

APPENDIX 3:

Revised programme of review

	Task	Action	Target dates/ period
1.	Cabinet Member Approval for project programme and consultation	Council officers and Cabinet Member	January 2009
2.	Pre-consultation for production of draft list (6-8 weeks)	All ward Councillors Conservation Panels, residents associations, local history societies	Feb-April 2009
3.	Collating information/ photographing entries for final document	Council officers, with help from local groups	May-October 2009
4.	Production of draft Local List and approval from Cabinet	Council officers	October- November 2009
6.	Borough-wide consultation on the draft local list (6-8 weeks) As per Statement of Community Involvement (SCI)	All wards within the Borough	January- February 2010
7.	Assessment and short listing of the final list entries	Council officers	March-April 2010
8.	Adoption of final document by Cabinet	Cabinet	May 2010
9.	Notification to owners/occupiers and adverts (if required)	Council officers	June 2010
10.	List made available online and plotted on Council Geographical Information System (GIS)	Council officers	June 2010