

## **PUBLIC PREVIEW:**

### ***MATTERS TO BE CONSIDERED LATER IN PRIVATE***

<b>Cabinet Member(s)</b>	As appropriate
<b>Cabinet Portfolio(s)</b>	As appropriate
<b>Officer Contact(s)</b>	Mark Braddock – Democratic Services
<b>Papers with report</b>	None

## **HEADLINES**

<b>Summary</b>	<p>A report to Cabinet to provide maximum transparency to residents on the private matters to be considered later in Part 2 of the Cabinet meeting and agenda.</p> <p>This will enable Cabinet Members to openly discuss such matters generally in public, and via the Council’s live broadcast of the meeting, without prejudicing their later consideration in private.</p>
<b>Putting our Residents First</b>  <b>Delivering on the Council Strategy 2022-2026</b>	<p>This report supports our ambition for residents / the Council of: An efficient, well-run, digital-enabled council working with partners to deliver services to improve the lives of all our residents</p> <p>This report supports our commitments to residents of: A Digital-Enabled, Modern, Well-Run Council</p>
<b>Financial Cost</b>	As set out in the report.
<b>Relevant Select Committee</b>	As set out in this report under each item – however, this item is not for scrutiny call-in as it is information only.
<b>Ward(s)</b>	As set out in the report

## **RECOMMENDATION**

**That Cabinet note the reports to be considered later in private and Part 2 of the Cabinet agenda and comment on them as appropriate for public information purposes.**

## Reasons for recommendation

### Why are certain reports considered in private?

As a transparent, democratic organisation, the Council's Cabinet will consider matters in public on Part 1 of this Cabinet agenda. However, there will inevitably be some reports that will need to be considered in private. These would generally relate to contracts, property transactions or commercially sensitive information, for example, tender bids from commercial organisations, which if made public, could prejudice the Council's ability secure value-for-money for resident taxpayers.

This information is also called 'exempt' information and is considered in Part 2 of any Cabinet agenda by applying the relevant section of the Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that the report contains certain information and that the public interest in withholding that information outweighs the public interest in disclosing it.

### How can the public find out more about the private reports?

To ensure maximum transparency when the Cabinet considers such private reports:

- 1) They are first given advance notice on the Cabinet's Forward Plan in summary form setting out the reason why they will be considered in private. The [Forward Plan](#) is a public document setting out all the expected decisions the Cabinet will make over the coming year, except those that are urgent, and is available on the Council's website to view;
- 2) This report provides a fuller public preview of the matters to be discussed in Part 2 of this Cabinet meeting and gives an opportunity for Cabinet Members to highlight issues of significance within and for public information purposes, without prejudicing their later fuller consideration in private. It also sets out the recommendations in general terms that are being proposed for a decision on.
- 3) Consideration of this report will also be broadcast live on the Council's YouTube channel: Hillingdon London, and available for viewing afterwards, for wider democratic engagement.
- 4) After these private reports are considered in Part 2 of this Cabinet meeting, Cabinet's full decisions on them will then be published on the Council's website the day after the Cabinet meeting, along with the decisions on the other matters already considered in public.

## Alternative options considered

Cabinet could resolve to release any private report into the public domain in extraordinary or highly exceptional cases, where it considers the public interest in disclosing the information outweighs the public interest in withholding it. However, to ensure greater transparency on all private matters considered, this public preview item is advised as the most suitable way forward.

## Legal comments

Such private matters are considered in accordance with Local Government Act 1972 (as amended) Access to Information provisions and also The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. This report enables such matters to be discussed in public as far as is possible under the relevant legislation.

## SUPPORTING INFORMATION

<b>ITEM 12 - UXBRIDGE GOLF COURSE AND HASTE HILL GOLF COURSE</b>	
<b>Relevant Cabinet Portfolios</b>	Property, Highways & Transport Residents' Services
<b>Relevant Ward(s)</b>	Uxbridge Golf Course - Ickenham and South Harefield Haste Hill Golf Course - Northwood
<b>Relevant Select Committee</b>	Residents' Services
<b>Information</b>	
<p>Cabinet will consider a report to dispose of Uxbridge Golf Course and Haste Hill Golf Course, each on the basis of a lease with a restrictive user clause for an operative golf course. Both Uxbridge Golf Course and Haste Hill Golf Course are operated by the Council at a loss, despite fees having recently been increased and also past investment. In the last financial year, the two golf courses combined required a subsidy of £130k. Cabinet received a public report setting out this detail at its meeting in September 2023.</p> <p>The sale of the golf courses will ensure that the non-statutory service of golf leisure activities by the Council, can continue to be offered at these two locations by a suitable provider(s), with residents able to continue to be able to play golf on both sites.</p>	

<b>ITEM 13 - INSTALLATION OF FIRE DOORS PHASE 22 - TENDER APPROVAL AND CAPITAL RELEASE NO: 24</b>	
<b>Relevant Cabinet Portfolios</b>	Property, Highways & Transport
<b>Relevant Ward(s)</b>	Heathrow Villages, Yiewsley, Yeading, Colham & Cowley, Pinkwell, Northwood Hills
<b>Relevant Select Committee</b>	Property, Highways and Transport
<b>Information</b>	
<p>Cabinet will receive a report to progress the installation of Fire Doors across the housing stock. This is Phase 22 of the rolling programme and ensures that properties benefit from the latest compliant fire doors.</p> <p>Council housing properties within this proposed contract are in Wordworth Way, Barr Lodge (Sheltered housing), Welbeck Court, Moorfield Road, Lister House, Elizabeth Fry House, Gurney House and Addison Way. The replacement of these doors will provide greater safety to residents should there be a fire within their block. Residents will also be consulted on the installation programme.</p>	

## ITEM 14 - STOCK CONDITION SURVEY PROGRAMME OF DWELLINGS AND BLOCKS

<b>Relevant Cabinet Portfolios</b>	Property, Highways & Transport
<b>Relevant Ward(s)</b>	All
<b>Relevant Select Committee</b>	Property, Highways & Transport

### Information

Cabinet will consider the appointment of a consultant – and release funds - to carry out a programme of Stock Condition Surveys of the Council's housing stock.

This will allow the Council to make informed decisions on how to improve the energy efficiency of the housing stock, which, in some instances, will lead to lower fuel bills as well as meet the Council obligations around decarbonisation.

In addition, the survey data produced by the Consultants will allow the Council to carry out planned replacement and renewal works in a targeted manner, through the development of a cohesive asset management strategy.

There will be a communication plan put in place to inform tenants about the surveys and of their genuine nature, particularly important for vulnerable tenants.

## ITEM 15 - HR TEMPORARY RECRUITMENT CONTRACT EXTENSIONS

<b>Relevant Cabinet Portfolios</b>	Corporate Services
<b>Relevant Ward(s)</b>	N/A
<b>Relevant Select Committee</b>	Finance and Corporate Services

### Information

The Council has agency contracts in place which cover Administration, Clerical, Professional, Education, Technical, non-qualified and qualified social care roles. The contracts support workforce planning by providing flexibility to meet specific or seasonal demands as and when required.

This report seeks an extension of the current contracts for these services, which will ensure the continuity of Council services to residents. Cabinet will also consider further assessments of market options and arrangements to consolidate agency worker contracts in the future.

## ITEM 16 - CHARVILLE LANE CHILDREN'S HOME - APPOINTMENT OF WORKS CONTRACTOR WITH ASSOCIATED CAPITAL RELEASE

<b>Relevant Cabinet Portfolios</b>	Property, Highways & Transport
<b>Relevant Ward(s)</b>	Charville
<b>Relevant Select Committee</b>	Property, Highways & Transport

### Information

The current children's home site at Charville Lane does not meet the current demand and the delivery model is no longer in line with the demand seen in the Borough. There is a demand for more residential beds in smaller homes that can deliver targeted intervention to children with complex needs.

The Council has agreed a budget for the provision of 6 new homes at Charville Lane providing 12 places in total and this report seeks to progress the rebuild of the site for such purposes. By placing children in the new proposed residential homes, the Council will not have to rely on more expensive out-of-Borough placements.

Formal approval was given in April 2023 to demolish and rebuild the Charville Lane Children's Homes into new accommodation, with planning consent received in October 2023 by the former Borough Planning Committee.

This report seeks to appoint the contractor, and the funding for it, to deliver the re-build project.

## ITEM 17 - KITCHEN SURVEYS AND KITCHEN SUPPLIES

<b>Relevant Cabinet Portfolios</b>	Property, Highways & Transport
<b>Relevant Ward(s)</b>	All
<b>Relevant Select Committee</b>	Property, Highways & Transport

### Information

Cabinet will be requested to appoint a contractor for the supply of Kitchen Surveys and of new Kitchen furniture to support the ongoing programmes of Kitchen and Bathroom replacements needed to the Council's housing stock of circa. 10,000 properties.

This will also ensure best value for money in the supply chain for the procurement of such fittings and fixtures.

Residents will be provided with the opportunity to select from a small range of colours of suitable cabinets from the manufacturer.

## ITEM 18 - HS2 AMENITY FUND INITIATIVE - REBUILD OF TWO SCOUT COMMUNITY BUILDINGS AT 2ND ICKENHAM SCOUTS GROUP AND ENDEAVOURS SEA CADETS SCOUT GROUP

<b>Relevant Cabinet Portfolios</b>	Property, Highways & Transport
<b>Relevant Ward(s)</b>	Ickenham & South Harefield; Colham & Cowley
<b>Relevant Select Committee</b>	Property, Highways & Transport

### Information

Utilising the Local Amenity Fund, which is from HS2 Ltd grant contributions to the Council, Cabinet will consider a report to rebuild two Council-owned scout huts in the Borough.

These would be for the Endeavours Sea Scouts and the 2<sup>nd</sup> Ickenham Scouts. Both buildings have reached the end of their life and are in poor condition.

Endeavours Sea Scouts Group is a popular group with Cubs, Beavers & Scouts operating from the site off Moorfield Road in Cowley.

2<sup>nd</sup> Ickenham Scouts Group is a popular group with Cubs beavers & Scouts operating from the site just off Community Close in Ickenham Village.

The proposal is that each location will continue to be leased to the existing Uniformed Group and the new facilities will create an accessible resource, with the potential to widen its use into the community.

## ITEM 19 - CLEANING SERVICE FOR THE CIVIC CENTRE AND OTHER HILLINGDON PROPERTIES

<b>Relevant Cabinet Portfolios</b>	Property, Highways & Transport
<b>Relevant Ward(s)</b>	Various
<b>Relevant Select Committee</b>	Property, Highways & Transport

### Information

The Council requires a comprehensive, efficient and cost-effective cleaning and portering service for the Civic Centre and 69 other corporate sites across the Council's non-housing property portfolio, with further sites added and removed when required.

Following a competitive tender exercise, Cabinet will consider the appointment of a contractor to provide Hillingdon residents, staff, service users and communities with a clean environment in which to work, participate and utilise the services being provided by the Council.

## ITEM 20 - CONTRACT EXTENSIONS FOR THE CARE AND WELLBEING SERVICES FOR PEOPLE WITH LEARNING DISABILITIES AND/OR AUTISM AND/OR PEOPLE WITH MENTAL HEALTH SUPPORT NEEDS

<b>Relevant Cabinet Portfolios</b>	Health and Social Care
<b>Relevant Ward(s)</b>	N/A
<b>Relevant Select Committee</b>	Health and Social Care

### Information

Cabinet will consider extending four existing contracts for the provision of care and wellbeing services to people with learning disabilities and/or autism and/or people with mental health needs. The extension of these contracts will promote continuity and security to those residents living in each supported housing scheme. The schemes are based across the Borough providing opportunities for those residents requiring supported living being able to live within their local communities. Services have been judged as providing good care and support to residents and extending the contract ensures a good standard care and support continuing.

Cabinet will also consider the establishment of a floating support service to people with mental health needs living in the community as well as a telephone support service, to prevent crises that could lead to a hospital attendance and admission.

These services are delivered by four different providers and enable the Council to comply with statutory responsibilities under the Care Act, 2014, and the Mental Health Act, 1983.

## ITEM 21 - DISPOSAL OF VACANT PROPERTY 54 HALLOWELL ROAD NORTHWOOD - FORMERLY NORTHWOOD YOUNG PEOPLES CENTRE

<b>Relevant Cabinet Portfolios</b>	Property, Highways & Transport
<b>Relevant Ward(s)</b>	Northwood
<b>Relevant Select Committee</b>	Property, Highways & Transport

### Information

Cabinet, in September 2023, agreed the new Youth Offer and Delivery Model through the repurpose of existing facilities, use of new sites and locations, and the closure of existing static youth centre sites including the Northwood Young People Centre which is located at 54 Hallowell Road.

The centre has been not in use since 2017 due to internal damage from rising damp. It is also not in a location that is suitable for the new Youth Offer.

Cabinet will, therefore, consider the disposal and sale of the vacant property 54 Hallowell Road Northwood HA6 1DS.

## ITEM 22 - 36 BROADWATER GARDENS, HAREFIELD

<b>Relevant Cabinet Portfolios</b>	Property, Highways & Transport Residents Services
<b>Relevant Ward(s)</b>	Ickenham & South Harefield
<b>Relevant Select Committee</b>	Property, Highways & Transport

### Information

Cabinet will consider relevant property transactions in relation to this property, as the Council is freeholder.

## ITEM 23 - MINOR PROPERTY TRANSACTION: *ELECTRICITY SUB-STATION LEASE RENEWAL AT MAPLE CLOSE, HAYES*

<b>Relevant Cabinet Portfolios</b>	Property, Highways & Transport
<b>Relevant Ward(s)</b>	Yeading
<b>Relevant Select Committee</b>	Property, Highways & Transport

### Information

Cabinet will consider a lease renewal with an electricity provider to expand the capacity of the existing electricity substation and support the increased number of properties currently being developed by the Council at Maple Road.

## ITEM 24 - MINOR PROPERTY TRANSACTION: *GRANT OF A NEW LEASE FOR CONSTRUCTION OF A NEW ELECTRICITY SUB-STATION AT ROWLHEYS PLACE, WEST DRAYTON*

<b>Relevant Cabinet Portfolios</b>	Property, Highways & Transport
<b>Relevant Ward(s)</b>	Yeading
<b>Relevant Select Committee</b>	Property, Highways & Transport

### Information

Cabinet will consider a new lease with an electricity provider to deliver a new electricity substation which will be required to support the development and ongoing operation of the new Platinum Jubilee Leisure Centre, Rowley's Place, West Drayton