



HILLINGDON  
LONDON



# VIRTUAL Corporate Services, Commerce and Communities Policy Overview Committee

## Councillors on the Committee

Richard Mills, (Chairman)  
Vanessa Hurhangee (Vice-Chairman)  
Lindsay Bliss  
Nicola Brightman  
Alan Deville  
Jazz Dhillon, (Opposition Lead)  
Scott Farley  
Martin Goddard  
Wayne Bridges

**Date:** THURSDAY, 17  
SEPTEMBER 2020

**Time:** 7.30 PM

**Venue:** VIRTUAL - LIVE ON THE  
COUNCIL'S YOUTUBE  
CHANNEL: HILLINGDON  
LONDON

This agenda is available online at:  
[www.hillingdon.gov.uk](http://www.hillingdon.gov.uk) or use a smart phone  
camera and scan the code below:



**Published:** Wednesday, 9 September  
2020

**Contact:** Luke Taylor

**Tel:** 01895 250693

**Email:** [ltaylor3@hillingsdon.gov.uk](mailto:ltaylor3@hillingsdon.gov.uk)

**Putting our residents first**

Lloyd White  
Head of Democratic Services  
London Borough of Hillingdon,  
Phase II, Civic Centre, High Street, Uxbridge, UB8 1UW

## Terms of Reference

The Following Terms of Reference are common to all Policy Overview Committees (referred to as “The overview role”):

1. To conduct reviews of policy, services or aspects of service which have either been referred by Cabinet, relate to the Cabinet Forward Plan, or have been chosen by the Committee according to the agreed criteria for selecting such reviews;
2. To monitor the performance of the Council services within their remit (including the management of finances and risk);
3. To comment on the proposed annual service and budget plans for the Council services within their remit before final approval by Cabinet and Council;
4. To consider the Forward Plan and comment as appropriate to the decision-maker on Key Decisions which relate to services within their remit (before they are taken by the Cabinet);
5. To review or scrutinise decisions made or actions taken by the Cabinet, a Cabinet Member, a Council Committee or an officer.
6. To make reports and recommendations to the Council, the Leader, the Cabinet, a Policy Overview Committee or any other Council Committee arising from the exercise of the preceding terms of reference.
7. In accordance with the Local Government and Public Involvement in Health Act 2007, to consider ‘Councillor Calls For Action’ (CCfA) submissions.

To perform the policy overview role outlined above in relation to the following matters:

1. Democratic Services
2. Localism
3. Central Services, incl. Human Resources, ICT, Communications & Legal Services
4. Capital programme, property, construction & facilities management
5. Financial Planning & Financial Services
6. Enforcement and anti-fraud activities
7. Procurement
8. Performance Improvement
9. Economic development & town centres and regeneration
10. Local commerce, employment, skills and job creation
11. Local Strategic Partnership and Sustainable Community Strategy;
12. Community engagement, partnerships and the voluntary sector
13. Equalities and Community Cohesion
14. Community Safety
15. Public Safety & Civil Protection
16. Climate Change
17. Energy use and carbon reduction
18. Health & Safety

# Agenda

## **CHAIRMAN'S ANNOUNCEMENTS**

- 1 Apologies for absence
- 2 Declarations of Interest
- 3 Minutes of the previous meetings 1 - 6
- 4 Exclusion of Press and Public
- 5 2020/21 Budget Planning Report for Services within the remit of the Corporate Services, Commerce and Communities Policy Overview Committee 7 - 14
- 6 Review: Local Commerce, Employment, Skills and Job Creation 15 - 62
- 7 Future Review Topics 63 - 68
- 8 Forward Plan 69 - 74
- 9 Work Programme 2020/21 75 - 78