

COUNCIL BUDGET - MONTH 10 2012/13 REVENUE AND CAPITAL MONITORING

Cabinet Member	Councillor Jonathan Bianco
Cabinet Portfolio	Finance, Property and Business Services
Report Author	Paul Whaymand, Corporate Director of Finance
Papers with report	None

HEADLINE INFORMATION

Purpose of report	<p>The report sets out the Council's overall 2012/13 revenue and capital position, as forecast at the end of Month 10. The in-year revenue position is forecast as an underspend of £2,869k an improvement of £143k from Month 9.</p> <p>An underspend of £4,628k is currently forecast on General Fund capital budgets for 2012-15. There is a forecast pressure of £1,368k on the HRA capital programme over this period due to projected variances on new build projects.</p>
Contribution to our plans and strategies	Achieving value for money is an important element of the Council's medium term financial plan.
Financial Cost	N/A
Relevant Policy Overview Committee	Corporate Services and Partnerships
Ward(s) affected	All

RECOMMENDATIONS

That Cabinet:

1. Note the forecast management budget position for revenue and capital as at Month 10.
2. Note the treasury Month 10 update at Appendix B.
3. Approves the addition of £167k of Youth Justice Board grant funding to revenue budgets, meeting the cost of new burdens for 2012/13 and 2013/14 in relation to Looked After Children on Remand transferring to the Council under the Legal Aid, Sentencing and Punishment of Offenders Act 2012.
4. Accepts the Department of Energy and Climate Change grant of £107k for Fuel Poverty Funding, include this in the 2013/14 capital general fund budget and approve capital release to enable works to commence.
5. Approves the addition of £70k Department of Work and Pensions grant funding to 2012/13 revenue budgets to fund transitional costs associated with welfare reform.
6. Approves the addition of £84k Department for Communities and Local Government grant funding to 2013/14 revenue budgets to fund transitional costs associated with implementation of the local Council Tax Reduction scheme.

7. **Approves submission of a grant application to the All London Green Grid (the Mayor's 'Big Green Fund) for improvements to the banks of the River Pinn and surrounding habitat.**
8. **Approves changes to Fees and Charges for with effect from 1 April 2013 as detailed in Appendix C.**

INFORMATION

Reasons for Recommendations

1. The reason for the monitoring recommendation is to ensure that the Council achieves its budgetary objectives. The report informs Cabinet of the latest forecast revenue and capital position for the current year 2012/13.
2. Under the Legal Aid, Sentencing and Punishment of Offenders Act 2012 those young offenders remanded into Youth Detention Accommodation (YDA) will become looked after children and as such the Local Authority will be required to allocate a social worker in order to carry out the statutory duties required for a looked after child. Depending on the length of the remand these young people may also acquire leaving care entitlements (over 13 weeks). The relevant sections of the legislation commenced in December 2012. As a new burden, the Youth Justice Board is allocating an annual sum of money from 2013/14 onwards to meet the costs of this increase in Looked After Children, recommendation 3 seeks authority to include this sum in revenue budgets.
3. Recommendation 4 to accept DECC Fuel Poverty Funding will enable the Council to provide heating and insulation grants to vulnerable residents. The Council was awarded this funding following a successful application to DECC in December 2012, as conditions of grant require funding to be committed by 31 March 2013 this report also seeks capital release to meet the tight time constraints.
4. Recommendations 5 and 6 approve addition of transitional funding awarded by the Department of Work and Pensions and Department for Communities and Local Government to meet the cost of new burdens associated with legislative changes to welfare and localisation of support for Council Taxpayers.
5. The grant application detailed in recommendation 7, if successful, will enable improvements to the river banks and surrounding habitat. There is funding available from the All London Green Grid (ALGG) through the Greater London Authority. The bid would be expedited through the Groundwork Trust on behalf of the council. These works would build on Heritage Lottery Fund project at Eastcote House Gardens.
6. A revised set of Fees & Charges proposals for non-residents using Hillingdon Sports & Leisure Centre are included with Appendix C for approval by Cabinet for implementation from 1 April 2013. In addition alternative discounted rates for community use of the Manor Farm site and Winston Churchill Hall are recommended, to supplement the schedule of fees and charges approved in February.

Alternative options considered

7. There are no other options proposed for consideration.

SUMMARY

A) Revenue

8. The in year revenue monitoring position as at Month 10 (January) shows that forecast net expenditure for the year 2012/13 is £2,869k less than the budget following recognition of a £620k exceptional levy payment required by the West London Waste Authority.
9. Directorate operating budgets are reporting an underspend of £1,403k at Month 10, an improvement of £219k on the declared position at Month 9. This position contains a pressure of £1,500k linked to delays in Supported Housing, off-set by early delivery of 2013/14 savings. There remains a pressure of £1,164k on contingency budgets, primarily due to adverse movements on SEN Transport, Waste Disposal and the in-sourced golf courses. The net impact of these variances is an underspend of £239k.
10. Additional capital financing provision for the Primary School Capital Programme was included in 2012/13 budget but due to the deferral of borrowing on the Programme, the sum of £3,250k is not required in this year which represents a windfall available to sustain a healthy level of balances to manage key risks.
11. Balances brought forward at 31st March 2012 were £23,313k, to which a further £2,126k was budgeted to be added during 2012/13. Forecast balances at 31 March 2013 are expected to reach £28,308k as a result of this budgeted contribution and the in-year underspend noted above.
12. The reported position takes into account the delivery of the £17,696k savings which were included in the 2012/13 budget. To date £15,600k, or 88% are either banked or on track for delivery, with compensatory initiatives off-setting those items reporting problems with delivery in 2012/13.

B) Capital

13. Forecast outturn on the 2012/13 General Fund Capital Programme is £48,625k, a variance of £12,349k on a revised budget of £60,974k.
14. Over the three-year period 2012 to 2015, an underspend of £4,628k is now reported on the General Fund Capital Programme. Table 7 provides further detail of this projected underspend.
15. General Fund capital receipts for 2012/13 are projected to be £2,912k at Month 10 to date £2,117k has already been received, there are currently 3 sites that may complete by end of March 2013 that will generate receipts in the region of £3,250k however due to the uncertainty of timing these have not been factored into the forecast.
16. An overall favourable variance of £10,218 for capital receipts is forecast for the period 2012 – 2015, no movement from month 9.
17. A net pressure of £1,368k is reported on the HRA capital programme over the period of 2012 – 2015, which relates to variances on New Build projects.

A) Revenue

18. Table 1 indicates the overall impact of the expenditure forecast now reported on the approved budget and the resulting balances position.

Table 1

2012/13 Original Budget	Budget Changes		2012/13 (As at Month 10)		% Var of budget	Variances (+ adv/- fav)		
			Current Budget	Forecast		Variance (As at Month 10)	Variance (As at Month 9)	Change from Month 9
£'000	£'000		£'000	£'000		£'000	£'000	£'000
229,902	-1,212	Directorates Budgets on normal activities	228,690	228,451	0%	-239	-96	-143
-41,360	1,212	Corporate Budgets on normal activities	-40,148	-43,398	8%	-3,250	-3,250	+0
188,542	0	Sub-total Normal Activities	188,542	185,053	-2%	-3,489	-3,346	-143
		Exceptional items:						
		Supplementary WLWA Levy		620		+620	+620	0
0	0	Sub-Total	0	620		+620	+620	0
188,542	0	Total net expenditure	188,542	185,673	-2%	-2,869	-2,726	-143
-		Budget Requirement	-	-190,668		0	0	0
-2,126	0	Net total	-2,126	-4,995		-2,869	-2,726	-143
-23,313		Balances b/f 1/4/012	-23,313	-23,313		0	0	0
-25,439	0	Balances c/f 31/3/13	-25,439	-28,308		-2,869	-2,726	-143

Directorates' Forecast Expenditure Month 10

19. Table 2 provides analysis of the budget, forecast and variance at directorate level. Further detail on each directorate is set out in Appendix A. The group forecasts exclude sums provided for in contingency which are set out in table 4.

Table 2

2012/13 Original Budget £'000	Budget changes £'000	2012/13 Current Budget (as at Month 10) £'000	Directorate		2012/13 Forecast (as at Month 10) £'000	% Var	Variances (+ adv/- fav)		
							As at Month 10 £'000	As at Month 9 £'000	Change from Month 9 £'000
22,090	166,431	188,521	Administration & Finance	<i>Exp</i>	188,349	0%	-172	-210	+38
-9,004	-165,163	-174,167		<i>Inc</i>	-174,799	0%	-632	-589	-43
13,085	1,269	14,354		Total	13,550	-6%	-804	-799	-5
386,494	10,135	396,629	Residents Services	<i>Exp</i>	393,657	-1%	-2,972	-2,706	-266
-298,379	2,137	-296,242		<i>Inc</i>	-294,061	-1%	+2,181	+2,091	+90
88,115	12,272	100,387		Total	99,596	-1%	-791	-615	-176
315,308	-194,610	120,698	Social Care & Health	<i>Exp</i>	124,491	3%	+3,793	+3,418	+375
-205,801	181,680	-24,121		<i>Inc</i>	-27,722	15%	-3,601	-3,188	-413
109,507	-12,930	96,577		Total	96,769	0%	+192	+230	-38
16,691	-1,761	14,930	Contingency Priority Growth		16,094	8%	+1,164	+1,088	+76
2,504	-62	2,442			2,442	0%	0	0	0
229,902	-1,212	228,690	Sub-Total Normal Activities		228,451	0%	-239	-96	-143

20. Administration & Finance are projecting **an underspend of £804k (£5k improvement)** at Month 10, representing minimal change on the position reported at Month 9. This underspend is primarily due to early delivery of savings proposals contained within the 2013/14 budget.

21. Residents Services are forecasting **an underspend of £791k (£176k improvement)**, with early delivery of 2013/14 savings accounting for the majority of the underspend. Movement from Month 9 primarily due to early delivery of 2013/14 savings within Corporate Property & Construction and Education.

22. Social Care & Health are projecting **an overspend of £192k (£38k improvement)** which contains significant slippage on savings from the Supported Housing Programme, off-set by delays in recruitment and early achievement of 2013/14 savings proposals.

Progress on 2012/13 Savings

23. Table 3 below sets out progress against the savings programme for 2012/13 as set out in the budget approved in February 2012.

Table 3

Rag Status of Savings (At Month 10)	Administration & Finance	Residents Services	Social Care & Health	Total (Month 10)	%
Banked	-1,781	-7,159	-6,075	-15,015	84.85
On track for delivery	-55	-530	0	-585	3.31
Potential significant savings shortfall or a significant or risky project which is at an early stage;	0	-150	-50	-200	1.13
Serious problems in the delivery of the saving.	-300	-324	-1,272	-1,896	10.71
Total	-2,136	-8,163	-7,397	-17,696	100.00

24. As at Month 10 85% of 2012/13 are banked, with a further 3% on track to deliver in full by the end of this financial year. Of those remaining savings with delivery problems work continues to ensure current or alternative proposals can be delivered in the medium-term, however, compensatory measures and early delivery of 2013/14 savings have been sufficient to enable directorate operating budgets to forecast a net underspend in the current year.

Development & Risk Contingency: £1,164k overspend (£76k adverse movement)

25. £16,691k of potential calls on the Development & Risk Contingency were incorporated into the 2012/13 budget. Following decisions by Cabinet to make a number of allocations from contingency reflecting the fact that risks were no longer contingent, the remaining contingency budget is now £14,930k. Table 5 shows the latest forecast call on this contingency budget.

Table 4

Group	Development and Risk Contingency	2012/13 Budget	Forecast as Needed (Month 10)	Variance (+adv / -fav)		
				Variance (As at Month 10)	Variance (As at Month 9)	Change from Month 9
	<i>2012/13 allocations:</i>	£'000	£'000	£'000	£'000	£'000
	Current Commitments:					
All	General Contingency	1,000	1,000	0	0	0
All	Pump Priming for BID Savings	500	500	0	0	0
A&F	Uninsured Claims	400	400	0	0	0
A&F	Schools withdrawal from the HR payroll and OH service	300	300	0	0	0
RS	Impact of HB Changes on Temporary Accommodation	737	737	0	0	0
RS	Waste Disposal Levy	550	692	+142	+142	0
RS	Additional costs for two year olds	357	194	-163	-163	0
RS	Development Control Income	500	500	0	0	0
RS	Carbon Reduction Commitment Energy Efficiency Scheme	450	350	-100	-100	0
RS	Local Development Framework Legal & Consultancy Fees	90	90	0	0	0
RS	SEN Transport	100	792	+692	+670	+22
RS	HS2 Challenge Contingency	200	200	0	0	0
RS	Contingency against Leisure outsourced income streams	480	737	+257	+203	+54
SC&H	Social Care Pressures (Adults')	6,171	6,171	0	0	0
SC&H	Social Care Pressures (Children's)	165	165	0	0	0
SC&H	Increase in Transitional Children due to Demographic Changes	2,742	2,742	0	0	0
SC&H	Potential shortfall in reablement, LD & PD savings targets	500	500	0	0	0
SC&H	Asylum Funding Shortfall	1,449	1,516	+67	+67	0
RS	Fuel		80	+80	+80	0
RS	Legal Costs (SAS Fire Security)		123	+123	+123	0
RS	Legal Costs (M25 Spur Road CPO)		30	+30	+30	0
RS	Traveller Incursions		8	+8	+8	0
RS	Planning Appeals		28	+28	+28	0
	Original Contingency Allocation	16,691	+17,855	+1,164	+1,088	+76
	Approved Permanent Allocations:					
SC&H	Social Care Pressures (Children's)	-140	-140	0	0	0
A&F	Schools withdrawal from the HR payroll and OH service	-230	-230	0	0	0
RS	Development Control Income	-500	-500	0	0	0
RS	Contingency against Leisure outsourced income streams	-380	-380	0	0	0
	Approved One-Off Allocations:					
RS	ICT Licenses – Microsoft Migration (General Contingency)	-321	-321	0	0	0
RS	Childrens' Homes Urgent Works	-190	-190	0	0	0
	Forecast Remaining Contingency	14,930	+16,094	+1,164	+1,088	+76

26. Further adverse movement on Special Educational Needs (SEN) Transport is reported, with the gross pressure increasing by £22k to £792k as a result of two additional out of borough routes coming on stream in January.

27. An additional pressure of £54k is reported against the Leisure contingency, with the gross pressure on operation of the in-sourced golf courses now forecast at £357k. This adverse movement is primarily due to short-term equipment hire and course renovation costs.
28. Current forecasts continue to assume that the remainder of funds set aside within General Contingency will be required in full over and above pressures noted above, including the part year effect of increased employer's pension contributions arising from auto-enrolment of all staff into the scheme from February 2013. Further detail on specific contingency items can be found within the relevant directorate summary in appendix A to this report.

Priority Growth: Nil Variance (No Movement)

29. The 2012/13 General Fund budget approved by Council on 23 February 2012 increased the unallocated Priority Growth budget from £1,000k to £1,704k, while maintaining a budget of £800k for HIP Initiatives. Table 6 summarises the position with regards to each element of priority growth.

Table 5

Priority Growth	2012/13 Budget £'000	Agreed draw downs £'000	Unallo- cated £'000
2012/13 Unallocated Priority Growth at start of the year			
HIP Initiatives Budget:	800		
Communications Projects		7	
Heritage/Civic Pride/Environmental Projects		371	
Business Improvement Delivery		414	
HIP Initiatives unallocated balance	800	792	8
Unallocated non specific growth	1,704		
Green Spaces (approved October 2012)		50	
Transportation Planning Policy Officer (approved February 2013)		12	
Balance of unallocated growth	1,704	62	1,642
Total	2,504	797	1,650

30. As at Month 10 HIP Steering Group have approved £792k allocations from the HIP Initiatives budget, leaving £8k as yet unallocated. To date, Cabinet have approved two releases from unallocated growth, leaving £1,642k available to fund further initiatives in the current financial year.
31. The forecast at Month 10 assumes the remaining unallocated budgets for HIP Initiatives and Unallocated Growth will be committed in full by 31 March 2013.

Corporate Budgets Forecasts: £3,250k underspend (no movement)

32. Table 6 shows budget, forecast and variance reported on corporate budgets as at Month 10.

Table 6

2012/13 Original Budget	Budget Changes	2012/13 Current Budget (as at Month 10)	Corporate Budgets	2012/13 Forecast Outturn (as at Month 10)	Variances (+ adv/- fav)		
					Variance (As at Month 10)	Variance (As at Month 9)	Change from Month 9
£'000	£'000	£'000		£'000	£'000	£'000	£'000
12,340	-922	11,418	Financing Costs	8,168	-3,250	-3,250	0
950	1,546	2,496	IAS 19 Pension Adjustment	2,496	0	0	0
-35,583	-1,094	-36,677	Asset Management A/c	-36,677	0	0	0
10,165	1,682	11,847	Levies & other corp budgets	11,847	0	0	0
-29,232	0	-29,232	Corporate Govt Grants	-29,232	0	0	0
-41,360	1,212	-40,148	Corporate Budgets	-43,398	-3,250	-3,250	0

33. As previously reported, deferral of borrowing in support of the Primary School Expansion Programme and healthy cash flows during 2012/13, an underspend of £3,250k is reported on financing costs. In the medium term, it is expected that this sum will be required in full with additional provision included in the 2013/14 budget approved by Council on 28 February 2013.

B) Capital

Programme Monitoring

34. Table 7 sets out the latest forecast outturn on current General Fund capital projects. Forecasts for future years include live capital projects and programmes of works as included in the draft programmes for 2013/14 to 2015/16 reported to Cabinet and Council in February 2012.

35. Year to date General Fund Capital Expenditure has reached £29,680k (Month 9 £27,660k), representing 61% of forecast outturn. Prior years experience would indicate that the forecast outturn of £48,625k in the current year is achievable; however there remain a number of areas where currently reported outturns could reduce.

Table 7

	2012/13	2013/14	2014/15	Total Month 10	Total Month 9
	£'000	£'000	£'000	£'000	£'000
Original Budget	89,286	71,110	37,012	197,408	197,408
Revised Budget	60,974	100,840	52,224	214,038	213,848
Forecast Outturn	48,625	110,061	50,724	209,410	209,275
Council Resourced Variance – see table 9	-9,636	6,508	-1,500	-4,628	-4,573
External Grants Variance	-2,333	2,333	0	0	0
Other Resourced Variance	-380	380	0	0	0
Programme Variance	-12,349	9,221	-1,500	-4,628	-4,573

36. The main programme shows a net favourable variance of £2,445k, comprising pressures of £407k, underspends of £2,852k as set out in Table 8 below.

Table 8

Council Resourced Variance	2012/13 £'000	2013/14 £'000	2014/15 £'000	Total (Mth 10) £'000	Total (Mth 9) £'000
Pressures:					
Botwell Green Leisure Centre	63	0	0	63	63
Hillingdon Sports & Leisure Centre	0	50	0	50	50
Merrifields Fire Safety Works	0	0	0	0	20
Primary School Expansions – Phase 2A Temporary	0	294	0	294	294
Total Council Resourced Pressures:	63	344	0	407	427
Underspends:					
Civic Centre Works Programme	-717	0	0	-717	-717
Primary School Expansions – Phase 1A Temporary	-300	0	0	-300	-300
Primary School Expansions – Rosedale Temporary	-275	0	0	-275	-243
New Young People's Centres	-158	0	0	-158	-158
Road Safety	-75	0	0	-75	-75
Manor Farm Stables Development	-72	0	0	-72	-60
South Ruislip Development – Plot A	0	-75	0	-75	-75
Primary School Expansions – Minor Works	-60	0	0	-60	-60
Ruislip High School Expansion	0	-70	0	-70	-30
Disabled Facilities Grant (DFG)	-700	0	0	-700	-700
Private Sector Renewal Grant (PSRG)	-150	0	0	-150	-150
New Years Green Lane Civic Amenity Site – Phase 1-3	-90	0	0	-90	-90
New Years Green Lane Civic Amenity Site – Phase 4	-80	0	0	-80	-80
Street Lighting	-30	0	0	-30	0
Total Council Underspends:	-2,707	-145	0	-2,852	-2,738
Projected Rephasing	-6,970	6,970	0	0	0
Main Programme Variance	-9,614	7,169	0	-2,445	-2,311
General Contingency	-22	-661	-1,500	-2,183	-2,262
Unallocated Priority Growth	0	0	0	0	0
Council Resourced Variance	-9,636	6,508	-1,500	-4,628	-4,573

37. Schools Expansion Programme – Rosedale Temporary is reporting an underspend of £275k, due to a lower construction costs, and savings in furniture and equipment. The accounts are still being finalised for the remaining temporaries for phase 1A. The estimated underspend is between £300k and £500k due to savings against budget on the main contract and fees. This project was completed in September 2011. The budget carried forward contains the retention which will be released this year when defects are rectified. The Minor works are currently forecasting an underspend of £60k from a revised budget of £437k.

38. On the Primary School Expansions Phase 2A Temporary project, works on all the temporary schools were completed in time for the September term time (namely Rosedale, Wood End, Rabbsfarm, Ryefield, Hillingdon, and Charville). The contract was terminated and new contractors employed at an estimated additional cost up to £500k, however the overspend on this phase is currently estimated to be £294k, although accounts with the original contractor still need to be finalised.

39. The Civic Centre Works Programme is currently forecasting an underspend of £717k, against a budget of £2,104k, due to a number of projects being delayed.

40. South Ruislip Development Plot A – The project is forecasting a £75k underspend on the library fit-out. The marketing plan has been drafted and the flats are planned to be available for sale shortly. Draft accounts now suggest that the underspend potentially will increase.
41. The Road Safety programme is currently forecasting to underspend by £75k from the full budget of £250k. This is partly due to the use of TFL grant monies being prioritised for the resident-identified schemes rather than Council funding. Further work is underway to review and agree in principle a range of additional suitable measures that will not require formal public consultation. These actions could potentially reduce the forecast underspend.
42. The Disabled Facilities Grant (DFG) is forecasting an underspend of £700K, against a budget of £2,500K and the Private Sector Renewal Grant (PSRG) is forecasting an underspend of £150K, against a budget of £450K. A number of projects will now be delivered next year.
43. HCA Empty Homes Programme – Previously an underspend of £65k was being reported on this, however, this will now be utilised in the next financial year.
44. New Years Green Lane Civic Amenity Site – This project is forecasting an underspend of £170k, Phase 1-3 has now completed and retention fees in the region of £45k have been earmarked to be paid in 2013/14. Phase 4 is nearing completion and retention fees of £40k have also been set aside to be paid in 2013/14. The underspend on these projects is largely due to contingencies not being required.
45. Street Lighting – This project is forecasting to underspend by £30k, which is due to a delay in works to defective steel column replacement. These works will now be completed in 2013/14.

Capital Financing

Table 9

Capital Receipts	2012/13 £'000	2013/14 £'000	2014/15 £'000	2015/16- 2016/17 £'000	Total Month 10 £'000	Total Month 9 £'000
Budget Approved February 2012	13,344	12,675	0	0	26,019	26,019
Revised Budget	6,551	9,362	20,410	0	36,323	36,323
Forecast Disposals	2,912	11,936	17,057	14,636	46,541	46,541
Variance	3,639	-2,574	3,353	-14,636	-10,218	-10,218

46. Table 9 indicates the forecast capital receipts for 2012/13 are £2,912k, no change from Month 9, however, this figure could potentially increase by a further £3,250k due to 3 sites that may complete in March 2013.
47. The programme is still anticipated to generate an overall surplus of £10,218k over the period to 2017. This surplus will deliver significant revenue savings to the Council through reduced borrowing costs. Table 10 below shows the forecast borrowing for the period 2012/13 to 2016/17.

Table 10

Prudential Borrowing Forecast	2012/13 £'000	2013/14 £'000	2014/15 £'000	2015/16- 2016/17 £'000	Total Month 10 £'000	Total Month 9 £'000
Revised Budget	22,040	49,961	10,859	0	82,860	82,870
Council Resourced Variance	-9,636	6,508	-1,500	0	-4,628	-4,573
Capital Receipts Variance	3,639	-2,574	3,353	-14,636	-10,218	10,218
Forecast Borrowing	16,043	53,895	12,712	-14,636	68,014	68,079

Housing Revenue Account Capital Programme

48. Table 11 sets out the latest forecast outturn for the HRA capital programme.

Table 11

Housing Revenue Account Capital Programme	2012/13 Budget £'000	2013/14 Budget £'000	2014/15 Budget £'000	Total Month 10 £'000	Total Month 9 £'000
Original Budget	17,923	13,708	7,052	38,683	38,683
Revised Budget	3,900	29,857	7,052	40,809	40,809
Forecast Outturn	2,825	32,244	7,108	42,177	46,510
HRA Resourced Variance – see table 12	330	982	56	1,368	5,701
External Grants Variance	-286	286	0	0	0
Other Resources Variance	-1,119	1,119	0	0	0
Programme Variance	-1,075	2,387	56	1,368	5,701

49. The HRA capital expenditure to the end of January 2013 was £1,062k which represents 38% of the forecast outturn. Further overspends forecast for 2013/14 and 2014/15 bring the total pressure on HRA projects to £1,368k as set out in table 12 below.

Table 12

HRA Resourced Variance	2012/13 £'000	2013/14 £'000	2014/15 £'000	Total Month 10 £'000	Total Month 9 £'000
Pressures:					
New Build – Extra Care Sites Phase 1	0	724	0	724	495
New Build – HRA Pipeline Sites Phase 1	203	0	0	203	144
New Build – Learning Disability Sites Phase 1	127	0	0	127	127
New Build – HRA Pipeline Sites Phase 2	0	258	56	314	314
New Build – Supported Housing Programme	0	0	0	0	4,621
Total HRA Resourced Pressures:	330	982	56	1,368	5,701
Projected Re-phasing	0	0	0	0	0
HRA Programme Variance	330	982	56	1,368	5,701

50. New Build HRA Extra Care Sites Phase 1: Triscott House – the current monitoring shows an overspend of £724k. This forecast represents a median case scenario, with the range of potential outturn estimated to be between £419k and £892k, this is approximately 10% of the

total budget. The final outcome is dependent on negotiations with the contractor on the cost of remedial works and its final claim on works done.

51. The final account for the New Build Pipeline Phase 1 project is forecasting an overspend of £203k. This has arisen from variations to highways, fixtures and fittings and building related works.
52. The New Build HRA Learning Disability Sites scheme is currently expected to overspend by £127k. These works are related to further drainage, utility and external landscaping works that were not included in the original contract. The contract variation order was approved in July 2012.
53. The New Build HRA Pipeline Sites Phase 2 scheme is forecasting an overspend of £314k, of which £90k relates to the Gilbert Road site. The balance of £224k relates to the forecast on the remaining seven sites. These seven sites have been put on hold whilst the business case is updated and reviewed. Officers are awaiting assurance that the HCA grant authority will allow for the long stop date to be extended to the end of 2013/14.
54. The supported housing programme remains on hold at this stage and therefore a nil variance is shown against the currently approved budget.
55. The HRA Works to Stock programme is forecasting an underspend of £1,119k, against the revised budget of £2,604k primarily due to the Double Glazing programme of £1,000k not being completed in 2012/13.

CORPORATE CONSULTATIONS CARRIED OUT

Financial Implications

56. The financial implications are contained in the body of the report.

CORPORATE IMPLICATIONS

Corporate Finance

57. This is a Corporate Finance report.

Legal

58. There are no legal implications arising from this report.

BACKGROUND PAPERS

59. Previous Budget monitoring reports to Cabinet

Appendix A – Detailed Group Forecasts

Administration & Finance £805k underspend (£5k improvement)

1. Overall for Administration and Finance, the position for month 10 is an underspend of £805k, which represents an improvement of £5k from month 9. The movement this month is as a result of the realignment of forecasts to reflect delays within the current recruitment schedule across the Groups and continued revisions to non salaries and income forecasts.

Services	2012/13 (As at Month 10)		% Var of budget	Variances (+ adv/- fav)		
	Current Budget	Forecast		Variance (As at Month 10)	Variance (As at Month 9)	Change from Month 9
	£'000	£'000		£'000	£'000	£'000
Administration	7,394	6,794	-8%	-600	-596	-4
Finance	6,921	6,717	-3%	-205	-204	-1
Total	14,315	13,510	-6%	-805	-800	-5

Administration - £600k underspend (£4k improvement)

Services		2012/13 (As at Month 10)		% Var of budget	Variances (+ adv/- fav)		
		Current Budget	Forecast		Variance (As at Month 10)	Variance (As at Month 9)	Change from Month 9
		£'000	£'000		£'000	£'000	£'000
Administration Directorate	<i>Exp</i>	656	606	-8%	-51	-51	0
	<i>Inc</i>	-56	-56	0%	0	0	0
	<i>Rechgs</i>	35	35	0%	0	0	0
	Total	635	584		-51	-51	0
Corporate Communications	<i>Exp</i>	875	817	-7%	-58	-59	0
	<i>Inc</i>	-103	-98	-4%	4	9	-4
	<i>Rechgs</i>	-804	-804	0%	0	0	0
	Total	-31	-85		-54	-50	-4
Democratic Services	<i>Exp</i>	3,285	3,253	-1%	-32	-33	1
	<i>Inc</i>	-819	-896	9%	-77	-77	0
	<i>Rechgs</i>	617	617	0%	0	0	0
	Total	3,084	2,974		-109	-110	1
Human Resources	<i>Exp</i>	3,425	3,318	-3%	-107	-79	-28
	<i>Inc</i>	-785	-781	0%	3	-11	14
	<i>Rechgs</i>	-2,779	-2,779	0%	0	0	0
	Total	-138	-241		-103	-90	-13
Legal Services	<i>Exp</i>	1,930	1,929	0%	-1	-12	11
	<i>Inc</i>	-557	-566	2%	-9	-11	2
	<i>Rechgs</i>	-1,414	-1,414	0%	0	0	0
	Total	-40	-50		-10	-23	13
Policy & Performance	<i>Exp</i>	4,350	4,099	-6%	-251	-248	-3
	<i>Inc</i>	-567	-589	4%	-22	-24	3
	<i>Rechgs</i>	101	101	0%	0	0	0
	Total	3,884	3,531	0	-273	-272	-1
Total Expenditure		14,522	14,022	-3%	-500	-481	-19
Total Income		-2,886	-2,986	3%	-100	-115	14
Total Recharges		-4,242	-4,242	0%	0	0	0
Administration Total		7,394	6,794	0	-600	-596	-4

Administration Directorate £51k favourable (nil movement)

1. The underspend in the service relates exclusively to salaries underspends as a result of changes to the top tier structure of the Council and also the retirement of a PA.

Corporate Communications: £54k favourable (£4k improvement)

2. Underspends in salaries cover the cost of one agency member of staff working on the BID programme and non salaries underspends make up the favourable position on the department. Additional unanticipated income from Hillingdon People advertising been realised this month resulting in the slight improvement on the position.

Democratic Services: £109k favourable (£1k adverse movement)

3. Further revisions to salaries forecasts have resulted in a slight adverse movement this month. Income continues to be closely monitored to ensure accurate forecasting.

Human Resources: £103k favourable (£13k improvement)

4. The underspend is as a result of the realignment of the senior tier of the HR structure and other vacant posts within the service being held open for longer than was previously anticipated. Further realignment of salaries and reductions in forecasts for training expenditure has led to the improvement this month.

Legal Services: £10k favourable (£13k adverse movement)

5. Underspends within salaries budgets as a result of vacant posts and not recruiting to maternity leave have allowed the MVF to be met entirely. The adverse movement this month is due to a payment to a leaver regarding accrued annual leave. Income continues to be monitored closely and shows a slight adverse movement this month, but this is being covered by revisions to the non salary forecasts.

Policy, Performance and Partnerships: £273k favourable (£1k improvement)

6. There is an underspend on salaries due to the in-year effect of the BSU restructure that has resulted in 2 vacant posts and the part year effect of various vacant posts in the Performance and Intelligence team, for which recruitment is in progress. A post being held vacant for the remainder of the financial year has led to the slight improvement this month.

Finance - £205k underspend (£1k improvement)

Services		2012/13 (As at Month 10)		% Var of budget	Variances (+ adv/- fav)		
		Current Budget	Forecast		Variance (As at Month 10)	Variance (As at Month 9)	Change from Month 9
		£'000	£'000		£'000	£'000	£'000
Audit & Corporate Fraud	<i>Exp</i>	1,238	1,318	6%	80	42	38
	<i>Inc</i>	0	-13	0%	-13	-13	0
	<i>Rechgs</i>	-1,259	-1,259	0%	0	0	0
	Total	-22	45		67	29	38
Finance	<i>Exp</i>	10,205	10,500	3%	296	302	-7
	<i>Inc</i>	-2,995	-3,212	7%	-217	-186	-31
	<i>Rechgs</i>	-3,469	-3,469	0%	0	0	0
	Total	3,740	3,819		79	116	-38
Procurement	<i>Exp</i>	771	863	12%	91	84	7
	<i>Inc</i>	-45	-47	3%	-2	-2	0
	<i>Rechgs</i>	-781	-781	0%	0	0	0
	Total	-55	35		90	83	7
Commissioning	<i>Exp</i>	1,415	1,350	-5%	-64	-69	5
	<i>Inc</i>	-299	-314	5%	-15	-15	0
	<i>Rechgs</i>	-1,047	-1,047	0%	0	0	0
	Total	69	-11		-80	-85	5
Housing Benefit	<i>Exp</i>	169,835	169,760	0%	-75	-89	13
	<i>Inc</i>	-167,942	-168,227	0%	-285	-258	-27
	<i>Rechgs</i>	1,295	1,295	0%	0	0	0
	Total	3,189	2,828		-361	-347	-13
Total Expenditure		183,464	183,791	0%	327	270	57
Total Income		-171,281	-171,813	0%	-532	-474	-57
Total Recharges		-5,261	-5,261	0%	0	0	0
Finance Total		6,921	6,717	0	-205	-204	-1

Audit and Corporate Fraud: £67k pressure (£38k adverse movement)

7. Costs associated with the interim cover following the departure of the previous Head of Service has led to an adverse movement of £38k from Month 9.

Finance: £79k pressure (£38k improvement)

8. This overspend covers additional staffing resources required in the Revenues team for the implementation of Council Tax localisation, additional costs of the Liberata contract and redundancy costs as a result of the Finance and Revenues restructures. This has been mitigated by income estimates in Revenues Services being increased this month in line with analysis of income trends and historical data.

Procurement: £90k pressure (£7k adverse movement)

9. The pressure within Procurement relates to the additional costs of the Interim Commercial managers who are supporting the service in the move towards category management.

Commissioning: £80k favourable (£5k adverse movement)

10. The underspend is made up of vacant posts being held open within the service, underspends on consultancy budgets and unbudgeted income from the London Strategic Health Authority. The position this month relates primarily to a number of minor realignments to non-salaries forecasts in the service area.

Housing Benefit: £361k favourable (£13k improvement)

11. The bulk of the underspend relates to the in year release of provision relating to the Housing Benefit subsidy grant. Costs of redundancies within Housing Benefit and projected costs of the Housing Benefit Reception refurbishment have been factored into the forecasted position. These are being net down by underspends in the service, which have increased this month due to a forecast reduction in non salaries budgets and the costs of refurbishment being lower than previously anticipated.

Residents Services

Revenue: £791k underspend (£176k improvement)

1. The Group has a projected outturn position of a £791k underspend, excluding pressure areas that have identified contingency provisions.

Services		2012/13 (As at Month 10)		% Var of budget	Variances (+ adv/- fav)		
		Current Budget £'000	Forecast £'000		Variance (As at Month 10) £'000	Variance (As at Month 9) £'000	Change from Month 9 £'000
Corporate Property & Construction	<i>Exp</i>	3,492	3,663	5%	+171	+240	-69
	<i>Rech</i>	-495	-495	0%	0	0	0
	<i>Inc</i>	-2,313	-2,248	-3%	+65	+65	0
	Total	684	920	34%	+236	+305	-69
Education	<i>Exp</i>	279,191	278,007	0%	-1,184	-1,104	-80
	<i>Rech</i>	-382	-382	0%	0	0	0
	<i>Inc</i>	-242,754	-242,780	0%	-26	-26	0
	Total	36,055	34,845	-3%	-1,210	-1,130	-80
Housing (General Fund)	<i>Exp</i>	20,645	18,654	-10%	-1,991	-2,034	+43
	<i>Rech</i>	-492	-492	0%	0	0	0
	<i>Inc</i>	-11,142	-8,859	-20%	+2,283	+2,308	-25
	Total	9,011	9,303	3%	+292	+274	+18
ICT Highways & Business Services	<i>Exp</i>	48,838	48,929	0%	+91	+76	+15
	<i>Rech</i>	-17,015	-17,015	0%	0	0	0
	<i>Inc</i>	-12,104	-12,139	0%	-35	+25	-60
	Total	19,719	19,775	0%	+56	+101	-45
Planning Sport & Green Spaces	<i>Exp</i>	12,353	12,484	1%	+131	+101	+30
	<i>Rech</i>	-114	-114	0%	0	0	0
	<i>Inc</i>	-4,651	-4,887	5%	-236	-206	-30
	Total	7,587	7,482	-1%	-105	-105	0
Public Safety & Environment	<i>Exp</i>	50,486	50,346	0%	-140	-140	0
	<i>Rech</i>	-3,109	-3,109	0%	0	0	0
	<i>Inc</i>	-19,407	-19,277	-1%	+130	+130	0
	Total	27,971	27,961	0%	-10	-10	0
Transportation Planning Policy & Community Engagement	<i>Exp</i>	3,232	3,182	-2%	-50	-50	0
	<i>Rech</i>	0	0	0%	0	0	0
	<i>Inc</i>	-3,871	-3,871	0%	0	0	0
	Total	-639	-689	8%	-50	-50	0
Total Expenditure		418,236	415,264	-1%	-2,972	-2,911	-61
Total Recharges		-21,607	-21,607	0%	0	0	0
Total Income		-296,242	-294,061	-1%	+2,181	+2,296	-115
Residents Services Total		100,387	99,596	-1%	-791	-615	-176

Contingency Items: Gross Pressure £3,681k (£76k adverse)

2. The Council's 2012/13 contingency budget contains provision for areas of expenditure or income for which there is a greater degree of uncertainty. The net position after the application of the contingency is shown in the table below.

Contingency Item	Gross Pressure Month 10 (£000s)	Gross Pressure Month 9 (£000s)	Change from Month 9 (£000s)	Contingency Allocation (£000s)	Net Pressure (£000s)
Impact of Housing Benefit Changes on Temporary Accommodation	737	737	0	737	0
Waste Disposal Levy	692	692	0	550	142
Development Control Income	500	500	0	500	0
Carbon Reduction Commitment	350	350	0	450	-100
Additional Costs for 2 Year Olds	194	194	0	357	-163
HS2 Challenge Contingency	200	200	0	200	0
Contingency Against Leisure Outsourced Income Streams	737	683	54	480	257
SEN Transport	792	770	22	100	692
Local Development Framework	90	90	0	90	0
Fuel	80	80	0	0	80
Traveller Incursions	8	8	0	0	8
Planning Appeals	28	28	0	0	28
Legal Costs (SAS Fire Security)	123	123	0	0	123
ICT Licenses – Microsoft Migration (General Contingency)	321	321	0	321	0
Children's Homes Urgent Works	190	190	0	190	0
Legal Costs (M25 Spur Road CPO)	30	30	0	0	30
Original Contingency Allocation	5,072	4,996	76	3,975	1,097
Approved Permanent Allocations:			0		0
Development Control Income	-500	-500	0	-500	0
Contingency against Leisure outsourced income streams	-380	-380	0	-380	0
Approved One-Off Allocations:			0		0
ICT Licenses – Microsoft Migration (General Contingency)	-321	-321	0	-321	0
Children's Homes Urgent Works (General Contingency)	-190	-190	0	-190	0
Current Remaining Contingency	3,681	3,605	76	2,584	1,097

- The contingency to cover the impact of changes in Housing Benefit on temporary accommodation is forecast to be required in full. This contingency relates to the impact of the migration of temporary accommodation leases to rates linked to the Local Housing Allowance, and is not directly linked to the increase in demands on the Housing Needs service that is also leading to pressures in the current year.
- The latest tonnage data on the 'pay as you throw' (PAYT) waste disposal levy from the West London Waste Authority (WLWA) suggests that the £550k budgeted contingency provision will not be sufficient. After a significant adverse movement in the WLWA financial position emerged earlier this year, WLWA eventually served a supplementary levy on the constituent Boroughs for which Hillingdon's share is £620k. This has been treated as an exceptional item, however, there is a further potential pressure on the PAYT tonnages which has now become clearer with three quarters of actual tonnage data available. For Hillingdon this relates to an increasing proportion of tonnage being sent to landfill than assumed when the levy was set, as WLWA diversion schemes have either been cancelled or not met expectations. Hillingdon is currently sending 80% of the waste disposed through the PAYT levy to landfill. This has been exacerbated by an underlying increase in tonnages, and

erroneous seasonal profiling of the monthly PAYT payments by WLWA. The current variance on the contingency is forecast to be £142k, but there is considered to be a risk this could increase given the usual volatility of tonnages between January and February.

5. The Carbon Reduction Commitment contingency is for the estimated costs for the requirement to purchase allowances for each tonne of carbon produced by the Council, the overall required allowances of £350k includes the reduction in actual allowances purchased for 2011/12 reported to Cabinet in September 2012. It also includes the £250k budget for allowances for schools that has been provided for in the schools budget.
6. The forecast call on contingency to cover increased provision of childcare to disadvantaged two year olds under the free entitlement, which is funded from the increased allocation within the Early Intervention Grant, is £194k, no change compared to Month 9.
7. The HS2 contingency is part of a joint fighting fund with 18 other authorities, and it is expected that this contingency will be fully utilised.
8. In December 2011 the Council took over the operation of three golf courses, where these have been re-possessed from the previous golf operator that had incurred significant rent arrears. An interim operational budget has been established for the service that assumes that a small surplus of £20k before overheads and capital charges is delivered, representing a saving against the contingency held for leisure.
9. The current position against this operational budget is that there is a significant shortfall against the interim income targets. Due to the exceptionally wet weather during April to July playing conditions were not ideal, and pay and play and associated income is £320k below target, an adverse movement of £20k compared to Month 9. In addition, there is a shortfall against membership income of £35k. There is also a pressure on course management and maintenance budgets of £160k, reflecting short-term hire costs of mowing equipment and course renovation works, an adverse movement of £46k compared to Month 9. This is offset by the staffing costs so far being £97k under budget as the approved structure contains a number of vacant posts, an improvement of £12k compared to Month 9. In addition, Mack Trading successfully appealed against the business rates valuations for the courses producing an ongoing saving on the business rates liability of £41k. It is assumed that the current adverse variance of £357k is carried forward to the year end.
10. The £357k deficit on the in-house operation described above is the only call on the remaining leisure contingency of £100k, an adverse movement of £54k compared to Month 9.
11. Special Educational Needs (SEN) Transport is an area that has seen significant pressure in the last financial year. The pressure on this budget is now £792k, an adverse movement of £22k compared to Month 9, due to the impact of two additional out-of-borough routes commencing in January. The overall pressure mainly reflects the increased costs of delivering home to school transport for out-of-borough placements and children with more complex needs. There has been a net increase in contracted routes operated of 11 routes (5.1% increase) compared to April 2012. However, the cost of delivering the current route requirements increased by over 10% over the course of the autumn term. This reflects the increased need to provide transport to out-of-borough placements requiring greater distances travelled, as well as an increased number of children requiring individual transport due to more complex needs, that could not appropriately be provided on existing routes.
12. Current analysis shows that the fuel budget has a forecast pressure of £80k at the current bulk purchase price of £1.12 per litre, no change compared to Month 9.
13. Across the group £8k has been spent so far on actions to prevent traveller incursions.

14. Planning appeals costs of £24k are forecast to be incurred on the appeal hearings for the Gutteridge Farm application, plus £4k of legal costs relating to other appeals.
15. The Council has taken a long-running trading standards case to court, for which legal costs in terms of Counsel's fees and disbursements are £123k.
16. The Head of Legal Services has been granted approval to incur costs of up to £30k to pursue claims relating to the compulsory purchase of land used for the M25 spur road to Heathrow Terminal 5.

Corporate Property & Construction: £236k overspend (£69k improvement)

17. A zero based budgeting exercise has been performed on business rates budgets across the group, resulting in a £49k underspend, an improvement of £9k compared to Month 9 due to the impact of a backdated refund relating to adult education accommodation at Ruislip High School.
18. There is a projected shortfall in the capitalisation of Corporate Construction staff of £80k due to the impact of three staff who have been on long-term sickness for a substantial part of the year, and therefore were unable to work on chargeable projects in the capital programme. However, the overall staffing costs chargeable to capital projects are forecast to be £220k greater than budgeted, reflecting additional project management resources engaged to deliver Phase 2 of the Primary Schools Capital Programme, no change compared to Month 9.
19. The costs of meeting an interim wants of repair schedule served by the head landlord of Warnford Industrial Estate are forecast to give a pressure of £60k this financial year, after having successfully challenged part of the landlord's original assessment. This is offset by the early delivery of a £60k saving from the review of discretionary budgets included in the 2013/14 budget.
20. The service is also managing the financial risk over the recovery of costs associated with the disposal of assets that are projected to generate capital receipts this financial year. This risk reflects the level of forecast capital receipts in the capital programme monitoring section of the report, and the most likely outcome at this stage is that there will be a shortfall on costs of £205k, no change compared to Month 9. However, this can not be forecast precisely until the end of the financial year as asset disposals that are in progress may complete at any time up to the end of March.

Education: £1,210k underspend (£80k improvement)

Schools: variance not applicable

21. The Schools Budget is ringfenced and funded from the Dedicated Schools Grant (DSG), and covers a range of services directly linked to schools. The majority of the DSG is delegated to schools (£200.1 million), with the remainder (£22.4 million) being retained by the Council. The rules applying to the DSG allow for any surplus and deficit balances to be carried forward into the next financial year, for both schools delegated budgets and the centrally retained DSG element (decisions on how this is used lie with the Schools Forum). It should be noted that the Schools Budget is completely separate to the General Fund and no interaction between these two funds is allowable.
22. The forecast movement on the DSG central reserve carried forward for 2012/13 is summarised in the following table:

Schools Retained Budget Movements	Current Budget (£000s)	Forecast Variance Month 10 (£000s)	Forecast Variance Month 9 (£000s)	Change from Month 9 (£000s)
Opening Balance 1 April 2012	-	-226	-226	0
DSG Income	-222,459	+495	+245	+250
Delegated to Schools	200,057	-1,180	0	-1,180
Centrally Retained	22,402	+538	+211	+327
In-Year Movement	0	-147	+456	-603
Forecast Closing Balance 31 March 2013	-	-373	+230	-603

23. There is a forecast overall underspend of £147k against the DSG central reserve, an improvement of £603k compared to Month 9. Within this there is an overspend of £538k against the centrally retained budget due to a pressure on Special Educational Needs (SEN) spend at independent special schools of £1,046k, an improvement of £31k compared to Month 9 where there are increased numbers of children being placed from September 2012, and the release of contingency for Hedgewood special school of £282k. This is partly offset by projected underspends on SEN support (£186k), education out of school (£532k), increased recoupment income (£78k), less other overspends of £6k across a range of headings.
24. There is a projected shortfall of DSG income of £495k, an adverse movement of £250k compared to Month 9, due to the previous improvement of £250k being reflected as reduction in delegated funding, and reflects confirmation that recoupment will not take place against the primary pupil numbers at Rosedale College. This is now reflected within an underspend of £1,180k against schools delegated budgets, which also includes the impact of the closure of Guru Nank primary school as a maintained school.

General Fund: £1,210k underspend (£80k improvement)

25. The Education service has identified measures to fully deliver the 2012/13 £800k saving target set on the basis that reduced responsibilities remain with the Council following the transfer of schools to Academy status, plus £250k towards the further savings required for 2013/14, an improvement of £25k compared to Month 9.
26. In addition, there are underspends arising from vacant posts in parts of the service, specifically the educational psychology and parent support services (£169k), the youth service (£175k), an improvement of £25k compared to Month 9, the early years team (£30k), the school improvement service (£90k), and school organisation (£15k). In addition to the impact of staff turnover, posts are being held vacant in some areas given the need to identify further savings for the 2013/14 budget from the education service, and where services are being considered as part of cross-cutting BID projects such as the children's pathway project.
27. A review of discretionary expenditure budgets across the service has identified underspends of £160k, an improvement of £30k compared to Month 9, the full year effects of which are being counted towards savings targets for 2013/14. In addition, there is a forecast underspend on schools redundancy costs of £108k. There is also additional buy-back of services from schools of £26k, no change compared to Month 9.
28. There is a forecast underspend of £260k on Council-run Children's Centres due to the service not yet achieving full operational capacity, resulting in reduced staffing and running costs, no change compared to Month 9. This excludes schools-based Children's Centres where there is currently no forecast variance based on the most recent cost assessments.

29. There is a pressure on the Adult Education service, due to greater than budgeted provision of subsidised courses, leading to a forecast overspend on sessional tutors of £73k, no change compared to Month 9.

Housing: £292k overspend (£18k adverse)

Housing (General Fund): £292k overspend (£18k adverse)

30. There is a forecast overspend of £292k on Housing (General Fund) budgets, an adverse movement of £18k compared to Month 9. The housing budget includes an MTF savings item from bringing the outlying HRA offices into the Civic Centre. For 2012/13 there is a target saving of £500k which is projected to be around £240k short, no change compared to Month 9. Managers are continuing to review areas where additional support is being provided to the HRA to reduce the shortfall. The overall shortfall was previously being covered within the Supporting People budget within Social Care & Housing.

31. As previously reported, an increase in the number of homelessness approaches to the Council as a result of welfare reform and the economic climate is now being seen. This additional workload is having an impact on bed and breakfast costs, where there is a pressure of £70k. This is partly offset by one-off energy credits for private sector leasing schemes of £18k, reducing the pressure on the Housing Needs budget overall to £52k. The increase in demand is likely to continue in 2013/14 especially due to the expected impact of welfare reforms. Mitigating the potential pressure, especially in bed and breakfast, will at least in part depend on the ability to procure temporary accommodation properties. A procurement review is currently taking place in order to develop an appropriate procurement plan.

Housing Revenue Account: £6,684k underspend (£427k improvement)

32. The Housing Revenue Account (HRA) is forecasting an underspend of £6,684k as shown in the table below, an improvement of £427k compared to Month 9.

Services		Current Budget (£000s)	Forecast (£000s)	% Var of budget	Variance (As at Month 10) (£000s)	Variance (As at Month 9) (£000s)	Change from Month 9 (£000s)
Housing Maintenance	Exp	+27,699	+23,709	-14%	-3,990	-3,906	-84
Housing Management	Exp	+34,326	+32,687	-5%	-1,639	-1,334	-305
Rent & Other Income	Inc	-63,791	-64,846	2%	-1,055	-1,017	-38
In Year (Surplus) / Deficit	Total	-1,766	-8,450		-6,684	-6,257	-427

33. There is a forecast underspend on the housing maintenance budget of £3,990k, an improvement of £84k compared to Month 9. The underspend relates to delays on several of the works to stock programmes, including the window replacement programme (£1 million), adaptations on Council properties (£850k), lift programme (£500k), energy related works (£370k), health and safety works (£350k), fire doors (£200k), neighbourhood improvements (£150k), electrical upgrades (£130k) and day to day repairs (£70k). These have arisen mainly as a result of a major procurement review within this area to ensure that contracts provide maximum value to the Council.

34. As reported in Month 9 officers are proposing that the slippages from this year are included in a refreshed works to stock programme for 2013/14, and a briefing report to this end is being prepared to inform the appropriate basis for subsequent formal approvals.

35. There is a favourable movement of £305k on the management budget. The vast majority of this improvement is due to improvement in forecasts for various corporate charges following

the recent updating of central support recharges, reflecting the HRA share of wider efficiencies and the continuing review of charges between the General Fund and the HRA.

36. The income budget is projecting an overall favourable variance of £1,055k, an improvement of £38k compared to Month 9. Within the context of an overall income budget of £63.8 million this overall variance amounts to around 1.7%.

ICT Highways & Business Services: £56k overspend (£45k improvement)

37. There is a forecast pressure of £150k on maintenance budgets for day to day repairs for both the Civic Centre and outstations around the borough, reflecting a continuation of last year's outturn position. This previously forecast underspend on health and safety compliance budgets of £45k offsetting this is no longer available due to compliance works that have emerged in recent weeks, an adverse movement of £45k compared to Month 9.

38. The previously forecast pressure of £20k relating to increased postage prices of 13% for first class clean mail and 9% for second class clean mail coming into effect from April 2012 has been fully offset by reduced usage of external postal services, an improvement of £20k compared to Month 9.

39. A restructure of the Facilities Management service is likely to deliver a £50k saving this financial year, which has a full year effect feeding into the budgeted savings for 2013/14.

40. The significant risks around the outdoor advertising income target have meant that it has been flagged as 'red' in the savings tracker, with a forecast pressure against the overall target of £100k, no change compared to Month 9, as the remaining opportunities are unlikely to deliver additional income this financial year.

41. The fleet management service is managing several risk areas, and is in a transitional position as the vehicle replacement programme takes effect. A net overspend of £111k is now reported, an improvement of £10k compared to Month 9, as the service is actively managing down maintenance costs as older vehicles are replaced, producing an underspend of £154k. However in this interim period there are pressures on contract hire of £265k due to short-term arrangements being put in place while replacement vehicles are procured. The service is also closely monitoring insurance claims, where there is a greater risk around accidental damage under self-insurance arrangements.

42. There is an underspend on salaries budgets across the division of £80k, no change compared to Month 9, due to posts being held vacant pending further restructures, as part of the ongoing work to identify BID savings from streamlined processes at the interface with residents.

43. There is also an underspend of £40k on Ordnance Survey mapping charges which have been covered this financial year directly by the Government.

44. In the highways and street scene services, income from the London Common Permit Scheme is forecast to exceed the target set by £135k, an improvement of £60k compared to Month 9. This is based on current actual income and hence there is the potential for the income level to improve further. Due to the absence of sustained adverse winter weather and good stocks of salt there is also the possibility of an underspend on winter maintenance.

Planning Sport & Green Spaces: £105k underspend (no change)

45. The forecast position for Development Control income is an excess over the income target of £195k, no change compared to Month 9. The forecast for this year is dependent upon one-off Council-led applications for school expansions through the Primary Schools Capital

Programme, and is reliant on several other key developments coming forward this financial year.

46. Pre-application advice income from developers shows a pressure of £35k, no change compared to Month 9, reflecting continuing weak demand for major applications other than for very large sites where the trend is towards funding this advice through planning performance agreements (gift funding). £176k of gift funding has been received so far this year, an increase of £30k compared to Month 9, which is fully committed to the additional temporary staff engaged by the service to deliver these agreements.
47. The forecast pressure on building control is £100k, driven by the over-recovery of fee income compared to the costs of processing building control applications under the cost recovery model, which is ringfenced to the service.
48. There is an underspend of £45k on centrally held leisure budgets for consultancy and clothing that relates to the previous in-house operation of leisure centres and are not required. These are included in the budgeted savings for 2013/14 arising from the review of discretionary budgets.

Public Safety & Environment: £10k underspend (no change)

49. There is a projected shortfall of £150k on off-street parking income, no change compared to Month 9, which is attributable to Cedars and Grainges multi-storey car parks in Uxbridge town centre, reflecting the continuation of pressures reported last financial year.
50. The Parking Revenue Account is forecast to have an in-year overspend of £162k, no change compared to Month 9, and is due to pressures on income from Penalty Charges Notices, which can be contained within the existing reserve in the current year, however going forward this will be increasingly difficult to sustain.
51. There is a staffing underspend of £90k in Technical Administration and Business Support, no change compared to Month 9, due to the impact of vacant posts being held open. This service area has been the subject of BID review work, and as a result the underspend is contributing towards savings targets for 2013/14.
52. Waste Services is currently reporting a £70k net underspend, no change compared to Month 9, however there are a number of risks that are actively being managed. There is reduced income from the New Years Green Lane Civic Amenity site whilst the refurbishment work takes place, and the Council has still not settled the management fee with the West London Waste Authority for the Victoria Road site. The Trade Waste and Grafitti services are forecast to return underspends which will assist in offsetting these pressures and risks, and produce the net underspend of £70k.

Transportation Planning Policy and Community Engagement: £50k underspend (no change)

53. The service is reporting a £50k favourable position due to the impact of vacant posts across the service, no change compared to Month 9. This includes the part-year effect of the restructure of the town centres and community engagement teams into a single team.

Social Care and Health Services

Revenue: **£192k adverse** (£38k favourable)

1. The Social Care and Health forecast has been compiled following analysis of relevant activity trends and application of the MTFE £7,397k savings programme. In summary there is a favourable movement of £39k from the month 9 position.
2. The adverse movement from budget is primarily due to slippage in the Supported Housing build programme (£1,500k) which has resulted in clients not being able to move from Residential placements to supported living placements. This has been significantly offset to date by strong management controls across the service which will remain in place.

Services		2012/13 (As at Month 10)		% Var of budget	Variances (+ adv/- fav)		
		Current Budget £'000	Forecast £'000		Variance (As at Month 10) £'000	Variance (As at Month 9) £000	Change from Month 9 £000
Children & Families Services	<i>Exp</i>	+30,251	+29,841	-1%	-410	-278	-132
	<i>Inc</i>	-3,381	-3,065	-9%	+316	+316	+0
	Total	+26,870	+26,776	0%	-94	+38	-131
Asylum Services	<i>Exp</i>	+7,947	+7,947	0%	+0	-0	+0
	<i>Inc</i>	-6,715	-6,715	0%	+0	+0	+0
	Total	+1,232	+1,232	0%	+0	+0	+0
Older Peoples Services	<i>Exp</i>	+32,369	+33,995	5%	+1,626	+1,787	-161
	<i>Inc</i>	-7,677	-9,033	18%	-1,356	-1,529	+173
	Total	+24,692	+24,962	1%	+270	+258	+13
Physical & Sensory Disability Services	<i>Exp</i>	+8,325	+9,007	8%	+682	+597	+85
	<i>Inc</i>	-587	-853	45%	-266	-268	+3
	Total	+7,738	+8,155	5%	+417	+329	+88
Learning Disability Services	<i>Exp</i>	+27,077	+27,905	3%	+828	+863	-35
	<i>Inc</i>	-4,036	-4,120	2%	-84	-85	+0
	Total	+23,042	+23,785	3%	+744	+778	-34
Mental Health Services	<i>Exp</i>	+5,773	+5,545	-4%	-228	-232	+4
	<i>Inc</i>	-394	-450	14%	-56	-63	+7
	Total	+5,379	+5,095	-5%	-284	-295	+11
SCH&H Other Services	<i>Exp</i>	+8,957	+10,251	14%	+1,294	+682	+613
	<i>Inc</i>	-1,332	-3,487	162%	-2,155	-1,557	-598
	Total	+7,624	+6,764	-11%	-861	-876	+15
Total Expenditure		120,698	124,491	25%	3,793	3,418	375
Total Income		-24,121	-27,722	232%	-3,601	-3,188	-413
SCH&H Total		96,577	96,769	-7%	192	230	-38

3. The forecast assumes the full use of contingency available to the department as shown in the table immediately below and that the pressure on Asylum services continues to be funded from the Council's general contingency.

Division of Service	Gross Pressure Month 10	Contingency	Net Pressure
Current Commitments:			
Asylum Funding Shortfall	+1,516	+1,449	+67
Social Care Pressures (Children's)	+25	+25	0
Social Care Pressures (Adults)	+6,171	+6,171	0
Increase in Transitional Children due to Demographic Changes	+2,742	+2,742	0
Potential shortfall in reablement, LD & PD savings targets	+500	+500	0
Original Contingency Allocation	+10,954	+10,887	+67
Approved Allocations:			
Social Care Pressures (Children's)	-140	-140	
Remaining Contingency Allocation	+10,954	+10,887	

MTFF Savings

- The group is delivering a savings programme totalling £7,397k and to date has banked £6,075 (82%). At the present time £50k is at risk, being the BID Major Transformation projects (£50k). There is a shortfall of £1,272k from the BID children's services business support review (£255k), review of LD Day Services (£311k), and Supported Housing (referred to below); these are included in the forecasts set out below. With these exceptions the remainder of the programme is on target to deliver the balance representing major changes in service delivery for the group.
- The capital programme has for a number of reasons slipped from its original timetable; the slippage in 2012/13 is estimated to be around £1.4m although it should be noted that the actual cost of community based support is still to be confirmed. A small contingency provision of £0.1m has been allowed for potential variance on this so the total slippage for monitoring purposes will be around £1.5m. The MTFF did allow for £0.5m contingency relating to this project and this has been allocated to Learning Disability where the pressure is greatest.

Children Services: **£94k favourable (£131k favourable)**

- The favourable movement since the month 9 forecast is primarily as a result of further slippage in the recruitment of social work posts.
- The gross budget for this service (£30,136k) includes an MTFF saving target of £1,968k; the now banked saving of £1,673k on the placements budget being the most significant. The primary cause of slippage relates to the implementation of the business support review (£255k). Robust in year management has successfully offset this by holding vacancies and maximising the use of in-house Fostering for new referrals.

Asylum: **Nil Variance (no change)**

- The additional pressure (reported previously) relates to the value and number of applicants found to be ineligible by UKBA exceeding the 2011/12 trend. Assuming that the trend recorded in quarters 1 and 2 are repeated then the reduction in the overall UKBA grant income will be £67k greater than that provided for; the Q3 claim has been submitted to UKBA.
- The department is in ongoing discussion with UKBA on specific LBH matters with regard to the funding shortfall. As a result representations have been made to the UKBA regarding the

ongoing financial support LBH receive from the 'Gateway' grant. To date there has been no response to the departments letter.

Older People Services: £270k adverse (£13k adverse)

10. The movement from the month 9 forecast is primarily due to a further reduction in placements which has been marginally offset by increased winter related pressure to support people to live in their own homes.
11. The MTFF strategy is to continue to develop the personalisation agenda and support people to live at home through the Reablement and the TeleCareLine service. The success of this service can be demonstrated by the significant reduction in the number of new residential and nursing placements which during 2009/10 was 652 and 350 respectively; the current forecast is 171 and 138 respectively.
12. There continues to be robust management scrutiny of residential and nursing placement requests and full application of the benefits of the TeleCareLine service and Reablement. These actions have been instrumental in enabling the total number of placements being provided to fall to 506 at the end of January compared with 682 just 2 years ago.
13. The gross budget for this service (£32,766k) includes an MTFF saving of £1,985k and at the present time has achieved £1,935k banked, £50k on track to deliver. The gross budget for placements and community support services is £26,414k.

Physical Disabilities: £417k adverse (£88k adverse)

14. This adverse movement from the month 9 forecast is as a result of the increasing pressure on more intensive community based care, as the original budget was based on the assumption that clients would be moving into purpose built Supported Housing.
15. The gross budget for this service is £8.4m and includes an MTFF saving for this service of £517k; at the present time £402k has been banked, and £40k is on track to deliver with slippage of £75k.
16. The adverse forecast is due to delays in the supported accommodation build programme as set out above. The gross budget for placements and community support services is £7,128k. The forecast for the remainder of this service is currently on budget.

Learning Disability: £744k adverse (£34k favourable)

17. This favourable movement from the month 9 forecast is as a result of a marginally reduced forecast relating to Direct Payments and Homecare services.
18. The gross budget for this service (£27,303k) includes an MTFF saving of £962k and at the present time £20k has been delivered with £942k slippage for the reasons outlined under MTFF Savings above. The gross budget for placements and community support services is £24,696k. The forecast for the remainder of this service is currently on budget.
19. The adverse forecast is due to delays in the supported accommodation build programme as set out above and delays due to the Judicial Review challenge which are now being addressed. This forecast also assumes that £500k can be drawn down from the Contingency held for this purpose mitigating the pressure from £1,244k to £744k as reported in this forecast.

Mental Health: £284k favourable (£11k adverse)

20. There has been no material movement from the M9 forecast on a gross budget for this service of £5.8m. The favourable forecasts is a result of the successful partnership work with the Central & North West London Trust (CNWL) through the joint placements efficiency project which is on track to deliver its objectives.

21. The gross budget for this service is £5.8m which includes an MTFE saving for this service of £500k which has been banked. The gross budget for placements and community support services is £3,038k. The forecast for the remainder of this service is currently on budget.

SC&H Other Services: £861k favourable (£15k adverse)

There has been no material movement from the M9 forecast on a gross budget for this service of £9,116k. This includes an MTFE saving of £1,465k, of which £1,415k has been banked to date with £50k at risk. The risk relates to a BID Major Transformation project.

APPENDIX B – Treasury Management Report as at 31 January 2013

Outstanding Deposits – Average Rate of Return on Deposits: 0.67%

	Actual £m	Actual %	Bench-mark %
Up to 1 Month	84.2	65.88	60.00
1-2 Months	21.6	16.90	15.00
2-3 Months	0.0	0.00	10.00
3-6 Months	11.0	8.61	10.00
6-9 Months	5.0	3.92	5.00
9-12 Months	0.0	0.00	0.00
12-18 Months	0.0	0.00	0.00
Subtotal	121.8	95.31	100.00
Unpaid Maturities	6.0	4.69	0.00
Total	127.8	100.00	100.00

1. With the exception of the unpaid Icelandic investments, our deposits are held with UK institutions, which hold at a minimum, a Fitch or lowest equivalent of A- long-term credit rating.
2. Deposits are currently held with the following institutions; BlackRock MMF, Deutsche MMF, Fidelity MMF, Goldman Sachs MMF, Ignis MMF, PSDF MMF, Royal Bank of Scotland, HSBC, Lloyds TSB, Bank of Scotland, Barclays, Nationwide and Newcastle City Council. Our portfolio also includes a Certificate of Deposit with Standard Chartered.
3. During January fixed-term deposits continued to mature in line with cashflow requirements. Any surplus funds were either placed in instant access accounts or fixed term deposits of up to three months in order to meet near term cash flow requirements.

Outstanding Debt – Average Interest Rate on Debt: 3.00%

	Actual £m	Actual %
General Fund		
PWLB	79.18	22.69
Long-Term Market	15.00	4.29
HRA		
PWLB	221.82	63.57
Long-Term Market	33.00	9.45
Total	349.00	100.00

4. There were no early debt repayment opportunities or rescheduling activities during the month.

Ongoing Strategy

5. In order to maintain liquidity for day-to day business operations, short-term balances will be placed in instant access accounts, as these are yielding a higher rate of interest than those offered on fixed term deposits of up to three months. When cash flow allows, long term deposits will be placed to help increase the average rate of return achieved.
6. During January outstanding PWLB loans still carried large premiums and therefore made rescheduling of debt unfeasible. Early redemption opportunities will continue to be monitored; however, whilst global economic conditions remain it is unlikely the market will move to an extent that will make rescheduling viable.

APPENDIX C – Fees & Charges 2013/14 – Hillingdon Sports & Leisure Centre (Fusion Proposals) & Concessionary Fees and Charges at Manor Farm

The following changes to non-residents fees & charges are proposed to amend those contained in Appendix 7 to the budget report to February Cabinet:

Type of Fee / Charge	Current Charge (£)	February Cabinet Proposed Charge (£)	Percentage Change (%)	New Proposed Charge (£)	Percentage Change (%)
Indoor Swimming Peak – Adult	4.00	4.20	5.0%	4.50	12.5%
Indoor Swimming Off Peak – Adult	3.10	3.30	6.5%	3.50	12.9%
Indoor Swimming Off Peak – Adult Concession	1.10	1.00	-9.1%	1.20	9.1%
Indoor Swimming Family Swim - Peak Ticket (2 adults & 2 children)	10.00	10.50	5.0%	11.00	10.0%
Indoor Swimming Family Swim – Off Peak Ticket (2 adults & 2 children)	8.40	8.50	1.2%	9.00	7.1%
Outdoor Swimming – Child	3.30	3.50	6.1%	3.20	-3.0%
Outdoor Swimming – Child Concession	3.20	3.50	9.4%	3.20	0.0%
Outdoor Swimming Family (2 adults & 2 children)	16.50	17.50	6.1%	18.00	9.1%
Outdoor Swimming Evening Swim – Adult	3.80	3.80	0.0%	4.00	5.3%
Birthday Parties Sports hall and room hire (90 minutes) + party host included	140.00	145.00	3.6%	150.00	7.1%
Swimming Instruction (per lesson) - Adult	7.90	8.00	1.3%	9.00	13.9%
Swimming Instruction (per lesson) – Child	5.00	5.30	6.0%	6.00	20.0%
Swimming Instruction (per lesson) - One to one tuition	22.80	23.00	0.9%	25.00	9.6%
Swim Crash Course 1/2 hour per day x 5 day (per half hour)	22.60	23.00	1.8%	25.00	10.6%
Private Hire (50 metre pool) hourly rate – Other organisation	30.00	32.50	8.3%	35.00	16.7%
Private Hire (50 metre pool) School Bookings - Up to 30 children	40.00	42.00	5.0%	45.00	12.5%

Type of Fee / Charge	Current Charge (£)	February Cabinet Proposed Charge (£)	Percentage Change (%)	New Proposed Charge (£)	Percentage Change (%)
Private Hire (50 metre pool) School Bookings - Up to 50 children	65.00	68.00	4.6%	70.00	7.7%
Private Hire (50 metre pool) School Bookings - each additional child	1.30	1.30	0.0%	1.50	15.4%
Young at Heart single session	4.20	4.30	2.4%	5.00	19.0%
Gym Inductions (Casual use) - Group	19.00	20.00	5.3%	25.00	31.6%
Gym Inductions (Casual use) - Individual 1:2:1	30.00	30.00	0.0%	35.00	16.7%
Casual Gym Session Peak	7.60	8.00	5.3%	8.50	11.8%
Casual Gym Session Off-Peak	5.90	6.00	1.7%	6.50	10.2%
Coached Fitness Classes Charges	6.50	6.80	4.6%	7.00	7.7%
Health & Fitness Site Specific Peak Membership (Hillingdon Sport & Leisure Complex only including Outdoor Pool)	55.00	60.00	9.1%	62.00	12.7%
Health & Fitness Off Peak Site Specific Membership	38.15	40.00	4.8%	42.00	10.1%
Health Suite Session	5.00	5.10	2.0%	5.50	10.0%
Main Hall Hire Hillingdon Sport & Leisure Centre (4 courts)	45.00	48.00	6.7%	50.00	11.1%
Dance / Aerobics Studio Hire	40.00	41.00	2.5%	45.00	12.5%
Badminton Peak per court	11.25	12.00	6.7%	12.50	11.1%
Badminton Off Peak per court	6.70	7.00	4.5%	7.50	11.9%
Trampoline / Martial Arts etc.	23.50	24.00	2.1%	25.00	6.4%
Cricket Lane Charges	34.00	34.00	0.0%	35.00	2.9%
Table Tennis per table	7.00	7.00	0.0%	7.50	7.1%
Athletics Adult	3.40	3.50	2.9%	4.00	17.6%
Athletics Meetings - Other Organisations (Monday - Friday)	54.00	56.00	3.7%	60.00	11.1%

Type of Fee / Charge	Current Charge (£)	February Cabinet Proposed Charge (£)	Percentage Change (%)	New Proposed Charge (£)	Percentage Change (%)
Athletics Meetings - Other Organisations (Weekends)	60.00	62.50	4.2%	65.00	8.3%
Athletics Meetings - Events - Additional cost per hour	54.00	55.00	1.9%	60.00	11.1%
Athletics Meeting Room Full day (8 hrs max)	220.00	230.00	4.6%	250.00	13.6%
Athletics Meeting Room Evening Rate	45.00	48.00	6.7%	50.00	11.1%
Athletics Meeting Room Part day (rate per hour)	36.00	37.50	4.2%	40.00	11.1%
Football Pitch 1 to 2 matches (per match)	225.00	230.00	2.2%	240.00	6.7%
Football Pitch 3 to 5 matches (per match)	195.00	200.00	2.6%	210.00	7.7%
Football Pitch 6 to 9 matches (per match)	165.00	170.00	3.0%	180.00	9.1%
Football Pitch 10 or more matches (per match)	145.00	150.00	3.5%	160.00	10.3%
Astroturf Full Pitch	120.00	125.00	4.2%	130.00	8.3%
Astroturf 1/3 Pitch	65.00	67.50	3.9%	70.00	7.7%

The following changes to introduce in limited circumstances discounted fees & charges for the use of certain facilities at the Manor Farm and Winston Churchill Theatre sites are proposed, which were not included in Appendix 7 to the budget report to February Cabinet and full Council:

Type of Fee / Charge	Current Charge (£)	New Proposed Discount Charge (£)	Percentage Discount (%)
<u>Manor Farm: Community Rates</u>			
Manor Farm Courtyard (Performance) (Hour)	38.80	19.50	-49.7%
Stables, Mon-Fri	17.70	8.90	-49.7%
Stables: Sat, Sun, Bank Hol	25.40	12.80	-49.6%
Manor Farm Community Hut, Mon-Fri	11.10	5.00	-55.0%
Manor Farm Community Hut, Sat, Sun, Bank Hol	13.30	6.40	-51.9%
Manor Farm House Room (weekday)	16.00	8.70	-45.6%
Manor Farm House Room (weekend)	18.50	10.10	-45.4%
Week Exhibition (Sun-Sat, opening hours 9-5)	64.00	30.90	-51.7%
Week Exhibition + Private Views (Sun-Sat, opening hours 9-5 + 2 evening private views)	88.00	48.00	-45.5%
Great Barn – Weekdays	65.70	35.10	-46.6%
Great Barn - Weekends	80.00	39.40	-50.8%
<u>Manor Farm: Community Groups (Bulk Discount)</u>			
Stables, Mon-Fri	16.80	8.50	-49.4%
Stables: Sat, Sun, Bank Hol	24.10	12.10	-49.8%
Manor Farm Community Hut, Mon-Fri	10.50	4.80	-54.3%
Manor Farm Community Hut, Sat, Sun, Bank Hol	12.60	6.10	-51.6%
Manor Farm House Room (weekday)	15.90	8.20	-48.4%
Manor Farm House Room (weekend)	18.40	9.50	-48.4%
<u>Winston Churchill Theatre Community Rates - bulk discount</u>			
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekdays)	39.40	21.40	-45.7%
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekend)	43.30	23.60	-45.5%

Type of Fee / Charge	Current Charge (£)	New Proposed Discount Charge (£)	Percentage Discount (%)
<u>Winston Churchill Theatre Schools Rates - bulk discount</u>			
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekdays)	39.40	21.40	-45.7%
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekend)	43.30	23.60	-45.5%
<u>Winston Churchill Theatre: Equipment Hire</u>			
Vocal Mics(5 available) – Day	5.90	3.40	-42.4%
Ceiling Mounted Video / Data Projector	90.40	52.10	-42.4%
Inclusive Tech Equipment Charge	300.00	136.80	-54.4%
High Definition Projector	264.00	129.60	-50.9%