

Upcoming Decisions

Further details

Ref

Ward(s)

| Final decision by Full Council | Cabinet Member(s) Responsible | Relevant Select Committee | Directorate / Lead Officer | Consultation related to the decision | NEW ITEM | Public or Private (with reason) |
|--------------------------------|-------------------------------|---------------------------|----------------------------|--------------------------------------|----------|---------------------------------|
|--------------------------------|-------------------------------|---------------------------|----------------------------|--------------------------------------|----------|---------------------------------|

SI = Standard Item each month Council Directorates: AS = Adult Services & Health P = Place C = Central Services R = Resources CS= Children's Services

Cabinet meeting - Thursday 20 April 2023 (report deadline 30 March 2023)

| | | | | | | | | | | |
|-----|--|---|---------|--|---|------------------------------|--|---------|--|-------------|
| 116 | Extension of Temporary Resources Neutral Vendor Contract | The report to Cabinet will request approval for a one year contract extension to be awarded to the incumbent supplier Matrix SCM Ltd for continuation of recruitment services for Technical, Professional, Administrative and Unqualified Care temporary agency workers, supporting the essential frontline services to residents. | N/A | | Cllr Douglas Mills - Corporate Services | Finance & Corporate | C / R - Fiona Irvine / Suzie Horn & Trudie Eldriny | | | Private (3) |
| 104 | Provision of Supply, Fitting and Service of Tyres for Fleet | This report will seek Cabinet approval to award a contract for the supply, fitting and service of tyres for the Council's wide-ranging fleet of vehicles, including on-site tyre repair service and external site attendance available on a 24 hour call-out basis. This ensures the Council can maintain effective front-line services to residents. | N/A | | Cllr Jonathan Bianco - Property, Highways & Transport | Finance & Corporate | R - Steve Gunter, Trudie Eldriny | | | Private (3) |
| SI | Public Preview of matters to be considered in private | A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda. | TBC | | All Cabinet Members | All | C - Democratic Services | | | Public |
| SI | Monthly Council Budget - monitoring report | The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position. | All | | Cllr Martin Goddard - Finance | Finance & Corporate Services | R - Andy Evans | | | Public |
| SI | Reports from Select Committees | Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee. | Various | | All | TBC | C - Democratic Services | Various | | Public |

Cabinet Member Decisions expected - April 2023

| | | | | | | | | | | |
|-----|--|---|---------|--|---------------------|------------------------------|--------------------------------|---------|-----|--------|
| 120 | Sponsorship Policy | The Cabinet Member will consider a proposed Sponsorship Policy for approval will provide processes and formal governance where the Council wishes to engage sponsors to support Council projects (e.g. Christmas Lighting schemes). | All | | Cllr Martin Goddard | Finance & Corporate Services | R - Matthew Kelly, Procurement | | Def | Public |
| SI | Standard Items taken each month by the Cabinet Member | Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan. | Various | | All | TBC | C - Democratic Services | Various | | Public |

Cabinet meeting - Thursday 25 May 2023 (report deadline 5 May)

| | | | | | | | | | | |
|----|--|--|-----|--|---------------------|-----|-------------------------|-----|--|--------|
| SI | Public Preview of matters to be considered in private | A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda. | TBC | | All Cabinet Members | All | C - Democratic Services | | | Public |
| SI | Reports from Select Committees | Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee. | All | | All | TBC | C - Democratic Services | TBC | | Public |

Upcoming Decisions Further details

Ward(s)

| Final decision by Full Council | Cabinet Member(s) Responsible | Relevant Select Committee | Directorate / Lead Officer | Consultation related to the decision | NEW ITEM | Public or Private (with reason) |
|--------------------------------|-------------------------------|---------------------------|----------------------------|--------------------------------------|----------|---------------------------------|
|--------------------------------|-------------------------------|---------------------------|----------------------------|--------------------------------------|----------|---------------------------------|

SI = Standard Item each month Council Directorates: AS = Adult Services & Health P = Place C = Central Services R = Resources CS = Children's Services

| Cabinet Member Decisions expected - May 2023 | | | | | | | | | | |
|--|---|--|---------|--|-----|-----|-------------------------|---------|--|--------|
| SI | Standard Items taken each month by the Cabinet Member | Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan. | Various | | All | TBC | C - Democratic Services | Various | | Public |

Cabinet meeting - Thursday 22 June 2023 (report deadline 5 June)

| | | | | | | | | | | |
|----|---|---|-----|--|-------------------------------|------------------------------|-------------------------|-----|--|--------|
| SI | Public Preview of matters to be considered in private | A report to Cabinet to provide maximum transparency to residents on the private matters to be considered later in Part 2 of the Cabinet meeting and agenda. | TBC | | All Cabinet Members | All | C - Democratic Services | | | Public |
| SI | Budget Outturn 2022/23 | Cabinet will review the Council's budget outturn position for the previous financial year. | All | | Cllr Martin Goddard - Finance | Finance & Corporate Services | R - Andy Evans | | | Public |
| SI | Reports from Select Committees | Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee. | All | | TBC | TBC | C - Democratic Services | TBC | | Public |

Cabinet Member Decisions expected - June 2023

| | | | | | | | | | | |
|----|---|---|---------|--|-----|--|-------------------------|---------|--|--------|
| SI | Standard Items taken each month by the Cabinet Member | Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan. | Various | | All | | C - Democratic Services | Various | | Public |
|----|---|---|---------|--|-----|--|-------------------------|---------|--|--------|

Cabinet meeting - Thursday 27 July 2023 (report deadline 10 July)

| | | | | | | | | | | |
|----|---|--|-----|--|-------------------------------|------------------------------|-------------------------|-----|--|--------|
| SI | Public Preview of matters to be considered in private | A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda. | TBC | | All Cabinet Members | All | C - Democratic Services | | | Public |
| SI | Monthly Council Budget - monitoring report | The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position. | All | | Cllr Martin Goddard - Finance | Finance & Corporate Services | R - Andy Evans | | | Public |
| SI | Reports from Select Committees | Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee. | All | | All | All | C - Democratic Services | TBC | | Public |

Cabinet Member Decisions expected - July 2023

| | | | | | | | | | | |
|----|---|---|---------|--|-----|--|-------------------------|---------|--|--------|
| SI | Standard Items taken each month by the Cabinet Member | Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan. | Various | | All | | C - Democratic Services | Various | | Public |
|----|---|---|---------|--|-----|--|-------------------------|---------|--|--------|

AUGUST 2023 - NO CABINET MEETING

Upcoming Decisions Further details

| Ref | Upcoming Decisions | Further details | Ward(s) | Final decision by Full Council | Cabinet Member(s) Responsible | Relevant Select Committee | Directorate / Lead Officer | Consultation related to the decision | NEW ITEM | Public or Private (with reason) |
|---|---|--|---------|--------------------------------|--|---|--------------------------------|--------------------------------------|----------|---------------------------------|
| SI = Standard Item each month Council Directorates: AS = Adult Services & Health P = Place C = Central Services R = Resources CS= Children's Services | | | | | | | | | | |
| SI | Interim or urgent executive decision-making by the Leader of the Council | As there is no Cabinet meeting in August, the Leader of the Council may take interim or urgent key decisions, and if so required, on behalf of the full Cabinet. These will be reported to Cabinet at a later date for ratification and public record. | Various | | Cllr Ian Edwards - Leader of the Council | TBC | C - Democratic Services | Various | | Public / Private - TBD |
| SI | Standard Items taken each month by the Cabinet Member | Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan. | Various | | All | TBC | C - Democratic Services | Various | | Public |
| Cabinet meeting - Thursday 14 September 2023 (report deadline 25 August) | | | | | | | | | | |
| SI | Public Preview of matters to be considered in private | A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda. | TBC | | All Cabinet Members | All | C - Democratic Services | | | Public |
| SI | Monthly Council Budget - monitoring report | The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required. | All | | Cllr Martin Goddard - Finance | Finance & Corporate Services | R - Andy Evans | | | Public |
| SI | Reports from Select Committees | Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee. | All | | All | TBC | C - Democratic Services | TBC | | Public |
| Cabinet Member Decisions expected - September 2023 | | | | | | | | | | |
| SI | Standard Items taken each month by the Cabinet Member | Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan. | Various | | All | TBC | C - Democratic Services | Various | | Public |
| Cabinet meeting - Thursday 12 October 2023 (report deadline 25 September) | | | | | | | | | | |
| 097 | Consideration of setting a licensed deficit budget in 2023/24 for certain schools in the Borough | Cabinet's will consider whether it is required to set any licensed deficit budget for certain schools in 2023/24. | TBC | | Cllr Susan O'Brien - Children, Families & Education / Cllr Martin Goddard - Finance | Finance & Corporate | R - Coral Miller | | | Private (3) |
| SI | Public Preview of matters to be considered in private | A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda. | TBC | | All Cabinet Members | All | C - Democratic Services | | | Public |
| SI | Monthly Council Budget - monitoring report | The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required. | All | | Cllr Martin Goddard - Finance | Finance & Corporate Services | R - Andy Evans | | | Public |

Upcoming Decisions Further details

Ward(s)

| Final decision by Full Council | Cabinet Member(s) Responsible | Relevant Select Committee | Directorate / Lead Officer | Consultation related to the decision | NEW ITEM | Public or Private (with reason) |
|--------------------------------|-------------------------------|---------------------------|----------------------------|--------------------------------------|----------|---------------------------------|
|--------------------------------|-------------------------------|---------------------------|----------------------------|--------------------------------------|----------|---------------------------------|

SI = Standard Item each month Council Directorates: AS = Adult Services & Health P = Place C = Central Services R = Resources CS= Children's Services

Cabinet Member Decisions expected - October 2023

| | | | | | | | | | | |
|----|--|---|---------|--|-----|-----|-------------------------|---------|--|--------|
| SI | Standard Items taken each month by the Cabinet Member | Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan. | Various | | All | TBC | C - Democratic Services | Various | | Public |
|----|--|---|---------|--|-----|-----|-------------------------|---------|--|--------|

Cabinet meeting - Thursday 9 November 2023 (report deadline 23 October)

| | | | | | | | | | | |
|----|--|--|-----|--|-------------------------------|------------------------------|-------------------------|-----|--|--------|
| SI | Public Preview of matters to be considered in private | A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda. | TBC | | All Cabinet Members | All | C - Democratic Services | | | Public |
| SI | Monthly Council Budget - monitoring report | The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required. | All | | Cllr Martin Goddard - Finance | Finance & Corporate Services | R - Andy Evans | | | Public |
| SI | Reports from Select Committees | Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee. | All | | All | TBC | C - Democratic Services | TBC | | Public |

Cabinet Member Decisions expected - November 2023

| | | | | | | | | | | |
|----|--|---|---------|--|-----|-----|-------------------------|---------|--|--------|
| SI | Standard Items taken each month by the Cabinet Member | Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan. | Various | | All | TBC | C - Democratic Services | Various | | Public |
|----|--|---|---------|--|-----|-----|-------------------------|---------|--|--------|

Cabinet meeting - Thursday 14 December 2023 (report deadline 27 November)

| | | | | | | | | | | |
|------|---|--|-----|--|-------------------------------|------------------------------|-------------------------|--|--|--------|
| 110a | The Council's Budget - Medium Term Financial Forecast 2024/25 - 2028/29 (BUDGET FRAMEWORK) | This report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2023/24 for consultation, along with indicative projections for the following four years. This will also include the HRA rents for consideration. | All | Proposed Full Council adoption - February 2024 | Cllr Martin Goddard - Finance | All | R - Andy Evans | Public consultation through the Select Committee process and statutory consultation with businesses & ratepayers | | Public |
| SI | Public Preview of matters to be considered in private | A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda. | TBC | | All Cabinet Members | All | C - Democratic Services | | | Public |
| SI | Monthly Council Budget - monitoring report | The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required. | All | | Cllr Martin Goddard - Finance | Finance & Corporate Services | R - Andy Evans | | | Public |
| SI | Reports from Select Committees | Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee. | All | | All | TBC | C - Democratic Services | TBC | | Public |

Cabinet Member Decisions expected - December 2023

Upcoming Decisions Further details

| Ref | Upcoming Decisions | Further details | Ward(s) | Final decision by Full Council | Cabinet Member(s) Responsible | Relevant Select Committee | Directorate / Lead Officer | Consultation related to the decision | NEW ITEM | Public or Private (with reason) |
|---|---|---|---------|--------------------------------|---|--------------------------------|----------------------------|---|----------|---------------------------------|
| SI = Standard Item each month Council Directorates: AS = Adult Services & Health P = Place C = Central Services R = Resources CS= Children's Services | | | | | | | | | | |
| SI | Standard Items taken each month by the Cabinet Member | Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan. | Various | | All | TBC | C - Democratic Services | Various | | Public |
| Cabinet meeting - Thursday 4 January 2024 (report deadline 11 December 2023) | | | | | | | | | | |
| SI | Public Preview of matters to be considered in private | A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda. | TBC | | All Cabinet Members | All | C - Democratic Services | | | Public |
| SI | Reports from Select Committees | Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee. | All | | All | TBC | C - Democratic Services | TBC | | Public |
| Cabinet Member Decisions expected - January 2024 | | | | | | | | | | |
| SI | Standard Items taken each month by the Cabinet Member | Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan. | Various | | All | TBC | C - Democratic Services | Various | | Public |
| CABINET MEMBER DECISIONS: Standard Items (SI) that may be considered each month | | | | | | | | | | |
| SI | Urgent Cabinet-level decisions & interim decision-making (including emergency decisions) | The Leader of the Council has the necessary authority to make decisions that would otherwise be reserved to the Cabinet, in the absence of a Cabinet meeting or in urgent circumstances. Any such decisions will be published in the usual way and reported to a subsequent Cabinet meeting for ratification. The Leader may also take emergency decisions without notice, in particular in relation to the COVID-19 pandemic, which will be ratified at a later Cabinet meeting. | Various | | Cllr Ian Edwards - Leader of the Council | TBC | C - Democratic Services | TBC | | Public / Private |
| SI | Ward Budget Initiative | To approve the spending of Ward Budgets following applications from Ward Councillors - this will be done on a monthly or regular cycle. | All | | Cllr Douglas Mills - Corporate Services / Cllr Ian Edwards - Leader of the Council (if in Ruislip Manor ward) | Finance and Corporate Services | P - Helena Webster | Local consultation within the Ward undertaken by Ward Councillors | | Public |

Upcoming Decisions

Further details

Ref

Ward(s)

| | | | | Final decision by Full Council | Cabinet Member(s) Responsible | Relevant Select Committee | Directorate / Lead Officer | Consultation related to the decision | NEW ITEM | Public or Private (with reason) |
|---|---|--|-----|--------------------------------|---|------------------------------|----------------------------|--------------------------------------|----------|---------------------------------|
| SI = Standard Item each month Council Directorates: AS = Adult Services & Health P = Place C = Central Services R = Resources CS= Children's Services | | | | | | | | | | |
| SI | Release of Capital Funds | The release of all capital monies requires formal Member approval, unless otherwise determined either by the Cabinet or the Leader. Batches of monthly reports (as well as occasional individual reports) to determine the release of capital for any schemes already agreed in the capital budget and previously approved by Cabinet or Cabinet Members | TBC | | Cllr Martin Goddard - Finance (in conjunction with relevant Cabinet Member) | All - TBC by decision made | various | Corporate Finance | | Public but some Private (1,2,3) |
| SI | Petitions about matters under the control of the Cabinet | Cabinet Members will consider a number of petitions received by local residents and organisations and decide on future action. These will be arranged as Petition Hearings. | TBC | | All | TBC | C - Democratic Services | | | Public |
| SI | To approve debt / write offs | To approve individual case of debt / write offs that are in excess of £5000 but under £50,000. | n/a | | Cllr Martin Goddard - Finance | Finance & Corporate Services | various | | | Private (1,2,3) |
| SI | To approve compensation payments | To approve compensation payments in relation to any complaint to the Council in excess of £1000. | n/a | | All | TBC | various | | | Private (1,2,3) |
| SI | Acceptance of Tenders | To accept quotations, tenders, contract extensions and contract variations valued between £50k and £500k in their Portfolio Area where funding is previously included in Council budgets. | n/a | | Cllr Ian Edwards - Leader of the Council OR Cllr Martin Goddard - Finance / in conjunction with relevant Cabinet Member | TBC | various | | | Private (3) |
| SI | All Delegated Decisions by Cabinet to Cabinet Members, including tender and property decisions | Where previously delegated by Cabinet, to make any necessary decisions, accept tenders, bids and authorise property decisions / transactions in accordance with the Procurement and Contract Standing Orders. | TBC | | All | TBC | various | | | Public / Private (1,2,3) |
| SI | External funding bids | To authorise the making of bids for external funding where there is no requirement for a financial commitment from the Council. | n/a | | All | TBC | various | | | Public |
| SI | Appeals in relation to business rates (NDR) | To determine appeals in relation to business rates following a decision by the Council. | TBC | | Cllr Martin Goddard - Finance | Finance & Corporate Services | R - Iain Watters | | | Private (1,2,3) |

Upcoming Decisions

Ref

Further details

Ward(s)

| | | | | Final decision by Full Council | Cabinet Member(s) Responsible | Relevant Select Committee | Directorate / Lead Officer | Consultation related to the decision | NEW ITEM | Public or Private (with reason) |
|----|---|--|-----|--------------------------------|-------------------------------|---------------------------|----------------------------|--------------------------------------|----------|---------------------------------|
| SI | Response to key consultations that may impact upon the Borough | A standard item to capture any emerging consultations from Government, the GLA or other public bodies and institutions that will impact upon the Borough. Where the deadline to respond cannot be met by the date of the Cabinet meeting, the Constitution allows the Cabinet Member to sign-off the response. | TBC | | All | TBC | various | | | Public |

SI = Standard Item each month Council Directorates: AS = Adult Services & Health P = Place C = Central Services R = Resources CS= Children's Services

Published March 2023 - The Cabinet's Forward Plan is an official document by the London Borough of Hillingdon, UK