

## AUDIT COMMITTEE FORWARD PROGRAMME 2020/21

<b>Committee name</b>	Audit Committee
<b>Officer reporting</b>	Neil Fraser, Democratic Services
<b>Papers with report</b>	None
<b>Ward</b>	All

### HEADLINES

This report is to enable the Audit Committee to review planned meeting dates and the forward programme.

### RECOMMENDATIONS

That the Audit Committee:

1. Confirms the dates for Audit Committee meetings; and
2. Makes suggestions for future agenda items, working practices and / or reviews.

### SUPPORTING INFORMATION

The virtual meeting on Tuesday 24 November 2020 will start at 17:10.

<b>Meetings</b>	<b>Room</b>
6 February 2019	CR 6
25 April 2019	CR 5
22 July 2019	CR 4
21 October 2019	CR 4
3 February 2020	CR 4
1 October 2020	Virtual
29 October 2020	CANCELLED
24 November 2020	Virtual
4 February 2021	Virtual
20 April 2021	Virtual

<b>Meeting Date</b>	<b>Item</b>	<b>Lead Officer</b>
<b>29 October 2020 CANCELLED</b>	N/A	N/A

<b>Meeting Date</b>	<b>Item</b>	<b>Lead Officer</b>
<b>24 November 2020</b>	*Private meeting with Corporate Director of Finance to take place before the meeting	
	Approval of the 2019/20 Statement of Accounts (Including Annual Governance Statement & External Audit Report on the Audit for the Year Ended 31/03/2020, & External Audit Report on the Pension Fund Annual Report & Accounts 2019/20)	Ernst & Young
	Internal Audit Progress Report Quarters 1 & 2 2020/21 (incl. the Quarter 3 Internal Audit Plan)	Head of Internal Audit and Risk Assurance
	Counter Fraud Strategic Plan 2020/21	Deputy Director of Exchequer Services & Business Assurance
	Counter Fraud Progress Report Quarters 1 & 2 2020/21	Deputy Director of Exchequer Services & Business Assurance
	Audit Committee Forward Programme	Democratic Services

<b>Meeting Date</b>	<b>Item</b>	<b>Lead Officer</b>
<b>4 February 2021</b>	*Private meeting with External Audit (Ernst & Young) to take place before the meeting	
	External Audit Annual Audit Letter 19/20	Corporate Director of Finance /Ernst & Young
	EY 2020/21 Annual Audit Plan; 2020/21 Pension Fund Audit plan	Corporate Director of Finance /Ernst & Young
	EY - Housing Benefit Certification	Corporate Director of Finance /Ernst & Young
	Internal Audit Progress Report Quarter 3 2020/21 (incl. the Quarter 4 Internal Audit Plan)	Head of Internal Audit and Risk Assurance
	Internal Audit Charter 2020/21	Head of Internal Audit and Risk Assurance
	Counter Fraud Progress Report Quarter 3 2020/21	Deputy Director of Exchequer Services & Business Assurance
	2019/20 Q2 Corporate Risk Register - Part II	Deputy Director of Exchequer Services & Business Assurance
	Audit Committee Forward Programme	Democratic Services

Meeting Date	Item	Lead Officer
20 April 2021	**Private meeting with Deputy Director of Exchequer Services & Business Assurance to take place before the meeting	
	Internal Audit Progress Report Quarter 4 2020/21 (incl. the Quarter 1 2021/22 Internal Audit Plan)	Head of Internal Audit and Risk Assurance
	Draft Internal Audit Plan 2021/22	Head of Internal Audit and Risk Assurance
	Counter Fraud Progress Report Quarter 4 2019/20	Deputy Director of Exchequer Services & Business Assurance
	Counter Fraud Strategic Plan 2021/22	Deputy Director of Exchequer Services & Business Assurance
	2019/20 Q3 Corporate Risk Register - Part II	Deputy Director of Exchequer Services & Business Assurance
	Audit Committee Forward Programme	Democratic Services