

PUBLIC PREVIEW:

MATTERS TO BE CONSIDERED LATER IN PRIVATE

Cabinet Member(s)	As appropriate
Cabinet Portfolio(s)	As appropriate
Officer Contact(s)	Mark Braddock – Democratic Services
Papers with report	None

HEADLINES

Summary	<p>A report to Cabinet to provide maximum transparency to residents on the private matters to be considered later in Part 2 of the Cabinet meeting and agenda.</p> <p>This will enable Cabinet Members to openly discuss such matters generally in public, and via the Council’s live broadcast of the meeting, without prejudicing their later consideration in private.</p>
Putting our Residents First Delivering on the Council Strategy 2022-2026	<p>This report supports our ambition for residents / the Council of: An efficient, well-run, digital-enabled council working with partners to deliver services to improve the lives of all our residents</p> <p>This report supports our commitments to residents of: A Digital-Enabled, Modern, Well-Run Council</p>
Financial Cost	As set out in the report.
Relevant Select Committee	As set out in this report under each item – however, this item is not for scrutiny call-in as it is information only.
Ward(s)	As set out in the report

RECOMMENDATION

That Cabinet note the reports to be considered later in private and Part 2 of the Cabinet agenda and comment on them as appropriate for public information purposes.

Reasons for recommendation

Why are certain reports considered in private?

As a transparent, democratic organisation, the Council's Cabinet will consider matters in public on Part 1 of this Cabinet agenda. However, there will inevitably be some reports that will need to be considered in private. These would generally relate to contracts, property transactions or commercially sensitive information, for example, tender bids from commercial organisations, which if made public, could prejudice the Council's ability secure value-for-money for resident taxpayers.

This information is also called 'exempt' information and is considered in Part 2 of any Cabinet agenda by applying the relevant section of the Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that the report contains certain information and that the public interest in withholding that information outweighs the public interest in disclosing it.

How can the public find out more about the private reports?

To ensure maximum transparency when the Cabinet considers such private reports:

- 1) They are first given advance notice on the Cabinet's Forward Plan in summary form setting out the reason why they will be considered in private. The [Forward Plan](#) is a public document setting out all the expected decisions the Cabinet will make over the coming year, except those that are urgent, and is available on the Council's website to view;
- 2) This report provides a fuller public preview of the matters to be discussed in Part 2 of this Cabinet meeting and gives an opportunity for Cabinet Members to highlight issues of significance within and for public information purposes, without prejudicing their later fuller consideration in private. It also sets out the recommendations in general terms that are being proposed for a decision on.
- 3) Consideration of this report will also be broadcast live on the Council's YouTube channel: Hillingdon London, and available for viewing afterwards, for wider democratic engagement.
- 4) After these private reports are considered in Part 2 of this Cabinet meeting, Cabinet's full decisions on them will then be published on the Council's website the day after the Cabinet meeting, along with the decisions on the other matters already considered in public.

Alternative options considered

Cabinet could resolve to release any private report into the public domain in extraordinary or highly exceptional cases, where it considers the public interest in disclosing the information outweighs the public interest in withholding it. However, to ensure greater transparency on all private matters considered, this public preview item is advised as the most suitable way forward.

Legal comments

Such private matters are considered in accordance with Local Government Act 1972 (as amended) Access to Information provisions and also The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. This report enables such matters to be discussed in public as far as is possible under the relevant legislation.

SUPPORTING INFORMATION

<p>Item 10 - New commercial letting of car park premises – Kingsend short stay car park, Ruislip</p>	
<p>Relevant Cabinet Member(s)</p>	<p>Relevant Ward Select Committee</p>
<p>Cllr Eddie Lavery - Cabinet Member for Residents Services</p> <p>Cllr Jonathan Bianco – Cabinet Member for Property, Highways and Transport</p>	<p>Ruislip</p> <p>Property, Highways & Transport Select Committee</p>
<p>Information</p>	<p>General recommendations</p>
<p>Cabinet will consider a report regarding a commercial letting of the Kingsend Short Term Car Park in Ruislip to an established local retailer.</p> <p>Further details regarding this matter, subject to consideration by Cabinet, will be available in the public Cabinet minutes after the meeting.</p>	<p>That Cabinet authorises the granting of a commercial lease.</p>

Item 11 - Extension of contract for temporary agency workers	
Relevant Cabinet Member(s)	Relevant Ward Select Committee
Cllr Douglas Mills Cabinet Member for Corporate Services	N/A Finance & Corporate Services
Information	General recommendations
<p>Cabinet will consider an extension of the current contract with Matrix SCM for the provision of Temporary Agency Workers, who are used to supplement the Council's directly employed workforce across various roles. This includes 'unqualified social care roles' such as Residential Care Workers, for example covering sickness of full-time employed staff, ensuring service continuity for residents.</p> <p>Cabinet will also consider whether to review future agency staffing requirements including the use of technology to provide services in a more efficient way in the future.</p>	<p>That Cabinet agree an extension of the current contract.</p>

Item 12 - Provision of Supply, Fitting and Service of Tyres for Fleet	
Relevant Cabinet Member(s)	Relevant Ward Select Committee
Cllr Jonathan Bianco Cabinet Member for Property, Highways and Transport	N/A Property, Highways and Transport
Information	General recommendations
<p>Following a competitive procurement exercise, Cabinet will consider the award of a contract for the supply, fitting and service of tyres for the Council's fleet of vehicles.</p> <p>The Council operates a fleet of approximately 295 vehicles, ranging from small vans to specialist large commercial vehicles and plant. Vehicles are used by Waste Services, Highways Maintenance, Passenger Transport and Green Spaces, plus other operational departments.</p> <p>This contract will ensure the Council can maintain a safe and efficient fleet when delivering services to residents.</p>	<p>That the Cabinet accept a tender for the provision of Supply, Fitting and Service of Tyres for Fleet to the London Borough of Hillingdon.</p>

Item 13 - Hayes Estate Regeneration - Ongoing Consultancy requirements	
Relevant Cabinet Member(s)	Relevant Ward Select Committee
<p>Councillors Jonathan Bianco, Eddie Lavery & Martin Goddard</p> <p>Cabinet Members for Property, Highways & Transport, Residents' Services and Finance</p>	<p>Wood End / Hayes Town</p> <p>Property, Highways and Transport</p>
Information	General recommendations
<p>The Hayes Estate Regeneration Project, comprising the Avondale Drive and Austin Road areas, seeks to address concerns about the quality and longevity of local homes in the area by maximising the opportunities to provide new high-quality housing, including affordable housing in the Borough and enhancing place-making around Hayes Town Centre.</p> <p>Following the positive outcome of the Residents Ballot in April 2021 the Council has since progressed the appointment of a Development Agreement, awarded in September 2022, and works have commenced.</p> <p>The Council has ongoing requirements for specialist consultancy services for this large-scale regeneration scheme. This report to Cabinet will enable the authorisation of such services to support project delivery.</p>	<p>That Cabinet continue the appointment of a range of consultants to support the Hayes Regeneration project.</p>

Item 14 - Flats at Newport Road, Hayes End	
Relevant Cabinet Member(s)	Relevant Ward Select Committee
Cllr Jonathan Bianco Cabinet Member for Property, Highways and Transport	N/A Property, Highways and Transport
Information	General recommendations
Cabinet will consider the acquisition of new build flats at Newport Road in Hayes to use for rented social housing. This will contribute to the target of 100 new such homes per annum.	That Cabinet will consider whether to authorise the purchase of the site and property.