

## Appendix 3 - Licence Application Petition Template

*(Please read notes before completing)*

### Your details as Lead Petitioner (See notes 2 & 3);

Your Name	
Your residential address	
Your email address	
Your phone number	
The name of the body or organisation you represent	

### About the premises;

Name of the premises to which the petition relates	
Address of the premises to which the petition relates	

### Reason for petition and the outcome you are seeking from the Licensing Authority;

#### Notes:

- 1) All petitions must be submitted before the conclusion of the 28 day consultation period. This will be advertised on the public notices and also on the Councils website.
- 2) Once submitted, petitions will become public documents and will be published in Committee papers. They will be sent to all parties to the hearing, including the applicant.
- 3) In order to be considered 'relevant', the petition must relate to one or more of the 'Licensing Objectives'. These objectives are; Prevention of Crime/Disorder; Prevention of Public Nuisance; Protection of Children from harm; Public Safety. The reason for the petition and the desired outcome must be repeated at the top of each signature page.
- 4) Upon submitting a petition, it is expected that the lead petitioner will attend the Licensing Sub-Committee hearing. If you are unable to attend, your petition will still be considered.

- 5) Please submit all completed forms to; **The Licensing Officer,**  
**Licensing Service**  
**London Borough of Hillingdon**  
**Civic Centre**  
**High Street**  
**Uxbridge, UB8 1UW**  
licensing@hillingdon.gov.uk

Tel - 01895 277433

[www.hillingdon.gov.uk/licensing](http://www.hillingdon.gov.uk/licensing)

**State the reason for the petition and the desired outcome;**





