

## AUDIT COMMITTEE MEMBER SKILLS MATRIX

<b>Committee name</b>	Audit Committee
<b>Officer reporting</b>	Anisha Teji, Chief Executive's Office
<b>Papers with report</b>	Appendix A: Audit Committee Terms of Reference Appendix B: Audit Committee Member Skills Matrix Template Appendix C: Skills Descriptors
<b>Ward</b>	All

### HEADLINES

This report is to enable the Audit Committee to review the skills matrix for Members.

### RECOMMENDATIONS

**That the Audit Committee:**

- 1. approves the Member skills matrix; and**
- 2. suggests any amendments/makes comment.**

### SUPPORTING INFORMATION

It is important to provide training to all Members to ensure that they have the relevant skills and knowledge to carry out their role within the terms of reference of the Committee.

Attached to this report is the current skills matrix which was approved by the Audit Committee on 26 July 2018. Members were asked to complete the skills matrix on a confidential basis and based on the results, the following training sessions were arranged:

- An introduction to external audit on 6 February 2019.
- Financial Reporting including Pensions Requirements on 25 April 2019.
- Anti-Fraud and Anti-Corruption on 22 July 2019.

Members are asked to comment on whether the skills matrix is still relevant and whether there are any other identifiable areas where further training would be helpful. Once the Committee is satisfied with the skills matrix, this will be sent to Members for self-evaluation.

Democratic Services will then work with Business Assurance to ensure the necessary training sessions are arranged based on Members' skills requirements.

### BACKGROUND PAPERS

None.