

# Scheduled Upcoming Decisions

Ref

Further details

Ward(s)

				Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
SI = Standard Item each month/regularly Council Directorate/Service Areas: AS = Adult Services & Health P = Place C = Central Services R = Resources CS= Children's Services D = Digital & Intelligence										
<b>Cabinet meeting - Thursday 25 July 2024 (report deadline 8 July)</b>										
220	<b>Barra Hall, Wood End Green Road, Hayes, UB3 2SA</b>	Cabinet in September 2023 agreed that Barra Hall was surplus to service requirements and agreed an asset review on its future use or disposal. This report to Cabinet will consider recommendations from officers and make the necessary property decisions in respect of the site.	Wood End		Cllr Jonathan Bianco - Property, Highways & Transport	Corporate Resources & Infrastructure	P - Julia Thompson		NEW ITEM	Private (3)
224	<b>Botwell Green Sports and Leisure Centre - Roofing &amp; Decarbonisation Work</b>	Cabinet will consider approving capital works at Botwell Green Sports and Leisure Centre that will improve the energy efficiency of this facility. This will include improvement works to the roof alongside the installation of photo voltaic panels to the roof and a pool cover for the teaching pool. The Council has also received a grant from Sport England towards these works.	Hayes Town		Cllr Jonathan Bianco	Corporate Resources & Infrastructure	P/R - Glen Martin / Nicky Mc Dermott		NEW ITEM	Private (3)
222	<b>Yiewsley Housing - Otterfield &amp; Falling Lane Contractor Appointment</b>	Cabinet will consider the appointment of the contractor for progressing the housing and community redevelopment projects at Otterfield Road and Falling Lane in Yiewsley.	Yiewsley		Cllr Jonathan Bianco - Property, Highways & Transport	Corporate Resources & Infrastructure	P - Michael Naughton / Jenny Evans		NEW ITEM	Private (3)
198	<b>Willowtree Marina, Yeading</b>	Cabinet will consider a report regarding the disposal of land at the Willowtree Marina, Yeading.	Yeading		Cllr Jonathan Bianco - Property, Highways & Transport	Corporate Resources & Infrastructure	P - James Raven / Julia Thompson / Tom Prevezer			Private (3)
208	<b>London Borough of Hillingdon Digital Strategy</b>	Cabinet will consider approval of a new Digital Strategy for the London Borough of Hillingdon setting out the digital journey of the Council over the coming years and how the Council will embrace and maximise the use of new technologies to deliver and transform services, whilst also supporting residents' digital engagement with the Council.	N/A		Cllr Douglas Mills	Corporate Resources & Infrastructure	D - Matthew Wallbridge			Public
217	<b>Framework Agreement for Minor Works</b>	Progressing a framework approach to procurement delivery, Cabinet will consider, following a procurement exercise, approval to appoint up to five contractors to nine different Lots for Minor Works jobs across services.	N/A		Cllr Martin Goddard - Finance / Cllr Jonathan Bianco - Property, Highways & Transport	Corporate Resources & Infrastructure	P - Paul Soward			Private (3)
SI	<b>Public Preview of matters to be considered in private</b>	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	C - Democratic Services			Public

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SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position.	All		Cllr Martin Goddard - Finance	Corporate Resources & Infrastructure	R - Andy Evans			Public
SI	<b>Minor Property Transactions</b>	A regular report to Cabinet on minor property matters that may arise during the course of the year that require a Cabinet decision. These will relate to discounted leases to voluntary sector organisations and/or any easements, wayleaves and leases relating to utilities in order to support the Council's capital programmes and other such similar matters.	All		Cllr Jonathan Bianco - Property, Highways & Transport	Corporate Resources & Infrastructure	P - James Raven			Private (3)
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	All	C - Democratic Services	TBC		Public
<b>Cabinet Member Decisions expected - July 2024</b>										
213	<b>Collecting Council Tax in Hillingdon Policy</b>	Due to changes to the service operating model from June, this report to the Cabinet Member seeks agreement of an updated Council Tax Collection Policy which confirms the process of Council Tax collection and the relevant recovery methods to be used.	N/A		Cllr Martin Goddard - Finance	Corporate Resources & Infrastructure	R - Tiffany Boreham / Iain Watters / Andy Evans			Public
216	<b>Amazon Business Account &amp; Consolidating other Online Accounts</b>	Following the use of a procurement framework, Cabinet Members will consider adopting a Single Business Account with Amazon UK to be used across the organisation. Cabinet will also be updated on work done to further consolidate spend with other online accounts in use, particularly in social care, supporting better financial control, streamlined processes and potential savings.	N/A		Cllr Martin Goddard - Finance / Cllr Douglas Mills - Corporate Services	Corporate Resources & Infrastructure	R - Michelle Kenyon			Private (3)
<b>AUGUST 2024 - NO CABINET MEETING</b>										
157	<b>Hillingdon Cycling Strategy</b>	The Cabinet Member will consider approval of a new Hillingdon Cycle Strategy outlining the Council's proposals for improving cycling provision across the Borough.	All		Cllr Jonathan Bianco - Property, Highways & Transport	Corporate Resources & Infrastructure	P - Sophie Wilmot	Public consultation	Def from June	Public
<b>Cabinet meeting - Thursday 12 September 2024 (report deadline 23 August)</b>										
057	<b>Fleet Replacement Programme</b>	As part of the Council's 7-year fleet replacement programme, Cabinet will consider the procurement of circa 90 vehicles required across Housing, Maintenance and Green Spaces.	All		Cllr Jonathan Bianco - Property, Highways & Transport	Corporate Resources & Infrastructure	R - Steve Gunter / Michelle Kenyon			Private (3)

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SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required.	All		Cllr Martin Goddard - Finance	Corporate Resources & Infrastructure	R - Andy Evans			Public
<b>Cabinet meeting - Thursday 10 October 2024 (report deadline 23 September)</b>										
SI	<b>Transport for London Local Implementation Plan - Annual Spending Submission</b>	Cabinet will consider the Council's submission to Transport for London for funding on local transport infrastructure projects.	All		Cllr Jonathan Bianco - Property, Highways & Transport	Corporate Resources & Infrastructure	P - Alan Tilly / Sophie Wilmot			Public
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SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required.	All		Cllr Martin Goddard - Finance	Corporate Resources & Infrastructure	R - Andy Evans			Public
<b>Cabinet meeting - Thursday 7 November 2024 (report deadline 21 October)</b>										
SI	<b>Consideration of setting a licensed deficit budget for any schools in the Borough</b>	A standard report each year, where Cabinet may consider whether it is required to set any licensed deficit budget for any schools that have applied.	TBC		Cllr Susan O'Brien - Children, Families & Education / Cllr Martin Goddard - Finance	Corporate Resources & Infrastructure	R - Sheilender Pathak			Private (3)

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<b>Cabinet meeting - Thursday 12 December 2024 (report deadline 25 November)</b>										
SI	The Council's Budget - Medium Term Financial Forecast 2025/26 - 2029/30 (BUDGET FRAMEWORK)	This report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2025/26 for consultation, along with indicative projections for the following four years. This will also include the HRA rents for consideration.	All	Proposed Full Council adoption - 20 February 2025	Cllr Martin Goddard - Finance	All	R - Andy Evans	Public consultation through the Select Committee process and statutory consultation with businesses & ratepayers		Public
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SI	Minor Property Transactions	A regular report to Cabinet on minor property matters that may arise during the course of the year that require a Cabinet decision. These will relate to discounted leases to voluntary sector organisations and/or any easements, wayleaves and leases relating to utilities in order to support the Council's capital programmes and other such similar matters.	All		Cllr Jonathan Bianco - Property, Highways & Transport	Corporate Resources & Infrastructure	P - James Raven			Private (3)
SI	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required.	All		Cllr Martin Goddard - Finance	Corporate Resources & Infrastructure	R - Andy Evans			Public
<b>Cabinet meeting - Thursday 9 January 2025 (report deadline 9 December 2024)</b>										
SI	Minor Property Transactions	A regular report to Cabinet on minor property matters that may arise during the course of the year that require a Cabinet decision. These will relate to discounted leases to voluntary sector organisations and/or any easements, wayleaves and leases relating to utilities in order to support the Council's capital programmes and other such similar matters.	All		Cllr Jonathan Bianco - Property, Highways & Transport	Corporate Resources & Infrastructure	P - James Raven			Private (3)
<b>Cabinet meeting - Thursday 13 February 2025 (report deadline 27 January 2025)</b>										

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SI	<b>The Schools Budget 2025/26</b>	Cabinet will asked to agree the Schools Budget for the next financial year, following a recommendation from the Schools Forum.	All		Cllr Susan O'Brien - Children, Families & Education / Cllr Martin Goddard - Finance	Corporate Resources & Infrastructure	R - Sheilender Pathak	Schools Forum		Public
SI	<b>Minor Property Transactions</b>	A regular report to Cabinet on minor property matters that may arise during the course of the year that require a Cabinet decision. These will relate to discounted leases to voluntary sector organisations and/or any easements, wayleaves and leases relating to utilities in order to support the Council's capital programmes and other such similar matters.	All		Cllr Jonathan Bianco - Property, Highways & Transport	Corporate Resources & Infrastructure	P - James Raven			Private (3)
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required.	All		Cllr Martin Goddard - Finance	Corporate Resources & Infrastructure	R - Andy Evans			Public
<b>Cabinet meeting - Thursday 13 March 2025 (report deadline 24 February)</b>										
SI	<b>Housing Forward Investment Programme 2025/26 (and 2024/25 review)</b>	Following Cabinet's decision in September 2023, this new annual report will agree the forward programme of specific Housing Revenue Account works for the ensuing financial year and provide suitable delegated authority to the Director to implement the programme over the period. The report will also include a look-back at delivering the past year's programme and the investment being made by the Council to upgrade the Council's housing stock.	All		Cllr Jonathan Bianco - Property, Highways & Transport	Corporate Resources & Infrastructure	P - Gary Penticost			Public
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## Cabinet meeting - Thursday 10 April 2025 (report deadline 24 March)

SI	<b>Public Preview of matters to be considered in private</b>	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	C - Democratic Services			Public
SI	<b>Minor Property Transactions</b>	A regular report to Cabinet on minor property matters that may arise during the course of the year that require a Cabinet decision. These will relate to discounted leases to voluntary sector organisations and/or any easements, wayleaves and leases relating to utilities in order to support the Council's capital programmes and other such similar matters.	All		Cllr Jonathan Bianco - Property, Highways & Transport	Corporate Resources & Infrastructure	P - James Raven			Private (3)
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position.	All		Cllr Martin Goddard - Finance	Corporate Resources & Infrastructure	R - Andy Evans			Public

## CABINET MEMBER DECISIONS: Standard Items (SI) that may be considered each month

SI	<b>Ward Budget Initiative</b>	To approve the spending of Ward Budgets following applications from Ward Councillors - this will be done on a monthly or regular cycle.	All		Cllr Douglas Mills - Corporate Services / Cllr Ian Edwards - Leader of the Council (if in Ruislip Manor ward)	Corporate Resources & Infrastructure	P - Natasha Norton	Local consultation within the Ward undertaken by Ward Councillors		Public
SI	<b>Business, shops and To consider rent reviews</b>	To approve various rents, leases, surrenders and lease reviews	Various		Cllr Jonathan Bianco - Property, Highways & Transport	Corporate Resources & Infrastructure	P - James Raven			Private (3)
SI	<b>Release of Capital Funds</b>	The release of all capital monies requires formal Member approval, unless otherwise determined either by the Cabinet or the Leader. Batches of monthly reports (as well as occasional individual reports) to determine the release of capital for any schemes already agreed in the capital budget and previously approved by Cabinet or Cabinet Members	TBC		Cllr Martin Goddard - Finance (in conjunction with relevant Cabinet Member)	All - TBC by decision made	various	Corporate Finance		Public but some Private (1,2,3)

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SI	<b>Housing Buy-Back / The purchase of ex Council properties or new private properties for the Council's housing supply</b>	Cabinet Member may determine, as and when required, the purchase and acquisition of new properties as part of the Housing Buy-back Scheme or using HRA funds to increase the affordable housing stock within the Borough.	TBC		Relevant Portfolio Cabinet Members	Corporate Resources & Infrastructure	C - Dan Kennedy / Ben Sargent			Private (1,2,3)
SI	<b>Local Safety Schemes and Parking Revenue Account funded schemes</b>	To consider petitions received and decide on future action	TBC		Cllr Jonathan Bianco - Property, Highways & Transport	Corporate Resources & Infrastructure	P - David Knowles	Traffic Liaison Group		Public
SI	<b>Pedestrian Crossings</b>	To approve schemes to provide crossing facilities	TBC		Cllr Jonathan Bianco - Property, Highways & Transport	Corporate Resources & Infrastructure	P - David Knowles			Public
SI	<b>To approve debt / write offs</b>	To approve individual case of debt / write offs that are in excess of £5000 but under £50,000.	n/a		Cllr Martin Goddard - Finance	Corporate Resources & Infrastructure	R - Iain Watters			Private (1,2,3)
SI	<b>To approve compensation payments</b>	To approve compensation payments in relation to any complaint to the Council in excess of £1000.	n/a		All	TBC	R - Iain Watters			Private (1,2,3)
SI	<b>Transport - Local Implementation Programme</b>	Local Implementation Programme including schemes for the public realm, parking, road safety, school travel, walking, cycling, air quality improvement and Traffic Regulation Orders.	TBC		Cllr Jonathan Bianco - Property, Highways & Transport	Corporate Resources & Infrastructure	P - David Knowles			Public
SI	<b>Sale, and conversion, of loft space to leaseholders and also extension of Leasehold Interests of flats under the 1993 Act</b>	To consider any issues in relation to loft space and also consider an extension of the leasehold interests for several flats where the Council as freeholder has received an application under the Leasehold Reform Housing and Urban Development Act 1993. The report will recommend grant of the extensions in each case where the Notice is valid and in accordance with legislation.	TBC		Cllr Jonathan Bianco - Property, Highways & Transport	Corporate Resources & Infrastructure	P - James Raven			Private (1,2,3)
SI	<b>Appeals in relation to business rates (NDR)</b>	To determine appeals in relation to business rates following a decision by the Council.	TBC		Cllr Martin Goddard - Finance	Corporate Resources & Infrastructure	R - Iain Watters			Private (1,2,3)

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SI	<b>Response to key consultations that may impact upon the Borough</b>	A standard item to capture any emerging consultations from Government, the GLA or other public bodies and institutions that will impact upon the Borough. Where the deadline to respond cannot be met by the date of the Cabinet meeting, the Constitution allows the Cabinet Member to sign-off the response.	TBC		All	TBC	various			Public

The Cabinet's Forward Plan is an official document by the London Borough of Hillingdon, UK