

Minutes

COUNCIL

23 February 2017

Meeting held at Council Chamber - Civic Centre, High Street, Uxbridge UB8 1UW



Councillor John Hensley (Mayor)
Councillor Carol Melvin BSc (Hons) (Deputy Mayor)

	MEMBERS PRESENT: Councillors: Shehryar Ahmad-Wallana Lynne Allen Teji Barnes Jonathan Bianco Mohinder Birah Wayne Bridges Tony Burles Keith Burrows Roy Chamdal Alan Chapman George Cooper Judith Cooper Philip Corthorne Brian Crowe Peter Curling Catherine Dann Peter Davis Nick Denys Kanwal Dheer Jazz Dhillon Jas Dhot Jem Duducu Janet Duncan Beulah East Ian Edwards Tony Eginton Duncan Flynn Neil Fyfe Janet Gardner Narinder Garg Dominic Gilham Raymond Graham Becky Haggard Henry Higgins Patricia Jackson Allan Kauffman Judy Kelly Manjit Khatra Mo Khursheed Eddie Lavery Richard Lewis Michael Markham Douglas Mills Richard Mills Peter Money John Morgan June Nelson Susan O'Brien John Oswell Jane Palmer Ray Puddifoot MBE John Riley Robin Sansarpuri Scott Seaman-Digby David Simmonds CBE Jagjit Singh Brian Stead Jan Sweeting Michael White David Yarrow
	OFFICERS PRESENT: Fran Beasley, Jean Palmer, Paul Whaymand, Raj Alagh, Nancy LeRoux, Lloyd White, Mark Braddock, Morgan Einon, Beth Rainey and Neil Fraser
42.	APOLOGIES FOR ABSENCE (<i>Agenda Item 1</i>) Apologies for absence were received from Councillors Jarjussey, Lakhmana and Morse.
43.	MINUTES (<i>Agenda Item 2</i>) Councillor Duncan highlighted that an amendment to minute 40 was required, to confirm that the Member's Enquiry regarding Austin Road had been submitted by Councillor Curling. RESOLVED: That the minutes of the meeting on 19 January 2017 be agreed as a correct record, subject to the above amendment.

44.	<p>DECLARATIONS OF INTEREST <i>(Agenda Item 3)</i></p> <p>None.</p>
45.	<p>MAYOR'S ANNOUNCEMENTS <i>(Agenda Item 4)</i></p> <p>The Mayor welcomed a number of journalism students from Brunel University to the meeting.</p> <p>The Mayor conveyed his best wishes to Councillor Jarjussey for a speedy recovery from his recent operation.</p> <p>The Mayor congratulated Councillor Singh on recently completing seven consecutive marathons in seven days, across seven continents.</p>
46.	<p>REPORT OF THE HEAD OF DEMOCRATIC SERVICES <i>(Agenda Item 5)</i></p> <p>i) Urgent Implementation of Decisions</p> <p>Councillor Puddifoot moved, and Councillor Simmonds seconded, the recommendation as set out on the Order of Business</p> <p>RESOLVED: The Urgency decisions detailed in the report be noted.</p> <p>ii) a) Members' Allowances 2017/18</p> <p>Councillor Puddifoot moved, and Councillor Simmonds seconded, the recommendation as set out on the Order of Business.</p> <p>The motion was put to the vote and it was:</p> <p>RESOLVED: That the current Members' Allowances Scheme be revoked as of 31 March 2017 and the new Scheme for 2017/18 be approved, as shown in Appendix A, for implementation from 1 April 2017 including, for 2017/18 a Basic Allowance of £11,036.71 to be payable to all Councillors.</p> <p>The Basic Allowance and any Special Responsibility Allowances (SRAs) agreed under recommendations b) & c) below, will be increased each subsequent year in line with the annual Local Government Pay Settlement and will be paid in equal monthly instalments. The Basic Allowance includes intra borough travel and subsistence costs.</p> <p>ii) b) Members' Allowances 2017/18</p> <p>Councillor Puddifoot moved the recommendation as set out on the Order of Business. The motion was seconded by Councillor Simmonds.</p> <p>The motion was put to the vote and it was:</p> <p>RESOLVED: That Special Responsibility Allowances (SRA) of the following amounts be paid in equal monthly instalments to Councillors holding the following responsibilities. The SRAs will be increased each subsequent year in line with the annual Local Government Pay Settlement and will be paid in equal monthly instalments:</p>

	(£)
1. Mayor	22,193.66
2. Deputy Mayor	8,655.39
3. Leader of the Council	54,910.84
4. Deputy Leader of the Council	46,255.45
5. Chief Whip of Largest Party	22,193.66
6. Cabinet Member	38,682.07
7. Chairman of Scrutiny and Policy Overview Committee	22,193.66
8. Chairman of Planning Committee	22,193.66
9. Chairman of Licensing Committee	9,474.86
10. Vice Chairman of Licensing Committee	6,255.25
11. Chairman of Standards Committee	3,127.63
12. Standards Committee Independent Person	1,563.81
13. Chairman of Audit Committee*	2,975.49
14. Champion	5,707.22
15. Council rep' on Adoption and Permanency Panel	12,510.51
16. Cabinet Assistant	8,655.39

* Where a non-Councillor is Chairman or Vice Chairman a co-optees' allowance is payable as set out in the Scheme under section 9.

ii) c) Members' Allowances 2017/18

Councillor Puddifoot moved the recommendation as set out on the Order of Business. The motion was seconded by Councillor Simmonds and put to a recorded vote:

Those voting for: Councillors Allen, Birah, Burles, Curling, Dheer, Dhillon, Dhot, Duncan, East, Eginton, Gardner, Garg, Khatra, Khursheed, Money, Nelson, Oswell, Sansarpuri, Singh and Sweeting.

Those voting against: none.

Those abstaining: The Mayor (Councillor Hensley), the Deputy Mayor (Councillor Melvin), Councillors Ahmad-Wallana, Barnes, Bianco, Bridges, Burrows, Chamdal, Chapman, G Cooper, J Cooper, Corthorne, Crowe, Dann, Davis, Denys, Duducu, Edwards, Flynn, Fyfe, Gilham, Graham, Haggard, Higgins, Jackson, Kauffman, Kelly, Lavery, Lewis, Markham, D Mills, R Mills, Morgan, O'Brien, Palmer, Puddifoot, Riley, Seaman-Digby, Simmonds, Stead, White and Yarrow.

The motion was carried and it was:

RESOLVED: That SRAs of the following amounts be paid in equal monthly instalments to Councillors holding the following responsibilities:

	(£)
17. Leader of 2nd Party	22,193.66
18. Deputy Leader of 2nd Party	5,707.22
19. Chief Whip of 2nd Party	5,707.22
20. 2nd Party Lead on Scrutiny and Policy Overview Committee	5,707.22
21. Party Lead on Planning Committee	5,707.22

	<p>iii) Programme of Meetings 2017/18</p> <p>Councillor Puddifoot moved the recommendation as set out on the Order of Business, The motion was seconded by Councillor Simmonds and it was:</p> <p>RESOLVED: That, the timetable of meetings for 2017/18, as set out in Appendix A, be approved and the Head of Democratic Services, in consultation with the Chief Whip of the Majority Party, be authorised to make any amendments that may be required throughout the course of the year.</p>
47.	<p>GENERAL FUND REVENUE BUDGET, HOUSING REVENUE ACCOUNT AND CAPITAL PROGRAMME 2017 / 2018 (<i>Agenda Item 6</i>)</p> <p>Councillor O'Brien moved, and Councillor Morgan seconded, the suspension of Council procedure rules 14.4 to allow unlimited speaking time for the mover and seconder of the motion and the principal speaker / mover of the amendment and seconder of the amendment from the Labour Group.</p> <p>RESOLVED: That the mover and seconder of the budget motion and the principal speaker / mover and seconder of the principal amendment from the Labour Group be allowed unlimited speaking time on this item.</p> <p>Councillor Bianco moved, and Councillor Puddifoot seconded, the budget recommendations, as set out on the Order of Business.</p> <p>During the debate, the Mayor adjourned the meeting for a period of ten minutes in accordance with Council Procedure Rule 24.5.</p> <p>Councillor Dhillon moved, and Councillor Khursheed seconded, the following amendment:</p> <ol style="list-style-type: none"> 1 <i>That the Cabinet be invited to consider the Labour Group's amendments to the Cabinet's proposals set out in the Council Tax report and report to Council. These amendments would result in a Council Tax requirement for 2017/18 of £106,199,055</i> 2 <i>Firstly, in relation to the General Fund revenue budget, the proposals are based on the budget proposals as approved by Cabinet on 16 February 2017, subject to the following amendments:</i>

Labour Group Proposed Amendments	Budget 2017/18 (£000s)
Council Tax Requirement based on Cabinet Proposals	108,199
Calculated from the Budget Requirement based on Cabinet proposals	220,695
<u>Budget Increases:</u>	
Removal of Children's Centre Savings Proposal from the 2017/18 budget	189
Planning & Anti Social Behaviour Investigations Team (ASBIT)	
Enforcement Officers (2x Full Time POA Posts)	98
Abolish child Burial Charges for Residents	15
Total Increases	302
<u>Budget Reductions:</u>	
Reduction of General Contingency to £500k	(250)
Reduction in Unallocated Priority Growth	(52)
Total Reductions	(302)
Council Tax Requirement based on Labour Group proposals	108,199
Calculated from the Budget Requirement based on Labour Group proposals	220,695

Information:

- 3 Further explanation of the proposed amendments is provided below. The £320k resulting increase in expenditure budgets being funded through the reduction of General Contingency by £250k to £500k and release £52k from the Unallocated Priority Growth, which would leave £202k growth available of support new initiatives during 2017/18.
- 4 **Removal of Children's Centre Savings Proposals from 2017/18:** In order to provide time from broader consultation and further consideration of options, it is proposed to remove the £198k Review of Children's Centre Delivery Model from the 2017/18 budget.
- 5 **Planning and ASBIT Enforcement Officers (2x Full Time POA Posts):** In order to build capacity for the Council to respond to alleged breaches of planning control and Anti-Social behaviour in a more timely manner, growth of £95k is proposed to finance two additional posts.
- 6 **Abolish Child Burial Charges for Residents:** While cremations are provided free of charge for resident infants and children, the Council currently charges for infant and child burials, with the Cabinet's draft budget proposals including increases to these charges. It is proposed that those charges relating solely to the interment of an infant of child are abolished for residents, which is expected to reduce income by £15k per annum.

Following debate (Councillors Allen, Bianco, Dhillon, Dhot, Duncan, East, Khatra, D Mills, Oswell, Puddifoot, Sansarpuri, Simmonds and Sweeting), the amendment was put to a recorded vote:

Those voting for: Councillors Allen, Birah, Burles, Curling, Dheer, Dhillon, Dhot, Duncan, East, Eginton, Gardner, Garg, Khatra, Khursheed, Money, Nelson, Oswell, Sansarpuri, Singh and Sweeting.

Those voting against: The Mayor (Councillor Hensley), the Deputy Mayor (Councillor Melvin), Councillors Ahmad-Wallana, Barnes, Bianco, Bridges, Burrows, Chamdal, Chapman, G Cooper, J Cooper, Corthorne, Crowe, Dann, Davis, Denys, Duducu,

Edwards, Flynn, Fyfe, Gilham, Graham, Haggard, Higgins, Jackson, Kauffman, Kelly, Lavery, Lewis, Markham, D Mills, R Mills, Morgan, O'Brien, Palmer, Puddifoot, Riley, Seaman-Digby, Simmonds, Stead, White and Yarrow.

The motion was lost.

Following further debate (Councillors Allen, Bianco, Corthorne, Curling, Barnes, Burrows, Eginton, Markham, D Mills, R Mills, Lewis, Puddifoot, Simmonds, Sweeting), the original motion was put to a recorded vote:

Those voting for: The Mayor (Councillor Hensley), the Deputy Mayor (Councillor Melvin), Councillors Ahmad-Wallana, Allen, Barnes, Bianco, Birah, Bridges, Burles, Burrows, Chamdal, Chapman, G Cooper, J Cooper, Corthorne, Crowe, Curling, Dann, Davis, Denys, Dheer, Dhillon, Dhot, Duducu, Duncan, East, Edwards, Eginton, Flynn, Fyfe, Gardner, Garg, Gilham, Graham, Haggard, Higgins, Jackson, Kauffman, Kelly, Khatra, Khursheed, Lavery, Lewis, Markham, D Mills, R Mills, Money, Morgan, Nelson, O'Brien, Oswell, Palmer, Puddifoot, Riley, Sansarpuri, Seaman-Digby, Simmonds, Singh, Stead, Sweeting, White and Yarrow.

The original motion was unanimously carried and it was:

RESOLVED: That the Cabinet budget recommendations as set out below, be approved.

- 1. The General Fund revenue budget proposals made by Cabinet be approved, resulting in a Council Tax requirement for 2017/18 of £108,199,055;**
- 2. Council note that at its meeting on 19 January 2017 the Council calculated the amount of 97,220 as its Council Tax Base for the year 2017/18. This was calculated in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, as its Council Tax Base for the year (Item T in the formula in Section 31B (3) of the Local Government Finance Act 1992);**
- 3. The Hillingdon element of Council Tax be set at £1,112.93 for a Band D property. Taking into account the precept levied by the Greater London Authority, this results in an overall Band D Council Tax of £1,392.95 for the borough;**
- 4. The following amounts have been calculated by the Council for the year 2017/18, in accordance with Sections 32 to 36 of the Local Government Finance Act 1992 (the Act):**
 - a) £422,948,055** being the aggregate of the amounts that the Council estimates for the items set out in Section 31A (2) (a) to (f) of the Act. (Gross Expenditure including the amount required for additions to working balances)
 - b) £314,749,000** being the aggregate of the amounts that the Council estimates for the items set out in Section 31A (3) (a) to (d) of the Act. (Gross Income including reserves to be used to meet Gross Expenditure)

c) **£108,199,055** being the amount by which the aggregate at 4 (a) above exceeds the aggregate at 4 (b) above. This is calculated by the Council in accordance with Section 31A (4) of the Act, as its council tax requirement for the year. (Item R under Section 31B of the Act)

d) **£1,112.93** being the amount at 4 (c) above divided by Item T (2 above). This is, calculated by the Council in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year. (Council Tax at Band D for the Council)

e)

The London Borough of Hillingdon Council Tax			
Band A	Band B	Band C	Band D
£741.95	£865.61	£989.27	£1,112.93
Band E	Band F	Band G	Band H
£1,360.25	£1,607.57	£1,854.88	£2,225.86

being the amounts given by multiplying the amount at 4 (d) above by the number which, in the proportion set out in Section 5 (1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation Band D. This is calculated by the Council in accordance with Section 36 (1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands;

5. Council note that for the year 2017/18 the Greater London Authority and its functional bodies have stated the following amounts in precepts. These have been issued to the Council, in accordance with Section 40 of the Act, for each of the categories of dwellings shown below:

The Greater London Authority Precept			
Band A	Band B	Band C	Band D
£186.68	£217.79	£248.91	£280.02
Band E	Band F	Band G	Band H
£342.25	£404.47	£466.70	£560.04

6. The Council has calculated the aggregate in each case of the amounts at 4 (e) and 5 above. The Council in accordance with Section 30 and 36 of the Local Government Finance Act 1992 hereby sets the Council Tax for the year 2017/18 for each category of dwelling below:

Total Council Tax 2015/16			
Band A	Band B	Band C	Band D
£928.63	£1,083.40	£1,238.18	£1,392.95
Band E	Band F	Band G	Band H
£1,702.50	£2,012.04	£2,321.58	£2,785.90

7. The Council Tax Discount for Older people be retained at 4.88% of Hillingdon's element of the Council Tax;

	<ol style="list-style-type: none"> 8. The Capital Programme for 2017/18 to 2021/22 as set out in Appendix 6 of the report to Cabinet, be approved; 9. The Housing Revenue Account budget proposals and housing rents set out in Appendix 7 of the report to Cabinet, be approved; 10. The proposed amendments to Fees and Charges set out in Appendix 8 of the report to Cabinet, be approved; 11. The Treasury Management Strategy Statement, Annual Investment Strategy and Minimum Revenue Provision Statement for 2017/18 to 2020/21 as set out in Appendix 10 of the report to Cabinet, be approved; 12. The London Borough of Hillingdon Pay Policy Statement for 2017/18 as set out in Appendix 11 of the report to Cabinet, be approved; 13. The Housing Revenue Account Rent Policy as set out in Appendix 12 to the report to Cabinet, be approved and the Leader of the Council and relevant Cabinet portfolio Member be authorised to agree affordable rent levels on a scheme by scheme basis for newly acquired or built properties during the financial year; 14. Council formally opt in to the national scheme for appointing local authority auditors, as detailed in Appendix 13 of the report to Cabinet; 15. The Corporate Director of Finance's comments regarding his responsibilities under the Local Government Act 2003, be noted; 16. As set out in Schedule G of the Constitution - Budget and Policy Framework Procedure Rules, Cabinet may utilise the general reserves or balances or approve virements between the General Fund budget, Housing Revenue Account budget or Capital budgets during the MTFF financial years 2017/18 to 2021/22 in respect of those functions which have been reserved to Cabinet in Article 7 of the Constitution; 17. Council confirm that the Council's relevant basic amount of Council Tax for 2017/18 is not excessive in accordance with principles approved under Section 52ZB Local Government Finance Act 1992 and 'therefore' a referendum will not be triggered.
	<p>The meeting, which commenced at 7.30 pm, closed at 9.45 pm.</p>

These are the minutes of the above meeting. For more information on any of the resolutions please contact Lloyd White, Head of Democratic Services on 01895 556743. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

APPENDIX A

MEMBERS' ALLOWANCES SCHEME 2017/18

1. Introduction

In accordance with Local Authorities (Members Allowances) England Regulations 2003 No. 1021 (as amended) the London Borough of Hillingdon makes the following scheme: -

2. Basic Allowance

For 2017/18 an allowance of **£11,036.71** will be payable to all Councillors. This figure will be increased each subsequent year in line with the annual Local Government Pay Settlement and it will be paid in equal monthly instalments. The basic allowance includes intra borough travel and subsistence costs.

3. Special Responsibility Allowances

Special responsibility allowances of the following amounts shall be paid in equal monthly instalments to Councillors holding the following responsibilities:

	(£)
1. Mayor	22,193.66
2. Deputy Mayor	8,655.39
3. Leader of the Council	54,910.84
4. Deputy Leader of the Council	46,255.45
5. Chief Whip of Largest Party	22,193.66
6. Cabinet Member	38,682.07
7. Chairman of Scrutiny and Policy Overview Committee	22,193.66
8. Chairman of Planning Committee	22,193.66
9. Chairman of Licensing Committee	9,474.86
10. Vice Chairman of Licensing Committee	6,255.25
11. Chairman of Standards Committee	3,127.63
12. Standards Committee Independent Person	1,563.81
13. Chairman of Audit Committee*	2,975.49
14. Champion	5,707.22
15. Council representative on Adoption and Permanency Panel	12,510.51
16. Cabinet Assistant	8,655.39
17. Leader of 2 nd Party	22,193.66
18. Deputy Leader of 2 nd Party	5,707.22
19. Chief Whip of 2 nd Party	5,707.22
20. 2 nd Party Lead on Scrutiny and Policy Overview Committee	5,707.22
21. Party Lead on Planning Committee	5,707.22

* Where a non-Councillor is Chairman or Vice Chairman a co-optees' allowance is payable as set out in the Scheme under section 9.

Special Responsibility Allowances will be increased each subsequent year in line with the annual Local Government Pay Settlement.

4. Limit on Payment of Special Responsibility Allowances

Individual Councillors may not claim a special responsibility allowance for more than one position for which they qualify.

5. Renunciation

Councillors may elect to forego any of their entitlement to an allowance under the scheme by giving written notice to the Corporate Director of Finance.

6. Part-Year Entitlements

- (a) This paragraph regulates Councillors' entitlement to allowances where the scheme is amended during the course of the year or where an individual ceases to be a Councillor or accepts or relinquishes a position of special responsibility.
- (b) If an amendment to this scheme is made during the year to which it refers and changes the amount which a Councillor may claim in basic allowances the annual entitlement shall be calculated using the following method:-

Annual entitlement to basic allowance	=	Days at unamended rate divided by 365	X	Annual payment at unamended rate	+	Days at amended rate divided by 365	x	Annual payment at amended rate
---------------------------------------	---	---------------------------------------	---	----------------------------------	---	-------------------------------------	---	--------------------------------

- (c) Where the term of office of a Councillor begins or ends part way through the year the annual entitlement to basic allowance shall be calculated using the following method:

Annual entitlement to basic allowance	=	Days as a Councillor divided by 365	X	Annual rate of allowance
---------------------------------------	---	-------------------------------------	---	--------------------------

- (d) Where this scheme is amended during the year to which it refers the annual entitlement to basic allowance of Councillors beginning or ending their term of office part way through the year shall be calculated using the following method:

Annual entitlement to basic allowance	=	Days as a Councillor during unamended scheme divided by 365	X	Annual payment at unamended rate	+	Days as a Councillor during amended scheme divided by 365	x	Annual payment at amended rate
---------------------------------------	---	---	---	----------------------------------	---	---	---	--------------------------------

- (e) Where Councillors hold positions of special responsibility during part of the year their annual entitlement to special responsibility allowance shall be calculated using the following method:

Annual entitlement for special responsibility allowance	=	Days holding position of special responsibility during unamended scheme divided by 365	X	Annual payment at unamended rate	+	Days holding position of special responsibility during amended scheme divided by 365	X	Annual payment at amended rate
---	---	--	---	----------------------------------	---	--	---	--------------------------------

7. Out of Borough Travelling and Subsistence Allowances

Councillors shall be entitled to claim for out of borough travelling allowances incurred in undertaking approved duties as agreed in advance by the Council.

The out of borough car mileage allowance for Councillors shall be paid at the same rate as those paid to officers for the Standard Mileage User Allowance.

The amounts paid for out of borough subsistence shall be in accordance with the maximum levels laid down from time to time by the Department for Communities and Local Government but claims may only be made for approved duties.

8. Dependent / Carers Allowance

A dependent / carers allowance shall be payable at the National Minimum Wage for Adults hourly rate based on the following criteria:

- payments should be subject to a maximum weekly payment, equivalent to seven-and-a-half hours of care per week;
- the maximum rate should be set locally to reflect local costs, in accordance with social service departments levels;
- payment should be claimable in respect of children aged 15 or under or in respect of other dependants where there is medical or social work evidence that care is required;
- only one weekly payment should be claimable in respect of the household of each Member, except in special circumstances to be judged by the Council's Standards Committee;
- the allowance should be paid as a reimbursement of incurred expenditure against receipts;
- the allowance should not be payable to a member of the claimant's own household and;
- any dispute as to entitlement and any allegation of abuse should be referred to the Council's Standards Committee for adjudication.

9. Co-optees' Allowances

Where a co-optee and non-Councillor is the Chairman of the Audit Committee, an annual entitlement allowance of £2,975.49 may be paid. This will be paid on a pro-rata basis if the appointment of the co-optee begins or ends otherwise than at the beginning or end of a year. Where a co-optee is an Independent Person on the Standards Committee an annual entitlement allowance of £1,563.81 may be paid. Where a co-optee is one of the three statutory education co-optees on the Executive Scrutiny Committee, an annual entitlement allowance of £417.02 may be paid. This will be paid on a pro-rata basis if the appointment of the co-optee begins or ends otherwise than at the beginning or end of a year. These allowances will cover expenses, such as travel and subsistence, related to the duties of the postholder.

10. Claims and Payments

- (a) All claims for out of borough travelling and subsistence and carers allowances must be submitted within two months of the date of the approved duty to which they relate, made on the standard form as used by officers and returned to the Head of Democratic Services.
- (b) Payments shall be made in respect of basic and special responsibility allowances subject to sub-paragraph (c) below in Instalments of one twelfth of the amount specified in this scheme on or before the 15th of the month direct to each Member's bank or building society account.
- (c) Where the payment of allowances in one-twelfth instalments would result in a Councillor receiving more than he or she is entitled to because of a part year effect (as defined in paragraph 9 above) the payment shall be restricted to the annual entitlement.

11. Withholding Members' Allowances

Where there has been an adjudication, which suspends or partially suspends a Councillor from office following a breach of the Code of Conduct, the Council may withhold all allowances paid to that Councillor with immediate effect.

12. Records of Allowances and Publicity

In accordance with the 2003 regulations a detailed record will be kept of the name of the recipient and the amount and nature of each payment made. This will be available for public inspection at all reasonable times or copies supplied following the payment of a reasonable fee.

As soon as is reasonably practicable after the end of the municipal year to which the scheme relates the total sum paid to each recipient in respect of basic allowances, special responsibility allowance, dependant carers allowance and out of borough travelling and subsistence allowance will be published on the Council's website and local newspaper.

13. Independent Remuneration Panel

Hillingdon Council has had regard to the recommendations made by the Independent Panel for the Remuneration of Councillors in London in developing its Members' Allowances Scheme.

APPENDIX B

Programme of Meetings 2017/2018 (NB. Times may occasionally vary from those shown in first column.)

MEETING (and start time)	May	June	July	Aug'	Sept'	Oct'	Nov'	Dec'	Jan'	Feb'	Mar'	April	May
COUNCIL (7.30pm)	11		6		7		2		18	22			10 (A)
CABINET (7pm)	18	22	27		28	19	16	14	25	15	15	19	17
Central & South Planning Committee (7pm)	16	7, 27	19	8, 30	19	10, 31	23	12	11	7	1, 20	10	24
North Planning Committee (7pm)	10, 30	20	13	2, 23	12	3, 25	15	5	10, 31	20	13	5	15
Major Applications Committee (6pm)	10, 30	20	13	2, 23	12	3, 25	15	5	10, 31	20	13	5	15
Whips Meeting (5pm)			4		5	31			16	20			
Pensions Committee (7pm)		13			25			6			21		
Pensions Board (5pm)		28				4			9			3	
Audit Committee (5pm)		29			27			13					
Health & Wellbeing Board (2.30pm)		27			26			7			8		
Health & Wellbeing Board Working Group (dates tbc)													
Petition Hearings with the Cabinet Member for Planning, Transportation & Recycling (7pm)	17	14	12		13	11	8	4	17	14	14		16
Petition Hearings with the Cabinet Member for Finance, Property & Business Services (7pm)		21			20		1		29	21			
Petition Hearings with other Cabinet Members (dates & times tbc)													
Licensing Committee (10am)			13			17			9			12	
Licensing Sub-Committee (2pm)	3, 23	7, 23	5, 19	3, 16	5, 19	4, 18	9, 22	1, 15	4, 23	6, 20	1, 19	4	18
Executive Scrutiny Committee (at the rising of Cabinet)	18	22	27		28	19	16	14	25	15	15		17
Social Services, Housing & Public Health Policy Overview Committee (POC) (7pm)		28	20		5	2	6		23	27	22		
Residents' & Environmental Services POC (5.30pm)		20	26		20	17	21		24	28	27		
Children, Young People and Learning POC (7pm)		12	31		27	18	28		9	8	19		
Corporate Services and Partnerships POC (7.30pm)		15	18		6	10	7		4	1	7		
External Services Scrutiny Committee (6pm)		14	11		14	11	14		11	13	14		
Hillingdon SACRE (7.30pm)		6					1				29		
Standards Committee (7pm)		5			11			13			5		
Corporate Parenting Board (5.30pm)	22		10		25		20		22		26		22
Registration & Appeals Committee (dates / times tbc)													

Minute Annex B

This page is intentionally left blank