



HILLINGDON
LONDON



NOTICE OF VIRTUAL HEARING

Licensing Sub- Committee

Date: FRIDAY, 25 MARCH 2022

Time: 10.00 AM

Venue: VIRTUAL - LIVE ON THE
COUNCIL'S YOUTUBE
CHANNEL: HILLINGDON
LONDON

**Meeting
Details:** Members of the Public and
Media are welcome to attend.

If this is a public hearing, the agenda is available online at www.hillingdon.gov.uk or you can use a smart phone camera and scan the code below:



Councillors on the Sub-Committee:

Alan Chapman (Chairman)
Darran Davies
Janet Gardner

IMPORTANT INFORMATION

On receipt of this notice, you **MUST** notify the Committee Clerk (contact details below) by the following date:

Wednesday 23 March 2022

If you don't notify you may lose your right to speak at the hearing. When notifying you must confirm:

- 1) Whether you intend to attend or to be represented by someone at the hearing;
- 2) If you consider a hearing to be unnecessary and;
- 3) Whether to request that another person attends (other than your representative) as a witness

Published: Thursday, 10 March 2022

Contact: Steve Clarke
Tel: 01895 250693
Email: sclarke2@hillington.gov.uk

Putting our residents first

Lloyd White
Head of Democratic Services
London Borough of Hillingdon,
Phase II, Civic Centre, High Street, Uxbridge, UB8 1UW

Agenda

CHAIRMAN'S ANNOUNCEMENTS

Hearing Protocol

- 1 Apologies for Absence
- 2 Declarations of interest in matters coming before this meeting
- 3 To confirm that the items of business marked Part I will be considered in Public and items marked Part II will be considered in Private
- 4 Matters that have been notified in advance or urgent

Part I - Members, Public and Press

	Title of Report / Address of application	Ward	Time	Page
5	Application to vary a Premises Licence: Ruislip Manor Sports and Social Club, Grosvenor Vale, Ruislip, HA4 6JQ	Manor	10:00AM	3 - 54

This page is intentionally left blank

Order of proceedings – application under the Licensing Act 2003

The Chairman of the Sub-Committee will open the hearing by introducing the Councillors, explaining the purpose of the proceedings and the general procedure. The Chairman will then check that there are no additions or alterations to the list of those appearing at the hearing.

Introduction by the Regulatory Services/Licensing Officer



The Applicant / Licence Holder



Responsible Authorities (if present)



Other Parties (residents etc...)



DISCUSSION LED BY THE SUB-COMMITTEE

The Chairman will lead the discussion. This will be a chance for all parties to provide comments on any submissions that have been made to the Sub-Committee.



Closing remarks from each party



Sub-Committee deliberates



Chairman announces the decision

The Council's Regulatory Services/Licensing Officer will introduce the report and will outline the matter before the Sub-Committee, giving any relevant background information. The Sub-Committee may ask questions of the officer.

The Applicant, licence holder or the person representing him/her will be invited to address the Sub-Committee. They will be allowed sufficient time to present his/her case. The Sub-Committee may ask questions.

Responsible Authorities will be invited to address the Sub-Committee and will be allowed sufficient time. The Sub-Committee may ask questions of the Responsible Authorities.

Other parties will be invited to address the Sub-Committee. Where there are a number of parties making similar representations the Chairman will expect the parties to nominate a spokesperson to make the representations and all will be allowed sufficient time. The Sub-Committee may ask questions of the Other Parties.

The Chairman will invite the Responsible Authorities and Other Parties to make brief closing remarks on the application. The Applicant / licence holder makes the final closing remarks.

The Sub-Committee will remain in the room to deliberate and make their decision, with only the Legal Advisor and the Clerk to the Sub-Committee remaining. All others present will be asked to leave the room. If the meeting is being broadcast, any filming will be stopped for this part.

Parties may return to the room when invited to do so and the Chairman will announce the decision. The Chairman will remind the Applicant / licence holder that the decision will be sent to them in writing. There can be no further questions or statements.

This page is intentionally left blank

Application to vary a Premises Licence: Ruislip Manor Sports and Social Club, Grosvenor Vale, Ruislip, HA4 6JQ

Committee	Licensing Sub-Committee
Officer Contact	Jhini Mukherjee
Papers with report	Appendix 1 - Application to vary a Premises Licence Appendix 2 - Current Premises Licence Appendix 3 - Proposed plan of the premises Appendix 4 (i,ii,iii) - Representation from local residents Appendix 5 - Representation from Licensing Authority Appendix 6 - Representation from Anti-Social Behaviour Team Appendix 7 - Email confirming no objection from Metropolitan Police Appendix 8 - Map of the area Appendix 9 - Photo of the premises
Ward name	Manor

1.0 SUMMARY

To consider an application, as seen in **Appendix 1**, to vary the current Premises Licence, as seen in **Appendix 2**, under Licensing Act 2003, in respect of Ruislip Manor Sports and Social Club, Grosvenor Vale, Ruislip, HA4 6JQ.

This Application has attracted the following representations:

- a) Three representations from Interested Parties, all of whom are residents residing locally (**Appendices 4i to 4iii**).
- b) One representation from Licensing Authority acting as the Responsible Authority under the Act (**Appendix 5**).
- c) One representation from Anti-Social Behaviour Team acting as Responsible Authority under the Act (**Appendix 6**).

There is an email from Metropolitan Police confirming that they have no objection to this Application (**Appendix 7**).

2.0 RECOMMENDATION

To grant the Premises Licence, while giving due consideration to the reduction of hours and additional conditions as proposed in the Licensing Authority's representation in **Appendix 5**.

3.0 APPLICATION

3.1 Description of the premises

This is essentially a club with an overall capacity of 480 and has three separate bar areas which are fully licensed to serve alcohol and to play both live and recorded music. Outside

the main building is the football stadium that is home to Wealdstone FC plus an open ground of over 12 acres. Summer usage includes large scale tented events, funfairs and barbeques.

3.2 Licensable Activities

<u>Activity</u>		<u>Proposed for variation of existing premises licence</u>
Sale of alcohol	Consumption on and off the premises	x
Regulated entertainment (provision of live music, recorded music and dance performances)	Indoors	x
Late Night Refreshment	Indoors	x

3.3 Current Licensable Hours and Opening Hours

	Live Music	Recorded Music	Performance of Dance	Late Night Refreshment	Sale of Alcohol
Monday	23:00 – 23.30	23:00 – 23.30	23:00 – 23.30		10:00 – 23.00
Tuesday	23:00 – 23.30	23:00 – 23.30	23:00 – 23.30		10:00 – 23.00
Wednesday	23:00 – 23.30	23:00 – 23.30	23:00 – 23.30		10:00 – 23.00
Thursday	23:00 – 00.00	23:00 – 00.00	23:00 – 00.00	23:00 – 00.00	10:00 – 00.00
Friday	23:00 – 00.00	23:00 – 00.00	23:00 – 00.00	23:00 - 00:30	10:00 - 00:00
Saturday	23:00 – 00.00	23:00 – 00.00	23:00 – 00.00	23:00 - 00:00	10:00 - 00:00
Sunday					12:00 - 23:00

	Opening Hours of The Premises
Monday	08:30 - 00:00
Tuesday	08:30 - 00:00
Wednesday	08:30 - 00:00
Thursday	08:30 - 00:30
Friday	08:30 - 00:30

Saturday	08:30 - 00:30
Sunday	12:00 - 23:30

3.4 Other licensed premises nearby

The nearest licensed premises are on Victoria Road, in addition to the various shops/restaurants further down on Ruislip High Street. However, none of these premises are comparable in the nature of their businesses to Ruislip Manor Sports and Social Club.

4.0 **CONSULTATION**

4.1 Closing date for representations

28 February 2022

4.2 Public Notice published in local newspaper

9 February 2022 – West London Gazette

5.0 **REPRESENTATIONS**

5.1 We have received three representations from Interested Parties.

Interested Parties	Ground for Representation	Appendix
Peter Harrington	Prevention of Crime and Disorder, Prevention of Public Nuisance, Public safety	Appendix 4i
E. Barker	Prevention of Crime and Disorder, Prevention of Public Nuisance	Appendix 4ii
W.R. Barker	Prevention of Crime and Disorder, Prevention of Public Nuisance	Appendix 4iii

5.2 We have received representations from the Licensing Authority and Anti-social Behaviour Team acting as Responsible Authorities under the Act

Responsible Authorities	Ground for Representation	Appendix
Licensing Authority	Prevention of Crime and Disorder Prevention of Public Nuisance	Appendix 5
Anti-social Behaviour Team	Prevention of Public Nuisance	Appendix 6

5.3 An email from the Metropolitan Police confirming that they do not have any objection to this variation is appended as **Appendix 7**.

6.0 BACKGROUND INFORMATION

6.1 Designated Premises Supervisor

The current Designated Premises Supervisor is Ms Sarah Gowdy who holds a valid Personal Licence granted by Three Rivers District Council.

6.2 Proposed Operating Schedule conditions

1. The licence holder shall conduct risk assessments and employ Security Industry Authority Registered door staff when deemed appropriate.
2. The premises shall abide by an age verification policy in relation to the sale of alcohol.
3. The age verification policy shall require individuals who appear to be under 25 years of age to produce, on request, to a member of staff, before being served alcohol, identification, bearing their photograph, date of birth and a holographic mark.
4. A system to record the fact that a member of staff has refused to sell alcohol to an individual who appears to be under the age of 25 years shall be kept and maintained on the premises.
5. The record of refused sales shall be available for inspection by both authorised officers of the Metropolitan Police Service and the Licensing Authority.
6. Adequate and prominent notices shall be displayed on the premises advertising the challenge 25 age verification policy.
7. The number of persons permitted within the premises shall not exceed:
 - In the Function Room 300
 - In the Lounge Bar 8
 - In the main bar pool table area 80
8. Adequate, clear and legible notices shall be displayed and maintained at all public exits from the premises advising customers to leave the premises and area quietly.
9. Other than for emergency access or egress, the alternative means of escape doors shall remain closed at all times when the premises is used for the purpose of Regulated Entertainment in the form of Live or Recorded Music.
10. A Digital recording CCTV system comprising of multi cameras shall be installed within the premises.
11. CCTV Images shall be retained for a period of 31 days before overwriting.
12. CCTV Images shall be made available in reasonable time on demand by the officers from the Metropolitan Police Service and authorised officers of the Licensing Authority.
13. Staff employed to sell alcohol by retail shall be trained to uphold each of the four licensing objectives.

14. Waste from the premises shall not be stored nor disposed of at a time or in a manner which may cause a public nuisance.
15. An incident log shall be kept and maintained at the premises. Any incident which occurs and may undermine the licensing objectives shall be recorded in the incident log.
16. The sale of alcohol from the external bar located on the Premises Plan titled "Ruislip Manor Sports & Social Club and dated 30/11/21 Revision 001/21 shall be restricted to 12:30 to 22:00 Monday to Saturday and 12:30 to 19:00 on Sunday.
17. An adequate number of stewards shall be employed at the premises to ensure that persons who purchase alcohol from either the external or internal bars and who wish to consume the alcohol outside of the building will be directed to consume the alcohol within the patio area specified on the deposited plans and not to congregate around the external bar or on any other part of the external grounds.

6.3 Map of the area as **Appendix 8**

6.4 Photo of the Premises **Appendix 9**

7.0 OFFICER'S OBSERVATIONS

7.1 Ruislip Manor Sports and Social Club is situated in Grosvenor Vale and houses the Wealdstone Football Club. The club provides facilities for a wide range of activities for match days and other private functions on a regular basis. Currently there are three licensed bars inside which cater to the need of the patrons. The current application is seeking to add an external bar with operational hours until 22.00 hours and according to the application form, this is to meet the increase in demand of space and to provide a fuller experience to members of public. The variation includes a detailed plan of the club house and the surrounding area including the location of the new bar and a dedicated patio area where consumption of alcohol may take place. This can be viewed in **Appendix 3** of the agenda pack.

7.2 The representations received mainly raise the following issues:

a) The Prevention of Crime and Disorder

A concern has been raised by the Licensing Authority regarding the possibility of risk of crime and disorder, especially with the potential of an external bar operating during match days and other private functions. The Operating Schedule provided by the Applicant is not extensive enough to uphold the objectives in their entirety. The CCTV system should also cover the external bar unit, the incident logbook needs to be more specific and detailed and due consideration should be given to how the implementation of the presence of a personal licence holder, at all times when the premises is trading, will be managed as all of these are significantly relevant in the operation of a premises of this nature. The additional conditions as suggested in **Appendix 5** by the Licensing Authority are appropriate and sufficient for the promotion of these and the concerns raised by the Interested Parties could also be overcome by these recommended conditions.

b) **The Prevention of Public Nuisance**

The application fails to satisfy the objective of the Licensing Act 2003, relating to public nuisance, as the noise breakout from the venue would affect neighbouring residents as already voiced in the representations raised by the residents, the Licensing Authority and the Council's ASBET team. Patrons leaving the premises in high spirits have a likelihood of causing disturbance to residents regardless of the time of the day but more so during the late evening hours. The premises is in a residential area and on the balance of probabilities, the Licensing Authority is concerned that the operation of an outside bar until 22.00 hours has a strong possibility of causing public nuisance with exuberant customers leaving the bar and adding to the issues already being experienced in the area. This is a matter for discussion and each application must be considered on its own merits. This is for the Members to decide after having considered all of the evidence before them and the oral representations at the meeting from the Applicant and the Officers representing the Responsible Authorities objecting to the application, with particular regard to the prevention of public nuisance.

c) **Public safety**

Although Mr Peter Harrington, one of the complainants, has checked the box highlighting public safety too being a ground behind his representation, the complaint is mainly surrounding the issues of public nuisance.

8.0 **Relevant sections of s.182 Guidance**

Determining actions that are appropriate for the promotion of the licensing objectives

- 8.1 **At paragraph 9.42** it states that "Licensing authorities are best placed to determine what actions are appropriate for the promotion of the licensing objectives in their areas. All licensing determinations should be considered on a case-by-case basis. They should take into account any representations or objections that have been received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be".
- 8.2 **At paragraph 9.43** it states that "The authority's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve".
- 8.3 **At paragraph 9.44** it states that "Determination of whether an action or step is appropriate for the promotion of the licensing objectives requires an assessment of what action or step would be suitable to achieve that end. While this does not therefore require a licensing authority to decide that no lesser step will achieve the aim, the authority should aim to consider the potential burden that the condition would impose on the premises licence holder (such as the financial burden due to restrictions on licensable activities) as well as the potential benefit in terms of the promotion of the licensing objectives. However, it is imperative that the authority ensures that the factors which form the basis of its determination are limited to consideration of the promotion of the objectives and nothing outside those parameters. As with the consideration of licence variations, the licensing authority should consider wider issues such as other conditions already in place to mitigate potential negative impact on the promotion of the licensing objectives and the track record of the business. Further advice on determining what is appropriate when imposing conditions on a licence or certificate is provided in Chapter 10. The licensing authority is expected to come to its determination based

on an assessment of the evidence on both the risks and benefits either for or against making the determination".

Proportionality

- 8.4 **At paragraph 10.2** it states, "Conditions include any limitations or restrictions attached to a licence or certificate and essentially are the steps or actions that the holder of the premises licence or the club premises certificate will be required to take or refrain from taking in relation to the carrying on of licensable activities at the premises in question. Failure to comply with any condition attached to a licence or certificate is a criminal offence, which on conviction is punishable by an unlimited fine or up to six months' imprisonment. The courts have made clear that it is particularly important that conditions which are imprecise or difficult for a licence holder to observe should be avoided."
- 8.5 **At paragraph 10.8** it states, "The licensing authority may not impose any conditions unless its discretion has been exercised following receipt of relevant representations and it is satisfied as a result of a hearing (unless all parties agree a hearing is not necessary) that it is appropriate to impose conditions to promote one or more of the four licensing objectives. In order to promote the crime prevention licensing objective conditions may be included that are aimed at preventing illegal working in licensed premises. This provision also applies to minor variations."
- 8.6 **At paragraph 10.9** It is possible that in some cases no additional conditions will be appropriate to promote the licensing objectives.
- 8.7 **At paragraph 10.10** it states that "The 2003 Act requires that licensing conditions should be tailored to the size, type, location and characteristics and activities taking place at the premises concerned. Conditions should be determined on a case-by-case basis and standardised conditions which ignore these individual aspects should be avoided.

For example, conditions should not be used to implement a general policy in a given area such as the use of CCTV, polycarbonate drinking vessels or identity scanners where they would not be appropriate to the specific premises. Conditions that are considered appropriate for the prevention of illegal working in premises licensed to sell alcohol or late night refreshment might include requiring a premises licence holder to undertake right to work checks on all staff employed at the licensed premises or requiring that a copy of any document checked as part of a right to work check is retained at the licensed premises. Licensing authorities and other responsible authorities should be alive to the indirect costs that can arise because of conditions. These could be a deterrent to holding events that are valuable to the community or for the funding of good and important causes. Licensing authorities should therefore ensure that any conditions they impose are only those which are appropriate for the promotion of the licensing objectives".

Hours of trading

- 8.8 **At paragraph 10.13** it states "The Government acknowledges that different licensing strategies may be appropriate for the promotion of the licensing objectives in different areas. The 2003 Act gives the licensing authority power to make decisions about the hours during which premises can conduct licensable activities as part of the implementation of its licensing policy statement. Licensing authorities are best placed to make decisions about appropriate opening hours in their areas based on their local knowledge and in consultation with

responsible authorities. However, licensing authorities must always consider each application and must not impose predetermined licensed opening hours, without giving individual consideration to the merits of each application".

- 8.9 **At paragraph 10.15** it states "Shops, stores and supermarkets should normally be free to provide sales of alcohol for consumption off the premises at any times when the retail outlet is open for shopping unless there are good reasons, based on the licensing objectives, for restricting those hours".

Licensing hours

- 8.10 **At paragraph 14.51** it states "With regard to licensing hours, the Government acknowledges that different licensing approaches may be appropriate for the promotion of the licensing objectives in different areas. The 2003 Act gives the licensing authority power to make decisions regarding licensed opening hours as part of the implementation of its licensing policy statement and licensing authorities are best placed to make such decisions based on their local knowledge and in consultation with other responsible authorities. However, licensing authorities must always consider each application and must not impose predetermined licensed opening hours, without giving individual consideration to the merits of each application".

- 8.11 **At paragraph 14.52** it states "Statements of licensing policy should set out the licensing authority's approach regarding licensed opening hours and the strategy it considers appropriate for the promotion of the licensing objectives in its area. The statement of licensing policy should emphasise the consideration which will be given to the individual merits of an application. The Government recognises that licensed premises make an important contribution to our local communities and has given councils a range of tools to effectively manage the different pressures that licensed premises can bring. In determining appropriate strategies around licensed opening hours, licensing authorities cannot seek to restrict the activities of licensed premises where it is not appropriate for the promotion of the licensing objectives to do so".

The need for licensed premises

- 8.12 **At paragraph 14.19** it states "There can be confusion about the difference between the "need" for premises and the "cumulative impact" of premises on the licensing objectives, for example, on Crime and Disorder. "Need" concerns the commercial demand for another pub or restaurant or hotel and is a matter for the planning authority and for the market. This is not a matter for a licensing authority in discharging its licensing functions or for its statement of Revised Guidance issued under section 182 of the Licensing Act 2003."

9.0 Relevant sections of London Borough of Hillingdon's Licensing Policy

Licensing Hours

- 9.1 **At Paragraph 25.1** it states that "Prior to the introduction of the Licensing Act 2003, it was believed that fixed and artificially early closing times (established under the Licensing Act 1964) were one of the key causes of rapid binge drinking prior to closing times and one of the causes of disorder and disturbance when large number of customers were required to leave the premises simultaneously".

- 9.2 **At Paragraph 25.2** it states that "The aim through promotion of the licensing objectives should be to reduce the potential for concentrations and achieve a slower dispersal of people from licensed premises through flexible opening times".
- 9.3 **At Paragraph 25.3** it states that "Arbitrary restrictions that would undermine the principle of flexibility will therefore be avoided. The four licensing objectives will be paramount at all times and the Council will always consider the individual merits of each case".
- 9.4 **At Paragraph 25.4** it states that "In accordance with guidance there is no fixed restriction on terminal hours for any particular areas of the borough. Such a restriction could cause the migration of patrons from one area to another and create the circumstances that the legislation is attempting to avoid. Each application will be dealt with on its merits. It is for the applicants to detail in their Operating Schedule exactly what times they intend to open and close the premises and what measures they will take to ensure that they do not cause nuisance or disturbance to their neighbours in the vicinity. The later the terminal hour applied for, the greater will be the need to address the issues of disturbance and nuisance".

Licence Conditions

- 9.5 **At Paragraph 20.1** it states that "Conditions on premises licences and club certificates are determined by:
- a) The measures put forward on the Operating Schedule
 - b) Mandatory conditions within the Act
 - c) Measures decided at a hearing by the Licensing Sub Committee"
- 9.6 **At Paragraph 20.2** it states that "Conditions attached to licences by the Licensing Authority that have been proposed by the applicant in their operating schedule should be consistent with the steps set out in the operating schedule. This means that the effect of these conditions should be substantially the same as that intended by the terms of the operating schedule".
- 9.7 **At Paragraph 20.3** it states that "Any conditions attached to licences following relevant representations will focus on matters within the control of the Premises Licence Holder or Club Management Committees. They will address matters which have a direct impact on those living, working or engaged in normal activities in the vicinity, as well as patrons of the licensed premises. They will not be used as a means of attempting to attach responsibility to Premises Licence Holders or Club Management Committees for matters outside their reasonable control, such as anti-social behaviour once away from the premises or licensable activity".
- 9.8 **At Paragraph 20.4** it states that "The Licensing Authority will not impose standard conditions upon every licence issued, however it may have regard to model conditions produced by the Government and/or the Institute of Licensing and it may choose to impose these in appropriate circumstances".

10.0 LEGAL CONSIDERATIONS

- 10.1 When considering licence variation applications, the Sub-Committee is required carry out its functions with a view to promoting the licensing objectives. The licensing objectives are:
- Prevention of crime and disorder
 - Public Safety

- Prevention of public nuisance
 - Protection of children from harm
- 10.2 An application for variation of a premises licence may be made pursuant to s.34 of the Licensing Act 2003 and is essentially governed by Licensing Act 2003, reg. 12 of the Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005/42), Licensing Act 2003 (Hearings) Regulations 2005/44) and s.182 Secretary Code of Guidance.
- 10.3 The Sub-Committee must ensure that all licensing decisions have:
- A direct relationship to the promotion to the promotion of one or more of the four licensing objectives;
 - regard to the Council's statement of licensing policy;
 - regard to the Secretary of State guidance; and
 - not be made as a result of a blanket policy which is applied so rigidly that an exercise of discretion in each individual case is precluded
- 10.4 Applications must be considered with regard to the principles of fair process and the Human Rights Act 1998 and must have regard to its public sector equality duty under section 149 of the Equality Act 2010. In summary, section 149 provides that a Public Authority must, in the exercise of its functions have due regard to the need to:
- i. eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;
 - ii. advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
 - iii. foster good relations between persons who share a relevant protected characteristic and persons who do not share it.
- 10.5 Section 149(7) of the Equality Act 2010 defines nine relevant protected characteristics examples are; race, sex, age, disability and religious beliefs
- 10.6 When considering an application for the variation of an existing Premises Licence, only the variation is subject to determination. An application to vary the premises licence concerns variation of the conditions attaching to the licence or of the authorised licensable activities.
- 10.7 The application to vary must be accompanied by the Premises Licence (unless that is impracticable when a statement explaining why must be provided).
- 10.8 The authority must make the variation as applied for, subject to the mandatory conditions, unless relevant representations are made, in which case a hearing must be held.
- 10.9 Where relevant representations are made, the Licensing Authority must hold a hearing to consider them, unless it is agreed that a hearing is unnecessary (s.35(3)(a)).
- 10.10 The Licensing Authority must then take such of the following steps as it believes to be appropriate for the promotion of the licensing objectives:
- a) modify the conditions of the licence or
 - b) reject the whole or part of the application (s.35(3)(b) and (4)).

- 10.11 When determining applications to vary an existing Premises Licence, the Sub-Committee must consider all relevant representations that are made before taking such steps (if any) as it considers necessary for the promotion of the licensing objectives. The steps that may be taken are as follows:
- grant the variation as applied for;
 - modify the conditions of the licence (conditions are deemed to be modified if they are altered/omitted or new conditions are added); or
 - reject whole or part of the application to vary the licence.
- 10.12 Any modification of conditions should be confined to those considered appropriate in respect of the particular variation sought.
- 10.13 The Sub-Committee must also have regard to the London Borough of Hillingdon's Statement of Licensing and the Secretary of State's Guidance issued under the Licensing Act 2003 when deciding what action, if any, to instigate. The terms of the Statement of Licensing Policy and Guidance are highly persuasive however, are not binding on the Licensing Sub-Committee.
- 10.14 Officers have provided the Sub-Committee with recommendations related to this application. Subject to the above-mentioned factors having been properly considered, the Sub-Committee may depart from the recommendations if there are good reasons for doing so. The Sub-Committee is advised that such departures could give rise to an appeal or judicial review.
- 10.15 In order for representations to be 'relevant' they must have been made by an interested party or a responsible authority (see the definitions in section 13 Licensing Act 2003) and they must relate to the likely effect on the promotion of the licensing objectives if the application were to be granted.
- 10.16 If the representations are made by an interested party there is a further requirement that the licensing authority does not consider them to be frivolous or vexatious. If it thinks they are, it must explain its decision to the person who made the representations.
- 10.17 The need for a hearing can be dispensed with by agreement of the authority, the applicant for the variation and all of the parties who have made relevant representations.
- 10.18 The authority must notify its decision to the applicant, the interested party and any person who has made relevant representations and must give reasons for its decision.
- 10.19 A variation of a premises licence may impose different conditions on different parts of the premises or impose different conditions in relation to different licensable activities.
- 10.20 Conditions should also be determined on a case-by-case basis and standardised conditions which ignore these individual aspects should be avoided. Conditions will not be necessary if they duplicate a current statutory requirement. Licensing Authorities should therefore ensure that any conditions they impose are only those which are appropriate for the promotion of the licensing objectives.

This page is intentionally left blank



Hillingdon
Application to vary a premises licence
Licensing Act 2003

For help contact
licensing@hillington.gov.uk
 Telephone: 01895 558170

* required information

Section 1 of 18

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

Ruislip Manor Sports & Social Club

* Family name

A legal entity

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House?

Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

00431971

Business name

Ruislip Manor Sports & Social Club

If the applicant's business is registered, use its registered name.

VAT number

GB

224666656

Put "none" if the applicant is not registered for VAT.

Legal status

Private Limited Company

Continued from previous page...

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Your Address

Address official correspondence should be sent to.

* Building number or name

* Street

District

* City or town

County or administrative area

* Postcode

* Country

Continued from previous page...

Section 2 of 18

APPLICATION DETAILS

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

I/we, as named in section 1, being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in section 2 below.

* Premises Licence Number

Are you able to provide a postal address, OS map reference or description of the premises?

Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Premises Contact Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 18

VARIATION

Do you want the proposed variation to have effect as soon as possible? Yes No

Do you want the proposed variation to have effect in relation to the introduction of the late night levy?

Yes No

You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable to the late night levy.

Continued from previous page...

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Describe Briefly The Nature Of The Proposed Variation

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

Ruislip Manor Sports and Social Club is situated within the footprint of Wealdstone Football Club who play in the Conference Premier League. The club is popular within the local community and provides facilities for a wide range of activities on a regular basis. These include live music, dance lessons, aerobics, archery and football, both senior and junior, wedding, birthday celebration, gigs, and business meetings. The club is gaining in popularity and spectators are increasingly putting pressure on the current internal bar facility. Providing an additional external bar with restricted hours no later than 10pm will reduce queuing and provide an enhanced level of service. The club also has ad hoc events such as Wealdstone youth and academy tournaments, within the grounds and the provision of a small external bar will service such events without the need to open the main clubhouse. The club already has a dedicated external patio area where the public are required to consume alcohol purchased within the club house and who want to consume it in the open air. Persons who purchase alcohol from the external bar will also be required to consume it within the patio area specified on the deposited plans and not congregate around the bar or on any other part of the external grounds. All persons wishing to consume alcohol will be directed to the patio area by dedicated stewards. The variation also includes a more detailed plan of the club house and the surrounding area including the location of the new bar and dedicated patio where consumption of alcohol may take place.

Section 4 of 18

PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will the schedule to provide plays be subject to change if this application to vary is successful?

- Yes No

Section 5 of 18

PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will the schedule to provide films be subject to change if this application to vary is successful?

- Yes No

Section 6 of 18

PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will the schedule to provide indoor sporting events be subject to change if this application to vary is successful?

- Yes No

Continued from previous page...

Section 7 of 18

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will the schedule to provide boxing or wrestling entertainments be subject to change if this application to vary is successful?

- Yes No

Section 8 of 18

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will the schedule to provide live music be subject to change if this application to vary is successful?

- Yes No

Section 9 of 18

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will the schedule to provide recorded music be subject to change if this application to vary is successful?

- Yes No

Section 10 of 18

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will the schedule to provide performances of dance be subject to change if this application to vary is successful?

- Yes No

Section 11 of 18

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will the schedule to provide anything similar to live music, recorded music or performances of dance be subject to change if this application to vary is successful?

- Yes No

Section 12 of 18

PROVISION OF LATE NIGHT REFRESHMENT

Will the schedule to provide late night refreshment be subject to change if this application to vary is successful?

- Yes No

Section 13 of 18

Continued from previous page...

SUPPLY OF ALCOHOL

Will the schedule to supply alcohol be subject to change if this application to vary is successful?

Yes No

Section 14 of 18

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Provide information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

There shall be no adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Section 15 of 18

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

Following on from discussions with the officers of the Licensing Authority, is proposed to remove all 8 of the current non mandatory conditions and replace them with 17 more detailed and robust conditions specifically tailored to the Premises. The proposed conditions are laid out at Section 16 of the application.

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

Reasons why I have failed to enclose the premises licence or relevant part of premises licence.

Section 16 of 18

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

The current conditions as specified in Annex 2 of the Premises Licence are to be updated and amended to ensure they are unambiguous, clear, enforceable, do not replicate existing legislative requirements and reflect current guidance and good practice.

For ease of reference all the conditions in Annex 2 are to be deleted and replaced with the following comprehensive steps to promote the licensing objectives.

Continued from previous page...

1. The licence holder shall conduct risk assessments and employ Security Industry Authority Registered door staff when deemed appropriate.
2. The premises shall abide by an age verification policy in relation to the sale of alcohol.
3. The age verification policy shall require individuals who appear to be under 25 years of age to produce, on request, to a member of staff, before being served alcohol, identification, bearing their photograph, date of birth and a holographic mark.
4. A system to record the fact that a member of staff has refused to sell alcohol to an individual who appears to be under the age of 25 years shall be kept and maintained on the premises.
5. The record of refused sales shall be available for inspection by both authorised officers of the Metropolitan Police Service and the Licensing Authority.
6. Adequate and prominent notices shall be displayed on the premises advertising the challenge 25 age verification policy.
7. The number of persons permitted within the premises shall not exceed:
In the Function Room 300.
In the Lounge Bar 80.
In the main bar pool table area 80.
8. Adequate, clear and legible notices shall be displayed and maintained at all public exits from the premises advising customers to leave the premises and area quietly.
9. Other than for emergency access or egress, the alternative means of escape doors shall remain closed at all times when the premises is used for the purpose of Regulated Entertainment in the form of Live or Recorded Music.
10. A Digital recording CCTV system comprising of multi cameras shall be installed within the premises.
11. CCTV Images shall be retained for a period of 31 days before overwriting.
12. CCTV Images shall be made available in reasonable time on demand by the officers from the Metropolitan Police Service and authorised officers of the Licensing Authority.
13. Staff employed to sell alcohol by retail shall be trained to uphold each of the four licensing objectives.
14. Waste from the premises shall not be stored nor disposed of at a time or in a manner which may cause a public nuisance.
15. An incident log shall be kept and maintained at the premises. Any incident which occurs and may undermine the licensing objectives shall be recorded in the incident log.
16. The sale of alcohol from the external bar located on the Premises Plan titled "Ruislip Manor Sports & Social Club and dated 30/11/21 Revision 001/21 shall be restricted to 12:30 to 22:00 Monday to Saturday and 12:30 to 19:00 on Sunday.
17. An adequate number of stewards shall be employed at the premises to ensure that persons who purchase alcohol from either the external or internal bars and who wish to consume the alcohol outside of the building will be directed to consume the alcohol within the patio area specified on the deposited plans and not to congregate around the external bar or on any other part of the external grounds.

Continued from previous page...

b) The prevention of crime and disorder

See (a)

c) Public safety

See (a)

d) The prevention of public nuisance

See (a)

e) The protection of children from harm

See (a)

Section 17 of 18

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 18 of 18

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card. Premises' licence fees are determined by the non-domestic rateable value of the premises. To find out a premises' non-domestic rateable value, go to the Valuation Office Agency website at http://www.voa.gov.uk/business_rates/index.htm. For full details of our fees, refer to the licensing webpage: <http://www.hillingdon.gov.uk/licensing> and follow the 'Fees for all applications' link on the right-hand side of the page.

* Fee amount (£)

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Address

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

Continued from previous page...

* Full name

* Capacity

Date (dd/mm/yyyy)

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/hillingdon/change-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

LICENSING ACT 2003
Section 24



HILLINGDON
LONDON

PREMISES LICENCE

Ref:

Premises Licence Number:

This Premises Licence has been issued by Daniel Ferrer on behalf of the Licensing Authority, London Borough of Hillingdon, Civic Centre, High Street, Uxbridge, UB8 1UW

Signature: _____ Date: 10th September 2021

Part 1 – Premises Details

Postal Address of Premises or, if none, Ordnance Survey map reference or description -

Ruislip Manor Sports & Social Club
Grosvenor Vale

Post Town – Ruislip	Postcode – HA4 6JQ
---------------------	--------------------

Telephone number - 01895637487

Where the licence is time limited, the dates -

N/A

Licensable activities authorised by the licence – **Indoors Only**

Provision of Regulated Entertainment
Plays, Films, Indoor Sporting Events, Live Music, Recorded Music, Performance of Dance Or anything of a similar description.

Provision of Late Night Refreshment

Sale by retail of alcohol

The times the licence authorises the carrying out of licensable activities –

Provision of Regulated Entertainment:

Monday, Tuesday, Wednesday 08.30 hours to 23.30 hours
Thursday, Friday and Saturday 08.30 hours to 00.00 hours.
Sunday 12.00 hours to 23.00 hours

Provision of Late Night Refreshment

Thursday and Saturday 23.00 hours to 00.00 hours
Friday 23.00 hours to 00.30 hours the following day

Sale by retail of alcohol

Monday, Tuesday, Wednesday 10.00 hours to 23.00 hours
Thursday, Friday, Saturday 10.00 hours to 00.00 hours
Sunday 12.00 hours to 23.00 hours

In addition

Christmas Eve, New Year Eve, St George's Day, St Patrick's Day, Halloween, 5th November and St Valentine's Day
All Licensable activities 08.30 to 02.00 hours the following day

The opening hours of the premises –

Monday, Tuesday, Wednesday 08.30 hours to 00.00 hours
Thursday, Friday, Saturday 08.30 hours to 00.30 hours the following day
Sunday 12.00 hours to 23.30 hours

In addition

Christmas Eve, New Year Eve, St George's Day, St Patrick's Day, Halloween, 5th November and St Valentine's Day
All Licensable activities 08.30 to 02.30 hours the following day

Where the licence authorises supplies of alcohol whether these are on and/or off supplies -

On the premises only

Part 2

Name, (registered) address, telephone number and e-mail (where relevant) of holder of Premises Licence –
Ruislip Manor Sports & Social Club Ltd
Grosvenor Vale
Ruislip
HA4 6JQ

Registered number of holder, for example company number, charity number (where applicable) -

Limited Company 431971

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol –

Personal Licence number an issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol –

20/00467/LAPER - Three Rivers District Council

Annex 1 – Mandatory Conditions

Alcohol

1. No sale/supply of alcohol shall be made when there is no Designated Premises Supervisor in respect of the premises licence
2. No sale/supply of alcohol shall be made when the Designated Premises Supervisor does not hold a Personal Licence or when his/her Personal Licence is suspended
3. Every sale/supply of alcohol under the premises licence shall be made, or authorised, by a person who holds a Personal Licence
4. (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children–
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to–
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act).

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less.

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on–

- (i) the outcome of a race, competition or other event or process, or
- (ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

5. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

6. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

7. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

8. The responsible person shall ensure that–

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures–

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml; and

(b) customers are made aware of the availability of these measures.

Annex 2– Conditions consistent with the operating Schedule

The Club Management Committee shall ensure that the following conditions are complied with:

Prevention of Crime and Disorder

SIA Registered Door Staff shall be employed when considered necessary by the Club Committee.

Photo ID shall be required for events i.e. 21st Birthday Parties.

Persons of and over the age of 18 years shall be issued with a wrist band at events. Only persons issued with a wrist band shall be permitted to purchase and consume alcohol.

Public Safety

The number of persons shall not exceed
300 persons in the function room
80 persons in the lounge bar
110 in the Main Bar Pool table area

Prevention of Public Nuisance

Notices shall be displayed and maintained at all exits requesting members and guest to leave the premises quietly.

The alternative means of escape doors shall remain closed at all times during the playing of live or recorded music other than for emergency access or egress.

Protection of Children from Harm

Children who are admitted to the premises shall be accompanied by a responsible adult.

Annex 3 – Conditions attached after a hearing by the licensing authority

N/A

Annex 4 – Plans

Plan Number Ruislip Manor Sports & Social Club 06057-A1 dated Aug 09

Licensing Service Registered plan number 1279/09

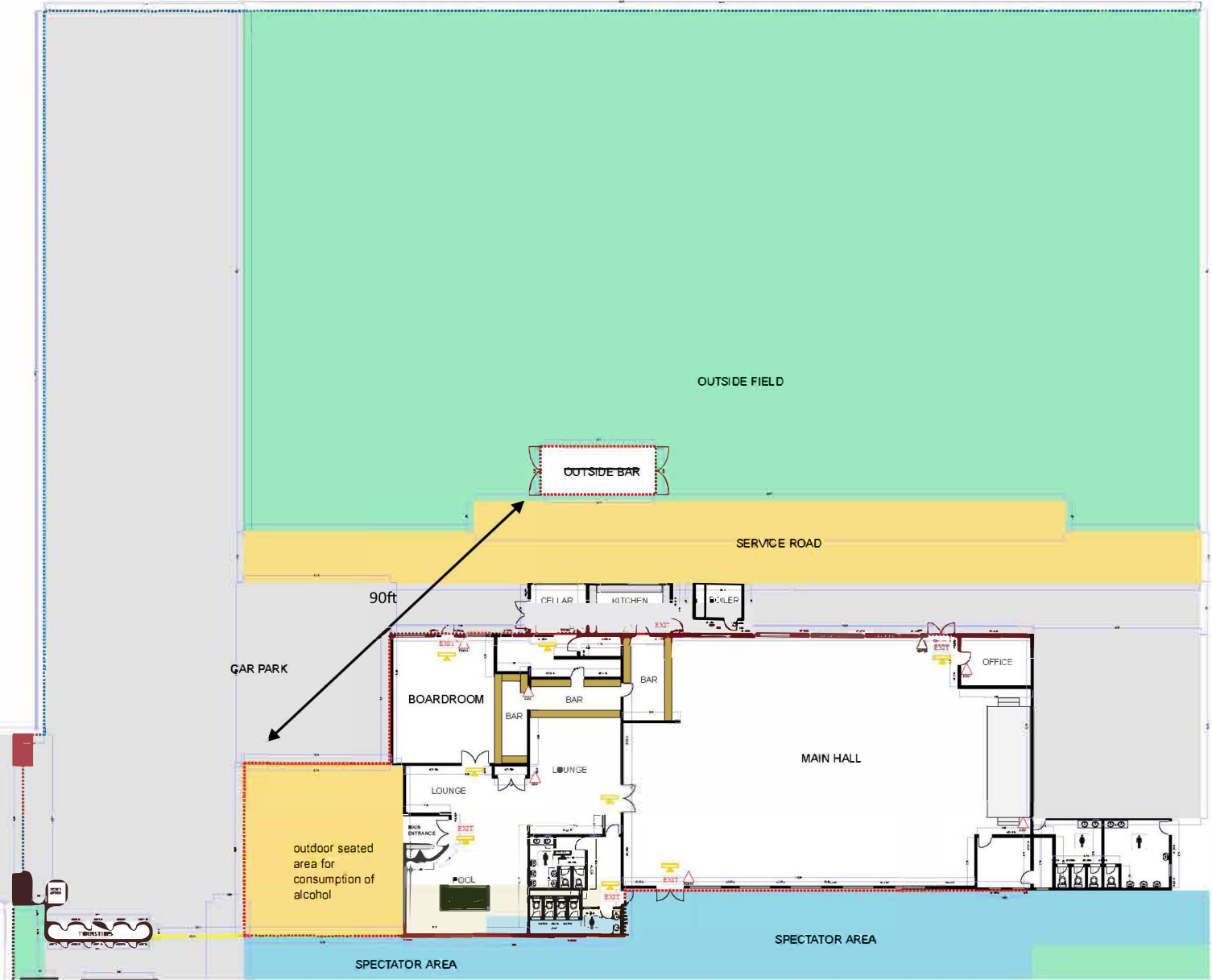
This page is intentionally left blank

Appendix 3 - Proposed Plan

RUISLIP SPORTS & SOCIAL CLUB
LOCATION PLAN
DATE: 30/11/2021
REVISION: 001/21

LICENSED AREA	
CCTV	
FIRE EXTINGUISHER	
EMERGENCY LIGHTING	
BOUNDARY	
FINAL EXIT SIGN	

Page 33



This page is intentionally left blank

Representation Form from Interested Parties

(Please read notes on reverse before completing)

Your details (See notes 2 & 3);

Your Name	PETER HARRINGTON
Your residential address	18 CRANLEY DRIVE, RUISLIP, MIDDLESEX HA46DA
Your email address	
Your phone number	
The name of the body or organisation you represent	LOCAL RESIDENT

About the premises;

Name of the premises you are making a representation about	RUISLIP MANOR SPORTS & SOCIAL CLUB
Address of the premises you are making a representation about	GROSVENOR VALE, RUISLIP, MIDDLESEX HA4 6JQ

The Licensing Objectives (See note 4);

Licensing Objective	Reasons for your representation and any supporting evidence
<p><i>Please tick;</i></p> <p><input checked="" type="checkbox"/> Prevention of Crime/Disorder</p> <p><input checked="" type="checkbox"/> Prevention of Public Nuisance</p> <p><input type="checkbox"/> Protection of Children From Harm</p> <p><input checked="" type="checkbox"/> Public Safety</p>	<p>AN EXTERNAL BAR IN A CONVERTED SHIPPING CONTAINER IN OUR RESIDENTIAL IS NOT ACCEPTABLE, THE CLUB CANT POLICE THE CURRENT PEOPLE LEAVING THE CLUB, DRUNK, SCREAMING, SWEARING AND SHOUTING, WE HAVE BOTTLES, GLASSES IN OUR HEDGE AND BROKEN GLASS OUTSIDE. THIS IS A QUIET NEIGHBOURHOOD AND THE OUTSIDE BAR WILL ATTRACT YOBS AND BECOME A CATALYST FOR THE LOCAL DRUNKS. THE LAST THING YOU WANT ON A QUIET SUMMER EVENING IS THE NOISE AND DISRUPTION THAT WILL COME FROM THIS OUTSIDE BAR.</p>

The outcome you are seeking from the Licensing Authority (See note 6);

REJECTION OF APPLICATION

Signea: Date: 6/2/22

FW: Application for Variation of a Premises Licence at Ruislip Manor Sports and Social Club, HA4 6JQ

Daniel Ferrer <dferrer@hillingdon.gov.uk>

Mon 2/28/2022 12:04 PM

To: Jhini Mukherjee <jmukherjee@hillingdon.gov.uk>

Here it is, came in yesterday

From: licensing <licensing@hillingdon.gov.uk>

Sent: 28 February 2022 11:34

To: Daniel Ferrer <dferrer@hillingdon.gov.uk>

Subject: FW: Application for Variation of a Premises Licence at Ruislip Manor Sports and Social Club, HA4 6JQ

Ross Forsyth

Principal Licensing Officer (Animal Welfare Specialist).

Licensing Services Team

Resident Services

01895 277 986

From:

Sent: 27 February 2022 13:46

To: licensing <licensing@hillingdon.gov.uk>; Cllr Michael Markham <MMarkham@hillingdon.gov.uk>; Cllr Douglas Mills <DMills@Hillingdon.Gov.UK>; Cllr Susan O'Brien <SO'Brien@hillingdon.gov.uk>

Subject: Application for Variation of a Premises Licence at Ruislip Manor Sports and Social Club, HA4 6JQ

Sirs

I wish to object to the above application which has been submitted by Ruislip Manor Sports and Social Club: The club is surrounded on all sides by residential properties and the area already suffers from noise pollution because of the social club and Wealdstone FC which is also based on the site. Having an external servery will obviously increase the anti-social behaviour that we, as residents, already experience.

Currently, there is often a lot of noise when the bar closes and customers leave the site - the club does not seem to police this in any way - and the surrounding streets are often littered with glass bottles which customers bring from the bar. Again, this dangerous problem will increase.

In the summer months it is not unusual to hear children running around and playing in the grounds during the evenings (presumably while their parents are drinking). The external bar will encourage more families to use the facility.

When Wealdstone FC are playing at home, it is quite common for the 'away' fans not to be allowed into the existing bar - presumably in the hope of avoiding clashes between fans. I assume that the new external bar will be open to 'away' fans which will, no doubt, increase tension between rival fans causing more noise and rowdy, unacceptable behaviour.

The club encourages parking for coaches whose fans are attending matches at Wembley. Once again, the installation of the new outside bar will encourage more drinking resulting in more noise, inconsiderate behaviour and disruption to the lives of local residents. Furthermore, this proposed facility will encourage fans destined for Wembley to remain on site for longer and travel en masse to Wembley and this will have a detrimental effect on a wider area.

The council should not approve this application as it will have significant detrimental impact on the lives of local residents and the wider community.

E Barker, Mrs

FW: Application for Variation of a Premises Licence Ruislip Manor Sports and Social Club

-----Original Message-----

From: licensing <licensing@hillingdon.gov.uk>

Sent: 28 February 2022 13:24

To: Daniel Ferrer <dferrer@hillingdon.gov.uk>

Subject: FW: Application for Variation of a Premises Licence Ruislip Manor Sports and Social Club

Ross Forsyth
Principal Licensing Officer (Animal Welfare Specialist).
Licensing Services Team
Resident Services
01895 277 986

-----Original Message-----

From:

Sent: 28 February 2022 12:46

To: licensing <licensing@hillingdon.gov.uk>

Subject: Application for Variation of a Premises Licence Ruislip Manor Sports and Social Club

I wish register my objection to the above application which has been submitted by Ruislip Manor Sports and Social Club.

The noise levels experienced coming from this site are at times already excessive and promoting drinking outside of the existing clubhouse would significantly increase this problem.

The proposed outside bar would also impact on the movement of football supporters travelling to Wembley stadium via public transport.

Wealdstone FC have in the past advertized their site as a "free" parking area for coaches and other vehicles, being conveniently situated close to major roads and within easy walking distance of underground services.

In exchange for this facility they ask fans to make use of their bar facilities. This arrangement results in large groups of fans gathering in the grounds of the club again with associated noise issues, then moving en mass through the local area to the underground station, since the natural tendency is to travel at the last minute. Obviously an external bar facility would exacerbate this situation.

When Wealdstone FC are playing at home, it is quite common for the 'away' fans not to be allowed into the existing bar – presumably in the hope of avoiding clashes between fans. I assume that the new external bar will be open to 'away' fans which will, no doubt, increase tension between the rival fans causing more noise and rowdy, unacceptable behaviour.

The council should not approve this application as it will have significant detrimental impact on the lives of local residents and the wider community.

WR Barker
31 Cranley Drive
Ruislip
Middlesex
HA4 6BZ

Appendix 5 - Representation from the Licensing Authority



HILLINGDON
LONDON

Ms Jhini Mukherjee
Licensing Officer
The Licensing Service
London Borough of Hillingdon
Civic Centre
High Street
Uxbridge
UB8 1UW

Date: 28th February 2022

Dear Ms Mukherjee,

**LICENSING ACT 2003
RUSILIP MANOR SPORTS & SOCIAL CLUB, GROSVENOR VALE, RUISLIP HA4 6JQ**

I am writing to you as the Officer duly authorised to make representations on behalf of the Licensing Authority. This representation concerns the application to vary the premises licence submitted by Ruislip Manor Sports & Social Club Limited at the above premises.

The application proposes for the provision of "an additional external bar" to trade until 22:00 hours. I have had a telephone discussion with the agent, Mr Keith Walmsley, on 23rd February 2022 and met with the Designated Premises Supervisor, Ms Sarah Gowdy, on site on 25th February 2022.

The Licensing Authority still wishes to make a representation against this application based on the following licensing objectives:

**The prevention of crime and disorder
The prevention of public nuisance**

The prevention of crime and disorder

In their operating schedule, Section 18(a) the applicant makes reference to their CCTV system (points 10, 11 and 12) and an Incident Log (point 15). However, we feel that these measures do not go far enough in relation to this licensing objective. We say that CCTV footage should be made immediately available to the Police and authorised officers to avoid any undue delay. It is also advisable to have a member of staff who is competent in operating the CCTV system at the premises when it is open and trading. Furthermore, if the external bar was authorised for this unit, it is appropriate for it to be adequately covered by CCTV. For instance, the following measures and wording may wish to be considered:

- A CCTV system shall be maintained in good working order and shall record at all times the premises are open and recordings shall be kept for 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.
- A staff member from the premises who is conversant with the operation of the CCTV system shall be available during licensable hours. This staff member must be able to provide the Police or authorised

council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.

- The CCTV system shall cover the external bar area.

In relation to the Incident Log, further clarification should be specified to include the type of incidents that should be recorded. For instance, the following may be considered:

- An incident log shall be kept at the premises and made available on request to an authorised officer of the Council or the Police. It will record the following: (a) all crimes reported to the venue (b) any complaints received concerning crime and disorder (c) any incidents of disorder (d) any faults in the CCTV system, (e) any refusal of the sale of alcohol (f) any visit by a relevant authority or emergency service.

We note there is no mention in the operating schedule about a personal licence holder being present at the premises whilst is open and trading. We would recommend this as a measure moving forward, such as:

- There shall be a personal licence holder on duty on the premises at all times when the premises are authorised to sell alcohol.

The Prevention of Public Nuisance

In section 3 of their application the applicant has stated the following as reasons for their variation application:

“The club is gaining popularity and spectators are increasingly putting pressure on the current internal bar facility. Providing an additional external bar with restricted hours no later than 10pm will reduce queueing and provide an enhanced level of service”.

I appreciate that this will be the justification for match days, however, we still feel there will be potential adverse effects for residents living within the vicinity, such as noise disturbance from patrons late at night. Furthermore, we have concerns as to whether an external bar will be appropriate for private and ad hoc events, such as “wedding, birthday celebration, gigs and business meetings”. There is a risk that there will be less focus and controls at these type of events and this may result in anti-social behaviour spilling on to the outside field causing disturbance. I am aware that at point 17 there will be the intention to direct persons to consume alcohol to the patio area and not to congregate around the external bar or any part of the external grounds. However, this may prove practically difficult depending on the nature of the event and particular where management choose not to open the main club house as stated in their application.

I am happy to attend a hearing, if required, to verbally deliver my representation and also to answer any queries from the Licensing Sub-Committee.

If you have any queries regarding this matter, then please feel free to contact me.

Daniel Ferrer
Licensing Team Manager
dferrer@hillingsdon.gov.uk
T. 01895 277 753

Appendix 6 - Representation from ASBET

Just to inform you that Mr Walmsley has not responded to the email below. The consultation ended yesterday.

If the measures mentioned in the email are not agreed, then I am prepared to attend Licensing Sub Committee to stress my concerns.

Any questions then please do not hesitate to contact me.

Steven Dormer
Anti Social Behaviour Case Officer
2 East
Hillingdon Council
tel: internal: 7409
tel: external: 01895 277409

From: Steven Dormer
Sent: 03 February 2022 10:00
To: licensing <licensing@hillingdon.gov.uk>; Jhini Mukherjee <jmukherjee@hillingdon.gov.uk>; Daniel Ferrer <dferrer@hillingdon.gov.uk>
Cc: Adam Stitson <AStitson@Hillingdon.Gov.UK>; Joanne Howells <jhowells@hillingdon.gov.uk>
Subject: Ruislip Manor Sports Club (Harrow Wealdstone)

Dear Licensing,

Looking at the application to vary this licence just one condition ASB would like to see added to the operating schedule. This would be stewards placed along Grosvenor Vale after the match has finished. This would be to combat the potential for Anti-Social Behaviour causing a nuisance to residents.

The other measures proposed satisfy the Licensing Objectives from a Public Nuisance perspective.

Any questions then please do not hesitate to contact me.

Steven Dormer
Anti Social Behaviour Case Officer
2 East
Hillingdon Council
tel: internal: 7409
tel: external: 01895 277409

Hillingdon Council routinely monitors the content of emails sent and received via its network for the purposes of ensuring compliance with its policies and procedures. The contents of this message are for the attention and use of the intended addressee only. If you are not the intended recipient or addressee, or the person responsible for sending the message you may not copy, forward, disclose or otherwise use it or any part of it in any way. To do so may be unlawful. If you receive this email by mistake please advise the sender immediately. Where opinions are expressed they are not necessarily those of the London Borough of Hillingdon. Service by email is not accepted unless by prior agreement.

This page is intentionally left blank

Appendix 7 - Email from Metropolitan Police

From:
To:
Cc:
Subject: RE: Vary Premises Licence application - Ruislip Manor Sports & Social Club
Date: 01 February 2022 09:19:20
Attachments: [image001.png](#)
[image003.png](#)
[image004.png](#)

Police Licensing have no objections to this Variation.

Kind regards.

Dave Butler.

Dave Butler PC 2845WA
Police Licensing Officer
West Area Partnership and Prevention Hub.

Metropolitan Police.
Ruislip Police Station, The Oaks, Ruislip. HA4 7LE.

Email: David.A.Butler@met.police.uk
Mobile: 07500 578 106 Office: 0208 246 1933 MetPhone: 741933

From: licensing <licensing@hillingdon.gov.uk>
Sent: 01 February 2022 08:16
To: Licensing ; licensing <licensing@hillingdon.gov.uk>;
Safeguarding children Admin <safeguardingchildrenadmin@hillingdon.gov.uk>;
; Trading Standards <tradingstandards@hillingdon.gov.uk>; ASB
Investigations <asbinvestigations@hillingdon.gov.uk>; Planning <planning@hillingdon.gov.uk>;
food healthandsafety <foodhealthandsafety@hillingdon.gov.uk>;
; CPA <cpa@hillingdon.gov.uk>; Sharon Daye (
<SDaye@hillingdon.gov.uk>; Shikha Sharma <SSharma4@hillingdon.gov.uk>;
; Lois King <LKing@hillingdon.gov.uk>
Subject: Vary Premises Licence application - Ruislip Manor Sports & Social Club

Dear Responsible Authorities,

LICENSING ACT 2003

As consultees to the licensing process, please be advised that this department has received an application for a variation of premises licence for the following premises:

Ruislip Manor Sports & Social Club
Grosvenor Vale

Ruislip
HA4 6JQ

The application and supporting documents are attached for your review.

The consultation period will end on 28th February 2022 and any relevant representations to this application must be received by this date. We are unable to accept any representations received after this date or any representations that are not relevant.

Relevant representations need to relate to the one or more of the four licensing objectives, which are:

- Crime and disorder
- Prevention of children from harm
- Public safety
- Prevention of public nuisance.

Please contact the Licensing Service for further information on 01895 277433 or licensing@hillingdon.gov.uk

Regards

Kerry

Licensing Service
3S/08
Hillingdon Council
tel: internal: 7433
tel: external: 01895 277433



Hillingdon Council routinely monitors the content of emails sent and received via its network for the purposes of ensuring compliance with its policies and procedures. The contents of this message are for the attention and use of the intended addressee only. If you are not the intended recipient or addressee, or the person responsible for sending the message you may not copy, forward, disclose or otherwise use it or any part of it in any way. To do so may be unlawful. If you receive this email by mistake please advise the sender immediately. Where opinions are expressed they are not necessarily those of the London Borough of Hillingdon. Service by email is not accepted unless by prior agreement.

NOTICE - This email and any attachments are solely for the intended recipient and may be confidential. If you have received this email in error, please notify the sender and delete it from your system. Do not use, copy or disclose the information contained in this email or

in any attachment without the permission of the sender. Metropolitan Police Service (MPS) communication systems are monitored to the extent permitted by law and any email and/or attachments may be read by monitoring staff. Only specified personnel are authorised to conclude binding agreements on behalf of the MPS by email and no responsibility is accepted for unauthorised agreements reached with other personnel. While reasonable precautions have been taken to ensure no viruses are present in this email, its security and that of any attachments cannot be guaranteed.

This page is intentionally left blank



Page 17

This page is intentionally left blank



STONES BAR

WEAL OSTING





NOTICE TO ALL
MEMBERS OF THE FOOTBALL CLUB
The Football Club is currently closed to all members and the public. This is due to the current health and safety concerns. We will be in touch with you as soon as we are able to reopen the club. We apologise for any inconvenience caused.

VEALDINE FOOTBALL CLUB

THE...
FOOTBALL CLUB

LICENSING ACT 2003
APPLICATION FOR VARIATION OF A PREMISES LICENCE

Ruislip Manor Sports and Social Club Grosvenor Vale HA4 6JQ has applied to Hillingdon Council for variation of their existing Premises Licence. The application is to: Add an external bar servery in the form of a converted shipping container together with a plan of its location and updated floor plans of the club house. The sale of alcohol from external bar will be restricted to 12:30 to 22:00 Monday to Saturday and 12:30 to 19:00 on Sunday. Amend conditions of the Premises Licence and add some new conditions. There is no application to increase the existing opening hours for the sale of alcohol or any licensable activity within the club house. A register of licensing applications can be inspected during office hours at the Council offices, address below. Any person wishing to submit relevant representations concerning this application must give notice in writing to Licensing, Civic Centre 4W/01 High Street Uxbridge UB8 1UW or licensing@hillingdon.gov.uk giving in detail the grounds of the representation no later than: 28th FEBRUARY 2022.

It is an offence under section 158 of the Licensing Act 2003 knowingly or recklessly to make a false statement in connection with an application. The maximum punishment upon conviction is an unlimited fine.
Agent: Premlic Licensing Consultancy 07525 471028.

WEALDSTONE ON TOUR
1985

LICENSING ACT 2003
APPLICATION FOR VARIATION OF A PREMISES LICENCE

Quint Street Sports and Social Club, Grovever Vale HA4 8JQ has applied to Wealdstone Council for variation of their existing Premises Licence. The application is to Add an external bar service in the form of a covered seating container together with a plan of its location and use to be situated on the club house. The sale of alcohol from between 19:00 on Sunday. Alcohol to be sold Monday to Saturday and 12:30 to 19:00 on Sunday. Alcohol to be sold on Sunday and 12:30 to 19:00 on other days of the week. There is no application to increase the existing opening hours for the sale of alcohol or any licensable activity within the club house. A register of licensing applications can be inspected during office hours at the Council office, address below. Any person wishing to make relevant representations concerning this application must give notice in writing to Council, Civic Centre 4/10/11 High Street, Uxbridge UB8 3NH or 01895 833333/01895 833333 giving in detail the grounds of the representations to be made. It is an offence under section 138 of the Licensing Act 2003 knowingly or recklessly to make a false statement in connection with an application. The maximum punishment upon conviction is an unlimited fine. Advice: Alcohol Licensing Consultancy 01753 471723.

WEALDSTONE FC
NATIONAL LEAGUE SOUTH CHAMPIONS





LICENSING ACT 2003
APPLICATION FOR VARIATION OF A PREMISES LICENCE

Ruslip Manor Sports and Social Club Grosvenor Vale HA4 6JQ has applied to Hillingdon Council for variation of their existing Premises Licence. The application is to: Add an external bar/terrace in the form of a converted shipping container together with a plan of its location and updated floor plans of the club house. The sale of alcohol from external bar will be restricted to 12:30 to 22:00 Monday to Saturday and 12:30 to 19:00 on Sunday. Amend conditions of the Premises Licence and add some new conditions. There is no application to increase the existing opening hours for the sale of alcohol or any licensable activity within the club house. A register of alcohol or any licensable activity within the office hours at the Council offices can be inspected during the submit relevant representations concerning this application must give notice in writing to Licensing, Civic Centre 4W101 High Street Uxbridge UB8 3UW or licensing@hillingdon.gov.uk giving in detail the grounds of the representation no later than: 25th FEBRUARY 2025. It is an offence under section 158 of the Licensing Act 2003 knowingly or recklessly to make a false statement in connection with an application. The maximum punishment upon conviction is an unlimited fine. Agent: Premic Licensing Consultancy 07525 471028.

MK2 ACT



0010455