



HILLINGDON
LONDON



NOTICE OF HEARING

Licensing Sub-Committee

Date: MONDAY, 14 MARCH 2022

Time: 3.00 PM

Venue: COMMITTEE ROOM 6 -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE

Meeting Details: Members of the Public and Media are welcome to attend. This meeting may also be broadcast live.

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Councillors on the Sub-Committee:

Simon Arnold (Chairman)

Lynne Allen

Darran Davies

IMPORTANT INFORMATION

On receipt of this notice, you **MUST** notify the Committee Clerk (contact details below) by the following date:

Thursday 10 March 2022

If you don't notify you may lose your right to speak at the hearing. When notifying you must confirm:

- 1) Whether you intend to attend or to be represented by someone at the hearing;
- 2) If you consider a hearing to be unnecessary and;
- 3) Whether to request that another person attends (other than your representative) as a witness

Published: Thursday, 24 February 2022

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Lloyd White
Head of Democratic Services
London Borough of Hillingdon,
Phase II, Civic Centre, High Street, Uxbridge, UB8 1UW

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Agenda

CHAIRMAN'S ANNOUNCEMENTS

Hearing Protocol

- 1 Apologies for Absence
- 2 Declarations of interest in matters coming before this meeting
- 3 To confirm that the items of business marked Part I will be considered in Public and items marked Part II will be considered in Private
- 4 Matters that have been notified in advance or urgent

Part I - Members, Public and Press

	Title of Report / Address of application	Ward	Time	Page
5	Application for the grant of a Premises Licence: Soul Cafe, 111 High Street, Ruislip, HA4 8JN	West Ruislip	3pm	3 - 46

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Order of proceedings – application under the Licensing Act 2003

The Chairman of the Sub-Committee will open the hearing by introducing the Councillors, explaining the purpose of the proceedings and the general procedure. The Chairman will then check that there are no additions or alterations to the list of those appearing at the hearing.

Introduction by the Regulatory Services/Licensing Officer



The Applicant / Licence Holder



Responsible Authorities (if present)



Other Parties (residents etc...)



DISCUSSION LED BY THE SUB-COMMITTEE

The Chairman will lead the discussion. This will be a chance for all parties to provide comments on any submissions that have been made to the Sub-Committee.



Closing remarks from each party



Sub-Committee deliberates



Chairman announces the decision

The Council's Regulatory Services/Licensing Officer will introduce the report and will outline the matter before the Sub-Committee, giving any relevant background information. The Sub-Committee may ask questions of the officer.

The Applicant, licence holder or the person representing him/her will be invited to address the Sub-Committee. They will be allowed sufficient time to present his/her case. The Sub-Committee may ask questions.

Responsible Authorities will be invited to address the Sub-Committee and will be allowed sufficient time. The Sub-Committee may ask questions of the Responsible Authorities.

Other parties will be invited to address the Sub-Committee. Where there are a number of parties making similar representations the Chairman will expect the parties to nominate a spokesperson to make the representations and all will be allowed sufficient time. The Sub-Committee may ask questions of the Other Parties.

The Chairman will invite the Responsible Authorities and Other Parties to make brief closing remarks on the application. The Applicant / licence holder makes the final closing remarks.

The Sub-Committee will remain in the room to deliberate and make their decision, with only the Legal Advisor and the Clerk to the Sub-Committee remaining. All others present will be asked to leave the room. If the meeting is being broadcast, any filming will be stopped for this part.

Parties may return to the room when invited to do so and the Chairman will announce the decision. The Chairman will remind the Applicant / licence holder that the decision will be sent to them in writing. There can be no further questions or statements.

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Application for the grant of a Premises Licence: Soul Cafe, 111 High Street, Ruislip HA4 8JN

Committee	Licensing Sub-Committee
Officer Contact	Mark McDermott, Licensing Officer
Papers with report	Appendix 1 - Application for the grant of a new Premises Licence Appendix 2 - Plan of premises Appendix 3 - Representation from local resident Appendix 4 - Representation from Ward Councillor Appendix 5 - Representation from Licensing Authority Appendix 6 - Representation from Anti-Social Behaviour Team Appendix 7 - Map of the area Appendix 8 - Photo of the premises
Ward name	West Ruislip

1.0 SUMMARY

To consider an application for a new Premises Licence as seen in **Appendix 1** in respect of **Soul Cafe, 111 High Street, Ruislip HA4 8JN** which has attracted 4 representations received from a Ward Councillor, local resident, the Licensing Authority and the Anti-Social Behaviour Team.

2.0 RECOMMENDATION

The Licensing Sub-Committee grant the licence whilst demonstrating due consideration to reducing the hours as suggested by the Responsible Authorities, adding additional conditions as deemed appropriate to uphold the licensing objectives.

3.0 APPLICATION

A new Premises Licence application has been made by Mr Manpreet Kapoor an Agent on behalf of the applicant Mr Karl Taylor. The premises are situated at 111 High Street, Ruislip HA4 8JN.

The application is to authorise the sale of alcohol (on supplies only) on Sundays to Thursdays from 0900 to 0000 hours and on Fridays and Saturdays from 0900 to 0200 hours. Regulated entertainment indoors (provision of live music, recorded music and dance performances), Sundays to Thursdays from 2300 to 0000 hours and Fridays and Saturdays from 2300 to 0200 hours is also proposed, together with late night refreshment (indoors) on Sundays to Thursdays from 2300 to 0000 hours and on Fridays and Saturdays from 2300 to 0200 hours.

Proposed opening hours are Sunday to Thursday from 0900 - 0030 hours and Friday to Saturday 0900 - 0230 hours.

3.1 Type of application applied for

New Premises Licence application under Licensing Act, 2003.

3.2 Description of the premises

The premises is a proposed 'Continental Cafe, Restaurant and Bar' on ground and mezzanine floors with residential flats above situated on a parade of shops located on a busy high street.

3.3 Licensable Activities

<u>Activity</u>		<u>Proposed for new premises licence</u>
Sale of alcohol	Consumption on and off the premises	x
Regulated entertainment (provision of live music, recorded music and dance performances)	Indoors	x
Late Night Refreshment	Indoors	x

3.4 Opening Hours and proposed hours for licensable activity

	Live Music	Recorded Music	Performance of Dance	Late Night Refreshment	Sale of Alcohol
Monday	23:00 – 00:00	23:00 – 00:00	23:00 – 00:00	23:00 – 00:00	09:00 – 00:00
Tuesday	23:00 – 00:00	23:00 – 00:00	23:00 – 00:00	23:00 – 00:00	09:00 – 00:00
Wednesday	23:00 – 00:00	23:00 – 00:00	23:00 – 00:00	23:00 – 00:00	09:00 – 00:00
Thursday	23:00 – 00:00	23:00 – 00:00	23:00 – 00:00	23:00 – 00:00	09:00 – 00:00
Friday	23:00 – 02:00	23:00 - 02:00	23:00 - 02:00	23:00 - 02:00	09:00 - 02:00
Saturday	23:00 – 02:00	23:00 - 02:00	23:00 - 02:00	23:00 - 02:00	09:00 - 02:00
Sunday	23:00 – 00:00	23:00 - 00:00	23:00 - 00:00	23:00 - 00:00	09:00 - 00:00

	Opening Hours of The Premises
Monday	09:00 - 00:30
Tuesday	09:00 - 00:30
Wednesday	09:00 - 00:30
Thursday	09:00 - 00:30
Friday	09:00 - 02:30
Saturday	09:00 - 02:30
Sunday	09:00 - 00:30

3.5 Other licensed premises nearby

Premises	Activities Authorised	Times Authorised
Reis Restaurant 85 High Street Ruislip	<p>Sale of alcohol</p> <p>Regulated entertainment</p> <p>Late Night Refreshment</p>	<p>Sunday to Thursday 10.00 hours and 23.00 hours Friday and Saturday 10.00 hours and 23.30 hours the following day</p> <p>Friday and Saturday 23.00 hours and 23.30 hours the following day</p> <p>Friday and Saturday 23.00 hours and 23.30 hours the following day</p>
Red Onion Café 95 High Street Ruislip	Sale of alcohol	<p>Monday to Saturday 10:30-23:00 Sunday 10:30 – 22:00</p>
Kho Kho 101-103 High Street, Ruislip	<p>Sale of alcohol</p> <p>Regulated entertainment</p> <p>Late Night Refreshment</p>	<p>Sunday to Thursday 10.00 hours and 00.00 hours Friday and Saturday 10.00 hours and 01.30 hours the following day</p> <p>Sunday to Thursday 23.00 hours and 00.00 hours Friday and Saturday 23.00 hours and 01.30 hours the following day</p> <p>Sunday to Thursday 23.00 hours and 00.30 hours Friday and Saturday 23.00 hours and 02.00 hours the following day</p>
Melisi Restaurant 129 High Street	<p>Sale of alcohol</p> <p>Late Night Refreshment</p>	<p>11:30 - 23:00, Sunday to Wednesday 11:30 - 00:00, Thursday 11:30 - 01:00, Friday and Saturday</p> <p>23:00 - 00:00, Thursday 23:00 - 01:00, Friday and Saturday</p>
Smugglers Cove, 153 High Street, Ruislip,	Sale of Alcohol	<p>Sundays 12:00 – 00:00 Monday – Wednesday 11:00 – 23:00 Thursdays 11:00 – 00:00</p>

	<p>Regulated Entertainment</p> <p>Late Night Refreshment</p>	<p>Fridays 11:00 – 00:30 Saturdays 11:00 – 01:00 Sundays 15:00 – 00:00</p> <p>Mondays, Tuesdays, Wednesday 18:00 – 23:00 Thursdays 18:00 – 00:00 Fridays 18:00 – 00:30 Saturday 15:00 - 01:00</p> <p>Thursdays 23:00 - 00:00 Fridays 2300 - 0100 Saturdays 23:00 - 01:30 Sundays 23:00 24:00</p>
Sarasas, 158-160 High Street, Ruislip,	<p>Sale of alcohol</p> <p>Regulated entertainment</p> <p>Late Night Refreshment</p>	<p>Monday to Saturday 10:00 – 01:00 Sunday 12:00 – 23:30</p> <p>Monday to Thursday 09:00-23:00 Friday to Saturday 09:00 – 01:00</p> <p>30 minutes after the terminal hour</p>

3.6 Operating Schedule and Conditions

Section 18 of the operating schedule of the application demonstrates the steps the applicant proposes to take in order to promote the licensing objectives, which the applicant provided as follows:

General

1. Challenge 25 policy to be in place at all times.
2. CCTV to be installed and 31 days recording system staff trained to download images when required.
3. All staff to be trained in responsible alcohol retailing.
4. Training manual will be available at the premises.

The Prevention of Crime and Disorder

1. The premise license holder shall ensure that CCTV camera and recorders are installed at the premises and are of a standard acceptable and approved by the police.
2. The system shall be maintained in good working order and, at all times the premise is open to the public, be fully operational covering both internal and external areas of the premises to which the public have access. All images should be stored for a minimum of 31 days.
3. The CCTV views are not to be obstructed; at least one CCTV camera is to be placed near to the exit in order to capture clear facial images of all patrons leaving the premises.
4. Signage will be prominently displayed advising customers that they are being filmed on CCTV.

5. A suitably trained staff member will be able to show and provide police or Council licensing officers recent data footage with the minimum delay when requested.
6. All alcohol shall be purchased from AWRS registered cash & carry and wholesalers.
7. Incident book shall be available on premises and updated as and when needed.
8. All staff will have right to work in UK documents checked before being offered employment.
9. Any staff directly involved in selling alcohol for retail to consumers, staff who provide training and all managers will undergo regular training of Licensing Act 2003 legislation. This will be documented and signed for by the DPS and the member of staff receiving the training. This training log shall be kept on the premises and made available for inspection by police and relevant authorities upon request.
10. Any staff directly involved in selling alcohol must be authorised to do so in writing by the DPS. A record of the authorisation for each member of staff will be kept on the premises and made available for inspection by police and relevant authorities upon request.
11. SIA Door staff will be present at the premises from 21:00 till close of premises every day.

Public Safety

1. Installation of appropriate safety equipment
2. Fire exit signs displayed
3. To comply with all current, fire, health and safety laws
4. CCTV working at all times

The Prevention of Public Nuisance

1. Notice displayed asking customers to leave quietly from premises also customers will be told in person to leave quietly and not to disturb the local neighbourhood
2. Strict policy in place to tell all staff not to serve alcohol to drunks at all.
3. Appropriate signage will be displayed, in prominent position informing customers they are being recorded on CCTV
4. Sound proofing facilities will be installed to control the noise being emitted from the property.

The Protection of Children from Harm

1. A challenge 25 policy will be in force, where any person looking under the age of 25 shall be asked to prove their age when attempting to purchase alcohol and signs to this effect will be displayed at the premises. Challenge 25 posters displayed where alcohol is sold.
2. The only acceptable ID will be those with photographic identification documents; including passport, photo-card, driving license or proof of age card bearing the PASS hologram.
3. An incident/refusal log shall be kept at the premises, and made available for inspection on request to an authorised officer of the council of the police which will record the following;
 - a) All crimes reported at the venue.
 - b) Any complaints received, any faults in the CCTV system.
 - c) Any refusal of the sale of alcohol, any visit by a relevant authority.
 - d) CAD reference number where police are called.

4.0 CONSULTATION

4.1 Closing date for representations
16 February 2022.

4.2 Public Notice published in local newspaper
2 February 2022 – Uxbridge Gazette.

5.0 REPRESENTATIONS

5.1 We have received one representation from an Interested Party.

Interested Parties	Ground for Representation	Appendix
Mark Batson	Prevention of Public Nuisance	Appendix 3
Cllr Philip Corthorne	Prevention of Public Nuisance	Appendix 4

5.2 We have received representations from the Licensing Authority and Anti-social Behaviour Team acting as Responsible Authorities under the Act

Responsible Authorities	Ground for Representation	Appendix
Licensing Authority	Prevention of Crime and Disorder Public Safety Prevention of Public Nuisance Protection of Children from Harm	Appendix 5
Anti-social Behaviour Team	Prevention of Public Nuisance	Appendix 6

6.0 BACKGROUND INFORMATION

6.1 Designated Premises Supervisor

The proposed Designated Premises Supervisor is Mr Karl Taylor who holds a valid Personal Licence granted by the London Borough of Hillingdon.

6.2 Map of the area as **Appendix 6**

6.3 Photo of Premises as **Appendix 7**

6.4 There have been no recorded Members' Enquires for this premises.

7.0 OFFICER'S OBSERVATIONS

7.1 This is an application for a Premises Licence for a 'Continental Cafe, Restaurant and Bar' with provision for regulated entertainment set over ground and mezzanine floors. The premises previously operated as a coffee shop with children's play facilities that was known as Jurassic Perk Café. A few points of clarification about the general operation of the premises have been requested by the Licensing Authority and at the time of writing this report they have not been addressed and need to be to fully determine the proposed operation of the premises.

7.2 The representations received mainly raised the following issues:

a) The Prevention of Crime and Disorder

A concern has been raised by the Licensing Authority regarding the potential risk of crime and disorder given the late finishing hours on Friday and Saturday nights which is justified as the applicant has not made it clear if the intention is to operate as a restaurant or a late bar. Due consideration should be given to how the implementation of SIA Door staff will be managed as it will be significantly more relevant in the operation of a late drinking venue.

b) The Prevention of Public Nuisance

Mark Batson's representation raises concerns regarding the potential of public nuisance given the premises' suitability to host late night entertainment with residential dwellings above the premises.

The applicant has proffered a condition in the Operating Schedule regarding sound insulation, and this could be expanded to possibly allay any concerns. A reduction in hours was also requested in line with a nearby premises, but each application must be considered on its own individual merits.

Both the Licensing Authority and Anti-Social Behaviour Environment Team have requested reductions in the hours generally and for regulated entertainment. Noise occurring at unsociable hours when the ambient noise is reduced can cause sleep disruptions and impair the peaceful enjoyment of a resident's property. Further to my comments above, further information regarding sound insulation has been requested by the Anti-Social Behaviour Team that would be of assistance. Both have requested conditions that they believe would promote this objective and the risk of any potential disturbance to local residents that should be considered if appropriate to this premises.

c) **The Protection of Children from Harm**

The Licensing Authority has suggested a possible condition regarding when under 18s are allowed on the premises that again would be more appropriate if the premises are operating as a late night drinking venue.

8.0 **Relevant sections of s.182 Guidance**

Determining actions that are appropriate for the promotion of the licensing objectives

- 8.1 **At paragraph 9.42** it states that "Licensing authorities are best placed to determine what actions are appropriate for the promotion of the licensing objectives in their areas. All licensing determinations should be considered on a case-by-case basis. They should take into account any representations or objections that have been received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be".
- 8.2 **At paragraph 9.43** it states that "The authority's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve".
- 8.3 **At paragraph 9.44** it states that "Determination of whether an action or step is appropriate for the promotion of the licensing objectives requires an assessment of what action or step would be suitable to achieve that end. While this does not therefore require a licensing authority to decide that no lesser step will achieve the aim, the authority should aim to consider the potential burden that the condition would impose on the premises licence holder (such as the financial burden due to restrictions on licensable activities) as well as the potential benefit in terms of the promotion of the licensing objectives. However, it is imperative that the authority ensures that the factors which form the basis of its determination are limited to consideration of the promotion of the objectives and nothing outside those parameters. As with the consideration of licence variations, the licensing authority should consider wider issues such as other conditions already in place to mitigate potential negative impact on the promotion of the licensing objectives and the track record of the business. Further advice on determining what is appropriate when imposing conditions on a licence or certificate is provided in Chapter 10. The licensing authority is expected to come to its determination based on an assessment of the evidence on both the risks and benefits either for or against making the determination".

Proportionality

- 8.4 **At paragraph 10.2** it states, "Conditions include any limitations or restrictions attached to a licence or certificate and essentially are the steps or actions that the holder of the premises licence or the club premises certificate will be required to take or refrain from taking in relation to the carrying on of licensable activities at the premises in question. Failure to comply with any condition attached to a licence or certificate is a criminal offence, which on conviction is punishable by an unlimited fine or up to six months' imprisonment. The courts have made clear that it is particularly important that conditions which are imprecise or difficult for a licence holder to observe should be avoided."

- 8.5 **At paragraph 10.8** it states, "The licensing authority may not impose any conditions unless its discretion has been exercised following receipt of relevant representations and it is satisfied as a result of a hearing (unless all parties agree a hearing is not necessary) that it is appropriate to impose conditions to promote one or more of the four licensing objectives. In order to promote the crime prevention licensing objective conditions may be included that are aimed at preventing illegal working in licensed premises. This provision also applies to minor variations."
- 8.6 **At paragraph 10.9** It is possible that in some cases no additional conditions will be appropriate to promote the licensing objectives.
- 8.7 **At paragraph 10.10** it states that "The 2003 Act requires that licensing conditions should be tailored to the size, type, location and characteristics and activities taking place at the premises concerned. Conditions should be determined on a case-by-case basis and standardised conditions which ignore these individual aspects should be avoided.
For example, conditions should not be used to implement a general policy in a given area such as the use of CCTV, polycarbonate drinking vessels or identity scanners where they would not be appropriate to the specific premises. Conditions that are considered appropriate for the prevention of illegal working in premises licensed to sell alcohol or late night refreshment might include requiring a premises licence holder to undertake right to work checks on all staff employed at the licensed premises or requiring that a copy of any document checked as part of a right to work check is retained at the licensed premises. Licensing authorities and other responsible authorities should be alive to the indirect costs that can arise because of conditions. These could be a deterrent to holding events that are valuable to the community or for the funding of good and important causes. Licensing authorities should therefore ensure that any conditions they impose are only those which are appropriate for the promotion of the licensing objectives".

Hours of trading

- 8.8 **At paragraph 10.13** it states "The Government acknowledges that different licensing strategies may be appropriate for the promotion of the licensing objectives in different areas. The 2003 Act gives the licensing authority power to make decisions about the hours during which premises can conduct licensable activities as part of the implementation of its licensing policy statement. Licensing authorities are best placed to make decisions about appropriate opening hours in their areas based on their local knowledge and in consultation with responsible authorities. However, licensing authorities must always consider each application and must not impose predetermined licensed opening hours, without giving individual consideration to the merits of each application".
- 8.9 **At paragraph 10.15** it states "Shops, stores and supermarkets should normally be free to provide sales of alcohol for consumption off the premises at any times when the retail outlet is open for shopping unless there are good reasons, based on the licensing objectives, for restricting those hours".

Licensing hours

- 8.10 **At paragraph 14.51** it states "With regard to licensing hours, the Government acknowledges that different licensing approaches may be appropriate for the promotion of the licensing objectives in different areas. The 2003 Act gives the licensing authority power to make decisions regarding licensed opening hours as part of the implementation of its licensing policy statement and licensing authorities are best placed to make such decisions based on their local knowledge and in consultation with other responsible authorities. However, licensing authorities must always consider each application and must not impose predetermined licensed opening hours, without giving individual consideration to the merits of each application".
- 8.11 **At paragraph 14.52** it states "Statements of licensing policy should set out the licensing authority's approach regarding licensed opening hours and the strategy it considers appropriate for the promotion of the licensing objectives in its area. The statement of licensing policy should emphasise the consideration which will be given to the individual merits of an application. The Government

recognises that licensed premises make an important contribution to our local communities and has given councils a range of tools to effectively manage the different pressures that licensed premises can bring. In determining appropriate strategies around licensed opening hours, licensing authorities cannot seek to restrict the activities of licensed premises where it is not appropriate for the promotion of the licensing objectives to do so".

The need for licensed premises

8.12 **At paragraph 14.19** it states "There can be confusion about the difference between the "need" for premises and the "cumulative impact" of premises on the licensing objectives, for example, on Crime and Disorder. "Need" concerns the commercial demand for another pub or restaurant or hotel and is a matter for the planning authority and for the market. This is not a matter for a licensing authority in discharging its licensing functions or for its statement of Revised Guidance issued under section 182 of the Licensing Act 2003."

9.0 Relevant sections of Hillingdon's Licensing Policy

Licensing Hours

9.1 **At Paragraph 25.1** it states that "Prior to the introduction of the Licensing Act 2003, it was believed that fixed and artificially early closing times (established under the Licensing Act 1964) were one of the key causes of rapid binge drinking prior to closing times and one of the causes of disorder and disturbance when large number of customers were required to leave the premises simultaneously".

9.2 **At Paragraph 25.2** it states that "The aim through promotion of the licensing objectives should be to reduce the potential for concentrations and achieve a slower dispersal of people from licensed premises through flexible opening times".

9.3 **At Paragraph 25.3** it states that "Arbitrary restrictions that would undermine the principle of flexibility will therefore be avoided. The four licensing objectives will be paramount at all times and the Council will always consider the individual merits of each case".

9.4 **At Paragraph 25.4** it states that "In accordance with guidance there is no fixed restriction on terminal hours for any particular areas of the borough. Such a restriction could cause the migration of patrons from one area to another and create the circumstances that the legislation is attempting to avoid. Each application will be dealt with on its merits. It is for the applicants to detail in their Operating Schedule exactly what times they intend to open and close the premises and what measures they will take to ensure that they do not cause nuisance or disturbance to their neighbours in the vicinity. The later the terminal hour applied for, the greater will be the need to address the issues of disturbance and nuisance".

Licence Conditions

9.5 **At Paragraph 20.1** it states that "Conditions on premises licences and club certificates are determined by:

- a) The measures put forward on the Operating Schedule
- b) Mandatory conditions within the Act
- c) Measures decided at a hearing by the Licensing Sub Committee"

9.6 **At Paragraph 20.2** it states that "Conditions attached to licences by the Licensing Authority that have been proposed by the applicant in their operating schedule should be consistent with the steps set out in the operating schedule. This means that the effect of these conditions should be substantially the same as that intended by the terms of the operating schedule".

9.7 **At Paragraph 20.3** it states that "Any conditions attached to licences following relevant representations will focus on matters within the control of the Premises Licence Holder or Club

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Management Committees. They will address matters which have a direct impact on those living, working or engaged in normal activities in the vicinity, as well as patrons of the licensed premises. They will not be used as a means of attempting to attach responsibility to Premises Licence Holders or Club Management Committees for matters outside their reasonable control, such as anti-social behaviour once away from the premises or licensable activity".

9.8 **At Paragraph 20.4** it states that "The Licensing Authority will not impose standard conditions upon every licence issued, however it may have regard to model conditions produced by the Government and/or the Institute of Licensing and it may choose to impose these in appropriate circumstances".

10.0 LEGAL CONSIDERATIONS

10.1 When considering an application for a grant of a new Premises Licence, the Sub-Committee shall carry out its functions with a view to taking steps it considers appropriate for promoting the licensing objectives. The licensing objectives are:

- Prevention of crime and disorder
- Public Safety
- Prevention of public nuisance
- Protection of children from harm

10.2 Members should note that each objective is of equal importance. There are no other licensing objectives and the four objectives are paramount considerations at all times.

10.3 An application for a new premises licence may be made pursuant to s.16 and s.17 of the Act, and with regard to the Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005/42 and the licensing Act 2003 (Fees) Regulations 2005/79.

10.4 The Sub-Committee must ensure that all licensing decisions:

- Have a direct relationship to the promotion of one or more of the four licensing objectives
- Have regard to the Council's statement of licensing policy
- Have regard to the Secretary of State guidance
- Must not be subject to a blanket policy to the extent that it is applied so rigidly that an exercise of discretion in each individual case is precluded

10.5 Where relevant representations are made, the Licensing Authority must hold a hearing to determine the application, unless all are agreed that such a hearing is unnecessary s.18(3)(a) Licensing Act 2003.

10.6 Relevant representations are those that relate to the effect of the granting of the application on the promotion of the licensing objectives made by an interested party or responsible authority that have not been withdrawn and are not, in the opinion of the relevant licensing authority, frivolous or vexatious s.18(7) Licensing Act 2003.

10.7 The Sub-Committee can only consider matters within the application that have been raised through representations from interested parties and responsible authorities. Interested parties must live within the vicinity of the premises. All applications will be decided on a case by case basis.

10.8 Following a hearing, the Sub-Committee must consider all relevant representations, and having taken into account the promotion of the licensing objectives, under s.18(3)(b) and (4) Licensing Act 2003, a decision can be taken:-

- i. To grant the licence, subject to the mandatory conditions and conditions consistent with the operating schedule;
- ii. To impose additional relevant conditions to such an extent as is considered necessary for the promotion of the licensing objectives;

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- iii. To exclude any of the licensable activities to which the application relates;
- iv. To amend the times for all or some of the licensable activities;
- v. To refuse to specify a person in the licence as the premises supervisor;
- vi. To reject the application.

10.9 Conditions will not be necessary if they duplicate a current statutory requirement. The licencing Authority may therefore only impose such conditions that are necessary to promote the licensing objectives arising out of the consideration of the representations.

10.10 If the Sub-Committee determines that it is necessary to modify the conditions, or to refuse the application for a Premises Licence application, it must give reasons for its decision.

10.11 The Council in its capacity as Licensing Authority has a duty to have regard to its public sector equality duty under s.149 of the Equality Act 2010. In summary s.149 provides that a Public Authority must, in the exercise of its functions, have due regard to the need to:

- i. Eliminate discrimination harassment, victimisation and any other conduct that is prohibited by or under this Act;
- ii. Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- iii. Foster good relations between persons who share relevant protected characteristics and persons who do not.

10.12 Section 149(7) of the Equality Act 2010 defines nine relevant protected characteristics these are:

- i. age
- ii. gender reassignment
- iii. being married or in a civil partnership
- iv. being pregnant or on maternity leave
- v. disability
- vi. race including colour, nationality, ethnic or national origin
- vii. religion or belief
- viii. sex
- ix. sexual orientation

10.13 Officers have provided the Sub-Committee with recommendations related to this application. Subject to the above-mentioned factors having been properly considered, the Sub-Committee may depart from the recommendations if there are good reasons for doing so. The Sub-Committee is advised that such departures could give rise to an appeal or judicial review.

10.14 Interested parties, Responsible Authorities and the Applicant have the right to appeal the decision of the Licensing Sub-Committee to the Magistrates' Court within a period of 21 days beginning with the day on which the applicant was notified by the Licensing Authority of the decision to be appealed against.



Hillingdon
Application for a premises licence
Licensing Act 2003

For help contact
licensing@hillington.gov.uk
 Telephone: 01895 558170

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

- Applying as a business or organisation, including as a sole trader
- Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

*Continued from previous page...***Address**

* Building number or name	<input type="text"/>
* Street	<input type="text"/>
District	<input type="text"/>
* City or town	<input type="text"/>
County or administrative area	<input type="text"/>
* Postcode	<input type="text"/>
* Country	<input type="text" value="United Kingdom"/>

Agent Details

* First name	<input type="text" value="MANPREET SINGH"/>
* Family name	<input type="text" value="KAPOOR"/>
* E-mail	<input type="text" value="info@personallicencecourses.com"/>
Main telephone number	<input type="text" value="020 8606 0558"/>
Other telephone number	<input type="text"/>

Include country code.

 Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
 A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Your Address

Address official correspondence should be sent to.

* Building number or name	<input type="text" value="PERSONAL LICENCE COURSES UK"/>
* Street	<input type="text" value="145 STATION ROAD"/>
District	<input type="text"/>
* City or town	<input type="text" value="WEST DRAYTON"/>
County or administrative area	<input type="text"/>
* Postcode	<input type="text" value="UB7 7ND"/>
* Country	<input type="text" value="United Kingdom"/>

Section 2 of 21**PREMISES DETAILS**

Continued from previous page...

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21**INDIVIDUAL APPLICANT DETAILS****Applicant Name**

Is the name the same as (or similar to) the details given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

KARL

Family name

TAYLOR

Is the applicant 18 years of age or older?

- Yes No

Continued from previous page...

Current Residential Address

Is the address the same as (or similar to) the address given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

- Yes No

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Applicant Contact Details

Are the contact details the same as (or similar to) those given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

- Yes No

E-mail

Telephone number

Other telephone number

* Date of birth / /
dd mm yyyy

* Nationality

Right to work share code

Documents that demonstrate entitlement to work in the UK
 Right to work share code if not submitting scanned documents

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

Continued from previous page...

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

CONTINENTAL CAFE, RESTAURANT AND BAR

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21**PROVISION OF PLAYS**

[See guidance on regulated entertainment](#)

Will you be providing plays?

Yes No

Section 7 of 21**PROVISION OF FILMS**

[See guidance on regulated entertainment](#)

Will you be providing films?

Yes No

Section 8 of 21**PROVISION OF INDOOR SPORTING EVENTS**

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

Yes No

Section 9 of 21**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

Yes No

Section 10 of 21**PROVISION OF LIVE MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing live music?

Yes No

Standard Days And Timings

Continued from previous page...

MONDAY

Start End Start End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start End Start End

WEDNESDAY

Start End Start End

THURSDAY

Start End Start End

FRIDAY

Start End Start End

SATURDAY

Start End Start End

SUNDAY

Start End Start End

Will the performance of live music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

SOUND PROOF FACILITIES INSTALLED

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Continued from previous page...

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

Section 11 of 21**PROVISION OF RECORDED MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

Yes No

Standard Days And Timings

MONDAY

Start End Start End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start End Start End

WEDNESDAY

Start End Start End

THURSDAY

Start End Start End

FRIDAY

Start End Start End

SATURDAY

Start End Start End

Continued from previous page...

SUNDAY

Start End

Start End

Will the playing of recorded music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

SOUND PROOF FACILITIES INSTALLED

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

- Yes No

Standard Days And Timings

MONDAY

Start End

Start End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start End

Start End

Continued from previous page...

WEDNESDAY

Start End

Start End

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the performance of dance take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

SOUND PROOFING FACILITIES INSTALLED

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

Continued from previous page...

Section 13 of 21**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

 Yes

 No
Section 14 of 21**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

 Yes

 No
Standard Days And Timings

MONDAY

Start End Start End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start End Start End

WEDNESDAY

Start End Start End

THURSDAY

Start End Start End

FRIDAY

Start End Start End

SATURDAY

Start End Start End

SUNDAY

Start End Start End

Continued from previous page...

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors
 Outdoors
 Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

SOUND PROOF FACILITIES INSTALLED

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes
 No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

Continued from previous page...

WEDNESDAY

Start End

Start End

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

*Continued from previous page...***Name**First name Family name Date of birth / /
dd mm yyyy**Enter the contact's address**Building number or name Street District City or town County or administrative area Postcode Country Personal Licence number
(if known) Issuing licensing authority
(if known) **PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

NONE

Continued from previous page...

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

Continued from previous page...

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

1. Challenge 25 policy to be in place at all times
2. CCTV to be installed and 31 days recoding system staff trained to download images when required
3. All staff to be trained in responsible alcohol retailing
4. Training manual will be available at the premises

b) The prevention of crime and disorder

1. The premise license holder shall ensure that CCTV camera and recorders are installed at the premises and are of a standard acceptable to and approved by the police
2. The system shall be maintained in good working order and at all times the premise is open to the public, be fully operational covering both internal and external areas of the premises to which the public have access. All images should be stored for a minimum of 31 days
3. The CCTV views are not to be obstructed, at least one CCTV camera is to be placed near to the exit in order to capture clear facial images of all patrons leaving the premises
4. Signage will be prominently displayed advising customers that they are being filmed on CCTV
5. A suitable trained staff member will be able to show and provide police or council licensing officers recent data footage with the minimum delay when requested.
6. All alcohol shall be purchased from AWRS registered cash & carry and wholesalers.
7. Incident book shall be available on premises, shall be updated as and when needed.
8. All staff will have right to work in UK documents checked before being offered employment.
9. Any staff directly involved in selling alcohol for retail to consumers, staff who provide training and all managers will undergo regular training of Licensing Act 2003 legislation. This will be documented and signed for by the DPS and the member of staff receiving the training. This training log shall be kept on the premises and made available for inspection by police and relevant authorities upon request.
10. Any staff directly involved in selling alcohol must be authorised to do so in writing by the DPS. A record of the authorisation for each member of staff will be kept on the premises and made available for inspection by police and relevant authorities upon request.
11. SIA Door staff will be present at the premises from 21:00 till close of premises everyday.

c) Public safety

1. Installation of appropriate safety equipment
2. Fire exit signs displayed
3. To comply with all current, fire, health and safety laws
4. CCTV working at all times

d) The prevention of public nuisance

1. Notice displayed asking customers to leave quietly from premises also customers will be told in person to leave quietly and not to disturb the local neighbourhood
2. Strict policy in place to tell all staff not to serve alcohol to drunks at all
3. Appropriate signage will be displayed, in prominent position informing customers they are being recorded on CCTV
4. Sound proofing facilities will be installed to control the noise being emitted from the property.

e) The protection of children from harm

Continued from previous page...

1. A challenge 25 policy will be in force, where any person looking under the age of 25 shall be asked to prove their age when attempting to purchase alcohol and signs to this effect will be displayed at the premises. Challenge 25 posters displayed where alcohol is sold.
2. The only acceptable ID will be those with photographic identification documents; including passport, photo-card, driving license or proof of age card bearing the PASS hologram.
3. An incident/refusal log shall be kept at the premises, and made available for inspection on request to an authorised officer of the council of the police which will record the following;
 - a) All crimes reported at the venue
 - b) Any complaints received, any faults in the CCTV system
 - c) Any refusal of the sale of alcohol, any visit by a relevant authority
 - d) CAD reference number where police are called

Section 19 of 21**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Section 20 of 21**NOTES ON REGULATED ENTERTAINMENT**

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card. Premises' licence fees are determined by the non-domestic rateable value of the premises. To find out a premises' non-domestic rateable value, go to the Valuation Office Agency website at http://www.voa.gov.uk/business_rates/index.htm. For full details, refer to the 'Fees for Applications' webpage: <http://www.hillingdon.gov.uk/media.jsp?mediaid=22879&filetype=pdf>

* Fee amount (£)

315.00

ATTACHMENTS**AUTHORITY POSTAL ADDRESS****Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

United Kingdom

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

Continued from previous page...

* Capacity

Date (dd/mm/yyyy)

Add another signatory

Once you're finished you need to do the following:

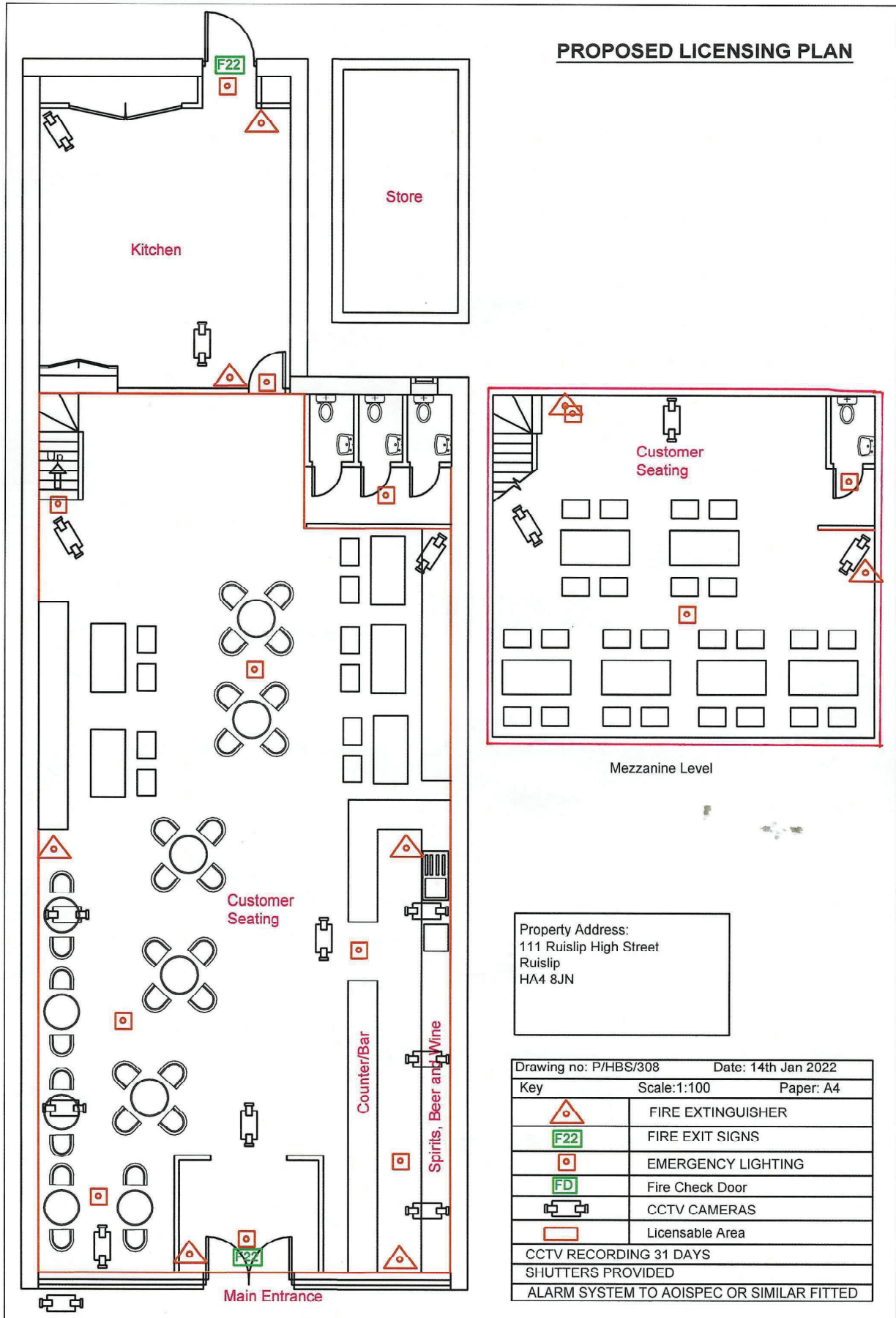
1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/hillingdon/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED



The Soul Cafe - 111 High Street, Ruislip - Application for premises license - Representation

Fri 1/28/2022 11:08 AM

To: Steven Dormer <sdormer@hillingdon.gov.uk>; licensing <licensing@hillingdon.gov.uk>

Cc: Cllr Philip Corthorne <PCorthorne@Hillingdon.Gov.UK>

Hi Steven/Licensing team,

It has just been brought to my attention that following the positive outcome in the licensing matter with KhoKho, there is another premises in the immediate vicinity requesting regulated entertainment (live and recorded) until 2am.

I am referring to the application for The Soul café - 111 High Street Ruislip. I am submitting this representation on the grounds of Prevention of a Public Nuisance.

As has been evidenced by the long running issues with KhoKho and the recent decision to cap their regulated entertainment to 11pm, the commercial units in which this application has been made are not suitable to house businesses wishing to host late night entertainment.

KhoKho took a number of measures to reduce the sound levels, however this made no impact in reducing the disturbance to us as residents so I fail to see how another unit in the same block would not subject to the same issues.

As a resident, I feel that it would be suitable for the application to be revised to mirror the current terms of KhoKho's application, which would be to cease entertainment at 11pm and also to restrict customers last entry to 10:30pm. I know a number of other residents also agree and will be submitting representation to this effect.

[@Cllr Philip Corthorne](#) – I wanted to ensure that as an interested party in the recent KhoKho decision, you were also aware of this matter.

I would be happy to present my recommendation in person/virtually if needed, but would hope that the recent precedent set in the matter of KhoKho would mean that a full hearing for the matter would be unnecessary.

Please confirm receipt and acceptance of this representation.

Kind Regards,

Mark Batson



Re: New Premises Licence - The Soul Cafe

Cllr Philip Corthorne <PCorthorne@Hillingdon.Gov.UK>

Sun 2/13/2022 12:34 PM

To: Mark McDermott <mmcdermott@hillingdon.gov.uk>

Mark,

Thanks for sending me this. I think the comments made by Daniel Ferrer and Adam Stitson very much reflect my own feelings regarding this licensing application as it currently stands.

I support the objections raised by Daniel. Let me know when the Licensing Committee is due to hear this application.

Thanks again.

Philip

Cllr Philip Corthorne
West Ruislip Ward Councillor
Chairman of Families, Health & Wellbeing Select Committee
Twitter: @corthorne



From: Cllr Philip Corthorne <PCorthorne@Hillingdon.Gov.UK>

Sent: Sunday, January 23, 2022 9:45 AM

To: Mark McDermott <mmcdermott@hillingdon.gov.uk>; Cllr Devi Radia <dradia@hillingdon.gov.uk>; Cllr John Riley <JRiley@hillingdon.gov.uk>

Subject: Re: New Premises Licence - The Soul Cafe

Mark,

I have reservations about live music until 2.00am, if I've read this correctly. What do we know about this firm and their record in operating within the Licensing Objectives?

We've just had to remove the DPS of Kho Kho with other supporting measures because of late night noise nuisance.

Thanks.

Philip

Cllr Philip Corthorne
West Ruislip Ward Councillor
Chairman of Families, Health & Wellbeing Select Committee
Twitter: @corthorne

Conservative Group Office

Tel: 01895 250316

Email: conservativegroupsecretariat@hillingdon.gov.uk



HILLINGDON

LONDON

Mr. Mark McDermott,
Licensing Officer
The Licensing Service
London Borough of Hillingdon
Civic Centre
High Street
Uxbridge
UB8 1UW

Date: 7th February 2022

Dear Mr. McDermott,

LICENSING ACT 2003
THE SOUL CAFÉ, 111 HIGH STREET, RUISLIP HA4 8JN

I am writing to you as the Officer duly authorised to make representations on behalf of the Licensing Authority. This representation concerns the application submitted by Mr. Karl Taylor for a new premises licence proposed at the above premises.

The application proposes for the Sale of Alcohol (on the premises), Live Music, Recorded Music, Performance of Dance from 09:00 to 00:00 Sunday to Thursday and 09:00 to 02:00 Friday and Saturday. In addition, the provision of Late Night Refreshment (Indoors) has been applied for up to 00:00 Sunday to Thursday and up to 02:00 Friday and Saturday.

The Licensing Authority wishes to make a representation against this application based on the following licensing objectives:

- The prevention of crime and disorder**
- Public safety**
- The prevention of public nuisance**
- The protection from children from harm**

Firstly, at Section 5 of their application, the applicant describes the premises as a “Continental café, restaurant and bar”. Looking at their full operating schedule and the plans it appears to be a two-level premises but it is unclear as to whether it will be primarily a café/ restaurant and food led or predominantly a vertical drinking premises. It would be beneficial to know at what times the applicant proposes to operate as a bar and at what areas of the premises will be altered or adjusted to take this into account. The Licensing Authority would expect restaurant conditions to be placed on the operating schedule if indeed the premises or part of the premises will be more food led, such as:

- The supply of alcohol at the premises shall only be to a person seated taking a table meal there and for consumption by such a person as ancillary to their meal.
- The supply of alcohol shall be by waiter or waitress service only.

It may be that the applicant proposes for the premises to change in operation later in the evening so as to become a more vertical drinking premises. If this is the case the Licensing Authority would have a number of concerns.

The prevention of crime and disorder

In their operating schedule, Section 18(b) the applicant makes reference to a number of measures such as the provision of CCTV, staff training and the recording of incidents. However, we have concerns about the operating hours for the proposed licensable activities. For instance, the finishing times of 00:00 Sunday to Thursday and 02:00 Friday and Saturday for the sale of alcohol could potentially lead to issues of intoxication at the premises and the risk of incidents of crime may follow particular if the premises operates as a bar late at night trading into the early hours of the morning.

We note that at Section 18(b) the applicant has stated at point 10:

“Any staff directly involved in selling alcohol must be authorised to do so in writing by the DPS.”

Although this measure is consistent with the Government Guidance issued under Section 182 of the Licensing Act, we would in addition suggest that a personal licence holder be on the premises when licensable activities are being carried out.

Furthermore, at point 11 the applicant has offered:

“SIA Door staff will be present at the premises from 21:00 till close of premises everyday.”

We acknowledge the important role that registered door staff play in ensuring that this licensing objective is fully promoted. We feel that SIA staff will be essential at the premises especially when the premises plans to operate as a bar. However, we would suggest that the number of SIA staff should be specified and a log book of those SIA staff working are kept each night and produced to the Police and authorised officers on request.

Public Safety

In 18(c) of their operating schedule the applicant states at point 3 “To comply with all current, fire, health and safety laws”. However, we feel that specific licensing measures should be considered to fully uphold this licensing objective. For instance, it would be helpful if the applicant, through their risk assessment, could offer a final capacity figure for the two levels when it will be operating as a bar. This will ensure that the premises are not overcrowded and staff and authorities are aware of this limit. If this figure was specified we would advise for SIA staff to carry out checks on a regular basis and that these figures are recorded as capacity checks so Management are aware of how many customers and staff are inside the premises at any one time. Emergency procedures will of course be crucial and so we would advise for the means of escapes at the premises to be considered, such as by having the following measure:

- The means of escape provided for the premises shall be maintained unobstructed, free of trip hazards, be immediately available and clearly identified in accordance with the plans provided.

The Prevention of Public Nuisance

The applicant has applied for the provision of live music, recorded music, performance of dance until 00:00 Sunday and Thursday and until 02:00 on Friday and Saturday. We have a real concern about the proposed finishing times for these licensable activities and the risk of any potential disturbance to residents within the vicinity. Earlier finishing times should be considered by the applicant so they are more appropriate for the local area. Where regulated entertainment is proposed during licensable hours which fall outside the Live Music Act exemptions, we would ask for the following conditions to be considered so residents are not adversely affected.

- A noise limiter must be fitted to the musical amplification system so as to ensure that no noise nuisance is caused to local residents or businesses.

- No noise generated on the premises, or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
- A written dispersal policy shall be kept at the premises and the licence holder shall ensure that all staff members are trained and briefed in implementing this policy.

The protection of children from harm

Again, we feel that the late proposed times for the licensable activities will potentially have an adverse knock-on effect on this licensing objective. For example, the proposed finishing times of 02:00 hours Friday and Saturday, we say, may attract younger adults to the location. We note the measures specified in the applicant's application at 18(e), particularly the challenge 25 policy and the acceptable listed ID's. However, it would be helpful for the applicant to specify when under 18's will not be permitted on the premises bearing in mind that it is proposed for the premises to be a café and restaurant in addition to a bar.

I am happy to attend a hearing, if required, to verbally deliver my representation and also to answer any queries from the Licensing Sub-Committee.

If you have any queries regarding this matter, then please feel free to contact me.

Daniel Ferrer
Licensing Team Manager
dferrer@hillingdon.gov.uk
T. 01895 277 753



HILLINGDON

LONDON

Mark Mc Dermot
Licensing

28th January 2022

Dear Mr Mc Dermot,

SOUL CAFÉ, 111 HIGH STREET, RUISLIP, HA4 8JN

I am writing to you as Responsible Authority as consultee for licensing in relation to the Anti-Social Behaviour Team of the London Borough of Hillingdon. The representation is in response to a premises licence application submitted via Personal Licence Courses on the behalf of Mr Karl Taylor.

Following an on-site inspection, the Anti-Social Behaviour Team have concerns that the following licensing objective would not be met.

Prevention of a public nuisance

The activities that gives the Anti-Social Behaviour Team cause for concern is the following:

Live Music 09:00 – 02:00 Fridays and Saturdays

Recorded Music 09:00 – 02:00 Fridays and Saturdays

During the onsite inspection on Thursday 27th January 2022 it was mentioned that sound proofing of the premises had been carried out. The Anti-Social Behaviour Team request evidence of the company that carried out this work. This can be done by the way of invoices and a description of the work that was done.

We would also request that a sound limiter be installed at the premises. The Anti-Social Behaviour would like this to become a condition should the licence be granted.

Live Music, Performance of Dance and Recorded Music should cease at 12:30 Fridays and Saturdays and 11:30 Sunday to Thursday.

The Anti-Social Behaviour Team have taken into consideration the proximity the premises to near by residents.

The other conditions the Anti-Social Behaviour Team would like to see added as a condition

- Emptying of glass bottles into external receptacle to take place only between 09:00 – 20:00
- Last entry into the premises Sunday to Thursday 22:30

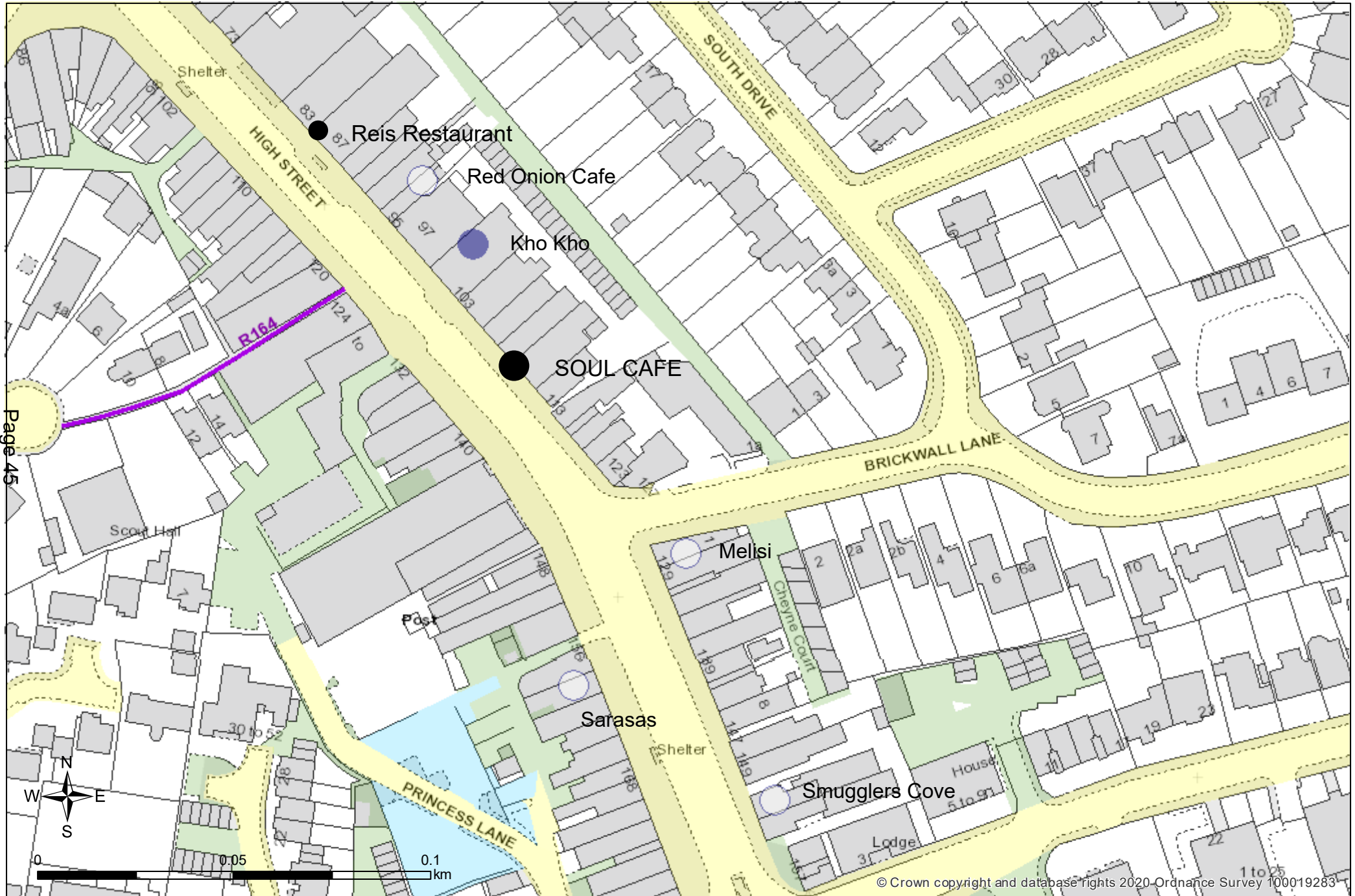
- Fridays and Saturdays 23:30
- Hourly noise patrols during Regulated Entertainment
- Record kept of noise patrols

If the applicant is not satisfied with any aspect of the representation, then the matter would be settled via a Licensing Sub Committee.

If you have any further questions, please do not hesitate to contact me.

Yours faithfully,

Adam Stitson
Anti Social Behaviour Investigations Team Leader
astitson@hillington.gov.uk
Extn 6227



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