

## Minutes

### Executive Scrutiny Committee

Thursday, 27 October 2011

Meeting held at Committee Room 7 - Civic Centre,  
High Street, Uxbridge UB8 1UW



HILLINGDON  
LONDON

	<p><b>Members Present:</b> Councillors Eddie Lavery (Chairman), Brian Crowe, Mo Khursheed, John Major, Richard Mills and John Riley.</p> <p><b>Representative Member for Education Issues:</b> Tony Little</p> <p><b>Apologies:</b> Councillor Paul Harmsworth (Councillor John Major substituting) and Councillor Brian Stead (Councillor Richard Mills substituting).</p> <p><b>Officer Present:</b> Khalid Ahmed, Democratic Services Manager</p>	
18.	<p><b>DECLARATIONS OF INTEREST</b></p> <p>Councillor John Major declared a Personal Interest in Agenda Item 7 of the Cabinet Agenda – Carers’ Commissioning Plan as he was a Carers’ Champion. He remained in the room and took part in the discussions.</p> <p>Councillor Richard Mills declared a Personal Interest in Agenda Item 8 of the Cabinet Agenda – Review of Local List of Buildings of Architectural or Historic Importance as he was a parishioner of the Church of the Most Sacred Heart. He remained in the room and took part in the discussions.</p> <p>Councillor Edward Lavery declared a Personal Interest in Agenda Item 13 of the Cabinet Agenda – Primary School Capital Programme Update as he was a Governor of Ruislip High School. He remained in the room and took part in discussions on the item.</p> <p>Councillor Mo Khursheed declared a Personal Interest in Agenda Item 13 of the Cabinet Agenda – Primary School Capital Programme Update as he was a Governor of Cranford Park Primary School. He remained in the room and took part in discussions on the item.</p> <p>Councillor John Major declared a Personal Interest in Agenda Item 13 of the Cabinet Agenda – Primary School Capital Programme Update as he was a Governor of Belmore Primary School and Barnhill Community High School. He remained in the room and took part in discussions on the item.</p> <p>Councillor John Riley declared a Personal Interest in Agenda Item</p>	<p><b>Action by</b></p>

	<p>13 of the Cabinet Agenda – Primary School Capital Programme Update as he was a Governor of Field End Infants School. He remained in the room and took part in discussions on the item.</p> <p>Tony Little declared a Personal Interest in Agenda Item 13 of the Cabinet Agenda – Primary School Capital Programme Update as he was a Governor of Pinkwell Primary School. He remained in the room and took part in discussions on the item.</p>	
19.	<p><b>MINUTES OF THE MEETING HELD ON 29 SEPTEMBER 2011</b></p> <p>Agreed as an accurate record.</p>	
20.	<p><b>EXCLUSION OF PRESS AND PUBLIC</b></p> <p>It was agreed that all items of business were considered in public.</p>	
21.	<p><b>CONSIDERATION OF ANY CALL-INS OF DECISIONS MADE AT THE CABINET MEETING ON 27 OCTOBER 2011</b></p> <p>Members gave consideration to the Cabinet reports of 27 October 2011 and after careful consideration Members decided not to call-in any decision made by the Cabinet at their meeting.</p> <p>However, the Committee requested further information on <b>Cabinet Agenda Item 10 - Disabled People's Plan Update.</b></p> <p>Members welcomed the progress made in the development of the plan but two general questions around Personalisation Budgets were asked. Was the Council still committed to offering a free brokering service for those people that felt that they could not cope with Personalisation? Also could information be given on how the market place was developing in relation to Personalisation.</p> <p><i>[Subsequent to the meeting, officers provided the following response:</i></p> <p><i>“The Council is committed to ensuring that individuals and carers have access to appropriate support throughout the personal budget process so that they are able to exercise choice and control when identifying, planning and securing services.</i></p> <p><i>Appropriate support will vary from person to person according to their abilities, strength of their own personal networks and general confidence. Wherever possible the Council will offer the individual and their carer choice as to how and who supports them through the personal budget process. Support will be provided in varying combinations by Council care managers, voluntary organisations commissioned by the Council, family, friends or other residents who have already been through the process and wish to assist others in a similar situation.</i></p> <p><i>Support provided by the care managers and voluntary organisations</i></p>	<p><b>Action by:</b></p>

**Action By:**

*will be 'enabling' in nature; providing the individual and their carer with the understanding and confidence to gradually manage for themselves. The support will be staged over a period of time; initially 'doing for', then 'doing with' as the person gains confidence and understanding, then 'monitoring'. The Council is committed to offering this enabling service to people at no charge. However, if the individual wishes to continue to use the service after the 'enabling' period then this will need to be funded from their personal budget*

**Notes:**

- 1. Extract from our current personal budget guidelines under Delivery and support*

*'We will make sure that individuals and carers have access to appropriate support throughout the Personal Budget process so that they are able to exercise choice and control when identifying, planning and securing services'*

- 2. Funding the support planning and brokerage support will be met from savings generated by switching to prepaid cards as more cost effective to administer. Care managers freed up to push on with reviews and ensuring that existing service, having had their needs assessed using the Resource Allocation System (RAS), are using a service will generate savings as in the majority of cases the spend will be less per person. Ensuring that support planning/brokerage is enabling in nature will reduce support required for LD/PD service users in future years. CSED (the Department of Health Care Services Efficiency Delivery team) undertook an exercise modelling costs around support planning and brokerage services for Herefordshire 3 years ago. In summary the results showed that utilising the voluntary sector for support planning and brokerage was more cost effective due to lower hourly rates. Voluntary organisations have shown they can be 'better at' utilising social capital and informal arrangement to meet care needs which are more cost effective.*

*The Council is in dialogue with a number of voluntary organisations looking at the types of activities that individuals and their carers may wish to engage in. We are also gathering examples of best practice from other councils. Developing the marketplace will be a gradual process; as individuals move through the support planning process it will become clear where there may be 'gaps' that need to be filled on a more formal basis. Many successful arrangements have required little or localised arrangements supported by the voluntary and third sector.*

*For example Matthew, Leighton and Andrew were in a day service. They all enjoyed outdoor work. They are now volunteers with the National Trust. They pool their PBs to pay for one support worker to provide transport and support them as volunteers. The support worker is also a volunteer; the support they need as a consequence*

