

**Minutes****Residents' and Environmental Services Policy  
Overview Committee****Tuesday, 19 January 2010****Meeting held in Committee Room 3 - Civic Centre,  
High Street, Uxbridge UB8 1UW****Published on: 22 January 2010****Come into effect on: Immediately (or call-in date)**

**HILLINGDON**  
LONDON

	<p><b>Members Present:</b></p> <p>Councillors Michael Markham (Chairman)          Kay Willmott-Denbeigh (Vice-Chairman)          Lynne Allen          Paul Buttivant          Janet Duncan          Judy Kelly</p> <p><b>Officers Present:</b></p> <p>Ed Shaylor – Head of Community Safety          Andy Evans – Head of Finance          Steve Buckingham – Performance &amp; Modernisation Manager          Marcus Briginshaw - Accountant          Yaser Ghauri – Specialist Business Support Officer          Gill Brice – Democratic Services Officer</p>
1.	<p><b>Apologies for Absence</b></p> <p>There were no apologies for absence.</p>
2.	<p><b>Declarations of Interest in matters coming before this meeting</b></p> <p>Councillor Lynne Allen declared a personal interest as a member of the Licensing Committee and remained in the meeting whilst the item was discussed.</p>
3.	<p><b>To agree the minutes of the meeting held on 15 December 2009 (to follow)</b></p> <p>The minutes of the meeting held on the 15 December 2009 were agreed as a correct record and signed by the Chairman.</p>

4.	<p><b>To confirm that all items marked in Part 1 will be considered in Public and that any items marked Part 2 will be considered in Private</b></p> <p>It was confirmed that all items of business would be considered in public.</p>	
5.	<p><b>Budget Proposals Report for 2010 - 2011</b></p> <p>Officers gave a brief outline of the key issues contained within the budget report.</p> <p>The committee asked for a briefing note/information on the following issues:-</p> <ul style="list-style-type: none"> <li>• What saving had been made as a result of the temporary closure of the Rigby Lane Civic Amenity Site</li> <li>• What had the cost been on providing the special weekends.</li> <li>• Information on the timescales for Town Centre Improvements.</li> </ul> <p>The Chairman asked officers to clarify the fees and charges on page 68 of the report in relation to the hire of Winston Churchill Hall. Officers reported that the cost set out in the report was hourly rate.</p> <p>The committee raised concerns at the part year saving of one post in the Local Development Framework as this was an important part of the Councils work.</p> <p>The Chairman thanked the officers for attending the meeting and they were given the opportunity to leave.</p> <p><b>Resolved – That members noted the Budget Proposals Report and asked for their concerns at the part year saving by the reduction of 1 post from the Local Development Framework Team to be noted.</b></p>	<p><b>Action By:</b></p> <p><b>Andy Evans Marcus Briginshaw Gill Brice</b></p>
6.	<p><b>Performance and Budget Report</b></p> <p>Members were given a brief summary of the Quarterly Performance Information report for Environment and Consumer Protection and Planning and Community Services.</p> <p>The committee asked for an update on a previous request made that where possible consideration should be given to the co-ordination of refuse collection and road sweeping. Officers were unable to give an update but agreed to provide a written response to the enquiry.</p>	<p><b>Action By:</b></p> <p><b>Steve Buckingham Yaser Ghauri</b></p>

	<p>The committee asked for further information to be provided on the following issues:-</p> <ul style="list-style-type: none"> <li>• Reward Grants in relation to the Local Area Agreement (LAA) stretch targets that are likely to be awarded to the Council and where they are incorporated into the Corporate Budget for future years (these grants are not payable until the end of the financial year).</li> <li>• More detailed breakdown of the complaints received within the Environment and Consumer Protection Department. (including details on whether there had been an increase in complaints on fly tipping).</li> <li>• What the relationship <b>is</b> between officers in the Sports and Leisure Team and the Leisure contract, what control the Council has and what penalty clauses are contained within the contract.</li> </ul> <p>The committee asked whether consideration could be given on moving the time of year that cycling proficiency was provided in schools to preferably the warmer months of the year.</p> <p><b>Resolved - That the report be noted.</b></p>	
7.	<p><b>Group Service Plan / Priorities for the year ahead</b></p> <p>The committee received a presentation on the Group Service Plans / Priorities for the year ahead.</p> <p>The Chairman advised officers that the introduction of outdoor gym equipment alongside play equipment had already been a success in Ruislip and would like to see this added to the list.</p> <p>The committee also raised concerns about the Corporate Landlord role and asked officers to provide a briefing not to clarify this.</p> <p><b>Resolved –</b></p> <p>(i) <b>That officers give consideration to adding to the list of priorities for the forthcoming year the provision of outside gym equipment alongside children’s play areas.</b></p> <p>(ii) <b>A briefing note be provided to committee members clarifying the role of the Corporate Landlord.</b></p>	<p><b>Action By:</b></p> <p><b>Steve Buckingham</b> <b>Ed Shaylor</b></p>

8.	<p><b>Forward Plan January 2010 to April 2010</b></p> <p>The Committee considered extracts of items in the Forward Plan for the Cabinet meeting on 21 January 2010. The committee asked for the reports on the Winter Service Plan and Rights of Way Improvement Plans to be circulated to them when available.</p> <p><b>Resolved – That items on the Forward Plan be noted and members be provided with the reports on the Winter Service Plan and Rights of Way Improvement Plans when available.</b></p>	<p><b>Action By:</b></p> <p><b>Gill Brice</b></p>
9.	<p><b>Work Programme 2009/2010</b></p> <p>The Chairman asked members of the committee whether they would agree to the meeting on the 10 March being moved to the 17 March 2010.</p> <p><b>Resolved – That the meeting scheduled to take place on the 10 march 2010 be moved to 17 March 2010 and the Work Programme as amended be noted.</b></p>	<p><b>Action By:</b></p> <p><b>Gill Brice</b></p>
	<p><b>The meeting closed at 19.25 p.m.</b></p> <p><b>Date of next meeting – 19 February 2010</b></p>	

These are the minutes of the above meeting. For more information on any of the resolutions please contact Gill Brice on 01895 250693. Circulation of these minutes are to Councillors, Officers, the Press and Members of the Public.