

AUDIT COMMITTEE FORWARD PROGRAMME 2019/20

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|---------------------------|---------------------------------------|
| Committee name | Audit Committee |
| Officer reporting | Anisha Teji, Chief Executive's Office |
| Papers with report | None |
| Ward | All |

HEADLINES

This report is to enable the Audit Committee to review planned meeting dates and the forward programme.

RECOMMENDATIONS

That the Audit Committee:

1. confirms the dates for Audit Committee meetings; and
2. makes suggestions for future agenda items, working practices and / or reviews.

SUPPORTING INFORMATION

The meeting on Monday 21 October 2019 will start at 17:10.

| Meetings | Room |
|-----------------|-------------|
| 11 April 2018 | CR 5 |
| 26 July 2018 | CR 5 |
| 17 October 2018 | CR 5 |
| 6 February 2019 | CR 6 |
| 25 April 2019 | CR 5 |
| 22 July 2019 | CR 4 |
| 21 October 2019 | CR 4 |
| 3 February 2020 | CR 4 |
| 23 April 2020 | CR 5 |

| Meeting Date | Item | Lead Officer |
|-----------------|---------------------------------------------------------------------------------------|------------------------------------------------------------|
| 3 February 2020 | *Private meeting with External Audit (Ernst & Young) to take place before the meeting | |
| | Internal Audit Progress Report Quarter 3 2019/20 & Internal Audit Plan Quarter 4 | Head of Internal Audit and Risk Assurance |
| | Counter Fraud Progress Report Quarter 3 2019/20 | Deputy Director of Exchequer & Business Assurance Services |
| | 2019/20 Q2 Corporate Risk Register - Part II | Deputy Director of Exchequer & Business Assurance Services |
| | Audit Committee Forward Programme | Democratic Services |

| Meeting Date | Item | Lead Officer |
|---------------|-------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|
| 23 April 2020 | **Private meeting with Director of Exchequer & Business Assurance Services to take place before the meeting | |
| | EY 2019/19 Annual Audit Plan; 2018/19 Pension Fund Audit plan | Corporate Director of Finance /Ernst & Young |
| | EY - Annual Grant Audit Letter | Corporate Director of Finance /Ernst & Young |
| | Draft Internal Audit Plan | Head of Internal Audit and Risk Assurance |
| | Internal Audit Progress Report 2019/20 Quarter 4 (including the 2020/21 Quarter 1 IA Plan) | Head of Internal Audit and Risk Assurance |
| | Counter Fraud Progress Report Quarter 4 2019/20 | Deputy Director of Exchequer & Business Assurance Services |
| | 2019/20 Q3 Corporate Risk Register - Part II | Deputy Director of Exchequer & Business Assurance Services |
| | Audit Committee Forward Programme | Democratic Services |