

BOARD PLANNER & FUTURE AGENDA ITEMS

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| Relevant Board Member(s) | Councillor Philip Corthorne |
| Organisation | London Borough of Hillingdon |
| Report author | Nikki O'Halloran, Chief Executive's Office |
| Papers with report | Appendix 1 - Board Planner 2019/2020 |

1. HEADLINE INFORMATION

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|--|---|
| Summary | To consider the Board's business for the forthcoming cycle of meetings. |
| Contribution to plans and strategies | Joint Health & Wellbeing Strategy |
| Financial Cost | None |
| Relevant Policy Overview & Scrutiny Committee | N/A |
| Ward(s) affected | N/A |

2. RECOMMENDATION

That the Health and Wellbeing Board considers and provides input on the 2019/2020 Board Planner, attached at Appendix 1.

3. INFORMATION

Supporting Information

Reporting to the Board

The draft Board Planner for 2019/2020, attached at Appendix 1, is presented for consideration and development in order to schedule future reports to be considered by the Board. Members may also wish to consider any standing items (regular reports) and on what frequency they are presented.

The Board Planner is flexible so it can be updated at each meeting or between meetings, subject to the Chairman's approval.

Board agendas and reports will follow legal rules around their publication. As such, they can usually only be considered if they are received by the deadlines set. Any late report (issued

after the agenda has been published) can only be considered if a valid reason for its urgency is agreed by the Chairman.

Advance reminders for reports will be issued by Democratic Services but report authors should note the report deadlines detailed within the attached Board Planner. Reports should be presented in the name of the relevant Board member.

With the Chairman, Democratic Services will review the nature of reports presented to the Board in order to ensure consistency and adequate consideration of legal, financial and other implications. It is proposed that all reports follow the in-house “cabinet style” with clear recommendations as well as the inclusion of corporate finance and legal comments.

The agenda and minutes for the Board will be published on the Council's website, alongside other Council Committees.

Board meeting dates

The Board meeting dates for 2019/2020 were considered and ratified by Council at its meeting on 17 January 2019 as part of the authority's Programme of Meetings for the new municipal year. The dates and report deadlines for the 2019/2020 meetings have been attached to this report as Appendix 1.

Financial Implications

There are no financial implications arising from the recommendations in this report.

4. EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

Consultation Carried Out or Required

Consultation with the Chairman of the Board and relevant officers.

5. CORPORATE IMPLICATIONS

Hillingdon Council Corporate Finance comments

There are no financial implications arising from the recommendations in this report.

Hillingdon Council Legal comments

Consideration of business by the Board supports its responsibilities under the Health and Social Care Act 2012.

6. BACKGROUND PAPERS

NIL.

BOARD PLANNER 2019/2020

| 3 Dec 2019 2.30pm Committee Room 6 | Business / Reports | Lead | Timings |
|--|---|------------------------|---|
| | Reports referred from Cabinet / Policy Overview & Scrutiny (SI) | LBH | Report deadline: 3pm Friday 15 November 2019 Agenda Published 25 November 2019 |
| | Hillingdon's Joint Health & Wellbeing Strategy 2018-2021 (SI) | LBH | |
| | Better Care Fund: Performance Report – <i>half year update</i> (SI) | LBH | |
| | Hillingdon CCG Update (SI) - <i>to include update on Financial Recovery Plan / QIPP Programme savings update</i> | HCCG | |
| | Healthwatch Hillingdon Update (SI) | Healthwatch Hillingdon | |
| | Update: Strategic Estate Development (SI) | HCCG / LBH | |
| | Hillingdon's Joint Strategic Needs Assessment | LBH | |
| | Children and Young People's Mental Health and Emotional Wellbeing (incl.CAMHS) (SI) | HCCG | |
| | Board Planner & Future Agenda Items (SI) | LBH | |
| | PART II - Update on current and emerging issues and any other business the Chairman considers to be urgent | All | |
| | PART II - Update: Strategic Estate Development (SI) | HCCG | |

| 3 Mar 2020 2.30pm Committee Room 6 | Business / Reports | Lead | Timings |
|--|---|------------------------|--|
| | Reports referred from Cabinet / Policy Overview & Scrutiny (SI) | LBH | Report deadline: 3pm Friday 14 February 2020 Agenda Published: 24 February 2020 |
| | Hillingdon's Joint Health and Wellbeing Strategy: Performance Report (SI) | LBH | |
| | Better Care Fund: Performance Report (SI) | LBH | |
| | Hillingdon CCG Update (SI) - <i>to include update on Financial Recovery Plan / QIPP Programme savings update</i> | HCCG | |
| | Healthwatch Hillingdon Update (SI) | Healthwatch Hillingdon | |
| | Update: Strategic Estate Development (SI) | HCCG / LBH | |
| | Children and Young People's Mental Health and Emotional Wellbeing (incl.CAMHS) (SI) | HCCG | |
| | Annual Report Board Planner & Future Agenda Items (SI) | LBH | |
| | PART II - Update on current and emerging issues and any other business the Chairman considers to be urgent | All | |
| | PART II: Update: Strategic Estate Development (SI) | HCCG / LBH | |