

## WORK PROGRAMME 2023/24

<b>Committee name</b>	Audit Committee
<b>Officer reporting</b>	Ryan Dell, Democratic Services
<b>Papers with report</b>	None
<b>Ward</b>	All

### HEADLINES

This report is to enable the Audit Committee to review planned meeting dates and the forward programme.

### RECOMMENDATIONS

**That the Audit Committee:**

- 1. Confirms the dates for Audit Committee meetings; and**
- 2. Makes suggestions for future agenda items, working practices and/ or reviews.**

### SUPPORTING INFORMATION

The meeting on 22 November 2023 will start at 17:10.

<b>Meetings</b>	<b>Room</b>
22 November 2023	CR5
12 February 2024	CR5
30 April 2024	CR5

<b>Meeting Date</b>	<b>Item</b>	<b>Lead Officer</b>
22 November 2023	**Private meeting with Head of Internal Audit to take place before the meeting	
	EY 2020/21 Auditor's Annual Report (to include VFM commentary) and Completion Certificate	Corporate Director of Finance/ Ernst & Young
	Internal Audit Progress Report Quarter 2 2023/24 (incl. the Quarter 3 2023/24 Internal Audit Plan)	Head of Internal Audit
	2023/24 Q2 Corporate Risk Register	Internal Audit Manager
	Counter Fraud Progress Report Quarter 2 2023/24	Head of Counter Fraud
	Forward Programme	Democratic Services

<b>Meeting Date</b>	<b>Item</b>	<b>Lead Officer</b>
12 February 2024	**Private meeting with Corporate Director of Finance	
	EY Grant Certification	Corporate Director of Finance/ Ernst & Young
	Internal Audit Progress Report Quarter 3 2023/24 (incl. the Quarter 4 2024/25 Internal Audit Plan)	Head of Internal Audit and Risk Assurance
	Counter Fraud Progress Report Quarter 3 2023/24	Head of Counter Fraud
	Internal Audit Charter	Head of Internal Audit
	2023/24 Q3 Corporate Risk Register	Internal Audit Manager
	Forward Programme	Democratic Services

<b>Meeting Date</b>	<b>Item</b>	<b>Lead Officer</b>
30 April 2024	**Private meeting with Ernst & Young to take place before the meeting	
	2022/23 External Audit Plan.	Corporate Director of Finance/ Ernst & Young
	EY 2021/22 Auditor's Annual Report and Grant Certification	Corporate Director of Finance/ Ernst & Young
	Internal Audit Progress Report Quarter 4 2023/24 (incl. the Quarter 1 2024/25 Internal Audit Plan)	Head of Internal Audit
	Internal Audit Plan 2023/24	Head of Internal Audit
	Internal Audit Charter	Head of Internal Audit
	2023/24 Q4 Corporate Risk Register	Internal Audit Manager
	Counter Fraud Progress Report Quarter 4 2023/24	Head of Counter Fraud
	Forward Programme	Democratic Services