

PUBLIC PREVIEW:

MATTERS TO BE CONSIDERED LATER IN PRIVATE

Cabinet Member(s)	As appropriate
Cabinet Portfolio(s)	As appropriate
Officer Contact(s)	Mark Braddock – Democratic Services
Papers with report	None

HEADLINES

Summary	<p>A report to Cabinet to provide maximum transparency to residents on the private matters to be considered later in Part 2 of the Cabinet meeting and agenda.</p> <p>This will enable Cabinet Members to openly discuss such matters generally in public, and via the Council’s live broadcast of the meeting, without prejudicing their later consideration in private.</p>
Putting our Residents First Delivering on the Council Strategy 2022-2026	<p>This report supports our ambition for residents / the Council of: An efficient, well-run, digital-enabled council working with partners to deliver services to improve the lives of all our residents</p> <p>This report supports our commitments to residents of: A Digital-Enabled, Modern, Well-Run Council</p>
Financial Cost	As set out in the report.
Relevant Select Committee	As set out in this report under each item – however, this item is not for scrutiny call-in as it is information only.
Ward(s)	As set out in the report

RECOMMENDATION

That Cabinet note the reports to be considered later in private and Part 2 of the Cabinet agenda and comment on them as appropriate for public information purposes.

Reasons for recommendation

Why are certain reports considered in private?

As a transparent, democratic organisation, the Council's Cabinet will consider matters in public on Part 1 of this Cabinet agenda. However, there will inevitably be some reports that will need to be considered in private. These would generally relate to contracts, property transactions or commercially sensitive information, for example, tender bids from commercial organisations, which if made public, could prejudice the Council's ability secure value-for-money for resident taxpayers.

This information is also called 'exempt' information and is considered in Part 2 of any Cabinet agenda by applying the relevant section of the Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that the report contains certain information and that the public interest in withholding that information outweighs the public interest in disclosing it.

How can the public find out more about the private reports?

To ensure maximum transparency when the Cabinet considers such private reports:

- 1) They are first given advance notice on the Cabinet's Forward Plan in summary form setting out the reason why they will be considered in private. The [Forward Plan](#) is a public document setting out all the expected decisions the Cabinet will make over the coming year, except those that are urgent, and is available on the Council's website to view;
- 2) This report provides a fuller public preview of the matters to be discussed in Part 2 of this Cabinet meeting and gives an opportunity for Cabinet Members to highlight issues of significance within and for public information purposes, without prejudicing their later fuller consideration in private. It also sets out the recommendations in general terms that are being proposed for a decision on.
- 3) Consideration of this report will also be broadcast live on the Council's YouTube channel: Hillingdon London, and available for viewing afterwards, for wider democratic engagement.
- 4) After these private reports are considered in Part 2 of this Cabinet meeting, Cabinet's full decisions on them will then be published on the Council's website the day after the Cabinet meeting, along with the decisions on the other matters already considered in public.

Alternative options considered

Cabinet could resolve to release any private report into the public domain in extraordinary or highly exceptional cases, where it considers the public interest in disclosing the information outweighs the public interest in withholding it. However, to ensure greater transparency on all private matters considered, this public preview item is advised as the most suitable way forward.

Legal comments

Such private matters are considered in accordance with Local Government Act 1972 (as amended) Access to Information provisions and also The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. This report enables such matters to be discussed in public as far as is possible under the relevant legislation.

SUPPORTING INFORMATION

ITEM 7 - SCHOOL CONDITIONS BUILDING PROGRAMME 2024/25 - ROOFING WORKS AT FIVE SCHOOLS

Relevant Cabinet Portfolio(s)	Property, Highways and Transport
Relevant Ward(s)	Eastcote, South Ruislip, Uxbridge, Ruislip, Charville
Relevant Select Committee	Corporate Resources & Infrastructure

Information

As part of the Council's programme to improve school buildings, and following surveys undertaken, Cabinet will consider approving contracts for roofing works at 5 schools - Newnham Infant School, Bourne Primary School, Whitehall Infant School, Whiteheath Infant School and Hayes Park School.

All of the school roofs in question are flat roofs and some have rooflights. They are now at the end of their serviceable lives and a full replacement is required to avoid future damage and water penetration. Another benefit will be better insulation, delivering energy savings and a reduction in the schools' carbon footprint.

ITEM 8 - PROVISION OF ADDITIONAL OFFICIAL VETERINARY SERVICES AT THE IMPORTED FOOD OFFICE

Relevant Cabinet Portfolio(s)	Residents' Services
Relevant Ward(s)	Heathrow Villages
Relevant Select Committee	Residents' Services

Information

The Council is responsible for overseeing imported food and feed controls at its Imported Food Office, part of the Border Control Post, which is located at London Heathrow Airport (LHR). As part of this, the Council employs official veterinarians to carry out import controls on products not of animal origin and fishery products arriving at LHR.

Cabinet will consider a request to vary the existing veterinary services contract to increase the number of official veterinarians to meet the introduction of additional checks on medium-risk animal products from the EU. Cabinet will also consider ratification of new fees and charges associated with such checks at the border, which are intended to recover costs associated with the official checks required at the border.

ITEM 9 - HILLINGDON SPORTS AND LEISURE CENTRE ROOFING WORKS FOR DECARBONISATION PROJECT

Relevant Cabinet Portfolio(s)	Property, Highways and Transport
Relevant Ward(s)	Uxbridge
Relevant Select Committee	Corporate Resources & Infrastructure

Information

The roof covering to the Hillingdon Sports and Leisure Centre at Gatting Way in Uxbridge has reached the end of its recommended life span. To prepare for the installation of PV Solar panels with a 25-year lifespan, it is advisable to renew the roof covering beforehand.

Following the Council's successful bid to decarbonise four high energy carbon-producing corporate buildings, with the Leisure Centre being one of these, Cabinet will consider a contract to deliver roof improvement works on the site.

The upgraded insulation and roof coverings will also enhance insulation, optimise the performance of new air-source heating pumps and lead to reduced energy costs associated with the leisure centre.

ITEM 10 - CIVIC CENTRE TRANSFORMATION PROGRAMME 2024/25: ASBESTOS REMOVAL AND ASSOCIATED REMEDIAL WORKS

Relevant Cabinet Portfolio(s)	Property, Highways and Transport
Relevant Ward(s)	Uxbridge
Relevant Select Committee	Corporate Resources & Infrastructure

Information

As part of the Civic Centre Transformation Project, there is a requirement for Asbestos Removal and associated Asbestos Surveying and Monitoring to 9 Quadrants, 2 Smoke raisers and the main Reception area. Progression of this major transformation project will ensure more economic use of the building and enable areas of the Civic Centre to be let. Cabinet will consider a report for the necessary contracts for these essential services.

ITEM 11 - AWARD OF CONTRACT: SHORT-TERM NURSING BEDS

Relevant Cabinet Portfolio(s)	Health and Social Care
Relevant Ward(s)	N/A
Relevant Select Committee	Health and Social Care

Information

Cabinet will consider a contract to continue to secure nursing beds to support timely discharge from hospital of residents who require short-term support in a care home setting and have nursing needs.

For residents to be discharged from hospital, as soon as it is medically appropriate to do so, will help to prevent avoidable deterioration in physical and mental wellbeing that can lead to loss of independence and increased demand on care services.

ITEM 12 - MINOR PROPERTY TRANSACTIONS: *SUBSTATIONS AT HIGHGROVE SWIMMING POOL, RUISLIP*

Relevant Cabinet Portfolio(s)	Property, Highways and Transport
Relevant Ward(s)	Ruislip
Relevant Select Committee	Corporate Resources & Infrastructure

Information

Cabinet will consider long-term lease arrangements of 2 substations to an electricity distribution network operator, to ensure suitable power supplies are provided for Highgrove Pool in Ruislip, and also to power the new heat pump being installed.