

Minutes and Decisions

CABINET

Thursday, 9 November 2023

**Meeting held at Committee Room 6 - Civic Centre,
High Street, Uxbridge UB8 1UW**



Decisions published on: 10 November 2023

Decisions come into effect from: 5pm, 17 November 2023

Cabinet Members Present:

Jonathan Bianco (Vice-Chairman, in the Chair)

Martin Goddard

Douglas Mills

Susan O'Brien

Jane Palmer

Eddie Lavery

Members Also Present:

Wayne Bridges

Heena Makwana

Pete Curling

Stuart Mathers

June Nelson

Scott Farley

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Ian Edwards, Chairman of the Cabinet. Councillor Jonathan Bianco, Vice-Chairman of the Cabinet, chaired the meeting.

2. DECLARATIONS OF INTEREST IN MATTERS BEFORE THIS MEETING

No interests were declared by Cabinet Members present.

3. TO APPROVE THE MINUTES OF THE LAST CABINET MEETING

The minutes of the Cabinet meeting held on 12 October 2023 were agreed as a correct record.

4. TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS OF BUSINESS MARKED PART 2 IN PRIVATE

It was confirmed that the reports on the agenda, as marked public and private, would be considered as shown, with the addition of an urgent item which the Chairman agreed could be considered.

**5. REVIEW BY THE CHILDREN, FAMILIES & EDUCATION SELECT COMMITTEE:
THE STRONGER FAMILIES HUB - OUR ENGAGEMENT WITH KEY
STAKEHOLDERS / EXPLORING PARTICIPATION AND FEEDBACK TO
IMPROVE SERVICE AND SATISFACTION**

RESOLVED:

That Cabinet welcomes the Select Committee's findings, it's report and approves their recommendations which seek to enhance the Stronger Families Hub to residents:

SELECT COMMITTEE RECOMMENDATIONS:

- 1) To continue to raise the profile of the Stronger Families Hub with all Hillingdon stakeholders, including schools (both in and out of the Borough), community organisations, third sector organisations and elected Members, with a view to improving resident awareness of the Hub and the support available to them;**
- 2) Seeks to maintain the resilience of the 24/7 Hub model by monitoring the staff and triage resourcing covering the out-of-hours service, in light of comments made by witnesses;**
- 3) Review the capacity within the Hub to support increased demand, in light of comments made by witnesses, in particular from unaccompanied asylum-seeking children arriving at Heathrow Airport;**
- 4) To note the Health and Social Care Select Committee's review into the effectiveness of the CAMHS referral pathway, and to review ways to enhance signposting around mental health services via the Hub and to voluntary and private sector services;**
- 5) To continue to raise awareness of the Stronger Families Hub regularly with partners to keep abreast of changes or new developments. This is to include an annual renewal of the membership of the Stronger Families sub-group to ensure it reflects all stakeholders;**
- 6) Ensure the Stronger Families Hub is accessible to a diverse range of communities by investigating advertising and promoting the Stronger Families Hub in additional languages, where feasible; and**
- 7) Investigate adding into the referral form process to explain why consent had not been obtained, where appropriate.**

Reasons for decision

The Chairman of the Children, Families and Education Select Committee, Councillor Makwana, introduced the Committee's review on the Stronger Families Hub. In her presentation, Councillor Makwana highlighted that the Stronger Families Hub, launched in 2021, aimed to provide a 24/7 service to families and professionals in

Hillingdon. The focus of the Committee's review was to assess how the Hub had been functioning in practice and identify areas for improvement. The Committee had engaged in numerous witness sessions with key stakeholders, including young people, parents or carers, officers, and health and educational representatives.

The Committee's findings indicated that the Stronger Families Hub was indeed providing a good service to children and families in Hillingdon. Service users expressed satisfaction with the support and advice received. However, the Committee identified areas for further development, particularly in terms of awareness, accessibility and capacity. Mindful of cost-effective solutions, the Committee presented seven recommendations to the Cabinet.

Councillor O'Brien, Cabinet Member for Children, Families & Education thanked Councillor Makwana and the Select Committee for their thorough review. She noted that the comprehensive report provided by the Committee highlighted the success of the service, evident from the increased demand, whether influenced by the legacy of Covid or global events.

Reflecting on the inception of the Stronger Families Hub, the Cabinet Member noted that the review had come at the right time. She expressed appreciation for the senior management team in children's services, crediting their forethought in turning the concept into a targeted and functional service.

The Cabinet Member acknowledged the ongoing demand and capacity review of the service and highlighted potential extensions to front door services to ensure the service remained aligned with the current needs of residents.

Alternative options considered and rejected

The Cabinet could have decided to reject some, or all, of the Committee's recommendations or have pursued alternative routes by which to progress the objectives of the review.

Relevant Select Committee	Children, Families & Education
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	These decisions can be called-in by a majority of councillors on the above select committee by 5pm, 17 November 2023.
Officer(s) to action	Ryan Dell / Julie Kelly
Directorate	Central Services / Children's Services
Classification	Public - <i>The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.</i>

**6. REVIEW BY THE RESIDENTS' SERVICES SELECT COMMITTEE:
ALLEYGATING IN HILLINGDON**

RESOLVED:

That Cabinet welcomes the Committee's report and approves its recommendations, which seek to increase awareness and understanding of the Council's alley gating scheme and improve resident communications:

SELECT COMMITTEE RECOMMENDATIONS

1) Scheme awareness:

That updated signs be installed on all alley gates to include the following information:

- a) that residents must keep the gates clear and closed when not in use;
- b) that residents are responsible for maintenance of the gates; and
- c) providing a Council contact email / website address where residents can access further details about the scheme in general.

2) Scheme awareness:

That the alley gating scheme be promoted in Hillingdon People.

3) Lead resident communications:

That, when sending its annual emails to verify the lead resident of each alley gating scheme, the Council's expands this communication:

- to include a review of any issues with the gates and any ASB which the Council could potentially assist with, and;
- to arrange to send the lead resident a batch of flyers (after verification) to be dropped through letter boxes informing any new neighbours about the alley gating scheme in their area.

4) Lead resident communications:

That, in addition to the annual check, for brand new alley gating schemes officers seek feedback from the lead resident six months after the gate has been installed.

Reasons for the decision

The Chairman of the Resident Services' Select Committee, Councillor Bridges, presented a review of the alleygating scheme in Hillingdon by the Committee. He explained that the scheme had been established around 17 years ago to secure privately owned alleyways from crime and disorder. The aim of the major review,

initiated in October 2022, was to suggest improvements to better meet the needs of residents. The Committee heard from various stakeholders, including community safety officers, the police, and residents.

The Chairman explained that the recommendations in the report focused on cost-effective solutions to strengthen communication about the alleygating scheme. The goal was to better assist residents and raise awareness of the scheme and available services. Councillor Bridges expressed gratitude to officers and volunteers who contributed to the review.

In response, Councillor Lavery, Cabinet Member for Residents' Services, commended the thorough work of the Select Committee in reviewing a long-standing service that hadn't been evaluated for several years. He supported the four recommendations aimed at improving scheme awareness and addressing anti-social behaviour.

Alternative options considered and rejected

The Cabinet could have decided to reject some, or all, of the Committee's recommendations or have pursued alternative routes by which to progress the objectives of the review.

Relevant Select Committee	Residents' Services
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	These decisions can be called-in by a majority of councillors on the above select committee by 5pm, 17 November 2023.
Officer(s) to action	Liz Penny / Perry Scott
Directorate	Central Services / Place
Classification	Public - <i>The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.</i>

7. LONDON BOROUGH OF HILLINGDON SMOKE CONTROL ORDER

RESOLVED:

That the Cabinet:

1. Revoke all previous versions of Smoke Control Orders and;
2. Approve a new Smoke Control Order for the whole of the London Borough of Hillingdon and all waterways.

Reasons for decision

Councillor Lavery, Cabinet Member for Residents' Services, presented a report on the Hillingdon Smoke Control Order noting that, under the Environment Act 2021,

councils were granted new powers to enact smoke control orders, including those covering waterways.

The Cabinet Member highlighted the existing arrangements, consisting of various historic orders covering different parts of the Borough and referencing names and places that might not be currently recognised. The proposal was to consolidate these into a new Order, applicable throughout the entire Borough, including waterways.

Alternative options considered and rejected

Cabinet could have decided to not introduce a new Order, allowing parts of the Borough to fall outside of the scope of any actionable regulated enforcement.

Relevant Select Committee	Residents' Services
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	These decisions can be called-in by a majority of councillors on the above select committee by 5pm, 17 November 2023.
Officer(s) to action	Christopher Davis
Directorate	Place
Classification	Public - <i>The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.</i>

8. 2023/25 BETTER CARE FUND SECTION 75 AGREEMENT

RESOLVED:

That Cabinet:

1. Agrees to the London Borough of Hillingdon entering into an agreement with North West London Integrated Care Board (NHS North West London) under section 75 of the National Health Service Act 2006 for the delivery of the Better Care Fund plan as described in the report from the 3rd April 2023 to 31st March 2024 at a value of £96,534,618.
2. Agrees that this includes the provision to extend the agreement for up to a further 12 months, delegating approval of any extension to the Leader of the Council and Cabinet Member for Health and Social Care, in consultation with the Corporate Director, Adult Social Care and Health.
3. Delegates to the Corporate Director, Adult Social Care and Health authority to amend the terms of the agreement with NHS North West London during 2023/24, in consultation with the Leader of the Council and the Cabinet Member for Health and Social Care.

Reasons for decision

Councillor Palmer, Cabinet Member for Health and Social Care presented a report on the Better Care Fund Section 75 agreement for 2023/24, where she noted that the Integrated Care Board was required to enter into an agreement under Section 75 of the National Health Service Act 2006, to allocate money from the Council's and NHS pooled budgets to enhance collaborative efforts in improving care outcomes for residents, aiding them in staying healthy and independent. It was noted that the delay in seeking Cabinet approval was attributed to the Department of Health and Social Care's timetable, beyond the control of the Council or its officers.

Alternative options considered and rejected

Cabinet could have decided not to enter into an agreement, but this would have reduced the availability of funding and support to the local health and care system. Cabinet could have also agreed to enter into a longer agreement time-frame.

Relevant Select Committee	Health and Social Care
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	These decisions can be called-in by a majority of councillors on the above select committee by 5pm, 17 November 2023.
Officer(s) to action	Gary Collier
Directorate	Adult Social Care and Health
Classification	Public - <i>The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.</i>

9. CONSIDERATION OF SETTING A LICENSED DEFICIT BUDGET IN 2023/24 FOR CERTAIN SCHOOLS IN THE BOROUGH

RESOLVED:

That the Cabinet:

- 1) Approves the application for a licensed deficit from Bishop Winnington-Ingram CE Primary School for 2023/24.
- 2) Approves the application for a licensed deficit from Holy Trinity CE Primary School for 2023/24.
- 3) Approves the application for a licensed deficit from Oak Wood School for 2023/24.
- 4) Approves the application for a licensed deficit from St Bernadette Catholic Primary School for 2023/24.
- 5) Approves the application for a licensed deficit from St Swithun Wells Catholic Primary School for 2023/24.

Reasons for decision

Councillor O'Brien, Cabinet Member for Children, Families & Education, introduced a report on licensed deficits for specific schools within the Borough, noting this had increased from three to five schools posting deficits in the 2023-24 financial year.

She noted that maintained schools, as part of their duty, are obligated to provide a balanced budget to their governing body. In exceptional circumstances, where alternative solutions have been explored and a deficit budget is imminent, schools, with the agreement of their governors, must notify the local authority to request a license deficit budget for a specified period, typically one year.

It was explained that the purpose of the license deficit budget was to enable schools to function and reposition themselves for the future, and that the Council was committed to working with the schools to monitor, and support their financial planning and to identify areas for improvement.

The Cabinet Member explained the factors contributing to this challenge, which included under-subscription of pupil numbers, a reduction in pupil place funding, or the need for guidance on expenditure rebalancing. It was emphasised that in agreeing a licensed deficit, it had no bearing on the Council's General Fund.

Alternative options considered and rejected

Cabinet could have decided to write-off the deficits, which would have needed to be agreed by the Schools Forum or withdrawn the School Governors' delegated powers over the schools' budgets.

Relevant Select Committee	Children, Families & Education
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	These decisions can be called-in by a majority of councillors on the above select committee by 5pm, 17 November 2023.
Officer(s) to action	Sheilender Pathak
Directorate	Resources
Classification	Public - <i>The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.</i>

10. MONTHLY COUNCIL BUDGET MONITORING REPORT

RESOLVED:

That the Cabinet:

1. Notes the budget monitoring position and treasury management update as at September 2023 (Month 6), noting the actions proposed by officers as outlined in Part A of the report.
2. Approves the financial recommendations set out in Part B of the report below:
 - a) Rephasing of £29,516k 2023/24 General Fund Major Projects expenditure and associated financing budgets into future years.
 - b) Rephasing of £33,678k 2023/24 HRA capital expenditure and financing budgets into future years as set out in the report.

- c) **Revisions to Leisure service Fees and Charges in-year, with effect from 1 December 2023, noting that Leisure Services fees and charges are reviewed annually in-line with existing contract terms and CPI rates.**
- d) **Acceptance of £10k grant funding from the Department for Levelling Up, Housing and Communities for running costs associated with the continuation of temporary pavement licence provisions.**
- e) **Acceptance of gift funding in relation to a Planning Performance Agreement in accordance with the provisions of Section 93 of the Local Government Act 2003 for;**
 - i. **Former Morrisons Supermarket, 41-67 High Street, Yiewsley - £25,000**
 - ii. **470 Bath Road - £31,850**
 - iii. **Rosedale College - £25,000**
 - iv. **148-154 High Street, Uxbridge - £70,000**

[Note: an administrative update to this decision was made by Democratic Services to add the precise locations from that published in the report]

- f) **Acceptance of a grant of £750k from Greater London Authority as match funding for the acquisition of three properties for the resettlement of Afghan and Ukrainian refugee families.**
- g) **Acceptance of a grant of £4,428k from Greater London Authority as match funding for the acquisition of fourteen properties to provide accommodation for 21 rough sleepers and 21 care leavers in shared accommodation and to provide associated housing support.**
- h) **Acceptance of a grant of £2,100k from the Department for Levelling Up Housing and Communities as match funding for the acquisition of ten properties for Afghan and Ukrainian refugee families.**

Reasons for decision

Councillor Goddard, Cabinet Member for Finance, introduced the Budget Monitoring report for Month Six, which outlined the Council's projected results for the financial year as of 30 September 2023. Addressing the challenging financial environment for local authorities, the Cabinet Member highlighted specific pressures in Hillingdon, including homelessness, increased demand for social care, and rising energy costs due to global events.

The Council's response to financial challenges was described as realistic and robust, managing costs through budgetary controls and maintaining debt at modest and sustainable levels. The General Fund revenue account showed a small underspend against the budget, with additional costs absorbed for the staff pay settlement. Projections for year-end reserves included earmarked reserves and unallocated general balances totalling just under £41 million. Councillor Goddard emphasised the objective of retaining and building reserves despite economic challenges and the importance of the Council's savings program.

On capital expenditure, there was a projected underspend, attributing this to further slippage to constraints in the construction sector. The Cabinet Member noted

examples such as delays to projects like the West Drayton and Yiewsley Leisure Centre and HOAC. The Dedicated Schools Grant and Housing Revenue Account were discussed, with the latter projecting an underspend against the budget due to delays in the Hayes Regeneration project.

The Cabinet Member moved additional financial recommendations, including the rephrasing of capital expenditure, addressing proposed increases in Leisure Services fees and charges and sought clarification on the exact locations for the planning gift funding acceptances which was recommended for approval, subject to a check and any changes made by Democratic Services.

Alternative options considered and rejected

None.

Relevant Select Committee	Finance & Corporate Services
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	These decisions can be called-in by a majority of councillors on the above select committee by 5pm, 17 November 2023.
Officer(s) to action	Andy Evans
Directorate	Resources
Classification	Public - <i>The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.</i>

11. PUBLIC PREVIEW OF MATTERS TO BE CONSIDERED IN PRIVATE

RESOLVED:

That Cabinet note the reports to be considered later in private and Part 2 of the Cabinet agenda and comment on them as appropriate for public information purposes.

Reasons for decision

Councillor Bianco, Vice-Chairman (Chairman for this meeting) introduced the report which provided a public summary of the matters to be discussed in the private part of the Cabinet meeting later, increasing the Council's transparency.

Councillor Lavery, Cabinet Member for Residents' Services spoke during this item and drew attention to a forthcoming report on the agenda regarding the two golf courses operated by the Council - Uxbridge and Haste Hill. He noted that the report contemplated the disposal of these courses on a lease, with a restrictive clause stipulating their continued operation as golf courses. It was noted that the golf service required a substantial subsidy, being a non-statutory service. The proposal to be presented to Cabinet aimed to facilitate the continued provision of golf services by experienced contractors, thereby eliminating the subsidy requirement from residents.

Alternative options considered and rejected

These were set out in the public Cabinet report.

Relevant Select Committee	As set out in the report
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	Not for call-in.
Officer(s) to action	Mark Braddock
Directorate	Central Services
Classification	Public - <i>The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.</i>

12. UXBRIDGE GOLF COURSE AND HASTE HILL GOLF COURSE

RESOLVED:

That the Cabinet:

- 1) Declares that Uxbridge Golf Course, The Drive, Ickenham, UB10 8AQ and Haste Hill Golf Course, The Drive, Northwood HA6 1HN, are surplus to requirements: Uxbridge Golf Course is shown edged yellow on plan A and Haste Hill shown edged red on plan B.
- 2) Authorises the sale of the long leasehold interest (999-years) in Uxbridge and Haste Hill Golf Courses, by private treaty, to a party who has experience of owning and operating golf courses in this region of the country and who will continue to employ the Council related staff once the sale has taken place.
- 3) Instructs officers to publish statutory notices pursuant to section 5 of the Green Belt (London & Home Counties) Act 1938 and section 123 of the Local Government Act 1972 inviting objections to the proposals to dispose of both golf courses. Any objections are to be considered by the Cabinet Member for Property, Highways and Transport and Cabinet Member for Residents Services, in conjunction with the Corporate Director of Place.
- 4) Delegates all future decisions regarding this disposal to the Cabinet Member for Property, Highways and Transport and the Cabinet Member for Residents Services, in conjunction with the Corporate Director of Place.

Reasons for decision

Cabinet agreed a report to dispose of Uxbridge Golf Course and Haste Hill Golf Course, each on the basis of a lease with a restrictive user clause for an operative golf course.

Alternative options considered and rejected

Alternative options were considered as set out in the confidential report.

Relevant Select Committee	Residents' Services
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	These decisions can be called-in by a majority of Members on the Select Committee by 5pm, 17 November 2023
Officer(s) to action	James Raven, Place Directorate
Directorate	Place
Classification	Private - <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

13. FIRE SAFETY WORKS: PHASE 22 - PURCHASE OF FIRE DOOR SETS

RESOLVED:

That the Cabinet:

- 1) Accept the tender and approve the award of contract for the replacement and installation of fire doors for Phase 22 to Gerda Security Products Limited at a cost of £603,977.16; and
- 2) Agree to the capital release request of £695k from the Fire Safety Workstream within the Housing Revenue Account Works to Stock Programme 2023/24 capital budget for the replacement and installation of fire doors for Phase 22.

Reasons for decision

Cabinet agreed a report to progress the installation of Fire Doors across the housing stock. This being Phase 22 of the rolling programme and ensured that properties benefited from the latest compliant fire doors.

Alternative options considered and rejected

Alternative options were considered as set out in the confidential report.

Relevant Select Committee	Property, Highways and Transport
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	These decisions can be called-in by a majority of Members on the Select Committee by 5pm, 17 November 2023
Officer(s) to action	Mike Emmett / Alana Martin
Directorate	Place
Classification	Private - <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

14. STOCK CONDITION SURVEYS FOR THE HOUSING STOCK

RESOLVED:

That the Cabinet:

- 1) Appoint Pellings LLP via a Direct Award from Lot 4 (Building Surveying) of the London Borough of Hillingdon Consultancy Framework to carry out a programme of Stock Condition Surveys of the Council's HRA dwellings and blocks with a contract period of November 2023 to December 2024 at the cost of £1,128,923.
- 2) Delegate authority to the Corporate Director of Place in consultation with the Cabinet Member for Property, Highways & Transport and Cabinet Member for Residents' Services to make any further necessary decisions regarding the programme of Stock Condition Surveys.
- 3) Agree to the capital release request of £1,128,923 from the Structural Works workstream within the Housing Revenue Account Works to Stock Programme 2023/24 - 2024/25 capital budget for the Stock Condition Surveys of HRA Dwellings and blocks to form the future capital planned programme.

Reasons for decision

Cabinet agreed the appointment of a consultant – and to the release of funds - to carry out a programme of Stock Condition Surveys of the Council's housing stock.

Alternative options considered and rejected

Alternative options were considered as set out in the confidential report.

Relevant Select Committee	Property, Highways and Transport
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	These decisions can be called-in by a majority of Members on the Select Committee by 5pm, 17 November 2023
Officer(s) to action	Bobby Finch
Directorate	Place
Classification	Private - <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

15. HR TEMPORARY RECRUITMENT CONTRACT EXTENSIONS

RESOLVED:

That the Cabinet:

1. Authorise a 1-year extension with Matrix SCM for the provision of Temporary Agency Workers, from 21 June 2024 to 20 June 2025, with associated costs estimated to be £11.24m (within the 12-month period) depending on the needs of individual Directorates for Corporate and Non-Qualified Social Care requirements to be funded from Service revenue budgets in line with the source of expenditure.
2. Authorise an extension of approximately 18 months with Sanctuary Personnel for the provision of Temporary Agency Workers, from 11 January 2024 to 20 June 2025, with estimated costs of £7.5m (within the 18-month period) depending on the needs of individual Directorates for Qualified Social Care requirements.
3. Notwithstanding the decisions above,
 - a. to instruct officers to assess market options and prepare arrangements to consolidate agency worker contracts.
 - b. to instruct officers to agree a process for engaging consultants outside of current temporary worker supplier agreements, recommending that a panel comprising of the Chief Executive, Corporate Director of Finance, Director of Procurement & Commissioning, and Head of HR, is established to review and approve requests should there be a need to go 'off-contract' for temporary agency workers.

Reasons for decision

Cabinet agreed an extension of the current agency workforce contracts which cover Administration, Clerical, Professional, Education, Technical, non-qualified and qualified social care roles.

Alternative options considered and rejected

Alternative options were considered as set out in the confidential report.

Relevant Select Committee	Finance & Corporate Services
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	These decisions can be called-in by a majority of Members on the Select Committee by 5pm, 17 November 2023
Officer(s) to action	Irvin Luchowa
Directorate	Central Services
Classification	Private - <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

16. CHARVILLE LANE CHILDRENS HOME, HAYES

RESOLVED:

That Cabinet:

1. **Accept the tender from Bugler Developments Ltd for the construction of the new Charville Lane Children's Home at a cost of £3,656k;**
2. **Agree to the capital release request of £3,681k from the Charville Lane Children Specialist House budget for External Fees, Internal Fees, Surveys and Investigations, Planning and Building Control Fees and Project Contingency.**
3. **Agree to the virement and capital release request of £635k from the 2023/24 general capital contingency for funding the increased costs of the Charville Lane Development which is mainly due to increased inflationary costs facing the construction industry.**

Reasons for decision

Cabinet agreed to appoint a contractor, and agreed the funding for it, to deliver the re-build project for the Charville Lane Children's Home.

Alternative options considered and rejected

Alternative options were considered as set out in the confidential report.

Relevant Select Committee	Property, Highways and Transport
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	These decisions can be called-in by a majority of Members on the Select Committee by 5pm, 17 November 2023
Officer(s) to action	Jenny Evans
Directorate	Place
Classification	Private - <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

17. SUPPLIER OF KITCHEN UNITS TO HOUSING PROPERTIES

RESOLVED:

That the Cabinet:

1. **Accept the Direct Award to Howden Joinery Limited for the provision of Kitchen & Bathroom Surveys and Supplies to the London Borough of Hillingdon for a five-year period at the value of £2.5m.**
2. **Furthermore, agrees that this contract includes the provision to extend the contract for a five-year period (10 years in total), delegating approval of any extension to the Leader of the Council and Cabinet Member for Property, Highways & Transport, in consultation with the Corporate Director of Place.**

Reasons for decision

Cabinet appointed a contractor for the supply of Kitchen Surveys and of new Kitchen furniture to support the ongoing programmes of Kitchen and Bathroom replacements needed to the Council's housing stock.

Alternative options considered and rejected

Alternative options were considered as set out in the confidential report.

Relevant Select Committee	Property, Highways and Transport
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	These decisions can be called-in by a majority of Members on the Select Committee by 5pm, 17 November 2023
Officer(s) to action	Perry Scott
Directorate	Place
Classification	Private - <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

18. HS2 AMENITY FUND: REBUILD OF TWO SCOUT COMMUNITY BUILDINGS

RESOLVED:

That the Cabinet:

1. Agree to progress the rebuild of Endeavours Sea Scouts & 2nd Ickenham Scouts Community Buildings with a 42 week build programme.
2. Accept the tender from B & X Construction Ltd to demolish and construct the two new Community Buildings at a total cost of £819,485.21 following a procurement exercise as set out in the Tender Appendix.
3. Agree to allocate £1,108,477.69 of the £1,500,000 HS2 Amenity Fund to finance the Endeavours Sea Scouts & 2nd Ickenham Scouts Community Buildings and approve the capital release of this amount from the 2023-2026 Youth Provision capital programme to fund the overall project.
4. Delegate authority to the Corporate Director of Place, in consultation with the Cabinet Member for Property, Highways & Transport, to make any further necessary decisions with regard to the project's implementation.

Reasons for decision

Utilising the Local Amenity Fund, which is from HS2 Ltd grant contributions to the Council, Cabinet agreed to the rebuild of two Council-owned scout huts in the Borough.

Alternative options considered and rejected

Alternative options were considered as set out in the confidential report.

Relevant Select Committee	Property, Highways and Transport
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	These decisions can be called-in by a majority of Members on the Select Committee by 5pm, 17 November 2023
Officer(s) to action	Michael Naughton
Directorate	Place
Classification	Private - <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

19. CLEANING SERVICE FOR THE CIVIC CENTRE AND OTHER CORPORATE PROPERTIES

RESOLVED:

That the Cabinet:

3. **Accept the tender from Solo Service Group for the provision of a Cleaning Service for the Civic Centre and other Hillingdon Properties to the London Borough of Hillingdon for a 4-year period from 4th February 2024 and at the value of £5.4m**
4. **Furthermore, agrees that this includes the provision to extend the contract for a two plus one year's period (3 years in total), delegating approval of any extension to the Leader of the Council and Cabinet Member for Property, Highways & Transport, in consultation with the Corporate Director of Place.**

Reasons for decision

Cabinet agreed the appointment of a cleaning contractor to provide Hillingdon residents, staff, service users and communities with a clean environment in which to work, participate and utilise the services being provided by the Council.

Alternative options considered and rejected

Alternative options were considered as set out in the confidential report.

Relevant Select Committee	Property, Highways and Transport
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	These decisions can be called-in by a majority of Members on the Select Committee by 5pm, 17 November 2023
Officer(s) to action	Sean Stone
Directorate	Place
Classification	Private - <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

20. CONTRACT EXTENSIONS FOR THE CARE AND WELLBEING SERVICES FOR PEOPLE WITH LEARNING DISABILITIES AND/OR AUTISM AND/OR PEOPLE WITH MENTAL HEALTH SUPPORT NEEDS

RESOLVED:

That the Cabinet:

- 1) **Agree to utilise the two-year extension facilities within the Care and Wellbeing service contracts for people with mental health needs and people with learning disabilities and/or autistic people with the providers and at the costs shown below:**
 - a. **Ability Housing Association - £3,517,824**
 - b. **Comfort Care Services - £5,115,434**
 - c. **CCS Homecare Services - £9,267,406**
 - d. **Support for Living - £3,824,472**

Noting that these original contracts were approved for a four-year period, including the optional two-year extension, subject to further Member approval.

- 2) **Approves a variation to the Care and Wellbeing Service for people with mental health needs contract with Ability Housing Association to include the provision of a Mental Health Hospital Discharge Floating Support Service pilot at a total cost of £61,373 for the period 16th January 2024 (or as close as possible therefrom) until 31st March 2025.**

- 3) Furthermore, agrees that this includes the provision to extend the variation to contract for up to a further 8 months to the 29th of November 2025 at an approximate additional cost of £33,951, delegating approval of any extension to the Corporate Director of Adult Social Care and Health, in consultation with the Cabinet Member for Health and Social Care.

Reasons for decision

Cabinet agreed to extending four existing contracts for the provision of care and wellbeing services to people with learning disabilities and/or autism and/or people with mental health needs. Cabinet also agreed the establishment of a floating support service to people with mental health needs living in the community.

Alternative options considered and rejected

Alternative options were considered as set out in the confidential report.

Relevant Select Committee	Health & Social Care
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	These decisions can be called-in by a majority of Members on the Select Committee by 5pm, 17 November 2023
Officer(s) to action	Graham Puckering
Directorate	Adult Social Care and Health
Classification	Private - <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

21. 54 HALLOWELL ROAD NORTHWOOD: FORMERLY NORTHWOOD YOUNG PEOPLES' CENTRE

RESOLVED:

That the Cabinet:

- 1) Declares that the site at 54 Hallowell Road Northwood HA6 1DS is surplus to requirements, the Property is shown shaded orange on plan A below.
- 2) Authorises the sale of the Property with the method of sale to be open market freehold disposal, subject to prevailing market conditions.
- 3) Delegates all future decisions regarding this disposal to the Cabinet Member for Property, Highways & Transport, in conjunction with the Corporate Director of Place.

Reasons for decision

Cabinet agreed the disposal and sale of the vacant property at 54 Hallowell Road Northwood HA6 1DS, formerly the Northwood Young People Centre.

Alternative options considered and rejected

Alternative options were considered as set out in the confidential report.

Relevant Select Committee	Property, Highways and Transport
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	These decisions can be called-in by a majority of Members on the Select Committee by 5pm, 17 November 2023
Officer(s) to action	James Raven
Directorate	Place
Classification	Private - <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

22. LAND AT BROADWATER GARDENS, HAREFIELD

RESOLVED:

That the Cabinet:

- 1) Declares the freehold of the land at the side of 36 Broadwater Gardens surplus to requirements.
- 2) Authorise the sale of the freehold interest in the land at 36 Broadwater Gardens to the leasehold owner of 36 Broadwater Gardens on the terms detailed in this report.
- 3) Authorise the grant of an extension for the relevant period of 90 years to the existing leaseholder on the terms detailed in this report in accordance with the provisions of the Leasehold Reform, Housing and Urban Development Act 1993.
- 4) Delegates all future decisions regarding this disposal to the Corporate Director of Place, in conjunction with the Cabinet Member for Property, Highways and Transport.

Reasons for decision

Cabinet made relevant property transactions in relation to this property, as the Council was freeholder.

Alternative options considered and rejected

Alternative options were considered as set out in the confidential report.

Relevant Select Committee	Property, Highways and Transport
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	These decisions can be called-in by a majority of Members on the Select Committee by 5pm, 17 November 2023
Officer(s) to action	Julia Thompson / Jacob Davies
Directorate	Place
Classification	Private - <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

23. MINOR PROPERTY TRANSACTION - SUBSTATION AT MAPLE CLOSE, HAYES

RESOLVED:

That the Cabinet agree with the terms negotiated by officers as detailed in this report and instruct Property and Estates to complete the lease renewal for 99 years at a peppercorn rent to Scottish & Southern Electricity Networks (SSEN).

Reasons for decision

Cabinet agreed a lease renewal with an electricity provider to expand the capacity of the existing electricity substation and support the increased number of properties currently being developed by the Council at Maple Road.

Alternative options considered and rejected

Alternative options were considered as set out in the confidential report.

Relevant Select Committee	Property, Highways and Transport
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	These decisions can be called-in by a majority of Members on the Select Committee by 5pm, 17 November 2023
Officer(s) to action	Jacob Davis
Directorate	Place
Classification	Private - <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial</i>

or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).

24. MINOR PROPERTY TRANSACTION - SUBSTATION LEASE FOR ROWLHEYS PLACE, WEST DRAYTON

RESOLVED:

That the Cabinet agree with the terms negotiated by officers as detailed in this report and instruct Property and Estates to complete the grant of a new lease for 99 years at a peppercorn rent to Scottish & Southern Electricity Networks (SSEN).

Reasons for decision

Cabinet agreed a new lease with an electricity provider to deliver a new electricity substation which will be required to support the development and ongoing operation of the new Platinum Jubilee Leisure Centre, Rowley's Place, West Drayton

Alternative options considered and rejected

Alternative options were considered as set out in the confidential report.

Relevant Select Committee	Property, Highways and Transport
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	These decisions can be called-in by a majority of Members on the Select Committee by 5pm, 17 November 2023
Officer(s) to action	Jacob Davis
Directorate	Place
Classification	Private - <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

25. ANY OTHER ITEMS THE CHAIRMAN AGREES ARE RELEVANT OR URGENT

The Chairman agreed to consider an urgent item on the Community Equipment Service.

25 (A) COMMUNITY EQUIPMENT SERVICES UPDATE

RESOLVED:

That the Cabinet notes the request for financial recovery from NRS Healthcare Ltd., the incumbent provider of the Community Equipment Service, and delegates authority to the Corporate Director of Adult Services and Health, in consultation with the Cabinet Member for Health and Social Care, to make further decisions as necessary with regard to ensuring service provision.

Reasons for decision

Cabinet received an information report in relation to the pan-London community equipment contract and provided the necessary delegated authority.

Alternative options considered and rejected

Alternative options were considered as set out in the confidential report.

Relevant Select Committee	Health and Social Care
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	These decisions can be called-in by a majority of Members on the Select Committee by 5pm, 17 November 2023
Officer(s) to action	Claire Fry
Directorate	Adult Services and Health
Classification	Private - <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i> Special Urgency - <i>in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Chairman of the Health and Social Care Select Committee agreed under Rule 16 of the Rules on Access to Information in the Constitution (Special Urgency Procedure) that the matter was urgent and could not reasonably be deferred, thereby waiving the ordinary public notice of this matter on the Forward Plan. The reason for urgency was to provide service continuity for residents.</i>

Additionally, the report relating to this decision had also been circulated less than 5 working days before the Cabinet meeting and it was agreed by the Vice-Chairman (in the Chair) to be considered as urgent.

No additional items were considered by the Cabinet.

The meeting closed at 7:28pm.

Internal Use only*

Implementation of decisions & scrutiny call-in

When can these decisions be implemented by officers?

Officers can implement Cabinet's decisions in these minutes only from the expiry of the scrutiny call-in period, unless otherwise stated above, which is:

5pm, Friday 17 November 2023

However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the Cabinet decision must then be put on hold.

Councillor scrutiny call-in of these decisions

Councillors on the relevant Select Committee shown in these minutes for the relevant decision made may request to call-in that decision. The call-in request must be before the expiry of the scrutiny call-in period above.

Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required:

[Scrutiny Call-In - Power Apps](#) (secure)

Notice

These decisions have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

This Cabinet meeting was also broadcast live on the Council's YouTube channel [here](#) for wider resident engagement.

Please note that these minutes and decisions are the definitive record of proceedings by the Council of this meeting.

If you would like further information about the decisions of the Cabinet, please contact the Council below:

democratic@hillington.gov.uk

Democratic Services: 01895 250636

Media enquiries: 01895 250403