

Minutes

**Residents' and Environmental Services Policy
Overview Committee
Wednesday, 17 March 2010
Meeting held at Committee Room 4a - Civic
Centre, High Street, Uxbridge UB8 1UW**



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	<p>Members Present: Councillors Michael Markham (Chairman) Kay Willmott-Denbeigh (Vice-Chairman) Lynne Allen Paul Buttivant Janet Duncan Judy Kelly</p> <p>Officers Present: Sue Pollitt, Divisional Trading Standards Manager, LBH Shabeg Nagra, Port Health Manager, LBH Viv Pullha , Officer from the UK Border Agency (Freight) Joanne Kingham, Officer from the UK Border Agency (Freight)</p>	
9.	<p>Apologies for Absence</p> <p>There were no apologies.</p>	
10.	<p>Declaration of Interest in matters coming before this meeting</p> <p>There were no declarations of interest.</p>	
11.	<p>To confirm that all items marked Part 1 will be considered in Public and that any items marked Part 2 will be considered in Private</p> <p>It was confirm that all items of business would be considered in public.</p>	
12.	<p>To agree the Minutes of the meeting held on 17 February 2010</p> <p>The minutes of the meeting held on 17 February 2010 were agreed as a record and signed by the Chairman subject to the following correction:</p> <p>Item 6 – Witness Session Illegal cosmetics and Illegally Imported Foods – Border Controls and Wholesale/Retail -</p>	

The Chairman thanked officers, on behalf of the Committee for all their effort and work in the completing this review.

Resolved that:

1. The draft recommendations be agreed as follows:

- i. The Committee recognises the efforts made by Council and UK Border Agency (UKBA) Officers to tackle illegal goods being sold in the Borough and recommends that a public information campaign be launched to raise residents' awareness of how to identify illegally imported cosmetic and food and of reporting procedures.**
- ii. The Committee is of the view that closer working between our partner agencies (e.g. Trading Standards, UKBA and Port Health) is essential. The Committee therefore recommends that, as a matter of urgency a clear, accountable and robust Memorandum of Understanding (MOU) or protocol be set up between the agencies in order to exchange information freely and securely and that a joint database of offending exporters be developed.**
- iii. The Committee recommends that IT systems used by Port Health offices at Heathrow Airport are available to officers 24 hours a day, and to ensure continuity, and request that back up systems be provided to support the critical process of information exchange.**
- iv. The Committee recommends that Officers make efforts to identify external funding in support of additional joint operations.**
- v. The Committee recommends that information about the 'Score on Doors' scheme be published in Hillingdon People, the Council's magazine. Publicity should relate to premises where food is prepared on the premises for public consumption in local restaurants and should be advertised following an inspection.**
- vi. During its deliberations, the Committee briefly considered the problems of the use of the drug Khat and its legal status. The Committee therefore recommends this as a future review**

	<p style="text-align: center;">topic in 2010/11.</p> <p>2. That the final report be circulated to Members of the Committee for their comments.</p> <p>3. That the Chairman approves the final report.</p>	
14.	<p>Forward Plan March 2010 to June 2010</p> <p>The Committee considered extracts of items in the Forward Plan for the Cabinet meeting on 18 March 2010. Members noted that the CCTV Maintenance Contract expired in March 2010 and hoped that the new contract would ensure that the maintenance covered all eventualities, particularly in respect of technical advances.</p> <p>Members requested copies of the Quarterly Planning Obligations Monitoring report for Quarter 4, due to be reported to the Cabinet Meeting on 24 June 2010 to see how 106 monies had been spent.</p> <p>The Chairman expressed sincere thanks on behalf of the Committee to Councillor Kay Willmot-Denbeigh, for all her work and support as former Chairman of the Residents' and Environmental Services Policy Overview Committee.</p>	<p>Action By:</p> <p>Democratic Services</p>
15.	<p>Work Programme 2010</p> <p>The Committee confirmed the cancellation of the meeting scheduled for the 13 April 2010.</p>	
	<p>The meeting closed at 6.45 pm.</p>	

These are the minutes of the above meeting. For more information on any of the resolutions please contact Nadia Williams on 01895 277 655. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.