

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed / On Track
001	A clean and attractive borough	CP001 - Continue to enhance the borough through the council's civic pride initiative	Fran Beasley	John Wheatley	CP001.1 To arrange visits to France for any resident Normandy or D-Day veterans wishing to mark the 65th anniversary of D-Day, CP001.2 To arrange a Tea Party for Normandy Veterans CP001.3 Welcome home parade for Queen's Colour Squadron, CP001.4 Fun Run/Fun Day at Ruislip Lido, in support of Help for Heroes campaign, CP001.5 Signage outside Civic Centre and Library, CP001.6 Continue to identify other opportunities to promote Civic Pride, CP001.07 - LBH Associate Membership of Normandy Veterans' Association (NVA)	06/06/2009, 30/06/2009, 31/07/2009, 30/09/2009, 30/09/2009, 31/03/2010, 11/11/2009,	Completed, Completed, Completed, Completed, On Target, Completed	CP001.01 - Events associated with D-Day completed in Q1 CP001.02 - Tea Party hosted by the Mayor for members of the West Middx branch Normandy Veterans Association in Q1 CP001.03 - Successful Welcome home parade held CP001.04 - Fun Day held 6 Sept, raised over £13,000 for Help for Heroes CP001.05 - New signage has been put up outside the Civic Centre and Uxbridge Library CP001.06 - Opportunities continue to be identified CP001.07 - LBH is now an Associate Member of NVA. Outstanding action is to draft letters for Leader to send to NVA national leadership, with a view to contacting other councils and supplying NVA local contacts	On Target
002	A clean and attractive borough	CP002 - Introduce recycling initiatives to help achieve our recycling target of 40% by 2010	Philomena Bach	Colin Russell	CP002.01 - Ongoing improvements to recycling including education, minimisation, new initiatives (e.g. estate based recycling, textiles, bins in parks, distribution of bags via council outlets). CP002.02 - Reduce amount of household waste generated to minimise effects of landfill tax. NI 191/192/193 compliance. Improved Civic Amenity sites.	31/03/2010, 31/03/2010,	On Target, On Target	CP002.01 - Recycling rate 41.30%, on track against a target of 37.5%. CP002.02 - Household waste generated 451.8 kgs against a target of 480 kgs (low is good). Planning application for New Years Green Lane site has been approved and scheme is being developed.	On Target
003	A clean and attractive borough	CP003 - Continue to improve the quality of the borough's roads, our parks and open spaces, and improve town centres and the street scene.	Philomena Bach	Jonathon Westell	CP003.01 - Obtain Cabinet Member approval for highways improvements schemes. CP003.02 - Implement schemes and measure impact. CP003.03 - Parks and Open Spaces - increase the number of parks with green flag awards. CP003.04 - Improvements to Yiewsley and West Drayton town centres	31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, Completed, On Target	CP003.01 & 02 - Q3 - £827k released and a further £531 requested - implementation in Qs 3 and 4. CP003.03 - All existing parks retained their green flag status along with 4 new ones - totaling 14. CP003.04 - £400k to be spent on Yiewsley and West Drayton town centres in Q4. Discussions ongoing with Transport for London (TfL) over a £1.5m scheme for 2010/11. Phase 1 of Uxbridge town centre completed, phase 2 to start in 1/2010.	On Target
004	A clean and attractive borough	CP004 - Launch a new locality initiative, scheme building upon the success of the street champions and streets ahead schemes.	Philomena Bach	David Frost	CP004.01 - Work with Community Safety in DCEO to ensure that the new Locality Area set up is operating effectively across partners. CP004.02 - Pilot and establish a Junior Street Champions Scheme (JETs)	31/03/2010, 31/03/2010	On Target, On Target	CP004.01 - Third event held in Hayes wards in November 09 - over 300 activities took place. Remaining 2 events will be held in Q4. CP004.02 - JETs - Following completion of pilots documentation put in place focusing on enabling schools to gain Eco schools awards, promoting environmental responsibility and awareness for children. Focus will be on recycling as well as envirocrime - targeted at those areas of the borough where there are the biggest opportunities to increase recycling rates.	On Target
005	A safe borough	CP005 - Investing in improving street lighting	Philomena Bach	Tim Edwards	CP005.01 - Repairs to streetlights which are our responsibility within turnaround times. CP005.02 - Monitoring and working with Distributed Network Operator's (DNOs) to reduce their turnaround times. CP005.03 - Installation of agreed lighting improvement schemes.	31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target	CP005.01 - turnaround times at end December 09 = 1.18 days against 1.22 days in Q2 and 1.35 days last year. CP005.02 - turnaround times at end December 09 = 26.66 days (now under 30 day target) - against 33.54 days in Q2 and 45.3 days last year. CP005.03 - Gating Way scheme complete and Field End Road scheme virtually complete	On Target

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006	A clean and attractive borough	CP006 / PBCE02 - We will invest £1M a year on environmental improvements as part of the Chrysalis Programme, which uses council money for innovative local environmental initiatives suggested by residents	Fran Beasley	Maggie Allen	CP006.1 - Deliver 6 park security improvements. , CP006.2 - Oversee 15 parks and open spaces improvement projects across the borough. CP006.3 - To oversee the improvements on 3 buildings in the north and west of the borough., CP006.5 - To oversee one bowls project at Fasnidge Bowls Club, CP006.6 - To increase and maximise opportunities to promote the Chrysalis programme. To design and print relevant packs, leaflets and plaques. To update the Chrysalis webpage and encourage media publicity as well as to run surgeries in each locality.	31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target, Completed, On Target	CP06.01 - All fencing is installed or is currently being installed CP06.02 - All projects are on track to be completed by the end of March 2010. CP06.03 - Pinner FC/Bessingby Park CR - order has been placed and base installed, building due to be delivered in March '10 - project is on track. West Drayton Scouts is completed and invoices paid. CP06.05 - This project is now completed CP06.06 - Chrysalis webpage to be upgraded during Q4. Packs have been piloted and all feedback has been received.	On Target
007a	A clean and attractive borough	CP007a - Lead initiatives to tackle climate change, such as waste to energy and alternative forms of power for council building and new developments in the borough such as RAF Uxbridge site	Philomena Bach	Colin Russell	CP007a.01 - Act as pilot national authority working with Ford to trial electric vehicles in the borough, CP007a.02 - Transfer 25,000 tonnes of waste to the Grundon's waste to Energy plant in Colnbrook to reduce waste to landfill.	31/03/2010, 31/03/2010	On Target, Some Slippage	CP007a.01 - Scheme was launched in October 09, recharging points are being identified and volunteer residents are being short listed for the pilot. CP007a.02 - a revised target of 16,000 tonnes was agreed with WestWaste but there continues to be problems with stoppages at the plant which are beyond our control.	Some Slippage
007b	A clean and attractive borough	CP007b / GP001 - Lead initiatives to tackle climate change, such as waste to energy and alternative forms of power for council building and new developments in the borough such as RAF Uxbridge site	Jean Palmer	Jales Tippell	CP007b.01 - Contribution to robust plans able to withstand challenge and protect the environment, CP007b.02 - Meet targets in the Local Implementation Plan (LIP) for 2009, Continue to implement the Air Quality Action Plan, CP007b.03 - Ensure Local Development Framework (LDF) policies and team partnership involvement support cleaner, greener borough including Climate Change Strategy, CP007b.04 - To promote the biodiversity of the borough	31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target, On Target	CP007b.01 - Supplementary planning document for the former National Air Traffic Services (NATS) site was approved and adopted by Cabinet in September 2009. Cabinet approved designation of new conservation areas in Northwood in October. CP007b.02 - Hillingdon has started a study to become a pilot area to proactively monitor air quality targets and exceed the Mayor's CO2 target of a 60% decrease by 2025. CP007b.03 - Revised programme for the LDF has been agreed with partnership inputs for cleaner and greener policies, with climate change as a common thread in the Core Strategy. CP007b.04 - Meeting with the London Bio-diversity Partnership arranged for early February 2010 to begin to review and implement the actions in the plan.	On Target

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008	A clean and attractive borough	CP008 / GP002 - Ensure Hillingdon is a place where people enjoy living, by balancing the need for jobs, homes and the environment by opposing inappropriate development and strongly influence the developments on our ex-military sites in the borough	Jean Palmer	Jales Tippell	CP008.01 - Applications regarding listed buildings to be negotiated at early stage to avoid need for refusal of planning permission/listed building consent, CP008.02 - Providing excellent services to community and partners; providing clarity for residents and their agents as to what is likely to be acceptable on sites with heritage value; to assist planning colleagues in reaching and defending planning decisions., CP008.03 - Providing justification and guidance for work to buildings and public realm in Conservation Areas, CP008.04 - To improve access in the built environment for all with particular regard for disabled and elderly people, CP008.05 - Ensure there is adequate employment land and premises to meet Hillingdon's needs, CP008.06 - To provide an excellent planning service with regard to trees, the natural environment and landscaping and with regard to the High Hedges legislation, CP008.07 - To prepare new Tree Protection Orders (TPOs) and a comprehensive review of existing TPOs, with the prompt and efficient processing of TPO applications	31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010, 30/09/2009, 31/03/2010, 31/03/2010	On Target, On Target, On Target, On Target, Completed, On Target, On Target	CP008.01 - Currently applications regarding listed buildings are negotiated at early stage. CP008.02 - Input into all applications for sites and buildings with heritage value provided, including pre-application meetings when appropriate. Report to Cabinet on the drawing up of a Conservation Management Plan for Eastcote House Gardens by Consultants. Consultants appointed in December 2009. CP008.03 - Draft Ruislip Village Conservaton Area Appraisal completed. To be reported to Cabinet in January 2010. CP008.04 - Revised draft 'Accessible Hillingdon' Supplementary Planning Document (SPD) went out to public consultation and the results of this and the final document, are being reported to Cabinet in January 2010. CP008.05 - The Employment Land Study was completed in June. This study assess's the requirement for employment and ensures sufficient land is allocated for employment use. CP008.06 - Excellent service continues to be provided. Ongoing research for Trees and Landscape Strategy being undertaken by Trees and landscape Team. CP008.07 - Following recruitment to the Trees and Landscape tea	On Target
009	A clean and attractive borough	CP009 / GP003 - Continue with our programme to designate more areas in the borough as conservation areas	Jean Palmer	Jales Tippell	CP009.01 - Ensuring that buildings in designated areas are given due recognition and some protection from inappropriate development, CP009.02 - Ensure (LDF) Policy documents provide the means to protect and enhance the heritage and natural environment and that robust national and London Plan Policy is applied	31/10/2010, 31/03/2010	On Target, Completed	CP009.01- Northwood Frithwood Conservation Area (Extension) and Northwood Town Centre, Green Lane, Conservation Area (new) were designated on 2nd December 2009. CP009.02 - Revised Core Strategy Policies are being prepared to protect and enhance heritage and natural environment having regard to new policies in the replacement London Plan.	On Target
010	A clean and attractive borough	CP010 / GP004 - Continue to review the borough's buildings of local, historic and architectural interest	Jean Palmer	Jales Tippell	CP010.01 - To prepare an updated Local List following full public consultation for adoption by Cabinet	31/03/2010	On Target	CP010.01 - Draft Local List was reported to Cabinet in November. This went out to Borough wide public consultation at end December 2009.	On Target
011	A borough of culture and learning	CP011 / GP005 (S&A 018) - Invest in and develop our cultural facilities to develop learning and culture	Jean Palmer	Alan Dalton	CP011.01 - Establish the West London Story as the main Hillingdon cultural program for 2012	30/09/2009	Completed	CP011.01 - The Arts Service held two days of exhibitions and activities at Manor Farm for the West London Story. These were well attended and a celebration event, attended by the Arts Council was held in the evening. A business plan is currently being drafted up for the artist group.	Completed
012	A clean and attractive borough	CP012 / GP006 - Increase entries to external planning and design awards and to create the Councils own award scheme	Jean Palmer	James Rodger	CP012.01 - Launch a 'Hillingdon Design Award' by Jan 2010	31/01/10	On Target	CP012.01 - Work is ongoing to launch Hillingdon's Design Award. Timetable of actions identified to ensure Launch of Hillingdon's Design Award takes place in Q4.	On Target

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013	A safe borough	CP013 / GP007 - All major developments will meet the Metropolitan Police designing out crime standard to help make areas safer.	Jean Palmer	James Rodger	CP013.01 - Maximise group performance against local PI's, and other standard measurements. CP013.02 - To ensure all Major developments, and Minor and other developments accord with Designing out crime.	31/03/2010 31/03/2010	On Target, On Target	CP013.01/02 - All applications are discussed with the Met Police at the regular Friday morning surgeries. CP013.02 - All Major applications involving building work are conditioned to ensure secure by design standard is achieved.	On Target
014	A safe borough	CP014 - Continue to increase the numbers of local residents who feel secure - improving the safety and well being of older people and vulnerable people and their feeling of security.	Jean Palmer	Ed Shaylor	CP014.01 - Improve the safety and well being of young people, older people and vulnerable people and their feeling of security, reduce the experience and perception of disorder and levels of concern about crime. CP014.02 - Promote doorstep security with elderly residents., CP014.03 - Monitor progress of cases through the Special Domestic Violence Court (SDVC)., CP014.04 - Deliver multi-agency domestic violence training events., CP014.05 - Deliver domestic violence advice sessions to mental health patients.	31/03/2010 31/03/2010 31/03/2010 31/03/2010	On Target, On Target, On Target, On Target	CP014.01 - Number of burglar alarms fitted in Q3 = 240. (Total fitted so far is 632) CP014.02 - 100% of burglar alarm recipients have received home and personal security information packs that include doorstep security advice, hints and tips. CP014.03 - 100% of SDVC sessions attended and monitored by Community Safety Team CP014.04 - 3 multi agency domestic violence sessions have been delivered CP014.05 - 4 domestic violence advice sessions presented to mental health patients at Hillingdon Hospital	On Target
015	A borough with improving health, housing and social care	CP015 - Continue to improve arrangements to safeguard vulnerable adults from harm	Jeff Maslen	Nick Ellender	CP015.01 - Ensure effectiveness of safeguarding adults arrangements through improved outcomes - complete a baseline survey of views by March 2010.	31/03/10	On Target	CP015.01 - Staff awareness survey completed and case file audit underway scheduled for completion by the end of January 2010. Baseline survey of people who have used the safeguarding adults service scheduled by the end of March 2010.	On Target
016	A safe borough	CP016 - Fund measures to improve local safety around alleyways, public open spaces and shopping areas	Fran Beasley	Ian Edwards	CP016.1 Implement up to 20 alleygating schemes across the borough	31/03/2010	Completed	20 schemes implemented and a further 12 in development	Completed
017	A safe borough	CP017 - Continue to deliver our road safety programme and traffic improvement schemes	Philomena Bach	David Knowles	CP017.01 - Implement road safety training programme. CP017.02 - Implement Road Safety Plan and targets. CP017.03 - Provide 10 New pedestrian crossings. CP017.04 - Provide school crossing patrol service.	31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010	On Target, Completed, On Target, On Target	CP017.01 - 93 adults received cycle training, 2340 children received road safety training, and 2896 children are members of the road safety club to the end of December 09. CP017.02 - All killed/seriously injured (KSI) = 112 (117, improvement of 3.95%). Children KSI = 9 (13, improvement of 25.49%). We have already achieved the Mayor of London's reduction targets for 2010.. CP017.03 - 3 new pedestrian crossings completed, 3 are currently being installed - Avondale Drive, Elm Avenue and Green Lane and 9 more have been identified. CP017.04 - school crossing service continues to be provided at key sites.	On Target
018	A safe borough	CP018 - Investigate all road safety concerns identified by residents and, where possible, introduce measures to alleviate them	Philomena Bach	David Knowles	CP018.01 - Hold regular meetings with Cabinet Member to agree implementation of suitable schemes identified by residents., CP018.02 - Seek to achieve full allocation of available funds by year end.	31/03/2010, 31/03/2010	On Target, On Target	CP018.01 - Ongoing weekly meetings with Cabinet Member at which between 8 to 10 schemes discussed and agreed. CP018.02 - On target to spend available funds by year end.	On Target

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019	A safe borough	CP019 - Continue to invest extra money to reduce traffic congestion and improve CCTV services in the borough	Philomena Bach	David Knowles	CP019.01 - Implement agreed Traffic Congestion schemes. CP019.02 - Improve CCTV services in the borough.	31/03/2010, 31/03/2010	On Target, On Target	CP019.01 - Transport for London (TfL) are continuing to develop this with us. There are also some proposals being developed for the westbound slip road off the A40 that leads up to the Hillingdon Circus junction. CP019.02 - CCTV Steering Group met in November 09 and will meet again in Q4 to review draft strategy.	On Target
020	A safe borough	CP020/ GP009 - Continue to support Police Safer Neighbourhood Teams in each ward and ensure that they get easy access to the council services to help make local areas safer.	Jean Palmer	Ed Shaylor	CP020.1 Enhance the responsiveness of Council departments and services to reducing crime and disorder in all their activities. CP020.2 Lead and contribute to the Safer Hillingdon Partnership (SHP) in line with legislation, statutory instruments and local and national guidance on good practice.	31/03/2010, 31/03/2010	On Target, On Target	CP020.01 - One Safer Stronger training session delivered to Council staff. Q3 community safety bulletin to Social Care staff was distributed. Further e-learning packages being developed CP020.02 - Safer Hillingdon Partnership Board and Implementation/Performance groups meetings held and administered. Quarterly mini reports on environmental ASB and community tension completed by end of January 10. Decision taken by SHP Board to complete Crime and Disorder Reduction Partnership (CDRP) strategic assessment separately to the police strategic assessment. This allows CDRP assessment to fit into new Joint Strategic Needs Assessment (JSNA) timetable. Interviews took place with member of SHP Implementation/Performance group to identify strengths, weaknesses, opportunities & threats to performance of SHP as part of work on Hallmarks of Effective Partnerships.	On Target
021	A safe borough	CP021 - Work closely with our partners, including Registered Social Landlords and other landlords to tackle anti-social behaviour	Jean Palmer	Ed Shaylor	CP021.01 - 70% of Early Intervention Panel (EIP) Referrals do not receive an Anti-Social Behaviour (ASBO) in 12 months after their referral. CP021.02 - Ensure 100% of EIP Referrals receive a service user survey questionnaire. End Qtr 2- 50% CP021.03 - Ensure 100% of EIP Referrals receive a service user survey questionnaire. End Qtr 4 - 100% CP021.04 - Deliver 4 reports to the Youth Offending Board	31/03/2010, 30/09/2009, 31/03/2010, 31/03/2010	On Target, Completed, On Target, On Target,	CP021.01 - 93% of EIP referrals received in Q3 2008/09 did not receive an ASBO in the following 12 mth period. CP021.02 - 100% of EIP referrals receive service user questionnaire once the case has been closed. CP021.03 - At the end of Q3, 100% of EIP referrals continue to receive a service user questionnaire once the case has been closed CP021.04 - Reports of Safer Schools Partnership and Youth Crime Prevention Steering Group presented to Youth Offending Service (YOS) Management Board on a quarterly basis. Q3 report sent to Management Board	On Target
022	A safe borough	CP022 - Continue to implement safer routes to school as part of the School Travel Plan programme and develop further initiatives such as the Walking Bus and school cycle routes	Jean Palmer	Jales Tippell	CP022.01 - Engage regularly with stakeholders, e.g.. Transport for London (TfL) and subsidiaries such as Dial-a-Ride, Computer Cab and local bus companies, CP022.02 - Implement programmes and schemes included within the Local Implementation Plan (LIP), CP022.03 - Ensure LDF policies and proposals do not add to more congestion	31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target	CP022.01 - Quarterly meeting of the Mobility Forum held at the Civic Centre on 11 December 2009. CP022.02 - All schemes are on track to be delivered by the end of the financial year CP022.03 - A new Transport Strategy is being drafted to underpin the LDF Core Strategy and address the Mayor's new Transport Strategy	On Target
023	A safe borough	CP023 / GP012 - Continue to install burglar alarms in the homes of our older residents, helping them to feel safe.	Jean Palmer	Ed Shaylor	CP023.1 - Install 73 burglar alarms in homes of elderly residents by end of Qtr 1 CP023.2 - Install a total of 166 alarms by end of Qtr 2 CP023.3 - Install a total of 259 alarms by end of Qtr 3 CP023.4 - Have a total of 350 burglar alarms installed by Qtr 4	31/03/2010, 30/06/2009, 30/09/2009, 31/12/2009	Completed Completed Completed On Target,	CP023.01 - 73 burglar alarms installed by end of June. CP023.02 - 221 alarms installed by end of September - target for Q2 exceeded. CP023.03 - 461 alarms installed from April to December. And a total of 632 over the course of the project. CP023.04 - 368 remain to be installed by 31 March 2010.	On Target

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024	A borough of culture and learning	CP024 / GP013 - We will continue to refurbish the borough's libraries	Jean Palmer	Alan Dalton	CP024.01 - Refurbish Oaklands Gate Library (Northwood) Close library end of July completion September 2009 CP024.02 - Refurbish Kingshill Library (Charville). Close library end of July completion October 2009 CP024.03 - Refurbish Ickenham Library. Close library August, completion November 2009 CP024.04 - Refurbish Yiewsley Library. Close library September, completion November 2009	31/03/2010, 31/10/2009, 30/11/2009, 30/11/2009	Completed, Completed, On Target, Completed	CP024.01 - Oaklands Gate Library (now re-named Northwood) library reopened on September 22nd 2009. Formal relaunch on October 22nd CP024.02 - Kingshill Library (now re-named Charville) reopened November 12 2009. Official opening successful. CP024.03 - Ickenham library refurbishment formal re-opening on January 26th. CP024.04 Yiewsley library formally relaunched on December 3rd	On Target
025	A borough of culture and learning	CP025 - Continue to develop and improve education in our schools and raise exam results	Chris Spencer	Mike Merva	CP025.01 - To ensure effective support is given to all Hillingdon schools to raise attainment in line with expectation, CP025.02 - To monitor, support and challenge all schools to ensure that all improve according to level of need and potential, CP025.03 - Monitor attainment of pupil with Free School Meals (FSM) and their peers via the termly annual school review CP025.04- Ensure headteachers and school data managers are fully aware of any issues and action them appropriate CP025.05 - Continue to fully implement successful LA intervention and support strategies to raise attainment for all pupils	31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target, On Target, On Target	CP025.01 - LA providing intensive support to all schools in challenging circumstances. City Challenge are involved in the Hillingdon Local Leaders in Education (LLE) project. Three single governing bodies (hard governance federations) were implemented during the autumn term 2009, three more planned for the spring term 2010. Hard federation strengthen leadership and management at both governance and headteacher level by using the expertise of a strong school to support those schools causing concern. CP025.02 - School Improvement Partners (SIP) programme refined to provide greater challenge in line with the rigors of new Ofsted inspection. Training sessions being implemented for all schools to help them understand and prepare for new Ofsted regime. SIP are working with schools to analyse pupil data and focus their resources accordingly. CP025.03 to CP025.05 - The School Improvement Service (SIS) is working with schools to increase their awareness of Free School Meals (FSM) as a predictor of future performance and supporting them to improve their tracking of the progress of these	On Target
026	A borough of culture and learning	CP026 / GP014 - Continue to extend our blue plaque scheme and maintain our local heritage.	Jean Palmer	Ed Shaylor	CP026.01 - Plaque for Sir Bernard Miles to be unveiled at 38 New Road by end of October., CP026.02 - To identify other famous people and events associated with locations within the borough and erect plaques as appropriate.	30/09/2009, 31/03/2010	Completed, On Target	CP026.01 - On the 19th of September the Blue Plaque for Sir Bernard Miles was unveiled at New Road Uxbridge. CP026.02 - A list of 7 potential sites and recipients given to the leader for consideration. Sir Douglas Bader Plaque will be installed on RAF Uxbridge site, location to be determined site visit arranged with RAF Camp Commander at the end of Jan.	On Target
027	A borough of culture and learning	CP027 / GP015 - Extend opportunities for older people to participate in leisure, recreation and cultural activities	Jean Palmer	Sue Drummond	CP027.01 - Extend opportunities for older people to participate in leisure, recreation and cultural activities, CP027.02 - Provide free swimming for older residents	31/03/2010, 31/03/2010	On Target, On Target	CP027.01 - Recruitment process with Age Concern complete. The Active Ageing Co-Ordinator will map out what is currently available identifying any shortfall for provision and developing new activities for older people. Active Ageing Co-Ordinator appointed commencing January 2010. Nordic walking trial sessions to commence Feb. CP027.02 - Free swimming for older residents is now in place, and additional courses for lessons provided to meet demand.	On Target

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028	A borough of culture and learning	CP028 - Increase the range of vocational courses at GCSE and post 16.	Chris Spencer	Alison Moore	CP028.01 - To continue to implement the 14-19 strategy with particular focus to Staying on and Transfer of funding from Learning Skills Council (LSC), CP028.02 - Full implementation of CHOICE to provide greater learner demand, CP028.03 - All three 14-19 collaboratives fully operational by Sept 09 CP028.04 - Development of apprenticeships and Key Stage 4 programmes to provide an effective alternative provision.	31/03/2010, 31/03/2010, 30/09/2009, 31/03/2010	On Target, Completed, Completed, On Target	CP028.01 - Charter for Raising the Participation Age in School to 18 presented at 14-19 Strategic Group agreed. Transition plans developed with LSC and 14-19 Team CP028.02 – CHOICE website active and Hillingdon's contribution will be ongoing. CP028.03 - Curriculum manager and 14-19 Team have up-dated original consultants recommendations and created a draft plan to encourage collaborative working. Specific schools to be targeted according to willingness to collaborate and achievement data. CP028.04 - Links with the 14-19 Team have been made with all Apprenticeship Providers for Hillingdon as part of the LSC handover process. KS4 Engagement programme on-going, and seen as successful by schools.	On Target
029	A borough of culture and learning	CP029 - Work to extend community based sports development programmes offering new activities and opportunities to residents	Jean Palmer	Sue Drummond	CP029.01 - Deliver the 'Back to Sport' campaign aimed at encouraging targeted groups to re-engage with sporting activities., CP029.02 - Ensure that the Sport & Leisure service contributes to the streets Ahead programme of events throughout the year., CP029.03 - Deliver community based sport and physical activity projects for people with special needs to improve knowledge and range of activities for residents to maintain healthy, active lifestyles., CP029.04 - Deliver a range of projects and initiatives aimed at increasing participation in sport and physical activity by children and young people	31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, Completed, Completed	CP029.01 - Sports England Funding now confirmed for 'Back to Sport' programme. CP029.02 - Three out of 5 events completed that include a range of Sport and Cultural activities on offer. Programme for event 4 in place for Jan delivery CP029.03 - Activity sessions now in place in a range of sports, delivered in partnership with DASH and MIND. CP029.04 - The service has developed a range of activities being delivered directly and through local clubs and coaches. New additional activities include Teen Fit Club - a targeted programme, girls rugby sessions, netball and cricket	On Target
030	A borough of culture and learning	CP030 - Increase take up and satisfaction of customers in Library services	Jean Palmer	Alan Dalton	CP030.01 - Developing libraries as focal points of the community. Supporting community safety and improved health., CP030.02 - Work with the Arts team to deliver a literature programme and to promote libraries as venues for arts activities and performance.	31/03/2010, 31/03/2010	On Target, On Target	CP030.01 - Manor Farm library was transformed into a live music venue when it hosted the Stardust Big Band and raised over £320 for Crisis. Two new online resources have been introduced, First Steps and Life in Britain. Christmas events took place across the borough and a Xmas Grotto created in Ruislip Manor. CP030.02 - Publishers of Gothic fiction conducted a literary workshop at Manor Farm in October	On Target

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031	A borough of culture and learning	CP031 - Deliver outstanding skills and personal learning opportunities for Hillingdon's community	Jean Palmer	Alan Dalton	<p>CP031.01 - Develop contacts with Hillingdon schools to promote library services, improved literacy and the enjoyment of literature.,</p> <p>CP031.02 - Work with the Arts team to deliver a literature programme and to promote libraries as venues for arts activities and performance.,</p> <p>CP031.03 - Develop resources collections promoting learning, training and employment opportunities for Hillingdon Residents. Work with Adult Education to promote Skills for Life resources in library spaces.,</p> <p>CP031.04 - Continue arts development programs across the Borough ,</p> <p>CP031.05 - Continue Launchpad programme for young people,</p> <p>CP031.06 - To embrace the 'valuing people' agenda and work collaboratively with social services to provide high quality relevant ALDD provision, enabling all learners to develop their full potential.</p> <p>CP031.07 - To widen the range of opportunities available to learners through the effective partnerships the service forms, when appropriate, ensuring high quality integrated advice and guidance.</p>	<p>31/03/2010,</p> <p>31/03/2010,</p> <p>31/03/2010,</p> <p>31/03/2010,</p> <p>31/10/2009,</p> <p>31/03/2010,</p> <p>31/03/10</p>	<p>On Target,</p> <p>On Target,</p> <p>On Target,</p> <p>On Target,</p> <p>Completed,</p> <p>On Target,</p> <p>On Target</p>	<p>CP031.01 - Focus for quarter three has been on increasing Bookstart distribution. Performance at end of December: Bookstart Baby (0 - 12mths) - 62% (2344) of eligible Children issued on target to reach 80%, Bookstart+ (18mths - 30mths) - 77% 2647 of eligible Children, on target to reach 80%. My bookstart Treasure chest (aged 3) - 61% (2080) of eligible children on target to reach 80%</p> <p>CP031.02 - Publishers of Gothic fiction conducted a literary workshop at Manor Farm in October</p> <p>CP031.03 - Events took place throughout the borough with Local Community Police giving advice on how to keep your house and belongings safe, also giving out panic alarms. An Older Persons Day Celebrations took place in Yeading including a MacMillan Coffee Morning, with Age Concern, PCT, Community Police and local Florist in attendance.</p> <p>CP031.04 - Work is continuing on the programs implemented during first and second quarter.</p> <p>CP031.05 -Launchpad network members have grown by 30% since quarter 2.</p> <p>CP031.06 -Foundation learning tier provision running . 25 learners on full time programmes involving vocational qualifications, and supported employment. 3 pathways catering, horticulture and business administration. 60 courses for over 235 learners ongoing, many leading to national qualifications and independent living skills.</p> <p>CP031.07 - Full range of over 1200 courses running with over 5,000 enrolments. Learning opportunities available across a huge range of subjects and levels both accredited and non accredited. Partnerships have been extended to enable Higher Education (HE) progression, ALDD supported employment, 14-19 developments, apprenticeships, full level 2 and 3 vocational courses. Employment projects in partnership with Uxbridge College and VCS.</p>	On Target
032	A borough of culture and learning	CP032 / GP019 - Enable our communities to engage with the arts through the provision of a comprehensive programme of events and services	Jean Palmer	Alan Dalton	<p>CP032.01 - Promote the programmes effectively,</p> <p>CP032.02 - Set out program of special events for the year</p>	<p>31/03/2010,</p> <p>31/03/2010</p>	<p>Completed</p> <p>Completed</p>	<p>CP032.01 - The marketing and the word of mouth of successful event managing has proved to work effectively as we are attracting increasing audience numbers.</p> <p>CP032.02 - We have successfully programmed and delivered Hayes Carnival in Q1 and Medfest in Q2, with Bigfest being delivered in October 09. Bigfest was successfully promoted with 12,000 people in attendance</p>	Completed
033	A borough of culture and learning	CP033 - Develop a four year Sports & Cultural programme that will enable Hillingdon to engage residents with the opportunities offered by London 2012	Jean Palmer	Sue Drummond	<p>CP033.01 - As part of the programme leading up to the London Olympics, maximise the opportunity for legacy building, public participation and engagement in sport.,</p> <p>CP033.02 - Seek to engage and secure National Olympic Team(s) to make use of facilities in Hillingdon as part of pre-Olympic training camp. Work in partnership with Brunel and other local agencies to enhance and maximise the Hillingdon offer to National Olympic Committees.</p>	<p>31/03/2010,</p> <p>31/03/2010</p>	<p>On Target,</p> <p>On Target</p>	<p>CP033.01 Lido Lap Fun run organised at Ruislip Lido, Sports Activities contributed to BigFest in October. Sport and Culture programme of activities now completed for 3 of 5 Streets Ahead events. A number of new activity programmes now in place including 'Jog it Off' sessions as part of a new local running network and targeted activities for disabled adults.</p> <p>CP033.02 - Officers continuing to work in partnership with Brunel for Hillingdon facilities to be promoted as a location for a training camp to support olympic athletes.</p>	On Target

Green: Completed / On Target
Amber: Some Slippage
Red: Serious Slippage

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed / On Track
034	A borough of culture and learning	CP034 - Complete work on the new Hillingdon Sport & Leisure Centre and Botwell Green Leisure Centre and Library in Hayes	Jean Palmer	Sue Drummond	CP034.01 - Completion of new Botwell Green Leisure Centre, CP034.02 - Completion Hillingdon Sport & Leisure Centre	30/01/2010, 31/12/2009	On Target, On Target	CP034.01 - Practical completion (completed construction of new centre) of Botwell Green Leisure Centre by 31/03/10 CP34.02 The Official opening for the Hillingdon Sports and Leisure Centre is on 23rd March.	On Target
035	A borough of culture and learning	CP035 / GP022 - Actively seek to engage with a national team to use new facilities at Hillingdon Sport and Leisure Centre for the 2012 Olympic Games	Jean Palmer	Sue Drummond	CP035.01 - Seek to engage and secure National Olympic Team(s) to make use of facilities in Hillingdon as part of pre-Olympic training camp. Work in partnership with Brunel and other local agencies to enhance and maximise the Hillingdon offer to National Olympic Committees.	31/03/2010	On Target	CP035.01 - Officers continuing to work in partnership with Brunel for Hillingdon facilities to be promoted as a location for a training camp to support olympic athletes	On Target
036	A borough of culture and learning	CP036 - Develop a new specialist gymnastics facility at Botwell Green Leisure Centre with a full programme of recreational pre-school gymnastics through to school and club level performance	Jean Palmer	Sue Drummond	CP036.01 - Initial launch and opening of the new facility completed, CP036.02 - Develop a new specialist gymnastics facility at Botwell Green Leisure Centre with a full programme of recreational pre-school gymnastics through to school and club level performance., CP036.03 - Initial activity programme for the opening of the centre agreed with resident club and management contractor	31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target	CP036 - ALL-The project has been reprofiled during the construction period due to the inclusion of a state of the arts gymnasium, which further enhances the development.. A programme of gymnastics as well as an initial activity programme is being developed with GLL (management company), who will manage the development for the Council and other key groups.	On Target
037	A borough of culture and learning	CP037 - Launch new programmes for sport & leisure activities at the two new leisure centres and Hillingdon Sport & Leisure Centre and Botwell Green Leisure Centre	Jean Palmer	Sue Drummond	CP037.01 - Liaise with Fusion to organise the opening of the new Hillingdon Sport and Leisure Centre, CP037.02 - Work with appointed leisure management contractor on the opening of the new facilities at Botwell Green Leisure Centre, CP037.03 - Maintain a register of local clubs and associations interested in using the new facilities at Botwell Green Leisure Centre and Hillingdon Sports and Leisure Centre., CP037.04 - In conjunction with the appointed operators, develop and publicise the initial programme of activities following the opening of the new leisure centres. Work with local clubs, associations and other agencies in developing the programme.	31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target, On Target	CP037.01 Hillingdon Sport & Leisure Complex - Recruitment Fayres completed. Advertising for the recruitment of further key posts now underway. On-going meetings with Fusion in place concerning preparation for opening. Official opening date now agreed. CP037.02 GLL now appointed to manage Botwell Green LC. On-going meetings in place with GLL and MCP concerning build timescales and access arrangements to prep site. Recruitment of key personnel for the new facility underway. Liaising with GLL regarding the programming of the facility including transfer from existing sites and new activities. CP037.03 & 04 Working with local groups that have registered an interest in using the facilities to organise programming of activities.	On Target
038	A borough of culture and learning	CP038 / GP025 - Work through the arts to create lively public spaces that enhance the environment and help to develop a sense of well-being	Jean Palmer	Alan Dalton	CP038.01 - Develop a plan for improving fixed site facilities	31/03/2010	On Target	CP038.01 - Agreement has been completed with the BTCV (British Trust Conservation Volunteers) and English Heritage to provide 3 years of free man-power to work on the pond and the Moat at the Manor Farm Site. Winston Churchill hall kitchen has been repainted.	On Target
039	A borough of culture and learning	CP039 / GP026 - Use the arts to raise the confidence of the older and more vulnerable and to engage young people in positive activity	Jean Palmer	Alan Dalton	CP039.01 - Incorporate engagement of young people in Hillingdon.	31/03/2010	On Target	CP039.01 - Worked in conjunction with Youth Services and Positive Activities for Young People (PAYP) to incorporate engagement of young people in Hillingdon Arts Music Project (AMP).	On Target

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040	A borough where children and young people are healthy, safe and supported	CP040 - We will progress the delivery of three new youth centres / Develop 3 new youth centres	Chris Spencer	Tom Murphy	CP040.01 - Progress youth centre in Northwood CP040.02 - Progress youth centre in South Ruislip CP040.03 - Progress youth centre in Charville	31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target	CP040.01 - Works commenced on site on 19 October 2009, A new roof structure is now complete and other repairs to the existing roof are underway. Steel has been erected to the front building and it is ready for the brickwork. Damproofing to the existing basement, and drylining to the stage are completed. . CP040.02 - Cabinet approved award of the contractor in December 2009. Pre-start contract meeting is planned for Tuesday 19th January 2010 and construction is due to commence in February 2010 as programmed. CP040.03 - Preparatory activity regarding local programme design and delivery is underway, with operational requirements agreed and staff being recruited. The specification and procurement of furniture, fittings and equipment is currently being managed, so that the Centre will be operationally fit-for-purpose by the public launch date of Monday 15th March 2010.	On Target
041	A borough where children and young people are healthy, safe and supported	CP041 - Protect children and young people from crime and accidents / Ensure C&YP are safe from harm and protect those known to be at risk of abuse	Chris Spencer	Paul Hewitt	CP041.01 - Ensure that all London child protection procedures are accessible and are being used by all practitioners in each of the partner agencies, CP041.02 - The Trust to co-operate with the Local safeguarding children board (LSCB) and its sub-groups on preventing accidents and road traffic accidents by supplying data and raising awareness via the partner agencies, CP041.03 - The Trust to co-operate with the LSCB and its sub-group on bullying by supplying data and raising awareness via the partner agencies, CP041.04 - The Trust will support the LCSB HR sub-group in the implementation of the vetting and barring scheme across partner agencies via the Trusts workforce reform group, CP041.05 - Implementation of the Baby P action plan as agreed by the LSCB CP041.06. Implement Integrated Children Services (ICS) through Protocol System, CP041.07 - Implement the recruitment and retention policy , CP041.08 - Further develop integrated and inter-agency working to ensure the assessments are comprehensive.	31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010	On Target, Completed, On Target, Completed, Completed, Completed, On Target, Completed	CP041.01 - The Department for Children, Schools and Families (DCSF) will not complete the re-writing of Working Together until March 2010. Thereafter the All London Procedures will also be re-written. The current procedures remain in force and are accessible via the LSCB website. CP041.02 - Child Death Overview Panel continues to monitor this task. CP041.03 - The evaluation from the annual conferences demonstrated high levels of professional awareness to aid the supply of data on bullying. This will be carried forward via the anti-bullying steering group. CP041.04 - The evaluation from the annual conference shows raised awareness across all partner agencies of vetting and barring issues. There has been an increase in complex strategy meetings held to deal with vetting and barring issues; including 3 referrals to the Independent Safeguarding Authority CP041.05 - The plan has been implemented, the Ofsted inspectors commented on the excellence of this plan and is now being developed to anticipate the revised 'Working Together' document due in March 2010' CP041.06 - ICS rolled out successful. CP041.07 - R&R group for ECS being established and in the process of developing and implementing the new policy. CP041.08 - Common Assessment Framework (CAF) has been updated and relaunched as of Oct 1st.	On Target

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042	A borough where children and young people are healthy, safe and supported	CP042 - Improve the educational prospects of looked after children	Chris Spencer	Debbie Haith	CP042.01 - Development of Hillingdon's Virtual School (HVS), CP042.02 - Implementation of Personal Education Allowances, CP042.03 - Profiling individual support needs through the Personal Education Plan	31/03/2010, 31/03/2010, 31/03/2010	On Target, Completed, On Target	CP042.01 - Staff building pupil profiles of all pupils in their key stage and HVS developing tailored key stage resources through the Personal Education Allowance (PEA). CP042.02 – Personal Education allowances implemented and administered by the virtual school. CP042.03 - Completed training to social workers in Children in Care teams 1 & 2 and Asylum on new PAN London Personal Education Plans. Further training to be rolled out to Social workers in Children with Disabilities team and Independent Reviewing Officers in Q4.	On Target
043	A borough where children and young people are healthy, safe and supported	CP043 / GP027 - Improve the services on offer to young people in our libraries, arts and culture and sports facilities	Jean Palmer	Alan Dalton	CP043.01 - Deliver a programme of cultural and promotional events, co-ordinated across the group and appealing to all ages and backgrounds., CP043.02 - Use library promotions and activities to raise awareness of sport and health.	31/03/2010, 31/03/2010	On Target, On Target	CP043.01- Publishers of Gothic fiction conducted a literary workshop at Manor Farm in October CP043.02 - Events took place throughout the borough with Local Community Police giving advice on how to keep your house and belongings safe, also giving out panic alarms. At Yeading an Older Persons Day Celebrations with MacMillan Coffee Morning took place Age Concern, PCT, Community Police and local Florist.	On Target
044	A borough where children and young people are healthy, safe and supported	CP044 - Strengthen the links between the School Travel Plan programme and students in Years 7-13, with health promotion initiatives in our leisure centres as part of the national change for life campaign	Jean Palmer	Jales Tippell	CP044.01 - Ensure LIP and transport policies include provision for youth and elderly CP044.02 - To increase the number of schools participating in Walk On Wednesday (WOW) to 55 and promote School Travel Plan (STP) accreditation to all schools in Borough	31/03/2010, 31/03/2010	Completed, On Target	CP044.01 - Interim LIP Bid 2010/11 has been granted and includes provision for the youth and elderly CP044.02 - 1) Number of Schools participating in WOW is 60. 2) TfL accreditation being promoted in STP 3) STPs were prepared by all schools in the Borough before 31 December 2009 deadline. Accreditation is now being promoted.	On Target
045	A borough with improving health, housing and social care	CP045 - Develop extra care housing to help people receive the care and support they need to live independently in the community	Jeff Maslen	Marcia Gillings	CP045.01 - Conduct feasibility studies on the development of specialist 24 hour extra care provision within existing sheltered housing schemes. CP045.02 - Work with housing association partners to deliver specialist extra care facilities on new build sites including West Ruislip RAF site	31/10/2009, 31/03/2010	Completed Completed	CP045.01 - Feasibility studies completed on two existing sites. One site has been identified as being suitable for re-development for the provision of extra care housing for a proposed 47 homes. Funding from the Homes and Communities Agency (HCA) has been successfully secured. At the other site, the proposal is to re-develop into extra-care homes. CP045.02 a planned programme to deliver extra care facilities is in place. 48 extra care facilities are being developed on the West Ruislip RAF site. There will be a phased completion over 18 months. Work started on site on 22nd September 2009 and will deliver 48 extra care units due for completion between March and May 2012. Triscott House - Funding from the HCA (Homes and Communities Agency) for this scheme was approved and given in October 2009, and this scheme will provide 45 extra care places for older people. The scheme is due to start on site in June 2010 with completion forecast for September 2011.	Completed

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046	A borough with improving health, housing and social care	CP046 - Deliver assistive technology services to help people receive the care and support they need to live independently in the community	Jeff Maslen	Paul Feven	CP046.01 - Draft strategy that includes costed options (including telehealth) to be developed. CP046.02 - Report to ASCHH SMT with recommendations submitted CP046.03 - Report to the Healthier Communities and Older Peoples Theme Group for sign off.	31/07/2009, 31/08/2009, 31/01/2010	Completed Some Slippage Some Slippage	CP046.01 - Telecare strategy has been drafted and the key principles agreed by ASCHH SMT CP046.02 - Report considered by ASCHH SMT. CP046.03 - Strategy ready to be considered by HCOP by March 2010 to support development of telecare and reablement services.	Some Slippage
047	A borough with improving health, housing and social care	CP047- Continue the modernisation programme for adults with learning disabilities and mental health needs.	Jeff Maslen	Sharon Townsend	CP047.01 - Agree design proposals for new build supported housing schemes., CP047.02 - Consult with full range of stakeholders at Charles Curran, Hatton Grove, Merchiston House., CP047.03 - Draft specifications for care and support services.	31/12/2009, 31/12/2009, 31/03/2010	Some slippage Some slippage Some slippage	CP047.01 - The economic downturn has reduced the availability of sites for development. The corporate review of property and assets is continuing with a range of different site options to meet the needs of the Learning Disability programme. Feasibility studies are being undertaken. CP047.02 - Assessments have been completed for 36 individuals at Charles Curran and Hatton Grove and these will inform the care specifications. CP047.03 - Specifications will be drafted when agreement has been reached on the sites allocated for supported housing for adults with learning disabilities.	Some Slippage
048	A borough with improving health, housing and social care	CP048 - Developing and improving services to enable adults and older people to remain living in the community	Jeff Maslen	Noreen Rice	CP048.01 - Improve the health and well-being and quality of life for adults with mental health needs - in partnership with a Mental Health Trust provider open a Well-being Centre for adults with mental health needs to improve access to information, advice and support.	31/03/2010	On Target	CP048.01 - The Well Being Centre is on target to open in March 2010. The reception area and refurbishment of the second floor of Boots will be completed by end of February. The service specification has been completed and a communications strategy has been agreed to promote and launch the service.	On Target
049	A borough with improving health, housing and social care	CP049 - Maintain and develop support to carers to help people receive the care and support they need to live independently in the community	Jeff Maslen	Sue Tarling	CP049.01 - Carer information days to be held at GP surgeries so that by year end there are 50 new carers on the GP Carers' register; CP049.02 - Carer awareness event to be held at Hillingdon Hospital that involves at least 100 carers and staff; CP049.03 - At least 10 carers should be involved in the process of developing information about carers about safeguarding; CP049.04 - Canvas the views of 100 carers about the accessibility of information provided for carers by LBH and the PCT. 80% of those canvassed to find information relevant and easy to read	31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010	On Target On Target Completed On Target	CP049.01 - Carers information days scheduled to be held by the end of March 2010. CP049.02 - Carer awareness event to be held at Hillingdon Hospital on 3rd March 2010. CP049.03 - Carers have been involved in the research to develop new communications for safeguarding adults. CP049.04 - 100 carers' views canvassed about 2 adult social care leaflets, 1 about carers' assessments and the other about toilet location; and 2 health leaflets, 1 about how to find a dentist and the other about how to register at a GP surgery as a carer. 1,100 questionnaires have also been sent to carers as part of a Department of Health carers survey. There has been a good response rate (44% response rate). The findings from the survey are being analysed and will be available in early February.	On Target

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050	A borough where opportunities are open to all	CP050 - Improving and promoting the health and well being of adults and older people - Mental health element of healthy walks developed focusing on engaging socially isolated older people	Jeff Maslen	Andrew Knight	CP050.01 - Quarterly promotion of walks in libraries (including walk and talk sessions run with 2 local libraries), CP050.02 - 2 walks promotion sessions with mental health services	31/03/2010, 31/12/2009	On Target Completed	CP050.01 - There are regular promotions of healthy walks at all libraries. Walks taking place as planned - 54 walks from 11 sites. 10 new walk leaders have trained as part of the promotion in libraries of the walks scheme and 210 new walkers participating to the end of November. Additional walks planned for Streets Ahead events in 2010. Walks for special needs patients planned with Hillingdon Hospital in 2010. CP050.02 - The promotion of mental health is integrated with all walks. Mental health service users are regularly participating in walks. 2 walks completed on 1st and 26th October 2009 with more than 100 walkers participating.	On Target
051	A borough with improving health, housing and social care	CP051 - Continue to improve arrangements to safeguard vulnerable adults from harm	Jeff Maslen	Nick Ellender	CP051.01 - Ensure effectiveness of safeguarding adults arrangements through improved outcomes - complete a baseline survey of views by March 2010.	31/03/2010	On Target	CP051.01 - Staff awareness survey completed and case file audit underway scheduled for completion by the end of January 2010. Baseline survey of people who have used the safeguarding adults service scheduled by the end of March 2010.	On Target
052	A borough with improving health, housing and social care	CP052 - Continue to support first time buyers through our first time buyers deposit scheme for borough residents.	Jeff Maslen	Marcia Gillings	CP052.01 - First time buyers deposit scheme - 30 individuals or couples are helped to buy their own property.	31/03/2010	Completed	CP052.01 - The target of 30 individuals or couples helped to buy a property on the open market has been exceeded. In total, 53 applicants were assisted under this scheme at the end of December 2009. The scheme has been closed since October 2009 and the remaining 121 applicants names have been placed on a review list for consideration next year.	Completed
053	A borough with improving health, housing and social care	CP053 - Reduce the number of people in temporary accommodation by 50% by Dec 2010	Jeff Maslen	Emma Humphrey	CP053.01 - Deliver the quarterly targets for national indicator 156. quarter 1 target = 1150 households in temporary accommodation., CP053.02 - quarter 2 target = 1181 households in temporary accommodation, CP053.03 - quarter 3 target = 1173 households in temporary accommodation, CP053.04 - quarter 4 target = 1164 households in temporary accommodation	30/06/2009, 30/09/2009, 31/12/2009, 31/03/2010	Completed Completed Completed On Target	CP053.01 - Target for quarter 1 has been achieved. CP053.02 - Target for quarter 2 has been achieved. CP053.01 - At the end of December 2009, 1138 households were living in temporary accommodation - a reduction of 38 since April 2009 (from 1176 households in temporary accommodation at the end of March 2009). Officers are monitoring the potential impact of the 'credit crunch' on homelessness activity and the financial impact of changes to the Housing Benefit regime for Private Sector Leased properties. CP053.04 - Target expected to be met by 31 March 2010	On Target
054	A borough with improving health, housing and social care	CP054 - Increase the number of new houses provided by the council	Jeff Maslen	Marcia Gillings	CP054.01 - Secure planning permission for those sites where we are seeking Challenge Funding from the Homes and Communities Agency to build new homes as part of the pipeline sites initiative., CP054.02 - Bid for Challenge Funding from the Homes and Communities Agency for new homes under the pipeline initiative scheme., CP054.03 - Achieve a 'start on site' position with at least 100 new homes under the pipeline housing initiative.	31/03/2010, 31/12/2009, 31/03/2010	On Target Completed On Target	CP054.01 - We have successfully secured planning consent for 29 out of 50 new homes with more to follow by March 2010 for people with general needs and older people. The cost of these new homes has been part-met through securing a Challenge Fund grant. CP054.02 - The second round of bidding for Challenge Fund grant from the Homes and Communities Agency took place in October 2009 for 3 sites. The formal notification from this bid is expected by early February 2010. CP054.03 - On track to achieve a start on site position with at least 100 homes.	On Target

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055	A borough with improving health, housing and social care	CP055 - Maintain an excellent housing / council tax benefit service and housing service, demonstrating value for money and increase benefit take up and improve the speed and accuracy of benefit applications	Jeff Maslen	April Southern	CP055.01 - Achieve a target in 2009/10 of an average of 22 changes per 1000 caseload per week (NI180 Annual number of changes per 1000 caseload) Q1 target = 22, CP055.02 - Q2 target = 22, CP055.03 - Q3 target = 22, CP055.04 - Q4 target = 22	30/06/2009, 30/09/2009, 31/12/2009, 31/03/2010	Completed Completed Completed On Target	CP055.01 - Target for quarter 1 has been achieved. CP055.02 - Target for quarter 2 has been achieved. CP055.03 - Target for quarter 3 has been achieved. Performance at the end of December 2009 is 34.48 changes per thousand cases against a target of 22 (high is good). CP055.04 - Target expected to be met by 31 March 2010.	On Target
056	A borough with improving health, housing and social care	CP056 - To maximise the choice that customers have over services by delivering transformation in adult social care to give people who use adult social care services more choice and personalisation	Jeff Maslen	Dave King	CP056.01 - Deliver the pilots for personalisation / individualised budgets in adult social care, CP056.02 - agree a resource allocation system for self directed support	31/03/2010, 31/03/2010	On Target On Target	CP056.01 - A Transition Pilot for young adults is well underway, and the first personal budget has been agreed in principle. Further budgets are in the process of being agreed in time for March 2010. CP056.02 - A comprehensive Comparative Budget Exercise is in progress to ensure an effective Resource Allocation System is in place for August 2010 implementation. All social workers are now being asked to complete a Supported Assessment Questionnaire alongside new assessments to make sure this is achieved. An important Resource allocation system (RAS) project is now underway.	On Target
057	A borough with improving health, housing and social care	CP057 - To actively involve customers in the planning and delivery of services (IPB Project)	Jeff Maslen	Jody Hawley	CP057.01 - A programme of customer engagement actions is in place across ASCH&H	31/03/2010	On Target	CP057.01 - Systems have been put into place to monitor and record evidence of customer engagement across housing and adult social care services including evidence of service improvements made as a result of customer feedback. Standard questions for customer satisfaction surveys have been developed for use across the departments. 200 residents have formed our resident group/panel to take part in consultation across the department. All service areas to undertake customer engagement activities by 31 March 2010.	On Target
058	A borough with improving health, housing and social care	CP058 - Continue to implement our Affordable Housing planning guidance for all new residential developments	Jean Palmer	James Rodger	CP058.01 - Ensuring implementation of S106 agreements requiring affordable housing.	31/03/2010	On Target	CP058.01 - Section 106 agreement implemented on all relevant applications to ensure affordable housing scheme target is met.	On Target
059	A borough with improving health, housing and social care	CP059 - To increase the provision of affordable homes from 155 units to 199 units a year	Jean Palmer	Jales Tippell	CP059.01 - Finalise relevant housing studies., CP059.02 - Ensure all housing monitoring returns are completed on time: CLG P2 Returns (Communities and Local Government) - Quarterly, GLA (Greater London Authority) - Monthly	30/09/2009, 31/03/2010	Completed, On Target	CP059.01 - Strategic Housing Land Availability Assessment (SHLAA) completed and housing target confirmed by GLA. CP059.02 - CLG P2 returns completed and Local Development Database (LDD) development monitoring submitted monthly.	On Target
060	A borough where opportunities are open to all	CP060 - Increase the number of adults with disabilities accessing education, training, employment and training opportunities.	Jean Palmer	Alan Dalton	CP060.1 - Set up WISE Programme (Work in Supported Employment) for ALDD (Adults with Learning Disabilities), CP060.2 - By end of Qtr 4 - achieve 25 learners on WISE programme	30/09/2009, 31/03/2010	Completed, On Target	CP060.01 - Wise programme developed as part of the Foundation Learning Tier (FLT) programme, making full time provision available for ALDD residents leading to supported employment. CP060.02 - 25 learners currently engaged on supported employment programmes.	On Target

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061	A prosperous borough	CP061 - Our housing policy will help people access affordable housing including key workers and economically active residents, helping to support our local labour force	Jeff Maslen	Marcia Gillings	CP061.01 - Deliver 312 affordable homes by 31 March 2010, working in partnership with Registered Social Landlords.	31/03/2010	On Target	CP061.01 - The Housing Supply Team is working with Planners, Registered Social Landlords and developers to ensure that new homes of all tenures are being built. We continue to work in a challenging market and seek to maximise every opportunity to develop affordable housing. We have exceeded our target on the First Time Buyers initiative and are looking for additional funding to meet demand. Our overall target of 312 housing units is challenging as many sites have been delayed by developers and more recently by difficult weather conditions delaying the build programme. We are supporting development through better liaison with planners and Corporate property.	On Target
062	A prosperous borough	CP062 - Introduce a construction apprentices scheme	Fran Beasley	Helena Webster	CP062.01 - Launch construction apprenticeship scheme	31/03/10	Completed	CP062.01 - Construction apprenticeship scheme in place. Work ongoing to provide apprenticeship opportunities at sites within Hillingdon.	Completed
063	A prosperous borough	CP063 - Support Brunel University in delivering an enterprising attitudes programme	Fran Beasley	Helena Webster	CP063.01 - Set up enterprising attitudes programme in partnership with Brunel University	31/03/10	Completed	CP063.01 - Programme live within agreed timetable.	Completed
064	A prosperous borough	CP064 - Engage with business to encourage their support for our outcomes and increase their corporate responsibility	Fran Beasley	Nigel Cramb	CP064.1 Support Hillingdon Business Forum to engage with major employers within Hillingdon. CP064.2 Influence work programme to ensure regular and effective programme of activities which deliver corporate responsibility benefits. , CP064.3 Working with the Hillingdon Chamber of Commerce to ensure continued development of partnership activity in local town centres. , CP064.4 Support Chief Executive in developing role to encourage Corporate Responsibility amongst major businesses	31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target, Completed	CP064.01 - Work ongoing. Range of activities undertaken/planned CP064.02 - Work ongoing. Business Forum Manager work acknowledged by British Airways reward CP064.03 - Council now in negotiations with Hillingdon Chamber over work programme and financial support for chamber activities CP064.04 - Work ongoing. Monthly meetings continue to be held to review and forward plan Chief Executive's work with major business. Forward plan for 2010/11 is being developed.	On Target
065	A prosperous borough	CP065 - Open up opportunities for local businesses to benefit from the contracts associated with London 2012	Fran Beasley	Ian Edwards	CP065.1 Secure funding to enable training and raise awareness of supply chain opportunities for Heathrow and surrounding areas. CP065.2 Encouraging and supporting businesses to register with the 2012 'compete for' portal to be in a position to bid for London 2012 contracts.	31/03/2010, 31/03/2010	On Target On Target	CP065.01 - Project on track. Contractor appointed. Meet the buyer event held CP065.02 - European funded project held Small, Medium Enterprises (SME) access Heathrow and public sector supply chain will continue to signpost businesses to CompeteFor website	On Target

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066	A prosperous borough	CP066 - Prepare a planning document to guide the redevelopment of the RAF Uxbridge site to ensure that it revitalises the local area and provides benefits for people across the borough.	Jean Palmer	Jales Tippell	CP066.01 - All planning applications will be assessed against the council's Unitary Development Plan Saved Policies 2007 and supplementary planning documents., CP066.02 - Ensure proposals for redevelopment of the RAF Uxbridge site are in accordance with the adopted RAF Uxbridge Supplementary Planning Document (SPD)., CP066.02b - Ensure the public are kept informed through the planning process for the RAF Uxbridge site., CP066.03 - Officers will give good quality and timely pre-application advice for RAF Uxbridge to influence the submission of the planning application., CP066.04 - Prepare a draft SPD for the former National Air Traffic Services (NATS) site at Porters Way, West Drayton.	31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target, On Target, On Target	CP066.01 - CP066.01 - All applications assessed against UDP and SPD. CP066.02 - Subject to a more detailed assessment, the proposal is broadly in line with the RAF Uxbridge SPD. CP066.02b - The council will undertake public notification of the Hybrid planning and listed building applications in the form of a newspaper advertisement, site notices and neighbour letters in mid January 2010. CP066.03 - Subject to more detailed assessment and negotiation in the course of the assessment, the applications are comprehensive and has considered the full range of issues necessary. CP066.04 - The SPD for the NATS site will inform the assessment of the current applications.	On Target
067	A prosperous borough	CP067 - Work with major local businesses to encourage investment in the borough which will help to bring more training, skills, and jobs into Hillingdon for local people to access	Fran Beasley	Helena Webster	CP067.1 Conduct fundamental review of Hillingdon Business Forum, CP067.2 Deliver ERDF Programme to stimulate local business in Heathrow Supply Chain	24/07/2009, 31/03/2010	Completed, On Target	CP067.01 - Review undertaken. Options for 2010 onwards being considered. Implementation of agreed option to be in place April 2010. CP067.2 - Programme to support businesses in place and delivering to milestones and profile. Meet the buyer events held on 17th and 18th November.	On Target
068	A borough where opportunities are open to all	CP068 - Freeze council tax for all Hillingdon residents for two years	Christopher Neale	Paul Whaymand	CP068.01 - Implement for 2009-10. Accommodate in 2009-10 budget., CP068.02 - Implement for 2010-11. Accommodate in 2010-11 budget.	31/03/2010, 31/03/2011	Completed, On Target	CP068.01 - Residents who qualify for discount have received appropriate council tax bill for 2009-10, CP068.02 - Preparations for 2010-11 are in place. Council Tax Base Report has been submitted to Committee (for 14th Jan 2010).	On Target
069	A borough where opportunities are open to all	CP069 - Ensure the council and its partners respond to neighbourhood needs and improved service delivery for all residents	Fran Beasley	Ian Edwards	CP069.1 Assist ECP to conduct needs analysis prior to each Streets Ahead Week of Action (SAWA) , CP069.2 Conduct post event evaluation of SAWA, CP069.3 Produce ward profiles	31/03/2010, 31/03/2010, 30/09/2009	Completed, Completed, Completed	CP069.01 - In agreement with ECP the pre event consultation and needs assessment is wholly carried out by the Localities team and task is monitored by ECP CP069.02 - Hayes SAWA post event survey and analysis complete CP069.03 - Task was completed at the end of August and all ward profiles are now on Council Website	Completed
070	A borough where opportunities are open to all	CP070 - Promote community cohesion across all of the borough's communities so that people feel that communities get on well	Fran Beasley	Ian Edwards	CP070.1 Work with Planning to ensure that a needs analysis by faith groups is undertaken to inform the Local Development Framework, CP070.2 Identify the improvement required for Hillingdon's self assessment at level 3 for National Indicator 35 and develop a plan to achieve that outcome by early 2010/11. CP070.3 Working with the Strategic Information manager to develop the data sets and information required by the Strong and Active Theme Group to ensure that it is able to secure its purpose,	30/03/2010, 31/03/2010, 30/03/2010	On Target, On Target, On Target,	CP070.1 - LDF officers now working with Strategic information officer to ensure faith needs assessment informs LDF. Mapping of faith facilities being undertaken by Hillingdon Inter Faith Network (HIFN) and reporting to Strong and Active Group in Jan 10. CP070.2 - Action plan being implemented and monitored by the Strong and Active Group CP070.3 - CACI have provided full range of data tools and maps that show more detailed demography of the borough. Presentation to be made to Strong and Active Group in next quarter to sign off this work.	On Target

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071	A borough where opportunities are open to all	CP071 - Continue the Leader's initiative to support older people	Fran Beasley	Kevin Byrne	CP071.1 Deliver burglar alarms project , CP071.2 Fund Age Concern to meet shortfall in helping hand scheme , CP071.3 Oversee administration of initiative, commissioning new projects (e.g. from Community Associations (CA)) and secretariat for meetings. CP071.4 Support and monitor grant for dining centres,	31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010	On Target, Completed, On Target, On Target	All projects supported by the Leaders Initiative (LI) are on track; these include playaways audio books for libraries that are free for older people, activities and events offered by community associations, older peoples Christmas lunch and the purchase of a new shopmobility scooter CP071.01 - As at the end of December 632 (63%) alarms had been installed. The project is on track to install all 1000 alarms by 31 March 2010 CP071.02 - Following a review of the SP contract, funding for the service has been extended until June 2010 and as a result the estimated shortfall for 2009-10 has been reduced by £13,000. To account for the change in circumstances, the Leaders Initiative will therefore amend the total award to £34,769 and pay a second instalment of £10,898 to complete the award. CP071.03 - The LI approved a grant to Barnhill CA to pay for a monthly lunch club, which provides approx 40 free meals to people over 60. The LI is also supporting local community associations to set up coffee mornings and social events for older people CP071.04 - A grant of £13k has been shared across 5 Community Associations so far to expand and improve their services. The funding will go towards; a series of day trips for older people to get out and about, establish coffee morning events, monthly lunch clubs to provide free meals for older people free transport services to enable older people to attend events and the purchase new equipment to expand exercise, sports and social activities	On Target
072	A borough where opportunities are open to all	CP072 - Support partner organisations to extend opportunities to engage in volunteering activities	Fran Beasley	Ian Edwards	CP072.1 Work with LSP Executive to ensure join between partner organisation's volunteering opportunities and HAVS volunteer database., CP072.2 Raise the profile of volunteering in the borough through publicity campaign including developing and hosting the Volunteering awards, CP072.3 Work with Hillingdon's Businesses through the Hillingdon Business Forum to maximise the volunteering opportunities as part of the corporate social responsibility offer, CP072.4 Support HAVS in the delivery of the LAA 2007 and LAA 2008 volunteering targets.	31/10/2009, 31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target, On Target	CP072.01 - Link with University now well established CP072.02 - Numerous meetings held with HAVS and Brunel. University has made good progress with its scheme and now have volunteering shop on campus. Use is made of HAVS database of opportunities. CP072.03 - Group activities organised with Hillingdon Businesses leading to 21 days of volunteering activities to the end of Dec 09 CP072.04 - Survey results awaited. Preliminary discussions held with GOL about the booster survey of Street Champions	On Target
073	A prosperous borough	CP073 - Increase benefit take-up for those who are entitled through joint working with the Department for Work and Pensions	Jeff Maslen	April Southern	CP073.01 - Increase benefit take-up for 150 older people in the private sector	31/03/2010	Completed	CP073.01 Target has been exceeded. During the first nine months of 2009/10, 273 older people have received additional benefits.	Completed

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074	A borough where opportunities are open to all	CP074 - Provide free swimming for older residents. All people aged 60 and over will be able to swim for free at Hillingdon Leisure Centres from April 2009. To launch the scheme, additional free swimming lessons will be available during 2009/10	Jean Palmer	Sue Drummond	CP074.01 - Provide free swimming activities for older residents., CP074.02 - Work in partnership with Age Concern to research, publicise and extend opportunities for older residents to participate	31/03/2010, 31/03/2010	On Target, On Target	CP074.01 - Take up on free lessons has increased during Q3 with additional classes delivered at Hayes and Highgrove Pools to cope with demand. CP074.02 - Recruitment process with Age Concern complete. Active Ageing Co-Ordinator appointed commencing January 2010. The Active Ageing Co-Ordinator will map out what is currently available identifying any shortfall for provision and developing new activities for older people.	On Target
075	A borough where opportunities are open to all	CP075 - Deliver community based sport and physical activity projects in partnership with DASH, MIND and age concern to improve knowledge and range of activities for residents to maintain healthy, active lifestyles.	Jean Palmer	Sue Drummond	CP075.01 - Deliver community based sport and physical activity projects for people with special needs to improve knowledge and range of activities for residents to maintain healthy, active lifestyles., CP075.02 - 5 different sports activities are organised for people with special needs.	31/03/2010, 31/03/2010	Completed, Completed	CP075.01 / CP075.02 - A broad range of activities are now in place and being delivered in partnership with MIND and DASH. Sessions are now part of the regular programme with a good level of take up. Activities include Tennis, Football, Multi-Sports and others.	Completed