

AUDIT COMMITTEE FORWARD PROGRAMME 2021/22

Committee name	Audit Committee
Officer reporting	Steve Clarke, Democratic Services
Papers with report	None
Ward	All

HEADLINES

This report is to enable the Audit Committee to review planned meeting dates and the forward programme.

RECOMMENDATIONS

That the Audit Committee:

1. Confirms the dates for Audit Committee meetings; and
2. Makes suggestions for future agenda items, working practices and / or reviews.

SUPPORTING INFORMATION

The virtual meeting on 20 April 2021 will start at 17:10.

Meetings	Room
20 April 2021	Virtual
29 July 2021	CR5
29 September 2021	CR5
09 November 2021	CR6
01 February 2022	CR6
28 April 2022	TBC

Meeting Date	Item	Lead Officer
20 April 2021	**Private meeting with Corporate Director of Finance to take place before the meeting	
	EY 2020/21 Annual Audit Plan; 2020/21 Pension Fund Audit Plan	Corporate Director of Finance /Ernst & Young
	EY update on the 2019/20 Housing Benefit Assurance Process	Corporate Director of Finance /Ernst & Young
	Internal Audit Progress Report Quarter 4 2020/21 (incl. the Quarter 1 2021/22 Internal Audit Plan)	Head of Internal Audit and Risk Assurance
	Draft Internal Audit Plan 2021/22	Head of Internal Audit and Risk Assurance
	Counter Fraud Progress Report Quarter 4 2020/21	Head of Counter Fraud
	Counter Fraud Strategic Plan 2021/22	Head of Counter Fraud
	Audit Committee Members' Skills Matrix	Deputy Director of Exchequer Services & Business Assurance
	2020/21 Q3 Corporate Risk Register - Part II	Deputy Director of Exchequer Services & Business Assurance
	Forward Programme	Democratic Services

Meeting Date	Item	Lead Officer
29 July 2021	**Private meeting with Deputy Director of Exchequer Services & Business Assurance to take place before the meeting	
	Annual Internal Audit Report 2021/22 (including the HIA Opinion Statement)	Head of Internal Audit and Risk Assurance
	Annual Counter Fraud Report 2021/22	
	Internal Audit Progress Report Quarter 1 2021/22 (incl. the Quarter 2 2021/22 Internal Audit Plan)	Head of Internal Audit and Risk Assurance
	Counter Fraud Progress Report Quarter 1 2021/22	Deputy Director of Exchequer Services & Business Assurance
	2021/21 Q4 Corporate Risk Register - Part II	Deputy Director of Exchequer Services & Business Assurance
	Forward Programme	Democratic Services

Meeting Date	Item	Lead Officer
29 September 2021	**Private meeting with Ernst & Young to take place before the meeting	
	Approval of the 2020/21 Statement of Accounts (Including Annual Governance Statement & External Audit Report on the Audit for the Year Ended 31/03/2021) & External Audit Report on the Pension Fund Annual Accounts 2020/21	Ernst & Young
	Annual Report of the Audit Committee 2020	
	2021/22 Q1 Corporate Risk Register - Part II	Deputy Director of Exchequer Services & Business Assurance
	Annual Risk Management Report 2020/21	Deputy Director of Exchequer Services & Business Assurance
	Forward Programme	Democratic Services

Meeting Date	Item	Lead Officer
09 November 2021	**Private meeting with Deputy Director of Exchequer Services & Business Assurance to take place before the meeting	
	EY 2020/21 Annual Audit Letter and Grant Certification	Corporate Director of Finance /Ernst & Young
	Internal Audit Progress Report Quarter 2 2021/22 (incl. the Quarter 3 2021/22 Internal Audit Plan)	Head of Internal Audit and Risk Assurance
	Counter Fraud Progress Report Quarter 2 2021/22	Head of Counter Fraud
	Forward Programme	Democratic Services

Meeting Date	Item	Lead Officer
01 February 2022	**Private meeting with Deputy Director of Exchequer Services & Business Assurance to take place before the meeting	
	Internal Audit Progress Report Quarter 3 2021/22 (incl. the Quarter 4	Head of Internal Audit and Risk Assurance

	2021/22 Internal Audit Plan)	
	Counter Fraud Progress Report Quarter 3 2021/22	Deputy Director of Exchequer Services & Business Assurance
	Internal Audit Charter	Head of Internal Audit and Risk Assurance
	2021/22 Q2 Corporate Risk Register - Part II	Deputy Director of Exchequer Services & Business Assurance
	Forward Programme	Democratic Services

Meeting Date	Item	Lead Officer
28 April 2022	**Private meeting with Corporate Director of Finance to take place before the meeting	
	2021/22 External Audit Plan.	Corporate Director of Finance / Ernst & Young
	Internal Audit Progress Report Quarter4 2021/22 (incl. the Quarter 1 2022/23 Internal Audit Plan)	Head of Internal Audit and Risk Assurance
	Counter Fraud Progress Report Quarter 4 2021/22	Deputy Director of Exchequer Services & Business Assurance
	2021/22 Q3 Corporate Risk Register - Part II	Deputy Director of Exchequer Services & Business Assurance
	Forward Programme	Democratic Services