

DRAFT STATEMENT OF COMMUNITY INVOLVEMENT CONSULTATION

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| Committee name | Environment, Housing and Regeneration Select Committee |
| Officer reporting | Julia Johnson – Planning Policy and Infrastructure |
| Papers with report | Appendix 1: Draft Statement of Community Involvement |
| Ward | ALL |

HEADLINES

The purpose of this report is to advise the Committee on the role and purpose of the Draft Statement of Community Involvement, and to invite comments as part of the consultation process.

RECOMMENDATIONS:

That the Select Committee:

- 1. Review the draft Statement of Community Involvement and submit comments for inclusion in the forthcoming report to Cabinet setting out the results of the consultation.**

SUPPORTING INFORMATION

1. As the Local Planning Authority, the Council is required to produce a Statement of Community Involvement (SCI) in accordance with section 18 of the Planning and Compulsory Purchase Act 2004 (as amended) and the Town and Country Planning (Local Planning) (England) Regulations 2012.
2. The purpose of the SCI is to set out how the Council intends to involve all sections of the community in the planning process and engage with local communities, businesses and other interested parties when developing and reviewing planning documents and determining planning applications.
3. Section 10A of the Town and Country Planning (Local Planning) Regulations 2017 require an SCI to be reviewed every five years starting from the date of adoption of the SCI. The current SCI was adopted in November 2006 and was therefore identified as priority for review and updating. The Council is also about to begin a review of its Local Plan and it is therefore desirable to have an up-to-date SCI to let the community know how they can get involved in the plan-making process.
4. A summary of each section of the Draft SCI is provided below with the full document attached as Appendix 1.

Section 1 – Introduction

Classification: Public

Environment, Housing & Regeneration Select Committee [22 July 2021]

This section identifies the purpose of the SCI and the legislative background and provides links to further resources for the community to aid them in the planning process.

Section 2 - Plan-making

This section describes what plan-making is, identifies the different consultation methods that the Council will utilise to engage the community and other stakeholders, specifies whom the Council will involve in the plan-making process, and what temporary consultation measures could be used during a future pandemic. This section also details the process of creating a Local Plan and the opportunities for engagement at different stages of the process. It also describes the process of creating supplementary planning documents (SPDs) and the opportunities for engagement at various stages of this process.

Section 3 – Neighbourhood Planning

This section details the neighbourhood planning process and provides advice to members of the community seeking to produce a neighbourhood plan or Neighbourhood Development Order. It identifies the consultation requirements that must be met by a Neighbourhood Forum when producing a neighbourhood plan and it also identifies the role of the Council and the support it will provide. Links to further information on neighbourhood planning are also provided.

Section 4 – Community Infrastructure Levy

This section explains what the Community Infrastructure Levy (CIL) is and details the process of producing a CIL Charging Schedule. It also identifies opportunities for engagement with the community at the various stages of producing a CIL Charging Schedule.

Section 5 – Other policy guidance

This section identifies the requirements for consulting on other planning related documents such as Article 4 Directions and Conservation Area Appraisals and Management Plans.

Section 6 – Development Management

This section details the planning application process and the opportunities for involvement at different stages of the process, from pre-application to decision-making. It also identifies whom in the Council will consult and advises applicants on the consultation they can undertake at the pre-application stage. Lastly, it details how the community can get involved in the planning enforcement process.

Section 7 – Monitoring and Review

This section seeks to briefly explain how the Council will ensure the SCI remains fit-for-purpose and commit to reviewing the SCI at least every five years as required by Section 10A of the Town and Country Planning (Local Planning) Regulations 2017.

Implications on related Council policies

A role of the Select Committees is to make recommendations on service changes and improvements to the Cabinet who are responsible for the Council's policy and direction.

The consultation methods set out in the SCI will guide the type of methods used to consult residents on the emerging Local Plan. The Local Plan is part of the Council's statutory development plan.

How this report benefits Hillingdon residents

None at this stage, pending any findings approved by Cabinet.

Financial Implications

There are no direct financial implications resulting from the recommendations in this report.

Legal Implications

The legal requirements for reviewing the Council's SCI are set out in the main body of the report.

BACKGROUND PAPERS

NIL