

## **PUBLIC PREVIEW:**

### ***MATTERS TO BE CONSIDERED LATER IN PRIVATE***

<b>Cabinet Member(s)</b>	As appropriate
<b>Cabinet Portfolio(s)</b>	As appropriate
<b>Officer Contact(s)</b>	Mark Braddock – Democratic Services
<b>Papers with report</b>	None

## **HEADLINES**

<b>Summary</b>	<p>A report to Cabinet to provide maximum transparency to residents on the private matters to be considered later in Part 2 of the Cabinet meeting and agenda.</p> <p>This will enable Cabinet Members to openly discuss such matters generally in public, and via the Council’s live broadcast of the meeting, without prejudicing their later consideration in private.</p>
<b>Putting our Residents First</b>  <b>Delivering on the Council Strategy 2022-2026</b>	<p>This report supports our ambition for residents / the Council of: An efficient, well-run, digital-enabled council working with partners to deliver services to improve the lives of all our residents</p> <p>This report supports our commitments to residents of: A Digital-Enabled, Modern, Well-Run Council</p>
<b>Financial Cost</b>	As set out in the report.
<b>Relevant Select Committee</b>	As set out in this report under each item – however, this item is not for scrutiny call-in as it is information only.
<b>Ward(s)</b>	As set out in the report

## **RECOMMENDATION**

**That Cabinet note the reports to be considered later in private and Part 2 of the Cabinet agenda and comment on them as appropriate for public information purposes.**

## Reasons for recommendation

### Why are certain reports considered in private?

As a transparent, democratic organisation, the Council's Cabinet will consider matters in public on Part 1 of this Cabinet agenda. However, there will inevitably be some reports that will need to be considered in private. These would generally relate to contracts, property transactions or commercially sensitive information, for example, tender bids from commercial organisations, which if made public, could prejudice the Council's ability secure value-for-money for resident taxpayers.

This information is also called 'exempt' information and is considered in Part 2 of any Cabinet agenda by applying the relevant section of the Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that the report contains certain information and that the public interest in withholding that information outweighs the public interest in disclosing it.

### How can the public find out more about the private reports?

To ensure maximum transparency when the Cabinet considers such private reports:

- 1) They are first given advance notice on the Cabinet's Forward Plan in summary form setting out the reason why they will be considered in private. The [Forward Plan](#) is a public document setting out all the expected decisions the Cabinet will make over the coming year, except those that are urgent, and is available on the Council's website to view;
- 2) This report provides a fuller public preview of the matters to be discussed in Part 2 of this Cabinet meeting and gives an opportunity for Cabinet Members to highlight issues of significance within and for public information purposes, without prejudicing their later fuller consideration in private. It also sets out the recommendations in general terms that are being proposed for a decision on.
- 3) Consideration of this report will also be broadcast live on the Council's YouTube channel: Hillingdon London, and available for viewing afterwards, for wider democratic engagement.
- 4) After these private reports are considered in Part 2 of this Cabinet meeting, Cabinet's full decisions on them will then be published on the Council's website the day after the Cabinet meeting, along with the decisions on the other matters already considered in public.

## Alternative options considered

Cabinet could resolve to release any private report into the public domain in extraordinary or highly exceptional cases, where it considers the public interest in disclosing the information outweighs the public interest in withholding it. However, to ensure greater transparency on all private matters considered, this public preview item is advised as the most suitable way forward.

## Legal comments

Such private matters are considered in accordance with Local Government Act 1972 (as amended) Access to Information provisions and also The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. This report enables such matters to be discussed in public as far as is possible under the relevant legislation.

## SUPPORTING INFORMATION

<p><b>Item 13 – The Provision of a Drainage and Water Main Repairs Service for Housing and Corporate Buildings</b></p>	
<p><b>Relevant Cabinet Member(s)</b></p>	<p><b>Relevant Ward Select Committee</b></p>
<p>Cabinet Member for Property, Highways and Transport</p>	<p>All Wards  Property, Highways and Transport</p>
<p><b>Information</b></p>	<p><b>General recommendations</b></p>
<p>This report to Cabinet concerns a proposed contract for Drainage and Water Main Repairs Services for Housing and Corporate Buildings.</p> <p>The proposed contract will ensure that the Council can respond effectively to any blockages or leaks within its estate, so they are cleared and repaired within a timely manner, minimising risks to the environment and members of the public and residents.</p> <p>The proposed contract will also ensure the Council complies with its statutory obligations as Landlord.</p>	<p>That Cabinet considers the appointment of a contractor for the Provision of a Drainage and Water Main Repairs Service for Housing and Corporate Buildings.</p>

<b>Item 14 – Planned Works - Roofing Program 2022/23</b>	
<b>Relevant Cabinet Member(s)</b>	<b>Relevant Ward Select Committee</b>
Cabinet Member for Property, Highways and Transport	South Ruislip, Yeading, Colham & Cowley, West Drayton, Wood End  Property, Highways and Transport
<b>Information</b>	<b>General recommendations</b>
<p>This report to Cabinet is in relation to a proposed contract for a planned programme of roofing renewals.</p> <p>The programme will replace roofs which are deemed to be in a poor condition and at the end of their useful lifecycle. The proposed contract will cover a total of 199 properties at various locations in the Borough.</p> <p>The nature of the proposed works will consist of flat and pitched roof coverings, roof replacements, including associated external remedials such as repointing chimney brickwork, replacement of soffits and fascia's, gutters and rainwater goods.</p> <p>The works were tendered in Lots by property type/location to ensure best value in the appointment of contractor(s).</p> <p>Leaseholder consultation and also leaseholder contributions in certain cases will also be required in line with statutory requirements.</p>	<p>That Cabinet considers the appointment of contractor(s) for different Lots of the Planned Roof Renewals Programme.</p>

<p><b>Item 15 – Fleet Maintenance Contract Extension</b></p>	
<p><b>Relevant Cabinet Member(s)</b></p>	<p><b>Relevant Ward Select Committee</b></p>
<p>Cabinet Member for Property, Highways and Transport</p>	<p>N/A  Property, Highways and Transport</p>
<p><b>Information</b></p>	<p><b>General recommendations</b></p>
<p>The Council currently has a fleet of 295 vehicles, based at the Harlington Road Depot in Hillingdon. This includes cars and vans through to specialist large commercial vehicles and are used by Waste Services, Highways Maintenance, Passenger Transport, Green Spaces and other operational departments to provide front-line services to residents.</p> <p>To ensure the vehicles remain ‘on the road’ running efficiently and safely, a contractor providing a maintenance service is essential. This includes undertaking all vehicle roadworthiness in line with DVSA conditions.</p> <p>Currently, the Council has a contract with Dennis Eagle Ltd. to undertake the full maintenance and repair of the fleet. Cabinet will consider a proposed extension of that contract, which is provided for under current arrangements.</p>	<p>That Cabinet consider the proposal to extend the current contract for provision of Full Maintenance and Repair to the London Borough of Hillingdon Fleet at Harlington Road Depot.</p>