

Appendix - 1

Description of the premises

The application relates to a petrol forecourt convenience store which has applied for a 24 hours sale of alcohol and sale of late night refreshment which is under construction at the time of the hearing. The premises is located on the north western side of High Road Eastcote and River Pinn is to the north and the residential properties on Flag Walk to the south. The entrance door to the shop will be closed to customers between the hours of 2300 and 0500. Any sales between these hours will be made through the night pay window.

Officer's recommendation:

Conditions Consistent with the Operating Schedule

- A CCTV system will be installed, or the existing system maintained, such system to be fit for the purpose.
- The CCTV system shall be capable of producing immediate copies on site. Copies of recordings will either be recorded on good quality video tape or digitally on to CD/DVD or other equivalent medium.
- Any recording will be retained and stored in a suitable and secure manner for a minimum of 14 days and shall be made available, subject to compliance with Data Protection legislation, to the police for inspection on request.
- The precise positions of the camera may be agreed, subject to compliance with Data Protection legislation, with the police from time to time.
- The system will display, on any recording, the correct time and date of the recording.

- The CCTV system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity.
- The entrance door to the shop will be closed to customers between the hours of 2300 and 0500. Any sales between these hours will be made through the night pay window.

Additional Conditions proposed by the Licensing Officer

- The licence holder shall monitor on a three/six monthly basis and maintain records demonstrating the primary use of the premises (agreement is required on whether primary usage is recorded by transaction or transaction value. If the latter, then the calculation figures must not include VAT and taxes/levies).
- In the event that transaction data demonstrates that the premises are 'excluded premises' pursuant to S176 of the Licensing Act 2003, the premises licence holder will notify the Licensing Authority and will cease trading using the premises licence until such time as the data demonstrates that the premises are not so excluded.
- The data on primary use shall be held for a minimum period of 6 years (to align with Statute of Limitations - but a shorter period can be agreed if required) and shall be made available to the Police and the Licensing Authority within 3 calendar days of a request being made for the information.