

AUDIT COMMITTEE FORWARD PROGRAMME 2018/19 and 2019/20

Committee name	Audit Committee
Officer reporting	Anisha Teji, Chief Executive's Office
Papers with report	None
Ward	All

HEADLINES

This report is to enable the Audit Committee to review planned meeting dates and the forward programme.

RECOMMENDATIONS:

That the Committee:

1. Confirms the dates for Audit Committee meetings; and
2. Makes suggestions for future agenda items, working practices and / or reviews.

SUPPORTING INFORMATION

The meeting on 6 February 2019 will start at 5.40pm.

There will be a short training session for Members at 5.00pm and a pre meeting with officers and the Committee at 5.30pm.

Meetings	Room
11 April 2018	CR 5
26 July 2018	CR 5
17 October 2018	CR 5
6 February 2019	CR 6
25 April 2019	CR 5
22 July 2019	CR 4
17 October 2019	CR 5
3 February 2020	CR 4
23 April 2020	CR 5

Meeting Date	Item	Lead Officer
25 April 2019	Private meeting with the Head of Business Assurance to take place before the meeting	
	Audit Committee Annual Report	Acting Deputy Director of Exchequer & Business Assurance Services
	Annual Review of the Effectiveness of Internal Audit 2018/19	Acting Deputy Director of Exchequer & Business Assurance Services
	Internal Audit Charter 2018/2019	Acting Deputy Director of Exchequer & Business Assurance Services
	Annual Governance Statement 2018/19 – Interim Report	Acting Deputy Director of Exchequer & Business Assurance Services
	Draft Internal Audit Plan 2019/20	Acting Deputy Director of Exchequer & Business Assurance Services
	Internal Audit Progress Report 2018/19 Quarter 4 (including the 2019/20 Quarter 1 IA Plan)	Acting Deputy Director of Exchequer & Business Assurance Services
	Counter Fraud Progress Report Quarter 4 2018/19	Acting Deputy Director of Exchequer & Business Assurance Services
	Q3 Corporate Risk Register - Part II	Acting Deputy Director of Exchequer & Business Assurance Services
	Audit Committee Forward Programme	Democratic Services

Meeting Date	Item	Lead Officer
22 July 2019 (date TBC)	*Private meeting with the Corporate Director of Finance to take place before the meeting	
	Approval of the 2017/18 Statement of Accounts and External Audit Report on the Audit for the year ended 31 March 2018	Corporate Director of Finance /Ernst & Young
	External Audit Report on the Pension Fund Annual Report and Accounts 2017/18	Ernst & Young
	Internal Audit 2019/20 Quarter 1 Progress Report & Quarter 2 Internal Audit Plan	Acting Deputy Director of Exchequer & Business Assurance Services
	External Quality Assessment of Internal Audit 2019/20	Acting Deputy Director of Exchequer & Business Assurance Services
	Counter Fraud Progress Report Quarter 1 2019/20	Acting Deputy Director of Exchequer & Business Assurance Services
	Q4 Corporate Risk Register - Part II	Acting Deputy Director of Exchequer & Business Assurance Services
	Audit Committee Forward Programme	Democratic Services

Meeting Date	Item	Lead Officer
17 October 2019 (date TBC)	*Private meeting with External Audit (Ernst & Young) to take place before the meeting	
	Internal Audit Progress Report 2019/20 Quarter 2 & Internal Audit Plan Quarter 3	Acting Deputy Director of Exchequer & Business Assurance Services
	Risk Management Annual Report – Part II	Acting Deputy Director of Exchequer & Business Assurance Services
	Counter Fraud Progress Report Quarter 2 2019/20	Acting Deputy Director of Exchequer & Business Assurance Services
	Q1 Corporate Risk Register – Part II	Acting Deputy Director of Exchequer & Business Assurance Services
	Audit Committee Forward Programme	Democratic Services

Meeting Date	Item	Lead Officer
3 February 2020 (date TBC)	Private meeting with the Head of Business Assurance to take place before the meeting	
	Audit Committee Annual Report	Acting Deputy Director of Exchequer & Business Assurance Services
	Annual Review of the Effectiveness of Internal Audit 2019/20	Acting Deputy Director of Exchequer & Business Assurance Services
	Counter Fraud Progress Report Quarter 3 2019/20	Acting Deputy Director of Exchequer & Business Assurance Services
	Q1 Corporate Risk Register – Part II	Acting Deputy Director of Exchequer & Business Assurance Services
	Audit Committee Forward Programme	Democratic Services

