

## London Borough of Hillingdon Pension Fund - Pensions Committee agenda plan

	Frequency	Last review	Jun-24	Sep-24	Dec-24	Mar-25
<b>Governance</b>						
Business Plan & Budget	Annual		Y			
Business Plan & Budget - Update on progress/outturn	Quarterly		Y	Y	Y	Y
Annual Report and Accounts Draft - unaudited	Annual			Y		
External audit plan	Annual		Y			
External audit results report	Annual		Y			
Internal audit - outcomes	As required					
Local Pensions Board Operating Procedures	Every 3 years	Nov-21				
Local Pensions Board - Annual Report	Annual					Y
Compliance with Pensions Regulator Code of Practice	Annual					Y
Benchmarking - Investment; Admin; Funding (Section 13)	Various					
CTI	Annual		Y			
Procurement of services	As required					
Governance Update	Quarterly		Y	Y	Y	Y
Risk register	Quarterly		Y	Y	Y	Y
<b>Policies</b>						
Governance Policy & Compliance Statement inc Governance						
Compliance Statement		Sep-20		Y		
Conflicts of Interests Policy		Mar-23				
Risk Management Policy		Mar-22				Y
Procedure for Reporting Breaches of the Law		Oct-21		Y		
Funding Strategy Statement		Mar-23				
Investment Strategy Statement	At least every	Dec-23				
Responsible Investment Policy	3 years	Mar-23				
Training Policy		Dec-23				
Pensions Administration Strategy		Sep-21				
Scheme pays policy		Oct-20		Y		
Internal Disputes Resolution Procedure (IDRP) Employees Guide		Oct-22				
Communications Policy		Sep-21		Y		
Discretions Policy		Jun-22				
<b>Pensions Administration</b>						
Pensions Administration Performance	Quarterly		Y	Y	Y	Y
Breaches, Complaints and Appeals	Annually		Y			
Data Quality Improvement Plan??	Ad-hoc					
<b>Funding</b>						
Actuarial Valuation	Every 3 years	Mar-23				
<b>Investment</b>						
Review of Investment Strategy	Every 3 years	Jun-23				
Investment update and manager review	Quarterly		Y	Y	Y	Y
Responsible Investment Update	Quarterly		Y	Y	Y	Y
Stewardship Code	as required	Mar-23				
Climate Risk Dashbaord (TCFD)	Every 3 years	Mar-22				