

Minutes**RESIDENTS' AND ENVIRONMENTAL SERVICES
POLICY OVERVIEW COMMITTEE**

27 July 2010

**Meeting held at Committee Room 6 - Civic Centre,
High Street, Uxbridge UB8 1UW**

HILLINGDON
LONDON

	<p>Committee Members Present: Councillors Michael Markham (Chairman), Shirley Harper O'Neill (Vice-Chairman), Janet Duncan (Labour Lead), Judy Kelly, June Nelson and Susan O'Brien.</p> <p>LBH Officers Present: Natasha Dogra, DS James Gleave, P,E&CS Jales Tippel, P,E&CS</p>	
1.	<p>APOLOGIES FOR ABSENCE (<i>Agenda Item 1</i>)</p> <p>None.</p>	Action by
2.	<p>DECLARATION OF INTEREST IN MATTERS COMING BEFORE THIS MEETING (<i>Agenda Item 2</i>)</p> <p>None.</p>	Action by
3.	<p>TO CONFIRM THAT ALL ITEMS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND THAT ANY ITEMS MARKED PART 2 WILL BE CONSIDERED IN PRIVATE (<i>Agenda Item 3</i>)</p> <p>It was confirmed that all items on the agenda would be considered in Part 1.</p>	Action by
4.	<p>TO AGREE THE MINUTES OF THE MEETING HELD ON 8 JUNE 2010 (<i>Agenda Item 4</i>)</p> <p>The minutes of 8 June 2010 were agreed as an accurate account of the meeting.</p>	Action by
5.	<p>CONSULTATION ON POLICY FRAMEWORK DOCUMENT: LDF CORE STRATEGY (<i>Agenda Item 5</i>)</p> <p>The Committee questioned Officers whether the consultation period for the Policy Framework Document – LDF Core Strategy could be extended, and some members of the public were not aware of the document. Officers informed Members that a further 6-week consultation would take place after the changes had been made from the first 6-week consultation period. Members asked that Officers be more pro-active in advertising the consultation through Hillingdon People magazine and local newspapers.</p>	Action by

	<p>Members agreed to submit the following comments to Officers:</p> <ul style="list-style-type: none"> ▪ RESPOC had concerns over the effectiveness of the communication of the consultation and asked Officers to take pro-active steps to ensure the wider community was consulted. ▪ Members asked Officers to use the term 'Culture' on the contents page in the title "Sports, Leisure & Culture." ▪ The Committee highlighted their concerns over the user-friendliness of the consultation document, and asked Officers to keep the target audience in mind while writing the document. <p>The Committee requested to be consulted on the consultation document during the second 6-week consultation.</p> <p>To Note: The Committee noted the consultation document.</p>	
6.	<p>PERFORMANCE AND BUDGET REPORT (<i>Agenda Item 6</i>)</p> <p>The Quarterly Performance Information Report provided a review of the actions taken to meet the Council Plan targets, the Local Area Agreement targets (both of which are outcome driven), performance indicators (local and national) that the groups used to manage and monitor their performance (and were available quarterly).</p> <p>The total spend for 2009/10 was £1,728k, representing 72% of the budget, £2,411k. The largest area of variance was the Libraries refurbishment programme and the fit out and joinery works for the new Botwell Library, with the enhancements that were made to the specification, this work was slipped into April and May 2010 and is now completed. All other capital projects in the P&CS programme were 'on track' against quality, cost, time and business benefits</p> <p>To Note: The Committee noted the Performance and Budget reports, and were in agreement that the departments were performing well.</p>	Action by
7.	<p>REVIEW DISCUSSION: CONSIDERATION OF SCOPING REPORTS (<i>Agenda Item 7</i>)</p> <p>Officers introduced the scoping report for the Committee's first review on the legal high Khat.</p> <p>Members of the Committee were encouraged to see an extensive list of witnesses, and highlighted the need to ensure each witness was made to feel comfortable when attending Committee meetings. Members suggested involving residents who live around Khat houses, but suggested this needed to be approached cautiously.</p> <p>Media representation would be encouraged at meetings, where appropriate. The Committee were informed that Sky News had recently covered a story on Khat which was filmed near Heathrow Airport. The Committee discussed inviting Sky News, national newspapers and local newspapers to future meeting where Khat would be discussed.</p>	Action by

	<p>Members agreed the following format for the forthcoming Committee meetings:</p> <table border="0"> <tr> <td>22 September 2010</td> <td>importation and distribution</td> </tr> <tr> <td>7 October 2010</td> <td>social issues</td> </tr> <tr> <td>16 November 2010</td> <td>health issues</td> </tr> <tr> <td>14 December 2010</td> <td>crime and ASB</td> </tr> <tr> <td>18 January 2010</td> <td>national issues</td> </tr> <tr> <td>15 February 2010</td> <td>conclusions / recommendations</td> </tr> <tr> <td>9 March 2010</td> <td>1st draft of report</td> </tr> <tr> <td>12 April 2010</td> <td>agree final report</td> </tr> <tr> <td>22 May 2010</td> <td>report to cabinet</td> </tr> </table> <p>Agreed: Members delegated the task of writing lines of questioning to the Chairman and Democratic Services Officer. The Committee agreed that Hayes Town Partnership Chairman, David Brough, be invited to attend meetings where Khat would be discussed as a Standing Witness.</p>	22 September 2010	importation and distribution	7 October 2010	social issues	16 November 2010	health issues	14 December 2010	crime and ASB	18 January 2010	national issues	15 February 2010	conclusions / recommendations	9 March 2010	1st draft of report	12 April 2010	agree final report	22 May 2010	report to cabinet	
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8.	<p>FORWARD PLAN (<i>Agenda Item 8</i>)</p> <p>The Committee agreed the Forward Plan.</p>	Action by																		
9.	<p>WORK PROGRAMME 2010 (<i>Agenda Item 9</i>)</p> <p>The Committee agreed the Work Programme for 2010/11.</p>	Action by																		

These are the minutes of the above meeting. For more information on any of the resolutions please contact Natasha Dogra on 01895 277 488. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

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