

Minutes

CABINET

Thursday, 6 January 2022

Meeting held at Committee Room 6 - Civic Centre,
High Street, Uxbridge



Decisions published on: 7 January 2022

Decisions come into effect from: 5pm, 14 January 2022

Cabinet Members Present:

Ian Edwards (Chairman)
Jonathan Bianco (Vice-Chairman)
Douglas Mills
Martin Goddard
Susan O'Brien
Jane Palmer
Eddie Lavery
John Riley

Members also Present:

Duncan Flynn (Attendee of the Cabinet meeting as Chief Whip - non-voting)

1. APOLOGIES FOR ABSENCE

All Cabinet Members were present.

2. DECLARATIONS OF INTEREST IN MATTERS BEFORE THIS MEETING

No interests were declared by Members present.

3. TO APPROVE THE MINUTES OF THE LAST CABINET MEETING

The decisions and minutes of the Cabinet meeting held on 16 December 2021 were agreed as a correct record.

4. TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS OF BUSINESS MARKED PART 2 IN PRIVATE

This was confirmed.

5. ADDITION OF 2 NEW ENTRIES ONTO THE LOCAL LIST OF BUILDINGS OF ARCHITECTURAL AND HISTORIC IMPORTANCE

RESOLVED:

That the Cabinet:

- 1. Approves for consultation, the 2 new entries to the Local List of Buildings of Architectural or Historic Importance as attached in Appendix 1.**
- 2. Authorises officers to undertake public consultation, for 6 weeks, with all the owners/occupiers of the buildings.**

Reasons for decision

Cabinet agreed to undertake public consultation on the addition of two new entries (Nos. 305-315 and 317-327 Long Lane Shop Fronts and The Paddington Packet Boat Public House) to the Council's Local List of Buildings of Architectural or Historic Importance.

The Cabinet Member for Environment, Housing and Regeneration noted that it would be a six week consultation.

Alternative options considered and rejected

Cabinet could have decided not to consider adding these buildings to the Local List, but noted that this could make them vulnerable to insensitive development.

Relevant Select Committee	Environment, Housing & Regeneration
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	5pm, Friday 14 January 2022
Officer(s) to action	Mark Butler & James Rodger
Directorate	Planning, Environment, Education & Community Services
Classification	Public <i>The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.</i>

6. ELECTRIC VEHICLE CHARGE POINTS AND INFRASTRUCTURE

RESOLVED:

That the Cabinet:

- 1. Accepts in principle the tendered bid from Liberty Charge to supply, install and maintain publicly accessible electric vehicle charge points in public car parks and establish a wider electric vehicle charge point infrastructure across the Borough on a grant funded and/or fully funded basis for a five-year period from 1 February 2022 to 31 January 2027 and at no cost to the Council and delegates final approval of the tender acceptance to the Leader of the Council and Cabinet Member for Public Safety and Transport, in consultation with the Corporate Director Infrastructure, Transport & Building Services.**
- 2. Subject to the final approval of the tender acceptance:**
 - a) Notes the provision to extend the contract for a up to ten years (5 + 5 years - fifteen years in total), delegating approval of any extension to the Leader of the Council and Cabinet Member for Public Safety and Transport, in consultation with the Corporate Director of Infrastructure, Building Services & Transport.**
 - b) That in respect of entering into lease agreements with Liberty Charge to allow them to install electric vehicle charge points on Council land for use by the general public, agree that this be determined under delegated authority by the Cabinet Member for Property & Infrastructure, in consultation with the Cabinet Member for Public Safety & Transport and the Corporate Director of Infrastructure, Building Services & Transport.**

Reasons for decision

Cabinet accepted, in principle, a tender that would enable the London Borough of Hillingdon to provide locally for the forecast increase in electric vehicle use over the coming years, particularly to meet the Government's 2030 deadline on the sale of petrol cars.

The Cabinet Member for Public Safety and Transport explained that whilst this would commence with charging points in the Borough's car parks, the proposed contract would also support the delivery of a scalable charging point infrastructure locally over the longer-term.

Cabinet welcomed the positive report and agreed revised recommendations providing for final delegated authority to agree the tender before implementation.

Alternative options considered and rejected

Cabinet could have decided not to respond to the growth and expected demand in electric vehicle usage in the Borough, but considered this would result in fewer options available for people wishing to charge their vehicle and transit the Borough.

Relevant Select Committee	Public Safety & Transport
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	5pm, Friday 14 January 2022
Officer(s) to action	Alan Tilly
Directorate	Infrastructure, Transport & Building Services
Classification	Private <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

7. PROVISION OF SUPERMARKET FOOD VOUCHERS - GOVERNMENT SUPPORT SCHEMES

RESOLVED:

That the Cabinet:

1. Accept the direct award to Edenred (UK) Limited for the provision of food vouchers to the London Borough of Hillingdon for a two-year period from 1 February 2022 to 30 January 2024 and at the value of £3,960k which is funded in full from the Department of Work and Pensions (DWP) grant funding at no cost to the Council.
2. Furthermore, agrees that it includes the provision to extend the contract for two years (in one-year increments), delegating the approval of any extension to the Leader of the Council and Cabinet Member for Families, Education and Wellbeing, in consultation with the Corporate Director of Planning, Environment, Education and Community Services and at a total contract value of £7,920k over the full four years.
3. Notes that the use of this contract will be subject to DWP-led workstreams funded in full from specific ringfenced government grant schemes, with no direct financial implications on the Council.

Reasons for decision

Cabinet gave its approval for a contract for meal voucher provision under the Government support schemes relating to the pandemic, subject to the continuation of this national policy. Cabinet noted that the incumbent provider had been selected following the use of a procurement framework and that the scheme would be at no cost to the Council, funded from Government grant.

The Cabinet Member for Families, Education and Wellbeing noted that to-date over 11,116 vouchers had been issued without any issues across the Borough to families requiring support during the pandemic.

Alternative options considered and rejected

Cabinet could have decided to continue with the existing contractual arrangements under the old procurement framework which would have risked future non-compliance.

Relevant Select Committee	Families, Health & Wellbeing
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	5pm, Friday 14 January 2022
Officer(s) to action	Tracie Bushell
Directorate	Corporate Services & Transformation
Classification	Private <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

8. CONTRACT FOR THE COUNCIL'S PARKING ENFORCEMENT SERVICE

RESOLVED:

That the Cabinet:

1. **Accept the tender from APCOA Parking (UK) Limited for the provision of Parking Enforcement Services to the London Borough of Hillingdon for a 5-year period from 4 April 2022 to 3 April 2027 and at the value of £11,268,467.32**
2. **Furthermore, agrees that this includes the provision to extend the contract for a 5-year period (10 years in total), delegating approval of any extension to the Leader of the Council and Cabinet Member for**

Public Safety and Transport, in consultation with the Corporate Director of Infrastructure, Transport & Building Services.

Reasons for recommendation

Following a competitive procurement process, Cabinet accepted the most economically advantageous tender for the provision of parking enforcement services across the Borough.

The Cabinet Member for Public Safety & Transport informed Cabinet of the added value enhancements resulting from the contract which would include further digitalisation and also a vehicle removal service.

Alternative options considered and rejected

None.

Relevant Select Committee	Public Safety & Transport
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	5pm, Friday 14 January 2022
Officer(s) to action	Roy Clark
Directorate	Infrastructure, Transport & Building Services
Classification	Private
	<i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

9. ACQUISITION OF PROPERTY IN CHAPEL LANE, UXBRIDGE FOR SUPPORTED HOUSING

RESOLVED:

That the Cabinet:

- 1. Authorise the purchase of 74 Chapel Lane, Uxbridge UB8 3DS on a Freehold basis at the value set out in the report;**
- 2. Notes the outstanding management charges set out in the report, and that a Capital Release Report will be submitted to Cabinet Members to release funds for this acquisition, once the final management charge figure is agreed and;**

3. Instruct Legal Services to complete the appropriate legal documentation, subject to the above.

Reasons for decision

Cabinet agreed to the purchase of 74 Chapel Lane in Uxbridge which would enable the Council to continue to provide a suitable and secure home for those in receipt of social care.

The Cabinet Member for Property and Infrastructure noted the financial benefit that would also arise from the Council directly providing it's own service support at the premises to vulnerable residents.

Alternative options considered and rejected

None, as the property was due to be sold by the current provider and the Council needed to ensure continuity of service to its residents.

Relevant Select Committee	Corporate, Finance & Property
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	5pm, Friday 14 January 2022
Officer(s) to action	Julie Markwell
Directorate	Infrastructure, Transport & Building Services
Classification	Private <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

10. VOLUNTARY SECTOR LEASE

RESOLVED:

That Cabinet agrees the surrender and grant of a new lease set out in the table below, which has been the subject of negotiation with the voluntary sector organisation detailed in this report and instructs legal to complete the legal documentation.

Reasons for decision

Cabinet made a decision regarding the lease of the new Scout Hut being built in Community Close, Ickenham for the 2nd Ickenham Scouts. Cabinet's decision enabled the organisation concerned to benefit from heavily discounted rent as part of

the Council's Voluntary Sector Leasing Policy and wider commitment to a vibrant local voluntary sector.

The Cabinet Member for Property and Infrastructure noted the expected additional income from the sub-letting of the premises.

Alternative options considered and rejected

None.

Relevant Select Committee	Corporate, Finance & Property
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	5pm, Friday 14 January 2022
Officer(s) to action	Michele Wilcox
Directorate	Infrastructure, Transport & Building Services
Classification	Private <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

11. CONTRACT FOR THE PROVISION OF PRINT SERVICES & HILLINGDON PEOPLE

RESOLVED:

That Cabinet:

1. Accept the tender from GPEX for Lot 1 for the provision of main printing services to the London Borough of Hillingdon for a 2-year period from 1 March 2022 to 28 February 2024 at an expected value of £351,974 based upon average annual expenditure. Furthermore, agrees that this includes the provision to extend the contract for a 2-year period (1 plus 1) (4 years in total) - taking the total cost to £703,948 for a 4-year contract term, and delegates approval of any extension to the Leader of the Council, in consultation with the Corporate Director.
2. Accept the tender from Cliffe Enterprise LTD for Lot 2 for the provision of the print of Hillingdon People to the London Borough of Hillingdon for a 2-year period from 1 April 2022 to 31 March 2024 and an expected value of £172,000 (based upon average annual spend). Furthermore, agrees that this includes the provision to extend the contract for a 2-year period (1 plus 1) (4 years in total) - taking the total cost to £344,000

for a 4-year contract term, and delegates approval of any extension to the Leader of the Council, in consultation with the Corporate Director.

Reasons for decision

Cabinet gave its approval to award a contract for the Council’s main print service and a second contract for printing of the Hillingdon People magazine.

The Leader of the Council informed Cabinet that the contracts had been designed in two lots due to the type of printing requirements and to ensure value for money for the taxpayer.

Alternative options considered and rejected

Cabinet could have requested officers undertake printing on an ad hoc basis, but this would not have resulted in a cost effective approach.

Relevant Select Committee	Corporate, Finance & Property
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	5pm, Friday 14 January 2022
Officer(s) to action	Emma Gilbertson
Directorate	Corporate Services & Transformation
Classification	Private <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

12. ANY OTHER ITEMS THE CHAIRMAN AGREES ARE RELEVANT OR URGENT

No additional items were considered by the Cabinet.

The meeting closed at 7.11pm

Internal Use only

Implementation of decisions & scrutiny call-in

When can these decisions be implemented by officers?	The date and time that officers can formally implement Cabinet’s decisions is set out above under each item, and this is usually from the expiry of the scrutiny call-in period which is: 5pm, Friday 14 January 2022
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	<p>However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the Cabinet decision must then be put on hold.</p>
<p>Councillor scrutiny call-in of these decisions</p>	<p>Councillors on the relevant Select Committee shown in these minutes for the relevant decision made may request to call-in that decision. The call-in request must be before the expiry of the scrutiny call-in period above.</p> <p>Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required:</p> <p>Scrutiny Call-In - Power Apps (secure)</p>
<p>Notice</p>	<p>These decisions have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.</p> <p>This Cabinet meeting was also broadcast live on the Council's YouTube channel here for wider resident engagement.</p> <p>Please note that these minutes and decisions are the definitive record of proceedings by the Council of this meeting.</p> <p>If you would like further information about the decisions of the Cabinet, please contact the Council below:</p> <p>democratic@hillington.gov.uk Democratic Services: 01895 250636 Media enquiries: 01895 250403</p>