

## PUBLIC PREVIEW:

### MATTERS TO BE CONSIDERED LATER IN PRIVATE

Cabinet Member(s)	As appropriate
Cabinet Portfolio(s)	As appropriate
Officer Contact(s)	Mark Braddock – Democratic Services
Papers with report	None

## HEADLINES

Summary	<p>A report to Cabinet to provide maximum transparency to residents on the private matters to be considered later in Part 2 of the Cabinet meeting and agenda.</p> <p>This will enable Cabinet Members to openly discuss such matters generally in public, and via the Council’s live broadcast of the meeting, without prejudicing their later consideration in private.</p>
Putting our Residents First	<p>This report supports the following Council objectives of: <i>Our Natural Environment; Our Built Environment; Our Heritage and Civic Pride; Strong financial management</i></p>
Financial Cost	<p>As set out in the report.</p>
Relevant Select Committee	<p>As set out in this report under each item – however, this item is not for scrutiny call-in as it is information only.</p>
Ward(s)	<p>As set out in the report</p>

## RECOMMENDATION

**That Cabinet note the reports to be considered later in private and Part 2 of the Cabinet agenda and comment on them as appropriate for public information purposes.**

### Reasons for recommendation

#### Why are certain reports considered in private?

As a transparent, democratic organisation, the Council’s Cabinet will consider matters in public on Part 1 of this Cabinet agenda. However, there will inevitably be some reports that will need to be considered in private. These would generally relate to contracts, property transactions or commercially sensitive information, for example, tender bids from commercial organisations,

which if made public, could prejudice the Council's ability secure value-for-money for resident taxpayers.

This information is also called 'exempt' information and is considered in Part 2 of any Cabinet agenda by applying the relevant section of the Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that the report contains certain information and that the public interest in withholding that information outweighs the public interest in disclosing it.

#### How can the public find out more about the private reports?

To ensure maximum transparency when the Cabinet considers such private reports:

- 1) They are first given advance notice on the Cabinet's Forward Plan in summary form setting out the reason why they will be considered in private. The [Forward Plan](#) is a public document setting out all the expected decisions the Cabinet will make over the coming year, except those that are urgent, and is available on the Council's website to view;
- 2) This report provides a fuller public preview of the matters to be discussed in Part 2 of this Cabinet meeting and gives an opportunity for Cabinet Members to highlight issues of significance within and for public information purposes, without prejudicing their later fuller consideration in private. It also sets out the recommendations in general terms that are being proposed for a decision on.
- 3) Consideration of this report will also be broadcast live on the Council's YouTube channel: Hillingdon London, and available for viewing afterwards, for wider democratic engagement.
- 4) After these private reports are considered in Part 2 of this Cabinet meeting, Cabinet's full decisions on them will then be published on the Council's website the day after the Cabinet meeting, along with the decisions on the other matters already considered in public.

#### **Alternative options considered**

Cabinet could resolve to release any private report into the public domain in extraordinary or highly exceptional cases, where it considers the public interest in disclosing the information outweighs the public interest in withholding it. However, to ensure greater transparency on all private matters considered, this public preview item is advised as the most suitable way forward.

#### **Legal comments**

Such private matters are considered in accordance with Local Government Act 1972 (as amended) Access to Information provisions and also The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. This report enables such matters to be discussed in public as far as is possible under the relevant legislation.

## SUPPORTING INFORMATION

<b>Item 11 - Electrical Testing, Repairs and Upgrade Contracts</b>	
<b>Relevant Cabinet Member(s)</b>	<b>Relevant Ward Select Committee</b>
Councillor Jonathan Bianco Cabinet Member for Property & Infrastructure	All Wards Corporate, Finance & Property
<b>Information</b>	<b>General recommendations</b>
<p>This report will seek Cabinet consideration in respect of tenders for 2 contractors to undertake Electrical Testing, Repairs and Upgrades across the Council’s various housing and corporate properties and community facilities.</p> <p>In order to be compliant with legislation, the Council is required to implement and demonstrate a maintenance regime to ensure all electrical installations within such buildings are in line with BS7671 electrical requirements, to ensure residents and service users are suitably protected.</p> <p>The Council does not possess the necessary capabilities in-house to provide such services, as is the case with many public bodies, so has traditionally outsourced these to specialist contractors, which is the purpose of this report to Cabinet.</p>	<p>That the Cabinet accept tenders for different Lots / Areas of the Borough for the provision of Electrical Repairs and Upgrades Contract to the London Borough of Hillingdon for a period of 3 years with options to extend for a further 2 years.</p>

<p><b>Item 12 - Highways &amp; Transportation Professional Services Contracts</b></p>	
<p><b>Relevant Cabinet Member(s)</b></p>	<p><b>Relevant Ward Select Committee</b></p>
<p>Councillor John Riley Cabinet Member for Public Safety and Transport</p>	<p>All Public Safety &amp; Transport</p>
<p><b>Information</b></p>	<p><b>General recommendations</b></p>
<p>This report seeks Cabinet approval to direct award contracts under a procurement framework for the provision of Highways and Transportation Professional Services.</p> <p>Professional services provided by such contractors can include design work for town centre and public realm schemes, highways, parking, transport and traffic management projects.</p> <p>Additionally, further specialist services are provided in relation to monitoring and inspecting highways structures such as bridges as well as in support of the Council's Planning Service by reviewing planning applications, and designs for s106 and s278 drawings.</p> <p>The Council expects this to deliver innovation and sustainable solutions for highway, traffic and public realm schemes leading to improvements in public satisfaction.</p>	<p>That Cabinet approves the direct award of contracts for Highways &amp; Transportation Professional Services for General Engineering and Bridge Management as recommended.</p>

<p><b>Item 13 - Contract extensions – Disabled Facilities Grant and Adaptations Works</b></p>	
<p><b>Relevant Cabinet Member(s)</b></p>	<p><b>Relevant Ward Select Committee</b></p>
<p>Councillor Jonathan Bianco Cabinet Member for Property &amp; Infrastructure</p>	<p>All Corporate, Finance &amp; Property</p>
<p><b>Information</b></p>	<p><b>General recommendations</b></p>
<p>In respect of tenants &amp; owner occupiers that qualify, the Council carries out the adaptations of their properties to assist residents to maintain their independence within their homes.</p> <p>These adaptations are multi-faceted, ranging from new wet rooms to different aids installed.</p> <p>Proposed contractual arrangements with three companies are being recommended to Cabinet, along with new monitoring arrangements, which will assist with the faster delivery of these works benefiting residents.</p>	<p>That the Cabinet approves a 1-year contract extension with various contractors in respect of Wet Rooms &amp; Associated Aids and Adaptations Works Schemes within private dwellings and the Council's Housing Stock.</p>

<p><b>Item 14 - Award of Contract: Mental Health Crisis House</b></p>	
<p><b>Relevant Cabinet Member(s)</b></p>	<p><b>Relevant Ward Select Committee</b></p>
<p>Councillor Jane Palmer Cabinet Member for Health &amp; Social Care</p>	<p>All Families, Health &amp; Wellbeing</p>
<p><b>Information</b></p>	<p><b>General recommendations</b></p>
<p>Cabinet is being requested to accept a single tender from an established provider to deliver a crisis house for adults with mental health needs.</p> <p>As a pilot scheme, the proposed crisis house will be one component of Hillingdon’s adult mental health crisis pathway. It will seek to provide intensive, short-term support for people in a community setting rather than in a hospital. It will allow a person with mental health needs to manage their crisis in a non-clinical, homely setting, in the least restrictive environment possible. The proposal is for a 24/7 service with a length of stay of up to 7 days.</p> <p>By enabling people experiencing a mental health crisis to be supported in a community rather than a hospital setting, this should aid their recovery and help reduce the likelihood of future crises. The pilot project is also anticipated to provide consequential savings for the NHS and social care, as previous pilots in other local authority areas have demonstrated. Depending on its success in supporting those with mental health needs, there is a proposed option for a further 12-month extension.</p>	<p>That the Cabinet:</p> <ol style="list-style-type: none"> <li>1. Accepts a single tender for the provision of a Mental Health Crisis House Service from April 2022 to April 2023.</li> <li>2. Furthermore, agrees that this includes the provision to extend the contract for up to a further 12 months, delegating approval of any extension to the Leader of the Council and Cabinet Member for Health and Social Care, in consultation with the Corporate Director of Social Care and Health.</li> </ol>