

# COUNCIL BUDGET - MONTH 11 2011/12 REVENUE AND CAPITAL MONITORING

<b>Cabinet Member</b>	Councillor Jonathan Bianco
<b>Cabinet Portfolio</b>	Finance, Property and Business Services
<b>Report Author</b>	Paul Whaymand, Central Services
<b>Papers with report</b>	None

## HEADLINE INFORMATION

<b>Purpose of report</b>	The report sets out the Council's overall 2011/12 revenue & capital position, as forecast at the end of Month 11 (February). The in-year revenue position is forecast as an underspend of £5,761k. Total capital expenditure for 2011-15 is forecast to be £3,954k lower than the revised budget, including £3,672k of unallocated contingency, with a forecast underspend in 2011/12 of £6,773k, predominantly due to rephasing of expenditure into 2012/13.
<b>Contribution to our plans and strategies</b>	Achieving value for money is an important element of the Council's medium term financial plan.
<b>Financial Cost</b>	N/A
<b>Relevant Policy Overview Committee</b>	Corporate Services and Partnerships
<b>Ward(s) affected</b>	All

## RECOMMENDATIONS

That Cabinet:

1. Note the forecast budget position for revenue and capital as at Month 11;
2. In relation to growth bids received to request additional grant funding be added to budgets –
  - a) Approve that the additional Disabled Facilities Grant of £128k be added to general capital contingency;
  - b) Approve that the Troubled Families Programme award of £100k per annum for the next three years be used to fund staffing for the new Hillingdon Families Service;
  - c) Approve that the HCA 2012-15 Empty Properties Grant be accepted and added to the capital programme to be applied to bringing empty properties back into use.
3. Note the treasury Month 11 update at Appendix B;
4. Approve the retaining of agency staff as detailed in Appendix C;

5. Note the proposed social care transport grants for 2012/13 as detailed in Appendix D and delegate authority to approve these grants to the Leader of the Council, in consultation with the Corporate Director of Social Care, Health & Housing, following receipt of further information.

## **INFORMATION**

### **Reasons for Recommendations**

1. The reason for the monitoring recommendation is to ensure that the Council achieves its budgetary objectives. The report informs Cabinet of the latest forecast revenue and capital position for the current year 2011/12.

### **Alternative options considered**

2. There are no other options proposed for consideration.

## **SUMMARY**

### **A) Revenue**

3. The in year revenue monitoring position as at Month 11 (February) shows that forecast net expenditure for the year 2011/12 is £5,761k less than the budget. This is an improvement of £1,703k on normal activities and an adverse movement of £2,429k on exceptional items resulting in an overall adverse movement of £706k on month 10. There is a £5,924k forecast underspend on directorate budgets comprising an underspend of £2,136k (£778k favourable movement) in SCH&H, a £2,214k underspend (£293k favourable movement) in PEECS, and a £468k underspend (£5k favourable movement) in Central Services. In contingency there was an improvement of £647k primarily due to the fact that throughout the year the £1m provided for in general contingency has been forecast as being required in full in order to cater for potential new pressures. At this stage of the year it is unlikely that any new unforeseen pressures will arise that require funding in 2011/12 and as such the forecast has been revised. In effect this part funds the exceptional item referred to in the paragraph below.
4. The exceptional item of £2,429k relates to potential liabilities relating to the Council's insurer prior to 1993/94. During 1992/93, the Council's then insurers, Municipal Mutual Insurance (MMI), ceased accepting new business. During 1993/94, a scheme of arrangement was set up to ensure an orderly settlement of outstanding claims. Under this arrangement the Council would be required to repay MMI part of any claim met since 1 October 1993 (known as the clawback agreement). This repayment would only occur if MMI could not meet all claims against it. A contingent liability has been included in the accounts for this for the last 19 years. However, following the Supreme Court judgement on 28 March with regard to Mesothelioma claims, it now looks far more likely that the clawback will come into force. As a result it is now prudent to now make provision for the amount of this potential clawback which is currently estimated at £2,429k.
5. The remaining favourable variance is due to the projected underspend in capital financing costs of £2,250k (no change) due to budgets set aside in advance for schools capital financing and other priority projects, which are not forecast to be needed in this financial year.
6. The balances brought forward at 31st March 2011 were £17,022k. £1,793k of this sum was applied in support of the 2011/12 budget as part of the budget strategy, as agreed at Council Tax setting. The forecast balances as at 31st March 2012 are £20,990k (an adverse movement of £706k on Month 10), as a result of the budgeted drawdown from balances (-£1,793k) and the forecast in-year underspend (£5,761k).

7. Monitoring to date has assumed that the £800k HIP contingency and the £1m priority growth will be fully spent by the year end. As at Month 11 only £271k has been spent from the HIP contingency and £365k of priority growth. Therefore projected balances could be as high as £22,154k.

**B) Capital**

8. Forecast outturn on the 2011/12 General Fund Capital Programme is £40,485k, a variance of £11,341k on a revised budget of £51,826k. This variance has increased by £4,568k from that reported at Month 10, with significant changes to expenditure profiles reported across the programme.

9. Over the period 2011-15, an underspend of £217k is now reported on the General Fund Capital Programme (£37k underspend at Month 10) as a result of in-year outturn changes detailed in table 7 below. A further £3,672k of General Contingency remains unallocated.

10. £65k of uncommitted HCA grant funding available to support General Fund Housing projects is expected to be returned to the awarding body as conditions attached to the use of this grant are unlikely to be met.

11. General Fund Capital Receipts for 2011/12 are now forecast at £418k, a reduction from £6,669k at Month 10 as a number of high value disposals expected in March are expected to complete in early 2012/13.

12. A net pressure of £294k is reported on the HRA capital programme (£250k pressure at Month 10), which includes a number of pressures reported on new build developments. The increase in forecast pressure relates to Pipeline Phase 1.

## A) REVENUE

13. Table 1 indicates the overall impact of the expenditure forecast now reported on the approved budget and the resulting balances position.

**Table 1**

2011/12 Original Budget	Budget Changes		2011/12 (As at Month 11)		% Var of budget	Variances (+ adv/- fav)		
			Current Budget	Forecast		Variance (As at Month 11)	Variance (As at Month 10)	Change from Month 10
			£'000	£'000		£'000	£'000	£'000
239,453	-1,508	Directorates Budgets on normal activities	237,945	232,021	-2%	-5,924	-4,201	-1,723
-42,915	1,508	Corporate Budgets on normal activities	-41,407	-43,657	5%	-2,250	-2,250	0
<b>196,539</b>	<b>0</b>	<b>Sub-total Normal Activities</b>	<b>196,538</b>	<b>188,364</b>	<b>-4%</b>	<b>-8,174</b>	<b>-6,451</b>	<b>-1,723</b>
		<b>Exceptional items:</b>						
		Transfer from earmarked balance	0	-350		-350	-350	0
		Education initiatives	0	334		+334	+334	0
		MMI Insurance provision	0	2,429		+2,429	0	+2,429
<b>0</b>	<b>0</b>	<b>Sub-Total</b>	<b>0</b>	<b>2,413</b>		<b>+2,413</b>	<b>-16</b>	<b>+2,429</b>
<b>196,539</b>	<b>0</b>	<b>Total net expenditure</b>	<b>196,538</b>	<b>190,777</b>	<b>-2%</b>	<b>-5,761</b>	<b>-6,467</b>	<b>+706</b>
<b>-194,746</b>	<b>0</b>	<b>Budget Requirement</b>	<b>-194,746</b>	<b>-194,746</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>1,793</b>	<b>0</b>	<b>Net total</b>	<b>1,793</b>	<b>-3,968</b>		<b>-5,761</b>	<b>-6,467</b>	<b>+706</b>
-17,022		Balances b/f 1/4/011	-17,022	-17,022		0	0	0
		Transfer from earmarked reserves				0	0	0
<b>-15,229</b>	<b>0</b>	<b>Balances c/f 31/3/12</b>	<b>-15,229</b>	<b>-20,990</b>		<b>-5,761</b>	<b>-6,467</b>	<b>+706</b>

### Directorates' Forecast Expenditure Month 11

14. Table 2 shows further details on the budget, forecast and variance at directorate level. Further detail on each directorate is shown in Appendix A. The group forecasts exclude sums provided for in contingency which are set out in table 3.

**Table 2**

2011/12 Original Budget	Budget changes	2011/12 Current Budget (as at Month 11)	Directorate		2011/12 Forecast (as at Month 11)	% Var of budget	Variances (+ adv/- fav)		
							Variance (As at Month 11)	Variance (As at Month 10)	Change from Month 10
£'000	£'000	£'000			£'000		£'000	£'000	£'000
326,915	-10,221	316,694	SCHH	<i>Exp</i>	321,841	2%	+5,147	+5,820	-673
-199,190	2,529	-196,661		<i>Inc</i>	-203,944	4%	-7,283	-7,178	-105
<b>127,724</b>	<b>-7,691</b>	<b>120,033</b>		<b>Total</b>	<b>117,897</b>	<b>-2%</b>	<b>-2,136</b>	<b>-1,358</b>	<b>-778</b>
396,479	-10,928	385,551	PEECS	<i>Exp</i>	383,319	-1%	-2,232	-1,989	-243
-301,269	7,850	-293,419		<i>Inc</i>	-293,401	0%	+18	+68	-50
<b>95,210</b>	<b>-3,078</b>	<b>92,132</b>		<b>Total</b>	<b>89,918</b>	<b>-2%</b>	<b>-2,214</b>	<b>-1,921</b>	<b>-293</b>
9,511	11,046	20,556	CS	<i>Exp</i>	20,645	0%	+89	-373	+462
-6,578	-1,784	-8,362		<i>Inc</i>	-8,919	7%	-557	-90	-467
<b>2,933</b>	<b>9,262</b>	<b>12,195</b>		<b>Total</b>	<b>11,727</b>	<b>-4%</b>	<b>-468</b>	<b>-463</b>	<b>-5</b>
11,786	0	11,786	Contingency Priority Growth		10,680	-1%	-1,106	-459	-747
1,800	0	1,800			1,800	0%	0	0	0
<b>239,453</b>	<b>-1,508</b>	<b>237,945</b>	<b>Sub-Total Normal Activities</b>		<b>232,021</b>	<b>-2%</b>	<b>-5,924</b>	<b>-4,201</b>	<b>-1,723</b>

15. **Social Care, Health & Housing (SCH&H)** are projecting **an underspend of £2,136k (£778k improvement)**. The improvement in the SCH&H position is primarily due to an improvement in Children's and Family Services from challenging costs and fees for looked after children (£319k) and a further improvement in Older People's Service due to a reduction in numbers of people in long term placements and reduced forecast for homecare (£142k). There is an improvement of £218k in Learning Disability from a reduction in the number of funded residential/nursing placements and a further improvement in Housing benefit of £122k. The improvement is partially offset by a pressure of £153k in Housing Needs resulting from supply issues in temporary accommodation.

16. **Planning, Environment, Education & Community Services (PEECS)** are forecasting a **favourable variance of £2,214k (£293k improvement)** as at Month 11. The £293k favourable movement is predominately the result of a further £72k improvement in Education through the early delivery of 2012/13 Music Service savings; an improvement of £110k in Green Spaces and a £160k improvement in Public Safety & Environment, mainly from the BID review of business support. This is partially offset by a pressure of £87k in Fleet Management mainly due to a requirement for statutory modifications to vehicles arising from exhaust regulations.

17. **Central Services (CS)** is forecasting a **£468k favourable variance (£5k improvement)** as at Month 11, largely arising from a staffing underspend as the restructure of services are implemented as part of the BID programme.

**Development & Risk Contingency: £1,106k underspend (£647k improvement)**

18. £11,786k of potential calls on the Development & Risk Contingency was incorporated into the 2011/12 budget. Table 3 shows the amounts that have been allocated or earmarked as at Month 11. The £647k improvement is due to the fact that the £1,000k general contingency which was being forecast as potentially being required in full to fund potential new liabilities will now not be required. In addition there was an adverse movement of £250k in relation to a new pressure on public liability insurance and a further small increase in the contingency required for the shortfall in development control income due to a reduction in the forecast

number of minor applications and an adverse movement in the major application forecast compared to last month.

**Table 3**

<b>Development and Risk Contingency</b>	<b>2011/12 Budget</b>	<b>Forecast as needed</b>	<b>Variance (+adv / - fav)</b>	<b>Group</b>
<i>2011/12 allocations:</i>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	
<b>Commitments:</b>				
General Contingency	1,000	0	-1,000	All
Golf Courses In-sourcing		50	+50	PEECS
Riots & Traveller Incursions		10	+10	PEECS
Public liability insurance		250	+250	CS
Employers' Pension Contributions	850	850	0	All
Pump priming for BID savings	400	400	0	ALL
Uninsured claims	420	420	0	CS
Carbon Reduction Commitment Energy Efficiency Scheme	460	210	-250	PEECS
Development Control Income	350	538	+188	PEECS
Cost Pressures on Recycling Service	150	0	-150	PEECS
Local Development Framework legal & consultancy fees	100	75	-25	PEECS
HS2 Challenge contingency	100	100	0	PEECS
Assisted searches	75	25	-50	PEECS
Potential new responsibilities in relation to Flood defence	50	5	-45	PEECS
Building Control Income	50	0	-50	PEECS
Social Care Pressures (Adults)	4,089	4,089	0	SCHH
Increase in Transitional Children due to Demographic Changes	1,254	1,254	0	SCHH
Asylum Funding Shortfall	880	1,799	+919	SCHH
Social Care Pressures (Children's)	500	500	0	SCHH
Contingency against delivery of grants savings	1,058	0	-1,058	ALL
Fuel	0	105	+105	PEECS
<b>Total net contingency</b>	<b>11,786</b>	<b>10,680</b>	<b>-1,106</b>	

19. A large proportion of the total contingency is expected to be required in full, however, a net underspend on a few items and the fact that the £1,058k contingency against delivery of grants savings and the £1,000k general contingency will not be need to be drawn down, have resulted in an overall underspend of £1,106k. Details of these variances are discussed below.

20. There has been no movement in the Asylum funding pressure since Month 10. There has been a significant downward movement in the number of UASC for whom LBH can claim funding from UKBA due to an individuals change in status. This relates to children who have Exhausted All Appeals (EAA) or have been Naturalised. Grant funding is no longer claimable for this group but the Authority still has a duty support them.

21. The additional £250k contingency item relates to an increase in the estimated value of public liability insurance claims incurred during 2011/12 that require provision.

22. The forecast position for Development Control Income is a pressure of £538k, which is £188k greater than the sum held in contingency. The major application forecast has an adverse movement of £98k compared to the previous month. Minor applications have reduced by £3k

in Month 11 compared to previous forecasts and are 16% lower than the 4 year average. The forecast for other applications has improved by £3k from Month 10, and applications are now above the 4 year average by 2%. Although not reported against this contingency, the pre-application income from developers shows a pressure of £49k, reflecting continuing uncertainty in the housing market.

23. The Flood and Water Management Act has conferred new responsibilities upon local authorities and the funding that the Council has received as part of the grant settlement for 2011/12 is £127k. The Council has completed the Preliminary Flood Risk Appraisal and this has been signed off by the Environment Agency. Recruitment is in progress for a flood management officer to fulfil the Council's ongoing responsibilities. However, the recruitment timetable means that the £55k full year cost can be reduced to £5k for the current year.

24. The fuel budget was increased by £108k for 2011/12 as part of the MTFF process. However prices have continued to rise in 2011/12 and current analysis shows that the fuel budget has a forecast pressure of £105k at the current bulk purchase price of £1.14 per litre.

25. Cabinet has also previously approved the draw down of £50k from contingency to support the interim in-house operation of three of the Council's golf courses and £10k to fund the cost of actions connected with the threat of riots in August and on preventing traveller incursions.

**Priority Growth: Nil variance (no change)**

26. £1,000k was included in the 2011/12 budget for priority growth and £800k for HIP Initiatives. Table 4 summarises the position with regards to each element of priority growth.

**Table 4**

<b>Priority Growth</b>	<b>2011/12 Budget</b>	<b>Agreed draw downs</b>	<b>Commitments</b>	<b>Unallocated</b>
<i>2011/12 Unallocated Priority Growth at start of the year</i>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
<b>HIP Initiatives New budget:</b>	800			
<b>Agreed:</b>				
Environmental projects		41		
Heritage projects		185		
Customer experience		10		
Website cost		35		
<b>HIP Initiatives unallocated balance</b>	<b>800</b>	<b>271</b>	<b>0</b>	<b>529</b>
<b>Unallocated non specific growth</b>	<b>1,000</b>			
Ward budget scheme		330		
Gold bursaries		20		
Eastcote House		15		
<b>Balance of unallocated growth</b>	<b>1,000</b>	<b>365</b>	<b>0</b>	<b>635</b>
<b>Total</b>	<b>1,800</b>	<b>636</b>	<b>0</b>	<b>1,164</b>

27. HIP Steering Group has approved £271k of allocations so far this year leaving £529k as yet unallocated within the HIP initiatives budget. Cabinet have also agreed to allocate £330k of priority growth to fund a new Ward budget scheme, £20k of priority growth to fund Gold Bursaries and £15k for Eastcote House. This leaves £635k of priority growth budget

unallocated. The month 11 forecast assumes that the remaining unallocated budgets for both HIP contingency and priority growth will be spent or at least committed in full.

**Corporate Budgets' Forecasts: £2,250k underspend (no change)**

28. Table 5 shows budget, forecast and variance reported on corporate budgets as at Month 11.

**Table 5**

2011/12 Original Budget	Budget Changes	2011/12 Current Budget (as at month 11)	Corporate Budgets	2011/12 Forecast Outturn (as at month 11)	Variances (+ adv/- fav)		
					Variance (As at month 11)	Variance (As at month 10)	Change from month 10
£'000	£'000	£'000		£'000	£'000	£'000	£'000
-400	400	0	Unallocated savings	0	0	0	0
10,697	-584	10,113	Financing Costs	7,863	-2,250	-2,250	0
-3,322	0	-3,322	FRS 17 Pension Adjustment	-3,322	0	0	0
-35,169	2,462	-32,708	Asset Management A/c	-32,708	0	0	0
10,836	-384	10,453	Levy's & other corp budgets	10,453	0	0	0
-25,556	-87	-25,643	Corporate Govt Grants	-25,643	0	0	0
<b>-42,915</b>	<b>1,808</b>	<b>-41,107</b>	<b>Corporate Budgets</b>	<b>-43,357</b>	<b>-2,250</b>	<b>-2,250</b>	<b>0</b>

29. Financing costs show a forecast underspend of £2,250k at Month 11. This is primarily due to £2,000k being set aside for capital financing for schools or other priority projects which is not likely to be needed in 2011/12. Debt financing costs are forecast to be £2,250k underspent due to the rephasing of planned capital spend. Investment income remains forecast to be in line with the budget.

**B) CAPITAL**

**General Fund Capital Programme**

**Programme Monitoring**

30. Table 6 sets out the latest forecast outturn on current General Fund capital projects. Forecasts for future years include live capital projects and programmes of works as included in the draft programmes for 2012/13 to 2014/15 reported to Cabinet and Council in February 2011. Financial implications included within this report are measured against 2011/12 budgets and do not take into account further programme development for 2012/13 onwards approved by Council on 23 February 2012. These will be incorporated in the new financial year.

**Table 6:**

General Fund Capital Programme	2011/12	2012/13	2013/14	2014/15	Total (Month 11)	Total (Month 10)
<b>Original Budget</b>	78,907	34,364	29,420	28,305	170,996	170,996
<b>Revised Budget</b>	51,826	73,416	29,649	24,369	179,260	179,412
<b>Forecast Outturn</b>	40,485	82,410	29,042	23,369	175,306	175,375
Council Resourced Variance – see table 7	(8,566)	6,284	(607)	(1,000)	(3,889)	(4,037)
External Grants Variance	(2,175)	2,110	-	-	(65)	-
Other Resources Variance	(600)	600	-	-	-	-
<b>Programme Variance</b>	<b>(11,341)</b>	<b>8,994</b>	<b>(607)</b>	<b>(1,000)</b>	<b>(3,954)</b>	<b>(4,037)</b>



31. In-year General Fund capital expenditure as at the end of February had reached £30,232k (Month 10 £27,649k), representing 74.7% of current forecast outturn.
32. Forecast expenditure for the remainder of 2011/12 is to include year end valuations on a number of major construction projects, including Primary School Expansions, New Years Green Lane Civic Amenity Site, South Ruislip Development and Hayes End Library. In addition quarter 4 schools expenditure will be posted.
33. Primarily as a result of a number of underspends reported on current year programmes of works, the forecast variance against Council Resourced budgets is £37k lower than revised budget, an improvement on the previously reported pressure of £1,476k. Specific movements are detailed in Table 7 below.

**Table 7:**

<b>Council Resourced Variance</b>	<b>2011/12</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>Total (Mth 11)</b>	<b>Total (Mth 10)</b>
<b>Pressures:</b>						
Botwell Green Lesiure Centre	450	350	-	-	800	800
Farm Barns	18	-	-	-	18	18
Hayes End Library	-	110	-	-	110	110
Highgrove Pool Phase II	-	-	-	-	-	-
Hillingdon Sports & Leisure Centre	-	43	-	-	43	43
Libraries Refurbishment	-	48	-	-	48	48
Minor Retentions on Completed Projects	20	-	-	-	20	-
Primary School Expansions - Phase 1	-	1,035	243	-	1,278	1,278
Primary School Expansions - Rosedale Temporary	-	7	-	-	7	7
South Ruislip Development	-	40	-	-	40	40
<b>Total Council Resourced Pressures:</b>	<b>488</b>	<b>1,633</b>	<b>243</b>	<b>-</b>	<b>2,364</b>	<b>2,344</b>
<b>Underspends:</b>						
Civic Centre Works Programme	(800)	-	-	-	(800)	(600)
ICT Single Development Plan	(378)	-	-	-	(378)	(378)
Laurel Lane (Longmead) Primary School Expansion	-	(247)	-	-	(247)	(247)
Manor Farm Stables Development	(30)	-	-	-	(30)	(30)
Primary School Expansions - Minor Works	(60)	-	-	-	(60)	(60)
Primary School Expansions - Phase 1A Temporary	(273)	-	-	-	(273)	(273)
Primary School Expansions - Phase 2	(267)	-	-	-	(267)	(267)
Property Works Programme	(250)	-	-	-	(250)	(250)
Road Safety Programme	(176)	-	-	-	(176)	(176)
Yiewsley Pool Self-financing Scheme	(100)	-	-	-	(100)	(100)
<b>Total Council Resourced Underspends:</b>	<b>(2,334)</b>	<b>(247)</b>	<b>-</b>	<b>-</b>	<b>(2,581)</b>	<b>(2,381)</b>
<b>Projected Rephasing:</b>	<b>(5,720)</b>	<b>5,570</b>	<b>150</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Main Programme Variance:</b>	<b>(7,566)</b>	<b>6,956</b>	<b>393</b>	<b>-</b>	<b>(217)</b>	<b>(37)</b>
<b>General Contingency:</b>	<b>(1,000)</b>	<b>(672)</b>	<b>(1,000)</b>	<b>(1,000)</b>	<b>(3,672)</b>	<b>(4,000)</b>
<b>Council Resourced Variance:</b>	<b>(8,566)</b>	<b>6,284</b>	<b>(607)</b>	<b>(1,000)</b>	<b>(3,889)</b>	<b>(4,037)</b>

34. Forecast pressures on Botwell Green Leisure Centre and Hillingdon Sports & Leisure Centre are now expected to partially slip into 2012/13. In the case of Hillingdon Sports & Leisure Centre this is due to on-going review of defects with the main contractor. On Botwell Green,

negotiations around final contract settlement are approaching completion and it is expected that project officers will update members early in the new financial year.

35. The reported underspend on Civic Centre Works has been increased to £800k, from £600k as reported at month 10, with a number of projects scheduled for 2011/12 now expected to become a call on 2012/13 resources.
36. Contingency allocations of £40k to fund remedial works at Merrifields Children's Home and £288k for resurfacing of Hayes Civic Hall Car Park were approved by Cabinet on 29 March 2012. Unallocated general contingency for 2011/12 remains at £1,000k.
37. A significant increase in project rephasing from 2011/12 is reported at Month 10 as a result of expenditure profiles being updated across the capital programme. Project officers report that these changes are not expected to impact upon planned completion dates.
38. In addition to movements on Council Resourced projects, £65k of HCA empty properties grant is to be returned unspent as a result of the Council being unable to comply with grant terms and conditions. Although project officers had identified a charity with which to operate in partnership on bringing empty homes back into use, this group was not registered with the Tenants Services Authority and thus ineligible for receipt of this HCA grant.

## Capital Financing

**Table 8:**

Capital Receipts					Total	Total
	2011/12	2012/13	2013/14	2014/15 – 15/16	(Month 11)	(Month 10)
Budget approved February 2011	21,319	21,646	10,851	388	54,204	54,204
Revised Budget	10,304	16,931	15,689	5,729	48,653	48,653
Forecast Disposals	418	24,409	12,675	6,504	44,006	44,006
<b>Variance</b>	<b>9,886</b>	<b>(7,478)</b>	<b>3,014</b>	<b>(775)</b>	<b>4,647</b>	<b>4,647</b>

39. Forecast capital receipts for 2011/12 have decreased to £418k from £6,669k reported at Month 10 due to the likelihood that major disposals will be deferred into early 2012/13. As previously noted any slippage in capital receipts leads to an equivalent increase in borrowing, resulting in a higher Minimum Revenue Provision (MRP) being chargeable to General Fund revenue in 2012/13. Each £1,000k movement in capital receipts would result in a £40k movement in MRP in 2012/13.
40. As previously reported, the shortfall of £4,647k against budgeted disposals for the period 2011-16 is due to sites previously earmarked for disposal being earmarked for the delivery of the supported housing programme which is designed to deliver significant revenue savings to the Council.
41. Table 9 below sets out a summary of variances against approved expenditure budgets and this shortfall in receipts, providing an indication of future revenue implications arising from the current capital programme. Overall levels of Prudential Borrowing are broadly consistent with approved budgets, although significant rephasing of expenditure from 2011/12 will defer revenue borrowing costs accordingly.

**Table 9:**

<b>Prudential Borrowing Forecast</b>	<b>2011/12</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>Total (Month 11)</b>	<b>Total (Month 10)</b>
Revised Budget	13,567	20,841	(7,131)	1,484	28,761	28,761
Council Resourced Variance	(8,566)	6,284	(607)	(1,000)	(3,889)	(4,037)
Capital Receipts Variance	9,886	(7,478)	3,014	(775)	4,647	4,647
<b>Forecast Borrowing</b>	<b>14,887</b>	<b>19,647</b>	<b>(4,724)</b>	<b>(291)</b>	<b>29,519</b>	<b>29,371</b>
<b>Variance</b>	<b>1,320</b>	<b>(1,194)</b>	<b>2,407</b>	<b>(1,775)</b>	<b>758</b>	<b>610</b>
<b>Future Revenue Impact</b>	<b>92</b>	<b>(84)</b>	<b>168</b>	<b>(124)</b>	<b>53</b>	<b>43</b>

### Housing Revenue Account Capital Programme

42. Table 10 sets out the latest forecast outturn for the HRA capital programme, which remains broadly consistent with the position reported at Month 10. As a result of a favourable in year revenue position on the HRA account, a revenue contribution of £1,085k towards new build projects is expected, mitigating the longer term financial impacts of pressures reported on these works.

**Table 10:**

<b>Housing Revenue Account Capital Programme</b>	<b>2011/12</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>Total (Month 11)</b>	<b>Total (Month 10)</b>
<b>Original Budget</b>	14,850	2,326	2,150	2,235	21,561	21,561
<b>Revised Budget</b>	13,609	3,733	2,150	2,235	21,727	21,727
<b>Forecast Outturn</b>	10,366	7,270	2,150	2,235	22,021	21,977
HRA Resourced Variance	(3,586)	2,795	-	-	(791)	250
External Grants Variance	(622)	622	-	-	-	-
Other Resources Variance	965	120	-	-	1,085	-
<b>Programme Variance</b>	<b>(3,243)</b>	<b>3,537</b>	<b>-</b>	<b>-</b>	<b>294</b>	<b>250</b>

43. Expenditure to January 2012 on the HRA capital programme was £8,455k (Month 10 £7,724k), representing 81.6% of forecast outturn. Remaining expenditure will relate to the completion of Triscott House and the on-going works to stock programme.

44. Table 11 sets out latest variances reported within the HRA Capital Programme, with information on movements set out below.

**Table 11:**

<b>HRA Resources</b>	<b>2011/12</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>Total (Month 11)</b>	<b>Total (Month 10)</b>
<b>Pressures:</b>						
HRA Pipeline Sites Phase 1	-	595	-	-	595	100
Extra Care Sites Phase 1 - Triscott House	-	144	-	-	144	595
HRA Pipeline Sites Learning Disability Sites	-	107	-	-	107	107
Pipeline Sites Phase 2 - Other Sites	-	228	-	-	228	228
<b>Total Council Resourced Pressures:</b>	<b>-</b>	<b>1,074</b>	<b>-</b>	<b>-</b>	<b>1,074</b>	<b>1,030</b>
<b>Suspended Projects:</b>						
Pipeline Sites Phase 2 - Denbigh Drive	(780)	-	-	-	(780)	(780)
<b>Total Council Resourced Underspends:</b>	<b>(780)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(780)</b>	<b>(780)</b>
Projected Rephasing:	(1,721)	1,721	-	-	-	-
<b>HRA Programme Variance</b>	<b>(2,501)</b>	<b>2,795</b>	<b>0</b>	<b>0</b>	<b>294</b>	<b>250</b>
Revenue Contribution:	(1,085)	-	-	-	(1,085)	-
<b>HRA Resourced Variance:</b>	<b>(3,586)</b>	<b>2,795</b>	<b>-</b>	<b>-</b>	<b>(791)</b>	<b>250</b>

45. The pressure reported on Pipeline Phase 1 projects has been increased by £44k as final contract settlement continues on this project. Officers report that this represents the upper end of any pressure on this project.

## **CORPORATE CONSULTATIONS CARRIED OUT**

### **Financial Implications**

6. The financial implications are contained in the body of the report.

## **CORPORATE IMPLICATIONS**

### **Corporate Finance**

7. This is a Corporate Finance report.

### **Legal**

8. There are no legal implications arising from this report.

## **BACKGROUND PAPERS**

9. Monitoring report submissions from Groups.

## APPENDIX A – Detailed Group Forecasts

### Social Care, Health and Housing Services

**Revenue: £2,136k favourable (£778k favourable)**

1. The month 11 revenue monitoring report for 2011/12 has been compiled following analysis of relevant activity trends and implementation of the MTFF £11.4m savings programme. In summary there is a favourable movement of £778k from the month 10 position resulting in a forecast of £2,136k favourable as shown in the table below.
2. The improved position from last month is primarily due to continued improvement in Children and adult social care services as set out in the paragraphs below.

Services		2011/12 (As at Month 11)			Variances (+ adv/- fav)		
		Current Budget	Forecast	% Var of budget	Variance (As at Month 11)	Variance (As at Month 10)	Change from Month 10
		£'000	£'000		£'000	£'000	£'000
Children & Families Services	<i>Exp</i>	+31,676	+30,860	-3%	-816	-526	-290
	<i>Inc</i>	-3,709	-3,567	-4%	+142	+171	-29
	<b>Total</b>	<b>+27,967</b>	<b>+27,293</b>	<b>-2%</b>	<b>-674</b>	<b>-355</b>	<b>-319</b>
Asylum Services	<i>Exp</i>	+7,774	+7,707	-1%	-66	-66	-0
	<i>Inc</i>	-6,715	-6,649	-1%	+66	+66	-0
	<b>Total</b>	<b>+1,058</b>	<b>+1,058</b>	<b>0%</b>	<b>-0</b>	<b>-0</b>	<b>-0</b>
Older Peoples Services	<i>Exp</i>	+37,377	+39,313	5%	+1,936	+2,118	-182
	<i>Inc</i>	-8,463	-9,886	17%	-1,423	-1,462	+39
	<b>Total</b>	<b>+28,914</b>	<b>+29,427</b>	<b>2%</b>	<b>+513</b>	<b>+656</b>	<b>-143</b>
Physical & Sensory Disability Services	<i>Exp</i>	+8,983	+9,130	2%	+147	+125	+22
	<i>Inc</i>	-673	-845	26%	-172	-190	+18
	<b>Total</b>	<b>+8,311</b>	<b>+8,285</b>	<b>0%</b>	<b>-26</b>	<b>-65</b>	<b>+39</b>
Learning Disability Services	<i>Exp</i>	+31,695	+31,977	1%	+282	+426	-144
	<i>Inc</i>	-5,494	-5,679	3%	-185	-112	-74
	<b>Total</b>	<b>+26,201</b>	<b>+26,297</b>	<b>0%</b>	<b>+96</b>	<b>+314</b>	<b>-218</b>
Mental Health Services	<i>Exp</i>	+7,362	+7,245	-2%	-117	-117	-0
	<i>Inc</i>	-336	-392	17%	-56	-56	-0
	<b>Total</b>	<b>+7,025</b>	<b>+6,852</b>	<b>-2%</b>	<b>-173</b>	<b>-173</b>	<b>-0</b>
Housing Benefits	<i>Exp</i>	+161,640	+162,746	1%	+1,106	+1,128	-22
	<i>Inc</i>	-158,115	-161,074	2%	-2,959	-2,859	-100
	<b>Total</b>	<b>+3,525</b>	<b>+1,672</b>	<b>-53%</b>	<b>-1,853</b>	<b>-1,731</b>	<b>-122</b>
Housing Needs Services	<i>Exp</i>	+12,741	+15,878	25%	+3,137	+2,988	+149
	<i>Inc</i>	-10,021	-13,005	30%	-2,984	-2,988	+4
	<b>Total</b>	<b>+2,720</b>	<b>+2,873</b>	<b>6%</b>	<b>+153</b>	<b>+0</b>	<b>+153</b>
SCH&H Other Services	<i>Exp</i>	+17,447	+16,986	-3%	-461	-255	-206
	<i>Inc</i>	-3,135	-2,847	-9%	+288	+251	+37
	<b>Total</b>	<b>+14,312</b>	<b>+14,139</b>	<b>-1%</b>	<b>-173</b>	<b>-4</b>	<b>-169</b>
<b>Total Expenditure</b>		+316,694	+321,841	2%	+5,147	+5,820	-673
<b>Total Income</b>		-196,661	-203,944	4%	-7,283	-7,178	-105
<b>SCH&amp;H Total</b>		<b>+120,033</b>	<b>+117,897</b>	<b>-2%</b>	<b>-2,136</b>	<b>-1,358</b>	<b>-778</b>

## **MTFF Savings**

3. The group is delivering a savings programme totalling £11.4m and to date has banked £10,540k (92%). At the present time slippage into 2012/13 of £891k has been identified in Adult Social Care (excluding Mental Health) and is included in the forecasts set out below. The remainder of the programme has been delivered and represents major changes in service delivery for the group.

### **Children Services: £674k favourable (£319k favourable)**

4. This favourable movement reflects the continuing pro-active management approach to the scrutiny of proposals including challenging fees and as a result the number of, and costs of, Looked after Children are lower than previously forecast. This positions the service in a favourable position to meet the objectives of the 2012/13 MTFF.

### **Asylum: £919k adverse (no change)**

5. There has been no change to this forecast since last month.
6. At a meeting of senior LBH staff and the UKBA (8<sup>th</sup> March) good progress was made in establishing a mutual understanding of LBH issues and how they relate to UKBA objectives. The UKBA confirmed that although the numbers of UASC are very close to the 20% reduction from the baseline figure established as part of the Gateway agreement; the existing level of funding will not be adjusted for 2012/13.

### **Older People Services: £513k adverse (£142k favourable)**

7. The £142k favourable movement primarily relates to a reduced forecast for Homecare coupled with a further improvement in the residential and nursing forecast.
8. The new TeleCareLine service has recently made its 1,000<sup>th</sup> new installation which with the Reablement service has enabled the number of long term residential/nursing placements supported by the department to have reduced by nearly 100 since April. As the reablement service is achieving 43% of people being successfully supported to regain independence there can be a positive impact on long term Homecare service commissioning which has recorded a reduction in spend of £500k from last year.
9. The success of TeleCareLine and Reablement in reducing the number of long term placements and reducing reliance on social care for people to live at home gives confidence that the MTFF for 2012/13 is deliverable.

### **Physical Disabilities: £26k favourable (£39k adverse)**

10. The adverse movement relates to an increased pressure on the Homecare budget, there have been no other material changes to this forecast since last month.

### **Learning Disability: £96k adverse (£218k favourable)**

11. The £218k favourable movement primarily relates to a net decrease in the number of placements being funded for residential/nursing care since M10 coupled with a number of small movements within the overall gross budget of £31.7m.
12. This favourable movement reflects the continuing pro-active management approach to the scrutiny of proposals including the use of tenancies where appropriate in advance of the supported housing programme being available.

**Mental Health: £173k favourable (no change)**

13. There has been no change to this forecast since last month.

**Housing Benefit: £1,853k favourable (£122k favourable)**

14. The primary reason for this £122k favourable movement relates to an improved forecast for housing benefit subsidy. This is due to the monthly percentage increase in claims from private tenants continuing to slow and is now at its lowest since April resulting in a favourable movement of £100k.

**Housing Needs: £153k adverse (£153k adverse)**

15. The Housing Needs budget has had a pressure resulting from supply issues in temporary accommodation. This has upward pressure on rents with landlords of the majority of those leases that have/are due to expire who will only renew at the higher LHA (local Housing Allowance) levels. The budget assumed procurement of properties at a lower rental level. This pressure was first identified in the summer and management action was undertaken in the expectation of being able to mitigate the impact. The management action, which has minimised voids, achieved a lower prevention unit cost and with various one-off savings is forecast to leave an adverse position of around £153k.

**SCH&H Other Services: £169k favourable (£173k favourable)**

16. The £173k favourable movement primarily relates to a number of budgets including a £50k favourable movement on first time buyers as the target of assisting 36 residents is achieved. Other favourable movements include £32k for Homes of Multiple Occupation, a £60k improved recharge position to the HRA from the General Fund, and various other improvements.

**Housing HRA**

17. The HRA has a gross budget of £59.8m and is forecasting a £820k favourable position at month 11, an improvement of £389k from the month 10 position.

Services		2011/12 Budget (as at Month 11) £000	2011/12 Forecast (as at Month 11) £000	% Var of budget	Variance (As at Month 11) £'000	Variance (As at Month 10) £000	Change from Month 10 £000
General and Special Services	Exp	+16,317	+15,417	-6%	-900	-820	-80
Repairs Services	Exp	+22,415	+21,651	-3%	-764	-625	-139
Subsidy Payment to Government	Exp	+15,492	+15,414	-1%	-78	-20	-58
Capital Funded from Revenue (RCCO)	Exp	+2,384	+2,264	-5%	-120	-120	0
Other Expenditure	Exp	+3,178	+3,247	2%	+69	-1	+70
Income	Inc	-57,303	-58,408	2%	-1,105	-987	-118
<b>In Year (Surplus) / Deficit</b>	<b>Total</b>	<b>+2,483</b>	<b>-415</b>	<b>-117%</b>	<b>-2,898</b>	<b>-2,573</b>	<b>-325</b>

The main reasons for this favourable variance of £325k relate to slippage in pre-construction costs associated with the new build and sheltered schemes (£80k); a decrease in asbestos work, voids and pest control within the Repairs service (£139k); and a favourable movement in income forecast for water commissions received Hillingdon from the water companies (£50k).



## Planning Environment Education and Community Services

Revenue: **£2,214k underspend (£293k improvement)**

18. The Group has a projected outturn position of £2,214k underspend, excluding pressure areas that have identified contingency provisions.

Services		2011/12 (As at Month 11)		% Var of budget	Variances (+ adv/- fav)		
		Current Budget £'000	Forecast £'000		Variance (As at Month 11)	Variance (As at Month 10)	Change from Month 10
					£'000	£'000	£'000
Corporate Property & Construction	<i>Exp</i>	3,269	3,534	8%	+265	+223	+42
	<i>Inc</i>	-2,956	-2,956	0%	0	0	0
	<b>Total</b>	<b>313</b>	<b>578</b>	<b>85%</b>	<b>+265</b>	<b>+223</b>	<b>+42</b>
Education	<i>Exp</i>	290,083	288,535	-1%	-1,548	-1,476	-72
	<i>Inc</i>	-251,987	-252,779	0%	-792	-792	0
	<b>Total</b>	<b>38,096</b>	<b>35,756</b>	<b>-6%</b>	<b>-2,340</b>	<b>-2,268</b>	<b>-72</b>
ICT Highways & Business Services	<i>Exp</i>	29,299	29,509	1%	+210	+163	+47
	<i>Inc</i>	-12,012	-11,689	-3%	+323	+323	0
	<b>Total</b>	<b>17,287</b>	<b>17,820</b>	<b>3%</b>	<b>+533</b>	<b>+486</b>	<b>+47</b>
Planning Sport & Green Spaces	<i>Exp</i>	10,440	10,279	-2%	-161	-51	-110
	<i>Inc</i>	-4,113	-3,968	-4%	+145	+145	0
	<b>Total</b>	<b>6,327</b>	<b>6,311</b>	<b>0%</b>	<b>-16</b>	<b>+94</b>	<b>-110</b>
Public Safety & Environment	<i>Exp</i>	48,296	47,438	-2%	-858	-748	-110
	<i>Inc</i>	-19,391	-19,049	-2%	+342	+392	-50
	<b>Total</b>	<b>28,906</b>	<b>28,390</b>	<b>-2%</b>	<b>-516</b>	<b>-356</b>	<b>-160</b>
Transportation Planning Policy & Community Engagement	<i>Exp</i>	4,164	4,024	-3%	-140	-100	-40
	<i>Inc</i>	-2,961	-2,961	0%	0	0	0
	<b>Total</b>	<b>1,203</b>	<b>1,063</b>	<b>-12%</b>	<b>-140</b>	<b>-100</b>	<b>-40</b>
<b>Total Expenditure</b>		<b>385,551</b>	<b>383,319</b>	<b>-1%</b>	<b>-2,232</b>	<b>-1,989</b>	<b>-243</b>
<b>Total Income</b>		<b>-293,419</b>	<b>-293,401</b>	<b>0%</b>	<b>+18</b>	<b>+68</b>	<b>-50</b>
<b>PEECS Total</b>		<b>92,132</b>	<b>89,918</b>	<b>-2%</b>	<b>-2,214</b>	<b>-1,921</b>	<b>-293</b>

### **Corporate Property & Construction: £265k overspend (£42k adverse)**

1. Property Disposal and empty buildings are forecasting a pressure of £35k which relates to the cost of maintaining vacant assets within the Estate. In addition, there is a pressure of £50k arising from unbudgeted consultancy costs being incurred to investigate a compensation claim for contaminated land at New Year's Green Lane, and a pressure of £40k on utilities costs that are not recoverable from certain tenants within the commercial property portfolio.
2. There is a £98k pressure which relates to the underachievement on the 2011/12 MTF savings target relating to the corporate landlord staffing review and which has been incorporated into the 2012/13 budget.
3. There is also a pressure of £42k relating to urgent revenue works to properties undertaken by the corporate construction team, which is an adverse movement compared to Month 10.

**Education: £2,340k underspend (£72k improvement)**

**Schools: *variance not applicable***

4. The Schools Budget is ring fenced and funded from the DSG. Schools' expenditure is monitored quarterly with any forecast year-end deficits being the subject of detailed discussions with the schools concerned. Schools forecasting deficits are required to work with the Schools Finance Team and supply recovery plans identifying how they intend to eliminate their deficit. It should be noted that the DSG budgets are completely separate to the General Fund and no interaction between these two funds is allowable.
5. Any underspend or overspend of the Schools Budget in 2011/12 would be carried forward as the schools own balances into 2012/13 and would have no effect on the General Fund.
6. The retained DSG element follows the similar procedure but is carried forward as a whole for the Schools Forum then to decide how to allocate it in 2012/13.

**Youth & Connexions: £99k overspend (no change)**

7. The Connexions service has a pressure of £687k against the MTFE savings target. A reduced contract price has been agreed that has produced a saving for the current year, and continues to deliver the Connexions service. The youth service is reporting an underspend of £588k, no change compared to Month 10, due to the service having a significant number of staff vacancies, as the service is undergoing a major BID review. These have been held vacant where it does not affect service delivery, and assist with delivering the 2012/13 full year saving target, as well as providing a one-off in year saving.

**Childcare, Early Years and Children's Centres: £1,028k underspend (no change)**

8. Part of this service area was previously funded by the ringfenced Sure Start Grant - these budgets have now been incorporated into the base budget. Children's Centres budgets have been reviewed and a saving of £213k is included in the position and is part of the 2012/13 MTFE savings proposals.
9. Following a further review of the forecast expenditure within this service area, underspends have been identified consisting of £225k in the Children's Centres budget, which was earmarked for the completion of the Phase III Centres, which is no longer required as it can be met from one-off surplus funds that have been recouped; an one-off underspend of £267k in the Phase III Children's Centres that are still not fully operational, but were allocated a full year budget; and underspends of £140k on training providers, £120k on SEN / Inclusion and Disabled Access, and on central administration of £63k. All of these budgets will be subject to a zero based budget review and have targeted reductions included in the 2012/13 MTFE proposals.
10. The other part of this service area continues to be DSG funded and includes Hillingdon's three Early Years Centres and 3 & 4 Year Old Nursery grants. The Hillingdon's Early Years Centres are either confirmed Children's Centres or building up to Children's Centre status.

**School Improvement Service: £500k underspend (no change)**

11. A review of the service's budget and expenditure including a review of grant income has identified an underspend of £500k, which relates to the application of grant income to eligible expenditure up to August 2011 - this has released base budget to achieve a one-off saving for the current year.

**Education Central Budget: £112k underspend (no change)**

12. This area consists of the Education Central Support Cost budget, certain centrally managed items and corporate charges such as debt interest which will be charged at the year-end in line with the budget.
13. There is an underspend on the Barnhill PFI project revenue budget - the original General Fund allocation was to cover a range of associated costs amongst which included the FM contract and legal costs. The revised calculation of PFI credits produces a saving of £310k.
14. The remainder of the forecast for these items includes £148k representing the MTFF saving on extended schools support that can not be achieved, plus a £50k shortfall on the MTFF saving for the education business support review that is offset by brought forward savings on the group-wide review of support functions reported within Public Safety and Environment below.

**Access & Inclusion: £558k underspend (no change)**

15. The service is forecasting an underspend of £558k, comprising of a £308k underspend in the Educational Psychology service, an underspend of £102k in the Pupil Support Service and an underspend of £78k in the Parent Support Service, where there are a number of vacant posts, and an underspend of £70k where costs for hospital tuition will be met from the retained schools budget. Both the Educational Psychology position and the hospital tuition position reflect the bringing forward of savings targeted for 2012/13.

**Organisation & Resources: £169k underspend (no change)**

16. This service is reporting an underspend of £18k on staffing budgets due to the impact of staff on maternity leave. In addition, there is an underspend on ICT support costs of £115k, and a surplus on rental income from Hillingdon Manor independent school of £36k.

**Music Service: £72k underspend (£72k improvement)**

17. Following a review of demand for the service after the increase in fees for the new academic year, efficiencies have been made in the scheduling of sessional staff producing an underspend of £72k, which represents advanced delivery of the full year savings allocated to the service in 2012/13 in the MTFF.

**ICT Highways & Business Services: £533k overspend (£47k adverse)**

**SEN Transport: £151k overspend (no change)**

18. This is an area that has seen significant pressure in the last financial year and as a result growth monies were allocated to support the service for 2011/12. The service is currently reporting a pressure of £151k - there has been an increase of 13 routes compared to 2010/11, with the prospect of further routes being required due to the high level of in-year admissions and placements being made at this time. The service is endeavouring to minimise the cost impact by consolidating routes wherever possible.

**Fleet Management: £87k overspend (£87k adverse)**

19. A pressure of £87k is now forecast. The service has incurred additional costs of £117k for upgrading vehicles to meet the statutory modifications regarding exhaust regulations. This is offset by savings on the salaries budget of £30k which relates to posts included for deletion in the MTFF for 2012/13, but where staff have already been released this year. The service is actively managing the additional maintenance costs associated with an ageing fleet, but this

will not now be sufficient to offset the one-off exhaust modifications costs. The service also faces risks around insurance claims, where under revised arrangements this year there is a greater risk around accidental damage.

**Facilities Management: £355k overspend (£20k adverse)**

20. There is a forecast pressure of £270k across facilities management, maintenance and Borough Wide Maintenance budgets. The larger proportion of this is due to a pressure against the income target to sell services to the schools and other externally funded services, where schools have opted out and have purchased FM services directly. There are also pressures on maintenance budgets for day to day repairs.

21. The Middlesex Suite is forecasting a pressure of £65k. The pressure has been due to a general slow down in demand set against a challenging income target. The marketing of this service has been reviewed and updated, however the impact of this is yet to be reflected in additional hires.

22. In addition there is a pressure of £20k relating to increased postage prices, which can not be contained within budget, representing an adverse movement compared to Month 10.

**Highways: £60k underspend (£60k improvement)**

23. The unusually mild winter has meant that gritting requirements have been lower than average, producing an underspend on the winter maintenance budget of £60k.

**Planning Sport & Green Spaces: £16k underspend (£110k improvement)**

**Sport & Green Spaces : £64k overspend (£110k improvement)**

24. In December 2011 the Council took over the operation of three golf courses, where these have been re-possessed from the previous golf operator that had incurred significant rent arrears. £50k has been released from contingency to establish effective management of the courses, however there are pressures resulting from rent foregone due to the re-possession, consisting of two quarters rent income (£140k), plus the Council's share of turnover income for 2010/11 that is unlikely to be recovered (£110k). In addition, the turnover income target for 2011/12 of £100k has effectively transferred to the in-house operation. The staffing costs and income from this for the remainder of the year are currently assessed at £100k each, the business rates liability is £40k, with other supply costs contained within the applied contingency funding, therefore it is likely that there will be deficit over this winter period. Hence the total current pressure this financial year is estimated at £390k, an adverse movement of £40k compared to Month 10.

25. There are compensating savings elsewhere in the division arising from bringing litter collection in parks in-house (£30k), from one-off reduced maintenance commitments this financial year (£270k) and a retrospective business rate refund on Hayes Pool (£26k). This represents an improvement of £150k across green spaces compared to Month 10.

**Planning: £80k underspend (no change)**

26. There is an in-year surplus of £154k against the income target for Section 106 administration fees mainly due to the conclusion of two large agreements.

27. Pre-application advice income from developers shows a pressure of £49k, no change compared to Month 10, reflecting continuing uncertainty in the housing market.

28. Planning appeals costs are showing a pressure of £25k due to an increase in the number of costs appeals following changes to the appeals process made by the Planning Inspectorate. Appeals costs have been met from the general contingency in previous years.

**Public Safety & Environment: £516k underspend (£160k improvement)**

**Waste Services: £545k underspend (£20k improvement)**

29. Waste Disposal is forecasting a £380k underspend based on confirmation of the third quarter charges attributable to the variable tonnage element of the levy.

30. Overall the rest of the waste services are reporting a £165k underspend, after pressures in kerbside recycling of £50k have been absorbed that were previously assumed to be met from the corporate contingency of £150k. The Trade Waste service has increased its fees and has an associated MTFE savings target. The service has maintained its customer base and the target will be over-achieved, and this has been reflected in the 2012/13 budget proposals. It is also likely that there will be an underspend on graffiti removal, public conveniences and street cleansing based on current trends in expenditure for these services. The £20k improvement compared to Month 10 reflects lower maintenance costs for public conveniences that is delivering in advance a saving reflected in the MTFE for 2012/13.

**Harlington Road Depot: £163k pressure (no change)**

31. The forecast outturn for Harlington Road Depot is a pressure of £163k. The pressure chiefly relates to a reduction in the intensity of usage. This is due to the movement of some Council services to the Civic Centre, together with the loss of Hillingdon Homes contributions for space occupation at the depot and use of the Stores facility.

**Parking: £150k overspend (no change)**

32. There is a projected shortfall of around £150k on off-street parking, which is attributable to Cedars and Grainges multi-storey car parks in Uxbridge town centre, partly reflecting pressures reported last financial year, and a further reduction in consumer confidence among shoppers in view of the worsening economic outlook.

33. There is also a pressure of £50k for on-street parking income reflecting a similar trend in PCN income to last year. There are compensating savings of £50k on the expenditure side, and as a result it is anticipated that the PRA will break even.

**Community Safety: £168k underspend (no change)**

34. There is an underspend of £112k due to a realignment of the funding for police officers from the Housing Revenue Account to reflect activity levels, which has been reflected in the draft budget proposals for 2012/13. There is also an underspend of £56k across the staffing budget for the service, due to staff on maternity leave and other posts being held vacant.

**Libraries: £64k overspend (no change)**

35. There is an underlying pressure across the income streams, currently forecast at £64k which can not be contained within the overall Library budget. This relates to reduced fine income due to the implementation of on-line renewals, as well as the ongoing trend reduction in demand for audio-visual material.

**Consumer Protection: £40k underspend (no change)**

36. There is an underspend of £40k on salaries budgets across the service due to posts being held vacant in anticipation of BID savings for 2012/13 onwards.

**Imported Food: nil variance (£50k improvement)**

37. This is a service area where significant income targets were set as part of the MTFE savings programme, reflecting the new levies for catch certificates and perishable food certificates and inspections. Current indications of the projected outturn for these new income streams are that they will exceed their targets by around £250k, an improvement of £50k compared to Month 10. However, the targets for the existing business of the service continue to be under pressure as a result of the depressed economic conditions, which is estimated to be at least £250k based on current projections.

**Directorate Support: £140k underspend (£90k improvement)**

38. The BID reviews of business support and technical administration have been undertaken on a group-wide basis, and have now been implemented producing an additional saving of £140k this financial year, an improvement of £90k compared to Month 10. This represents the bringing forward of part of the saving identified for the 2012/13 financial year.

**Transportation Planning Policy and Community Engagement: £140k underspend (£40k improvement)**

39. The service is reporting a £60k favourable position due to the savings resulting from a restructure in the Road Safety service, which is included in the MTFE savings for 2012/13 reported to December Cabinet. In addition, there is a one-off underspend of £80k as a result of vacant posts across the rest of the service, an improvement of £40k compared to Month 10.

## Central Services

Revenue: £468k favourable (£5k Improvement)

Services		2011/12 (As at Month 11)		% Var of budget	Variances (+ adv/- fav)		
		Current Budget	Forecast		Variance (As at Month 11)	Variance (As at Month 10)	Change from Month 10
		£'000	£'000		£'000	£'000	£'000
Chief Executive/Deputy Chief Executive	<i>Exp</i>	646	645	0%	-1	-1	0
	<i>Inc</i>	0	0		0	0	0
	<i>Rechgs</i>	-8	-8	0%	0	0	0
	<b>Total</b>	<b>638</b>	<b>637</b>		<b>-1</b>	<b>-1</b>	<b>0</b>
Audit & Enforcement	<i>Exp</i>	1,442	1,371	-5%	-71	-67	-4
	<i>Inc</i>	0	-12		-12	-9	-3
	<i>Rechgs</i>	-898	-898	0%	0	0	0
	<b>Total</b>	<b>543</b>	<b>482</b>		<b>-83</b>	<b>-76</b>	<b>-7</b>
Corporate Communications	<i>Exp</i>	919	804	-13%	-115	-114	-1
	<i>Inc</i>	-27	-24	-11%	3	1	2
	<i>Rechgs</i>	-862	-829	-4%	33	33	0
	<b>Total</b>	<b>30</b>	<b>-38</b>		<b>-79</b>	<b>-80</b>	<b>1</b>
Democratic Services	<i>Exp</i>	3,252	3,406	5%	154	57	97
	<i>Inc</i>	-754	-855	13%	-101	-36	-65
	<i>Rechgs</i>	719	719	0%	0	0	0
	<b>Total</b>	<b>3,217</b>	<b>3,246</b>		<b>53</b>	<b>21</b>	<b>32</b>
Finance & Procurement Services	<i>Exp</i>	10,803	11,440	6%	637	140	497
	<i>Inc</i>	-522	-994	90%	-472	-36	-436
	<i>Rechgs</i>	-6,107	-6,107	0%	0	0	0
	<b>Total</b>	<b>4,124</b>	<b>4,153</b>		<b>165</b>	<b>104</b>	<b>61</b>
Human Resources	<i>Exp</i>	4,802	4,624	-4%	-178	-31	-147
	<i>Inc</i>	-1,126	-1,084	-4%	42	-13	55
	<i>Rechgs</i>	-3,702	-3,702	0%	0	0	0
	<b>Total</b>	<b>-26</b>	<b>-67</b>		<b>-136</b>	<b>-44</b>	<b>-92</b>
Legal Services	<i>Exp</i>	1,934	1,992	3%	58	34	24
	<i>Inc</i>	-152	-173	14%	-21	-1	-20
	<i>Rechgs</i>	-1,819	-1,819	0%	0	0	0
	<b>Total</b>	<b>-37</b>	<b>20</b>		<b>37</b>	<b>33</b>	<b>4</b>
Policy & Performance	<i>Exp</i>	4,921	4,526	-8%	-395	-391	-4
	<i>Inc</i>	-533	-562	5%	-29	-29	0
	<i>Rechgs</i>	-734	-734	0%	0	0	0
	<b>Total</b>	<b>3,926</b>	<b>3,531</b>	<b>0</b>	<b>-424</b>	<b>-420</b>	<b>-4</b>
<b>Total Expenditure</b>		<b>28,719</b>	<b>28,808</b>	<b>0%</b>	<b>89</b>	<b>-373</b>	<b>462</b>
<b>Total Income</b>		<b>-3,114</b>	<b>-3,704</b>	<b>19%</b>	<b>-590</b>	<b>-123</b>	<b>-467</b>
<b>Total Recharges</b>		<b>-13,411</b>	<b>-13,378</b>	<b>0%</b>	<b>33</b>	<b>33</b>	<b>0</b>
<b>CS Total</b>		<b>12,194</b>	<b>11,726</b>	<b>0</b>	<b>-468</b>	<b>-463</b>	<b>-5</b>

**Audit and Enforcement: £83k favourable (Improvement £7k)**

1. This underspend relates primarily to vacant posts within the teams. Recruitment is in progress for graduate trainees which will bring the team to full establishment to ensure that controls are maintained during this period of restructuring. Also, there has been additional income received this month for Proceeds of Crime monies.

**Finance and Procurement: £165k pressure (Adverse movement £61k)**

2. The pressure in finance relates to one-off redundancy costs arising from the BID restructure of the service. The additional restructure within the Corporate Finance team has led to further projected redundancy costs being incurred within this financial year.

**Corporate Communications: £79k favourable (Adverse movement £1k)**

3. This underspend has arisen from staff vacancies continuing to be held open following the restructure and a review of the funding strategy of Hillingdon People.

**Democratic Services: £53k pressure (Adverse movement £32k)**

4. This overspend relates solely to an additional transfer that has been made this year to the Elections earmarked reserve in order to ensure that sufficient funding is in place to cover the expected increased costs of the next election.

**Policy, Performance and Partnerships: £424k favourable (Improvement £4k)**

5. The restructure of the Policy and Performance Team is now complete and set to deliver significant savings. There are also substantial staffing savings within the Partnerships team. These savings will be taken as part of the MTF 2012/13, but provide an in-year underspend in 2011/12. Further revisions to non-salaries expenditure forecasts within the service have resulted in this slight improvement in the monitoring position.

**Human Resources: £136k favourable (Improvement £92k)**

6. The significant improvement this month relates solely to the revision to redundancy cost estimates arising from the restructures within HR Payroll and Learning and Development. The estimates previously included were the 'worst-case scenario' in terms of costs, but the restructure has been implemented, the redundancy has come in £92k less than forecast.

**Legal Services: £37k pressure (Adverse Movement £4k)**

7. Salary overspends due to MVF and cover required for maternity leave, make up this overspend on Legal Services budgets. The adverse movement this month relates to February income coming in slightly less than was projected, although, overall is still overachieving on their income target. Reviews of business processes are continuing within Legal, focusing on court cost recovery and business processes within the support team with the aim of delivering efficiencies going forward.



## **APPENDIX B – Treasury Management Report**

1. As at 29<sup>th</sup> February 2012 the Council's portfolio of deposits and debt were as follows:

### **Outstanding Deposits - Average Rate of Return on Deposits: 0.85%**

	<b>Actual £m</b>	<b>Actual %</b>	<b>Bench-mark %</b>
Up to 1 Month	72.7	72.27	80.00
1-2 Months	17.4	17.30	20.00
2-3 Months	0.0	0.00	0.00
3-6 Months	2.0	1.99	0.00
6-9 Months	0.0	0.00	0.00
9-12 Months	0.0	0.00	0.00
12-18 Months	0.0	0.00	0.00
<b>Subtotal</b>	<b>102.0</b>	<b>91.30</b>	<b>100.00</b>
Unpaid Maturities	8.5	8.45	0.00
<b>Total</b>	<b>100.6</b>	<b>100.00</b>	<b>100.00</b>

2. During the month, maturities with Barclays Bank and Lloyds TSB brought investments falling below the Councils minimum credit criteria down from £13.3 to £2m. Unpaid Icelandic investments make up £8.5m of investments. The remaining £90.1m is held with UK institutions, which hold a minimum A+ (Fitch or equivalent) long-term credit rating.
3. Deposits are currently held with the following institutions; BlackRock MMF, Deutsche MMF, Fidelity MMF, Goldman Sachs MMF, HSBC MMF, Ignis MMF, PSDF MMF, HSBC Bank plc, Lloyds TSB Banking Group, Lancashire County Council, Birmingham City Council, West Yorkshire Police Authority, Wigan Council, Salford Council and the DMADF.
4. During February fixed-term deposits continued to mature in line with cash flow requirements. Surplus funds were either placed in instant access accounts or short fixed term deposits of up to two months in order to meet near term cash flow requirements.
5. The first interim dividend of £1,464k was received from the administrators of Landsbanki, which equated to just over 29% of the deposit value.

### **Outstanding Debt - Average Interest Rate on Debt: 3.60%**

	<b>Actual £m</b>	<b>Actual %</b>
PWLB	117.96	71.08
Long-Term Market	48.00	28.92
Temporary	0.00	0.00
<b>Total</b>	<b>165.96</b>	<b>100.00</b>

6. There were no early debt repayments or rescheduling activities during February and there were no breaches of the prudential indicators during February.

### **Ongoing Strategy**

7. To maintain liquidity for day-to day business operations, short-term balances will be placed in money market funds when capacity allows, as these are yielding a higher rate of interest than those offered on fixed term deposits of up to three months. Thereafter short-term fixed deposits will be placed to ensure counterparty limits are not breached
8. During February outstanding PWLB loans carried premiums and therefore made rescheduling of debit unfeasible. Early redemption opportunities will continue to be monitored; however it is unlikely the market will move to an extent which will make it viable.

## APPENDIX C

### Retaining of agency staff for Social Care, Health, and Housing Services

The following agency staff are required to be retained within Social Care and Housing to maintain essential services whilst recruitment is in process or to deliver key improvement projects. Posts 10 to 22 have been submitted to Cabinet previously but require further extensions due to recruitment difficulties, project implementation, or vacancy held pending restructuring. Posts 1 to 9 relate to new vacancies in key positions.

Posts 23 to 74 relate to posts within Residential Homes and Day Centres of these posts 23 to 34 have been submitted to Cabinet previously but require further extensions due to vacancies being held pending restructures and the need to have cover in front line services. Posts 35 to 74 now require Cabinet approval as previously the agency cost had not exceeded Cabinet member approval limit.

Ref	Post Title	Start Date	Proposed End Date	2010/11 Spend £000	2011/12 Est spend £000	2012/13 Est spend £000	Est Total Spend £000
1	Mental Health AMHP	01-May-10	02-Oct-12	22	22	10	54
2	Disabilities - Health & Sensory Speech & Language therapist	01-Nov-11	22-Sep-12	0	23	28	51
3	Asylum Deputy Team Manager	11-Jul-11	05-Aug-12	0	36	22	58
4	CWDC Social Work Practitioner	01-Apr-12	31-Dec-12	0	0	53	53
5	Referral & Assessment Team Senior Social Worker	19-Feb-12	31-Dec-12	0	20	39	59
6	Referral & Assessment Team Manager	01-Apr-12	31-Dec-12	0	0	62	62
7	C&F Safeguarding Project Manager	01-Aug-11	31-Jul-12	0	49	15	64
8	Direct Payments Administrator	01-Apr-10	05-Oct-12	19	19	13	51
9	Referral & Assessment Team Social Worker	01-Aug-11	31-Dec-12	0	33	36	69
10	IAS Interim Transformation Lead	01-Jul-11	31-Dec-12	0	100	93	193
11	Electrical and Mechanical Electrical Services Officer	04-Oct-10	28-Sep-12	22	44	25	91
12	Asylum Support Worker	01-Apr-10	16-Sep-12	41	49	21	111
13	TeleCareLine Project Manager	15-Mar-11	05-Oct-12	0	63	38	101
14	Mental Health AMHP	09-Aug-10	02-Oct-12	34	56	28	118
15	Access and Assessment AMHP	02-Aug-10	30-Sep-12	21	60	31	112
16	Access and Assessment Team Manager	02-Jan-12	31-Aug-12	0	28	35	63
17	Children In Need Team Senior Social Worker	01-Apr-10	31-Dec-12	45	48	36	129
18	Children In Need Team Social Worker	01-Apr-10	31-Dec-12	38	52	36	126
19	Referral & Assessment Team Senior Social Worker	01-Apr-11	31-Dec-12	0	58	36	94
20	Referral & Assessment Team Senior Social Worker	01-Apr-10	31-Dec-12	52	50	39	141
21	Fostering and Adoption Team Manager	01-Sep-11	30-Oct-12	0	41	44	85
22	C&F Safeguarding Disabled Children's Strategy	01-Apr-10	31-Jul-12	36	34	20	90
23	Disability and Mental Health Services Residential Care Worker	01-Apr-10	31-Mar-13	30	27	22	78
24	Disability and Mental Health Services Residential Care	01-Apr-10	31-Mar-13	30	27	22	78

Ref	Post Title	Start Date	Proposed End Date	2010/11 Spend £000	2011/12 Est spend £000	2012/13 Est spend £000	Est Total Spend £000
	Worker						
25	Disability and Mental Health Services Residential Care Worker	01-Apr-10	31-Mar-13	30	27	22	78
26	Disability and Mental Health Services Residential Care Worker	01-Apr-10	31-Mar-13	30	27	22	78
27	Disability and Mental Health Services Residential Care Worker	01-Apr-10	31-Mar-13	30	27	22	78
28	Disability and Mental Health Services Residential Care Worker	01-Apr-10	31-Mar-13	30	27	22	78
29	Disability and Mental Health Services Residential Care Worker	01-Apr-10	31-Mar-13	30	27	22	78
30	Disability and Mental Health Services Residential Care Worker	01-Apr-10	31-Mar-13	30	27	22	78
31	Disability and Mental Health Services Team Leader	01-Apr-10	31-Mar-13	22	28	25	76
32	Disability and Mental Health Services Team Leader	01-Apr-10	31-Mar-13	22	28	25	76
33	Disability and Mental Health Services Team Leader	01-Apr-10	31-Mar-13	22	28	25	76
34	Disability and Mental Health Services Support Worker	01-Apr-10	31-Mar-13	27	28	26	81
35	Disability and Mental Health Services Senior Support Worker	01-Apr-10	31-Mar-13	19	18	15	52
36	Disability and Mental Health Services Team Leader	01-Apr-10	31-Mar-13	23	22	17	62
37	Disability and Mental Health Services Night Care Worker	01-Apr-10	31-Mar-13	26	13	22	60
38	Disability and Mental Health Services Night Care Worker	01-Apr-10	31-Mar-13	26	13	22	60
39	Disability and Mental Health Services Residential Care Worker	01-Apr-10	31-Mar-13	25	21	26	73
40	Disability and Mental Health Services Residential Care Worker	01-Apr-10	31-Mar-13	25	21	26	73
41	Disability and Mental Health Services Residential Care Worker	01-Apr-10	31-Mar-13	25	21	26	73
42	Disability and Mental Health Services Residential Care Worker	01-Apr-10	31-Mar-13	25	21	26	73
43	Disability and Mental Health Services Residential Care Worker	01-Apr-10	31-Mar-13	25	21	26	73
44	Disability and Mental Health Services Residential Care Worker	01-Apr-10	31-Mar-13	25	21	26	73
45	Disability and Mental Health Services Team Leader	01-Apr-10	31-Mar-13	24	24	33	81
46	Disability and Mental Health Services Support Workers	01-Apr-10	31-Mar-13	23	21	17	61
47	Disability and Mental Health Services Support Worker	01-Apr-10	31-Mar-13	23	21	17	61

Ref	Post Title	Start Date	Proposed End Date	2010/11 Spend £000	2011/12 Est spend £000	2012/13 Est spend £000	Est Total Spend £000
48	Disability and Mental Health Services Residential Care Worker	01-Apr-10	31-Mar-13	10	26	26	62
49	Disability and Mental Health Services Residential Care Worker	01-Apr-10	31-Mar-13	10	26	26	62
50	Disability and Mental Health Services Residential Care Worker	01-Apr-10	31-Mar-13	10	26	26	62
51	Disability and Mental Health Services Residential Care Worker	01-Apr-10	31-Mar-13	10	26	26	62
52	Disability and Mental Health Services Residential Care Worker	01-Apr-10	31-Mar-13	10	26	26	62
53	Disability and Mental Health Services Day Centre Officer	01-Apr-10	31-Mar-13	1	24	33	58
54	Disability and Mental Health Services Day Centre Officer	01-Apr-10	31-Mar-13	1	24	33	58
55	Disability and Mental Health Services Day Centre Officer	01-Apr-10	31-Mar-13	1	24	33	58
56	Disability and Mental Health Services Day Centre Officer	01-Apr-10	31-Mar-13	21	19	26	65
57	Disability and Mental Health Services Day Centre Officer	01-Apr-10	31-Mar-13	21	19	26	65
58	Disability and Mental Health Services Day Centre Officer	01-Apr-10	31-Mar-13	21	19	26	65
59	Disability and Mental Health Services Day Centre Officer	01-Apr-10	31-Mar-13	21	19	26	65
60	Disability and Mental Health Services Day Centre Officer	01-Apr-10	31-Mar-13	21	19	26	65
61	Disability and Mental Health Services Support Worker	01-Apr-10	31-Mar-13	10	19	28	57
62	Disability and Mental Health Services Day Centre Officer	01-Apr-10	31-Mar-13	16	25	25	66
63	Disability and Mental Health Services Day Centre Officer	01-Apr-10	31-Mar-13	16	25	25	66
64	Disability and Mental Health Services Day Centre Officer	01-Apr-10	31-Mar-13	16	25	25	66
65	CLA - Childrens Homes In House Residential Care Worker	01-Apr-10	31-Mar-13	20	22	18	60
66	CLA - Childrens Homes In House Residential Care Worker	01-Apr-10	31-Mar-13	20	22	18	60
67	CLA - Childrens Homes In House Residential Care Worker	01-Apr-10	31-Mar-13	20	22	18	60
68	CLA - Childrens Homes Resp Residential Care Worker	01-Apr-10	31-Mar-13	23	19	26	68
69	CLA - Childrens Homes Resp Residential Care Worker	01-Apr-10	31-Mar-13	23	19	26	68
70	CLA - Childrens Homes Resp Residential Care Worker	01-Apr-10	31-Mar-13	23	19	26	68
71	CLA - Childrens Homes Resp Residential Care Worker	01-Apr-10	31-Mar-13	23	19	26	68
72	CLA - Childrens Homes Resp Residential Care Worker	01-Apr-10	31-Mar-13	23	19	26	68
73	CLA - Childrens Homes Resp Residential Care Worker	01-Apr-10	31-Mar-13	23	19	26	68
74	CLA - Childrens Homes Resp Residential Care Worker	01-Apr-10	31-Mar-13	23	19	26	68

## Retaining of agency staff for Planning, Environment, Education and Community Services

The Delivery Officer is required to be retained within the Corporate Construction Team to provide co-ordinated project management across the corporate construction programme of works including leading on the supported housing programme. The contract started on the 17th March 2011, then extended to 27th April 2012. It is now being extended by twenty-two weeks to 30th September 2012.

The first Quantity Surveyor is the second agency appointment to the post. The initial contract started on the 13th March 2011 and the post holder left on the 14th February 2012. The replacement post holder will begin on 2nd April 2012 and the contract extended to the 30th September 2012.

The second Quantity Surveyor is providing co-ordinated cost management reports across all the projects including Primary Schools Programme. The contract started on the 4th April 2011, then extended to 27th April 2012. It is now being extended by twenty-two weeks to 30th September 2012.

The second Delivery Officer is to be retained to lead on the Primary Schools construction programme. The contract started on the 13th March 2011 and was extended to the 3rd August 2012. This additional request includes a £20 increase in the daily rate from 1st April 2012 and a contract extension to the 30th September 2012.

The Architect is to provide design support across the Corporate Construction Team, including South Ruislip and Hayes End library. The contract began on the 9th October 2011 and requires cabinet approval in order to be extended to the 30th September 2012.

Pupil Support Team Hospital and Homes - teacher required to cover vacancies left by two PST deputy heads. Teacher needed to provide subject learning to Centre's students in relation to ongoing education and GCSE studies as per curriculum. In addition, co-ordination required as per centre's requirements. The contract started on 7th of February 2011. It has been extended by another term.

Post Title	Start Date	Proposed end date	2010/11 Spend (£'000)	2011/12 Spend (£'000)	2012/13 Spend (£'000)	Current Request (£'000)	Total Spend (£'000)	Comment
Delivery Officer	17/03/11	30/09/12	2	74	6	33	115	Previously costing £82k
Quantity Surveyor	13/03/11	30/09/12	3	55	0	30	88	Previously costing £58k
Quantity Surveyor	04/04/11	30/09/12	0	49	0	30	79	
Delivery Officer	13/03/11	30/09/12	7	81	22	32	142	Previously costing £110k
Architect	09/10/11	30/09/12	0	26	0	26	52	
Teacher	07/02/11	31/08/12	7	44	14	14	58	Permanent recruitment in place.

## Retaining of agency staff for Central Services

Following the departure of the Head of Procurement in December 2011, this role is being covered by the Procurement Manager for Planning, Environment, Education and Community Services. An additional interim resource was also recruited on a part time basis to support the Interim Head of Procurement and to provide targeted support on a number of strategic procurement projects where opportunities for continued development within the Council have been identified e.g. contract management and property related procurement issues. The initial approval was through a Cabinet Member report for 2 months. An extension for up to 6 months is now requested to allow for continued support to the service whilst the permanent recruitment to the Head of Procurement post is undertaken. The interim post is fully funded from the vacant Head of Procurement post.

Post Title	Start Date	Proposed end date	2010/11 Spend (£'000)	2011/12 Spend (£'000)	2012/13 Spend (£'000)	Total Spend (£'000)	Comment
Procurement officer	22/02/11	30/09/12	0	13	54	67	£19k already approved via Cabinet Member report

## Supporting the Community Sector

Grant funding has been provided to the community organisations below for over ten years to contribute to transport costs which thereby enables disabled and older residents to attend social club activities. This in turn helps to prevent social isolation and avert potentially increased demand on community care services. Supporting community organisations to address the socialisation needs of disabled and older residents is compatible with the direction of travel set out in the Adult Social Care Personalisation and Commissioning Plan 2011 – 2015 and the Disabilities Commissioning Plan 2011 – 2015 approved by Cabinet on the 26<sup>th</sup> January 2012.

This funding was under the management of Community Resources until 2007 when it transferred to Social Care, Health and Housing.

	Organisation	Proposed 2012/13 Allocation
1.	As One Club	900
2.	Hayes and Harlington Social Club for the Blind	4,300
3.	Hayes Stroke Club	3,400
4.	Healing Gardens	800
5.	Jubilee Club	3,640
6.	Mencap (South)	8,500
7.	Mencap (North)	7,000
8.	Phoenix Blind Club	1,000
9.	Shopmobility	2,000
10.	Social Activities for Multiple Sclerosis (SAMS)	2,000
11.	Society for Disabled Artists (SODA)	5,000
12.	Uxbridge Social Club for the Blind	3,000
13.	Windmill Club for People with Disabilities.	13,000
	<b>Total</b>	<b>54,540</b>

The following provides additional information about the community organisations that it is recommended that the Council continue to fund for 2012/13 at the same level as in 2011/12:

1. *As One Club* – This club has been in existence since 1982. It supports 15 people with a physical disability aged over 25. The group meets once a month at Grassy Meadow Day Centre.
2. *Hayes and Harlington Social Club for the Blind* – This club was started in 1939. It supports 10 older residents and meets alternate Mondays at Barnhill Community Centre.
3. *Hayes Stroke Club* – This club has been in existence since 1978. It supports up to 18 people who are living with stroke and meets on a fortnightly basis at Barnhill Community Centre.
4. *Healing Gardens* – This was established in 1997. This organisation supports 13 people per month with learning and/or physical disabilities and also people with mental health needs and enables them to attend monthly outings at various gardens and indoor meetings at Christchurch, Uxbridge or the Iver Nature Reserve.
5. *Jubilee Club* – This club started in 1987. It meets on a monthly basis at Grassy Meadow Day Centre and Christchurch, Uxbridge and supports 20 disabled residents, most of whom are older people.
6. *Mencap (North)* - This club also started in 1958 and is based at the Wren Centre, Bourne Court in South Ruislip. This group supports up to 80 people with learning and physical disabilities and their families with weekly meetings on Tuesdays and Thursdays. It also provides 15 outings a year for up to 40 people and one holiday a year for up to 26 people.

7. *Mencap (South)* – This club started in 1958 and meets at Grassy Meadow Day Centre. It supports up to a 150 people with learning disabilities with evening clubs on Tuesdays and Wednesdays, dance classes on Saturdays and monthly meetings on a Sunday
8. *Phoenix Blind Club* - This group was established in 1997 and is for residents who are registered blind or partially sighted. It supports 21 residents and meets monthly at the 4<sup>th</sup> Ruislip Scout HQ.
9. *Shopmobility* – Shopmobility has been based in The Chimes since 2001 and provides access to powered and manual wheelchairs and powered scooters to anyone with limited mobility to enable them to mobilise around Uxbridge town centre. The funding contributes to the maintenance of equipment.
10. *Social Activities for Multiple Sclerosis (SAMS)* – SAMS started in 1989 and now supports 648 people living with MS and their partners/carers. The funding is for wheelchair accessible transport to enable club members to attend a social evening once a month and also a club outing once a month.
11. *Society for Disabled Artists (SODA)* – This group started in 1982 to encourage a greater understanding and appreciation of the visual arts by disabled people and to use these arts as a therapy, recreation and possible route to employment. The group supports 50 Hillingdon residents, most of whom are older people.
12. *Uxbridge Social Club for the Blind* – This group started in 1938. It meets once a month at Christchurch, Uxbridge and supports 11 residents over 75 who are blind or partially sighted.
13. *Windmill Club for People with Disabilities* – This group started in 1974. It meets once a week at Hillingdon Baptist Church and supports 19 disabled residents aged between 36 and 56.