



HILLINGDON  
LONDON



# CABINET

## To all Members of the Cabinet:

**Date:** THURSDAY, 22 OCTOBER  
2020

**Time:** 7.00 PM

**Venue:** COMMITTEE ROOM 6 -  
CIVIC CENTRE, HIGH  
STREET, UXBRIDGE

**Meeting  
Details:** Please read overleaf if you  
wish to attend this meeting.

This meeting will also be  
broadcast live on the  
Council's YouTube Channel.

You can view the agenda  
at [www.hillingdon.gov.uk](http://www.hillingdon.gov.uk) or use a smart  
phone camera and scan the code below:



Sir Ray Puddifoot MBE (Chairman)  
*Leader of the Council*

Jonathan Bianco (Vice-Chairman)  
*Deputy Leader / Finance, Property & Business  
Services*

Susan O'Brien  
*Education, Children and Youth Services*

Keith Burrows  
*Planning and Transportation*

Jane Palmer  
*Social Care, Health & Wellbeing*

Philip Corthorne  
*Housing and the Environment*

Douglas Mills  
*Community, Commerce & Regeneration*

Richard Lewis  
*Central Services, Culture & Heritage*

**Published:**  
Wednesday, 14 October 2020

**Contact:**  
Mark Braddock  
Tel: 01895 250470  
Email: [mbraddock@hillingdon.gov.uk](mailto:mbraddock@hillingdon.gov.uk)

**Putting our residents first**

Lloyd White  
Head of Democratic Services  
London Borough of Hillingdon,  
Phase II, Civic Centre, High Street, Uxbridge, UB8 1UW

# Useful information for residents and visitors

## Attending this meeting

**IMPORTANT: Please note that due to COVID-19 there will be a restriction under safety guidance on the number of members of the public and press that can attend to observe this meeting.**

**You are, therefore, strongly advised to contact Democratic Services on 01895 250636 prior to the meeting if you wish to attend to observe proceedings.**

**As an alternative, this meeting will be broadcast live (and available afterwards) on the Council's YouTube channel: Hillingdon London.**

Entrance is via main reception and visit the security desk to sign-in and collect a visitors pass. You will then be directed to the Committee Room.

## Accessibility

For accessibility options regarding this agenda please contact Democratic Services. For those hard of hearing an Induction Loop System is available for use.

## Emergency procedures

If there is a FIRE, you will hear a continuous alarm. Please follow the signs to the nearest FIRE EXIT and assemble on the Civic Centre forecourt.

Lifts must not be used unless instructed by a Fire Marshal or Security Officer. In the event of a SECURITY INCIDENT, follow instructions issued via the tannoy, a Fire Marshal or a Security Officer. Those unable to evacuate using the stairs, should make their way to the signed refuge locations.



# Notice

## **Notice of meeting and any private business**

The London Borough of Hillingdon is a modern, transparent Council and through effective Cabinet governance, it seeks to ensure the decisions it takes are done so in public as far as possible. Much of the business on the agenda for this Cabinet meeting will be open to residents, the wider public and media to attend. However, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. Such business is shown in Part 2 of the agenda and is considered in private. Further information on why this is the case can be sought from Democratic Services.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 to confirm that the Cabinet meeting to be held on:

*22 October 2020 7pm in Committee Room 6, Civic Centre, Uxbridge*

will be held partly in private and that 28 clear days public notice of this meeting has been given. The reason for this is because the private (Part 2) reports listed on the agenda for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. An online and a hard copy notice at the Civic Centre in Uxbridge indicates a number associated with each report with the reason why a particular decision will be taken in private under the categories set out below:

- (1) information relating to any individual
- (2) information which is likely to reveal the identity of an individual
- (3) information relating to the financial or business affairs of any particular person (including the authority holding that information)
- (4) information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- (5) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- (6) Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
- (7) Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

## **Notice of any urgent business**

To ensure greater transparency in decision-making, 28 clear days public notice of the decisions to be made both in public and private has been given for these agenda items. Any exceptions to this rule are the urgent business items on the agenda marked \*. For such items it was impracticable to give sufficient notice for a variety of business and service reasons. The Chairman of the Executive Scrutiny Committee has been notified in writing about such urgent business.

## **Notice of any representations received**

No representations from the public have been received regarding this meeting.

## **Date notice issued and of agenda publication**

14 October 2020  
London Borough of Hillingdon

# Agenda

- 1 Apologies for Absence
- 2 Declarations of Interest in matters before this meeting
- 3 To approve the minutes of the last Cabinet meeting 1 - 14
- 4 To confirm that the items of business marked Part 1 will be considered in public and that the items of business marked Part 2 in private

## **Cabinet Reports - Part 1 (Public)**

- 5 Residents', Education & Environmental Services Policy Overview Committee - Review into Littering and fly-Tipping (Cllr Philip Corthorne) 15 - 68
- 6 The Annual Report Of Adult and Child Safeguarding Arrangements (Cllr Jane Palmer & Cllr Susan O'Brien) 69 - 122
- 7 Proposed licensing scheme for outdoor fitness instructors and tennis coaches in parks and open spaces (Cllr Jonathan Bianco, Cllr Richard Lewis & Cllr Douglas Mills) 123 - 138
- 8 Self-Build & Custom-Build Housing: Charging and Eligibility Criteria (Cllr Keith Burrows & Cllr Philip Corthorne) 139 - 162
- 9 Hayes Housing Regeneration: Options Appraisal (Cllr Sir Ray Puddifoot MBE, Cllr Jonathan Bianco, Cllr Philip Corthorne) 163 - 228
- 10 Response to Government Consultation: Planning for the future (Cllr Keith Burrows) 229 - 246
- 11 Counter Fraud Strategic Plan (Cllr Sir Ray Puddifoot MBE) 247 - 300
- 12 Monthly Council Budget Monitoring Report: Month 5 (Cllr Sir Ray Puddifoot MBE & Cllr Jonathan Bianco) 301 - 354

## **Cabinet Reports - Part 2 (Private and Not for Publication)**

- |           |   |           |
|-----------|---|-----------|
| <b>13</b> | Disposal of garage sites (Cllr Jonathan Bianco) | 355 - 362 |
| <b>14</b> | Voluntary Sector Lease (Cllr Jonathan Bianco)   | 363 - 370 |

*The reports in Part 2 of this agenda are not for publication because they involve the disclosure of information in accordance with Section 100(A) and Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that they contain exempt information and that the public interest in withholding the information outweighs the public interest in disclosing it.*

- 15** Any other items the Chairman agrees are relevant or urgent