkbox"/> <b>Prevention of Public Nuisance</b> X</p> <p>Protection of Children From Harm</p> <p>Public Safety</p>	<p>The NRA is objecting to the application on the grounds of public nuisance as it will affect the residential properties above and close-by to the shop. The nuisance will be from those shopping, particularly at either end of the times requested in the application, on foot as well as by car, and the latter will have a particular and unavoidable noise impact on those living close-by.</p> <p>The applicant is proposing to be open for the sale of alcohol 7 days a week from 6:00 am to 23:00 pm. Until recently the shops opening hours were less than current and not normally open on a Sunday. Then, after changing hands, those hours have been extended to open at 7:00 am every day and close 9:00 pm on six days and 6:00 pm on Sunday. The request is for those hours to be now extended further and to match the One Stop Shop in Maxwell Road and this could increase the number of shoppers solely looking for alcohol during the early and late hours in particular. As Northwood has one shop that is open for these extended hours, the objection is against a second shop potentially increasing the level of unsociable or intimidating behaviour by selling alcohol at each end of the day.</p> <p>There are already shops in Northwood that sell alcohol, as well as a public house almost directly opposite the subject property. I understand that "needs" falls under planning rather than licensing, but still consider that the point should be made here as it will increase the movement of people in the immediate locality as it is so close to the public house, and hence the increased impact on residents particularly in the early hours and later in the evening.</p>

**The outcome you are seeking from the Licensing Authority (See note 6);**

<p>Refuse the application for selling alcohol before 7:30 am each day and after 9:00 pm Monday to Saturday, and after 5:00 pm on Sunday</p> <p align="center">Page 29</p>
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Signed: ..... Date: 28th January 2019

**Notes:**

- 1) All representations must be submitted before the conclusion of the 28 day consultation period. This will be advertised on the public notices and also on the Councils website.
- 2) Persons who may make representation include; persons who reside near to the premises to which the application relates and who are likely to be affected by licensable activities; residents associations who are representing residents who reside near to the application premises; Ward Councillors representing their constituents; any person who lives or works in the area and has concerns about the application premises.
- 3) Please note that representations cannot be anonymous. Copies of all representations will be published in any Committee papers and will be sent to all persons involved with the hearing including the applicant. If you have concerns about the use of your information and would like to discuss this further, please contact one of our Licensing Officers for a discussion, on the contact details below.
- 4) In order to be considered 'relevant', the representation must relate to one or more of the 'Licensing Objectives'. These objectives are;
  - a) Prevention of Crime/Disorder - This relates to any criminal activity, disorder or anti-social behaviour related to the application premises.
  - b) Prevention of Public Nuisance - This relates to noise nuisance and vibration, litter, noxious smells, light pollution.
  - c) Protection of Children from harm - This relates to the protection of children whilst on the application premises.
  - d) Public Safety - This relates to the physical condition of the premises and the safety features provided for members of the public such as; fire safety, health & safety.
- 5) Upon submitting a representation, it is expected that you will attend the Licensing Sub-Committee hearing to deliver your representation verbally and answer any queries that the Committee may have. If you are unable to attend, your written representation will be considered.
- 6) You may wish to suggest an outcome to the Licensing Sub-Committee ie. grant the application with extra conditions; grant the application with fewer hours/activities; reject the application. Please note that the Licensing Sub-Committee will only make reasonable and proportionate decisions based upon the evidence they are presented with, and in line with the laws and regulations governing Licensing Hearings.
- 7) You may continue on separate sheets of paper if necessary and you may also attach any evidence which supports your representation.
- 8) Please submit all completed forms to:

**The Licensing Officer  
Regulatory Services  
London Borough of Hillingdon  
Civic Centre  
High Street  
Uxbridge, UB8 1UW**

[licensing@hillingdon.gov.uk](mailto:licensing@hillingdon.gov.uk)

Tel - 01895 277433

[www.hillingdon.gov.uk/licensing](http://www.hillingdon.gov.uk/licensing)

Your details (See notes 2 & 3);

Your Name	Susan Howells
Your residential address	
Your email address	
Your phone number	
The name of the body or organisation you represent	Gatehill Residents' Association

About the premises;

Name of the premises you are making a representation about	Northwood News
Address of the premises you are making a representation about	46 Green lane, Northwood, HA6 2QB

The Licensing Objectives (See note 4);

Licensing Objective	Reasons for your representation and any supporting evidence
<p><i>Please tick;</i></p> <p><input checked="" type="checkbox"/> Prevention of Crime/Disorder</p> <p><input checked="" type="checkbox"/> Prevention of Public Nuisance</p> <p><input type="checkbox"/> Protection of Children From Harm</p> <p><input type="checkbox"/> Public Safety</p>	<p><u>The new owner has already significantly extended the opening hours and days of opening of the former newsagents. The further proposed increase in opening hours (6am – 11pm, 7 days a week) seems excessive and the change of use to sell alcohol will disturb the residents who live in the flats above and near to the premises and significantly alter their enjoyment of their homes. They will have no respite from this increase in noise, particularly early in the morning and late into the evening. There are a large number of schools in the area and the shop is near a tube station and several bus stops. We are concerned that this will encourage the antisocial behaviour problems currently prevalent in Northwood Hills, one tube stop or a short bus ride away, to spread to Northwood, thus stretching the policing resources even further. The pavement is not deep enough for people to safely gather outside and allow commuters to pass safely.</u></p> <p><u>The road in front of the shop has double yellow lines and we are concerned that potential customers will park outside the shop 'just for a minute' causing traffic problems.</u></p>

The outcome you are seeking from the Licensing Authority (See note 6);

Refuse the application for selling alcohol before 7:30 am and after 9:00 pm Monday to Saturday and after 5:00 pm on Sunday, bringing the opening hours into line with the other alcohol selling shops in the area.

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**Representation Form from Interested Parties**

*(Please read notes on reverse before completing)*

**Your details (See notes 2 & 3);**

Your Name	<u>Valery Rees</u>
Your residential address	
Your email address	
Your phone number	
The name of the body or organisation you represent	<u>individual</u>

**About the premises;**

Name of the premises you are making a representation about	<u>Northwood News</u>
Address of the premises you are making a representation about	<u>Green Lane</u>

**The Licensing Objectives (See note 4);**

Licensing Objective	Reasons for your representation and any supporting evidence
<p><i>Please tick;</i></p> <p><input type="checkbox"/> Prevention of Crime/Disorder</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Prevention of Public Nuisance</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Protection of Children From Harm</p> <p><input type="checkbox"/> Public Safety</p>	<p><u>Area already subject to litter and nearby footpaths to evidence of underage drinking</u></p> <p><u>Shop is frequented by children and elderly</u></p>

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**The outcome you are seeking from the Licensing Authority (See note 6);**

**Not licensing**

**Signed: .....Valery Rees..... Date: 29<sup>th</sup> January 2019**  
.....

**Notes:**

- 1) All representations must be submitted before the conclusion of the 28 day consultation period. This will be advertised on the public notices and also on the Councils website.
- 2) Persons who may make representation include; persons who reside near to the premises to which the application relates and who are likely to be affected by licensable activities; residents associations who are representing residents who reside near to the application premises; Ward Councillors representing their constituents; any person who lives or works in the area and has concerns about the application premises.
- 3) Please note that representations cannot be anonymous. Copies of all representations will be published in any Committee papers and will be sent to all persons involved with the hearing including the applicant. If you have concerns about the use of your information and would like to discuss this further, please contact one of our Licensing Officers for a discussion, on the contact details below.
- 4) In order to be considered 'relevant', the representation must relate to one or more of the 'Licensing Objectives'. These objectives are;
  - a) Prevention of Crime/Disorder - This relates to any criminal activity, disorder or anti-social behaviour related to the application premises.
  - b) Prevention of Public Nuisance - This relates to noise nuisance and vibration, litter, noxious smells, light pollution.

- c) Protection of Children from harm - This relates to the protection of children whilst on the application premises.
  - d) Public Safety - This relates to the physical condition of the premises and the safety features provided for members of the public such as; fire safety, health & safety.
- 5) Upon submitting a representation, it is expected that you will attend the Licensing Sub-Committee hearing to deliver your representation verbally and answer any queries that the Committee may have. If you are unable to attend, your written representation will be considered.
- 6) You may wish to suggest an outcome to the Licensing Sub-Committee ie. grant the application with extra conditions; grant the application with fewer hours/activities; reject the application. Please note that the Licensing Sub-Committee will only make reasonable and proportionate decisions based upon the evidence they are presented with, and in line with the laws and regulations governing Licensing Hearings.
- 7) You may continue on separate sheets of paper if necessary and you may also attach any evidence which supports your representation.
- 8) Please submit all completed forms to:

**The Licensing Officer  
Regulatory Services  
London Borough of Hillingdon  
Civic Centre  
High Street  
Uxbridge, UB8 1UW**

[licensing@hillingdon.gov.uk](mailto:licensing@hillingdon.gov.uk)

Tel - 01895 277433

[www.hillingdon.gov.uk/licensing](http://www.hillingdon.gov.uk/licensing)

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**Appendix 6 - Letter of support from local resident**

Jhini Mukherjee &lt;jmukherjee@hillington.gov.uk&gt;

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**Fwd: Alcohol license at Northwood News**

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**licensing** . <licensing@hillington.gov.uk>  
To: Jhini Mukherjee <jmukherjee@hillington.gov.uk>

25 January 2019 at 13:21

FYI

----- Forwarded message -----

From: **Niraj Mamtora**  
Date: Fri, 25 Jan 2019 at 13:19  
Subject: Alcohol license at Northwood News  
To: <licensing@hillington.gov.uk>

Good afternoon,

It has come to my attention that a resident of the area has an objection to Northwood News on Green Lane Northwood obtaining an alcohol license.

Being a resident of Northwood and a part of the community, I would like to express my support for this as I see no reason why they should not have the license and another store (one-stop) has the alcohol license.

Please do not hesitate to contact me should you require anything.

Kind regards  
Niraj Mamtora

Sent from my iPhone

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**Licensing Service**  
London Borough of Hillington  
Civic Centre  
High Street  
Uxbridge UB8 1UW  
01895 277433  
[licensing@hillington.gov.uk](mailto:licensing@hillington.gov.uk)

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**METROPOLITAN  
POLICE**

**TOTAL POLICING**

The Licensing Officer  
Licensing services  
Civic Centre  
Uxbridge  
UB8 1UW

Hillingdon Borough  
Licensing Dept.  
Uxbridge Police Station  
1 Warwick Place  
Uxbridge  
UB8 1PG.

Telephone: 020 8246 1933  
Mobile: 07500 578106  
Email: Licensing - xh@met.police.uk

**Date: 29/01/2019**

Your Ref: **Northwood News.**  
**46 Green Lane, Northwood,**  
**HA6 2QB**

**Re: Local objections to Premises Licence Application.**

On Tuesday the 15<sup>th</sup> January 2019 at around 13:00 Police Officers from the West Area, Hillingdon Licensing Team conducted a test purchase visit on Northwood News, Green Lane, Northwood.

The premises were previously selling alcohol using Temporary Event Notices, whilst a Premises Licence Application by the Northwood News applicant was being considered by the relevant authorities. Their last Temporary Event Notice expired on the 13<sup>th</sup> January 2019.

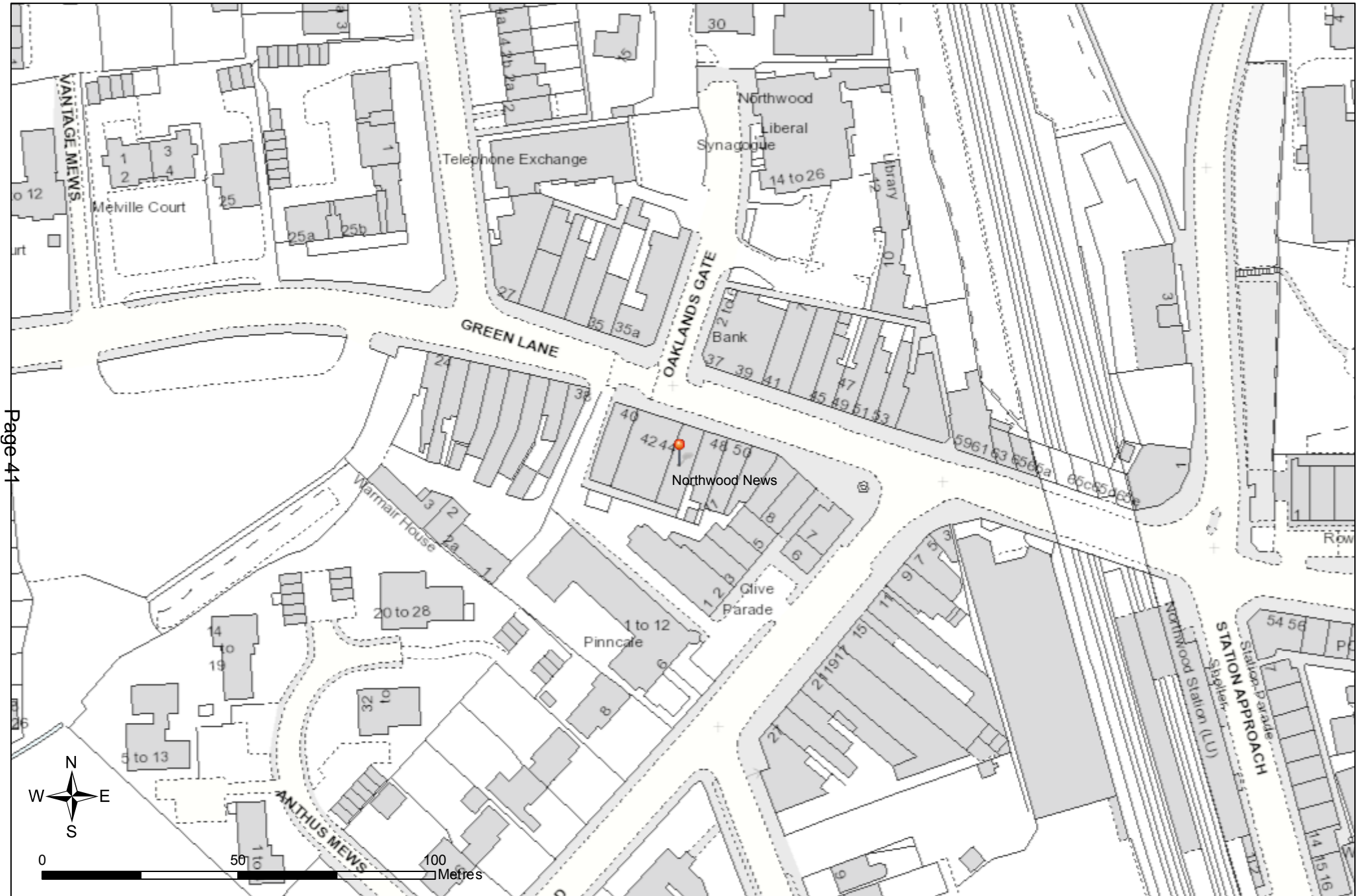
The Police Licensing Team visited two days later in order to see if they were still displaying alcohol or if it was alcohol was for sale to members of the public.

Plain clothes Police Officers noticed that the chiller cabinet was empty and switched off. When officers attempted to buy a bottle of wine, they were told by the member of staff behind the counter that they could not sell alcohol until they had been granted a licence to do so. The member of staff even directed the officers to a local supermarket that did sell alcohol.

This visit satisfied police on this occasion that no licensing offences were detected or noted.

***PC Dave Butler***  
***Police Licensing Officer***  
***Hillingdon Borough.***

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Appendix 9 - Photos of the shop







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