



Hillingdon Council - School Place Planning Consultation

Formal Consultation to Remove the Physical Difficulties (PD) Specialist Resource Provision (SRP) at Coteford Infant School

Coteford Infant School

Fore Street, Eastcote, Pinner, HA5 2HX

URN: 102375

This proposal is published following the Department for Education Statutory Guidance (January 2023) Making Significant Changes ('prescribed alterations') to maintained schools.

Type of Proposal

Remove/ alter Special Educational Needs (SEN) Provision

Proposal

Hillingdon Council proposes to close the Physical Disabilities (PD) Specialist Resource Provision (SRP) at Coteford Infant School to new pupils/admissions for pupils scheduled to join the roll on or after 1st September 2025. This will result in a phased closure of the provision.

For pupils already placed within the SRP, there will be no change to their education or support, and they will continue as pupils of the school with the understanding that the provision continues to be appropriate to meet their needs as stated in their Education Health and Care Plan (EHCP). Young people may still leave the SRP earlier if an alternative setting is named on their Educational Health Care Plan (EHCP) in consultation with parents/carers.

Proposer

The proposer is Hillingdon Local Authority

Consultation Responses

We welcome all feedback. If you would like to make any comments or suggestions in response to the consultation, please complete the online questionnaire by visiting the consultation page www.hillingdon.gov.uk/consultation or by emailing schoolplaceplanning@hillingsdon.gov.uk.

If you have any questions that have not been covered in the consultation document or that are specific to your circumstances and you would like to discuss, please email schoolplaceplanning@hillingsdon.gov.uk or call 01895 250063.

Or you can submit a written response to:

School Place Planning Team

Hillingdon Council

Civic Centre, 3N/01

High Street

Uxbridge

UB8 1UW

Consultation Period

As described in the DFE statutory guidance the consultation period is 4 weeks and does not include school holidays.

The consultation period will run from Wednesday 25th September to Friday 25th October 2024

All consultation responses must be received by 5pm on Friday 25th October 2024.

Decision

The Local Authority, Hillingdon will be the decision maker, and they must satisfy themselves that an appropriate fair and open local consultation has been carried out. The Local Authority will decide within two months of the closure of the consultation period. When the decision has been taken the Local Authority will publish the outcome of the decision on their website and communicate the outcome to relevant stakeholders in writing.

Implementation Date

If following the conclusion of the consultation, the Local Authority approve the proposal, then it will effectively be implemented from 1st September 2025.

Description of Proposed Alteration

From September 2024, Coteford Infant School will have a Published Admission number (PAN) of 60 and this proposal will not change this.

The school has seen a decline in pupil numbers which resulted in a consultation being carried out in the Autumn term 2022 to reduce the PAN from 81 to 60 from September 2024 and this proposal will not change the PAN.

Following the Cabinet decision the school approached the LA to request the commissioned numbers for the SRP to be reduced taking into consideration the PAN reduction which was approved to take effect on September 2024.

Coteford Infant School has historically been commissioned by the Local Authority to provide an SRP for children with PD for up to 10 commissioned places, but unlike a traditional SRP, children who are admitted to the SRP at Coteford Infant School are already attending mainstream lessons full time, with the exception of therapeutic intervention, and do not access a separate provision.

The proposal to close the SRP will not have any impact on the children attending the school now or any children who may wish to attend the school in future.

There will be no change to:

- the support outlined in the child's Educational Health Care Plan (EHCP).
- the equipment provided.
- the plan for the child.

Effect on other Educational Establishments

The phased closure of the specialist resourced provision is unlikely to have any significant effect on other educational establishments in the area as the closure will not increase or decrease the Published Admission Number of Coteford Infant School, nor will it alter the admissions criteria.

Coteford Infant School will continue to admit students with EHCPs if the school is the most appropriate education setting for the pupil.

Project Costs

The Published Admission Number will remain constant so there will be no effect on funding.

There are no legal fees or other fees associated with the proposed change.

The Consultation Process

The consultation process represents an opportunity for people to learn about the proposal, ask questions and make comments that will be recorded and summarised in a consultation report. The Proposal will be published on the Hillingdon website.

The consultation will involve a drop-in session for anyone affected by the proposal where Officers will be on hand to answer any questions in person and to explain the proposal as necessary. This will be also offered virtually for stakeholders to attend.

Drop-in Session		
Location	Date/Time	Session
Coteford Infant School Fore Street Pinner HA5 2HX	Friday 4 th October 2024 2.30pm- 3.30pm	Drop in – Question and Answer
On-Line session		
Location	Date/Time	Session
Microsoft Teams Join the meeting now	Wednesday 2 nd October 5pm - 6pm	On-line - Question and Answer

Paper copies of the consultation document will be available at the drop-in sessions and from the school office on request. Anyone is welcome to make contributions to the consultation

A Public Notice (Appendix 1) describes how details of the consultation can be accessed and will also be included in publication of a local newspaper, and it will also be displayed in the reception area of the school, and at the school gates.

Who will we make information about the consultation widely available to:

The formal consultation was designed to ensure that the following received notification of the consultation, in line with the guidance “Making significant changes (‘prescribed alterations’) to maintained schools”:

- the governing body/local authority (as appropriate);
- the parents of every registered pupil at the school – where the school is a special school;
- if it involves or is likely to affect a school which has been designated as having a religious character:
 - the Diocesan Boards of Education for any diocese of the CofE any part of which is comprised in the area of the local authority;
 - the bishop(s) of a diocese of the RC Church any part of which is comprised in the area of the local authority; or
 - the relevant faith group in relation to the school; and
- any other body or person that the proposer thinks is appropriate e.g., any affected educational institutions in the area, or neighbouring local authorities.

The above list does not prevent any member of the public accessing the consultation document and making representations to the consultation, the school will make every effort to ensure that the consultation is communicated to as many people as possible and as widely as possible.