

Cabinet Addendum Sheet

14 March 2019

Classification: Public



ITEM 7 - BUDGET MONITORING REPORT MONTH 10

NEW RECOMMENDATION 11

That Cabinet ratify a special urgency decision taken by the Leader of the Council and the Cabinet Member for Finance, Property and Business Services on 22 February 2019 to:

- 1) **Accept the Tender from The Pantry (UK) Limited for the provision of Lot 1 (Business & Industry Catering) for the Civic Centre Astro Cafe and internal hospitality for a three year period from 24 March 2019 to 23 March 2022 at a cost neutral position to the Council;**
- 2) **Furthermore, agree that this includes the provision to extend the Lot 1 contract for a further 1 + 1 year periods (five years in total), subject to the approval of the Leader of the Council & Cabinet Member for Finance, Property and Business Services, in consultation with the Deputy Chief Executive and Corporate Director of Residents Services;**
- 3) **Accept the Tender from Caterplus Services Limited for the provision of Lot 2 (Social Care Catering) to the Council's Extra Care schemes, Children's Residential, Early Years Centres and Adult Resource Centres for a three year period from 24 March 2019 to 23 March 2022 at the value of £955,955 per annum; and,**
- 4) **Furthermore, agree that this includes the provision to extend the Lot 2 contract for a further 1 + 1 year periods (five years in total), subject to the approval of the Leader of the Council & Cabinet Member for Finance, Property and Business Services, in consultation with the Deputy Chief Executive and Corporate Director of Residents Services.**

Supporting information

Following a competitive tender exercise and the need for continuity of catering services to residents, the Leader and Cabinet Member approved under special urgency provisions new catering and vending services to the Civic Centre and a range of other sites across the Borough. The tender awards were agreed in two lots:

- Lot 1 – The Pantry (UK) - staff canteen, hospitality, Middlesex Suite, Vending Services;
- Lot 2 – Caterplus – Queens Walk Adult Resource Centre, Children's residential homes, Early Years Children's Centres & Extra Care schemes.

The proposed contract values were in excess of £500k and in accordance with the Council's Constitution these would ordinarily require Cabinet approval. However, the Leader of the Council has the authority to take contract decisions on behalf of Cabinet where it is deemed urgent. In compliance with the Procurement Standing Orders, it is now reported to Cabinet for ratification.

BACKGROUND PAPERS

Decision Notice: 22 February 2019