

# The Cabinet Forward Plan

Period of Plan: October 2010 to January 2011 onwards

Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
<small>ASCH&amp;H = Adult Social Care, Health &amp; Housing; DCEO = Deputy Chief Executive's Office; E&amp;CS = Education &amp; Children's Services; F&amp;R = Finance &amp; Resources; PE&amp;CS = Planning, Environment &amp; Community Services</small>									
<b>CABINET - 14 OCTOBER 2010</b>									
474	<b>Electronic (Online) Petitions to the Council</b>	<p>To inform Cabinet of legislation that becomes law with effect from 15 December 2010 requiring the Council to have in place an electronic petition scheme with the aim of strengthening local democracy. Members will be aware that the Council has benefited from a well established petition procedure for many years. It continues to receive high praise from residents who participate in it.</p> <p>Democratic Services are already prepared for a move to e-petitions having previously invested in the technology capable of implementing this new requirement. Following consultation with the Leader and relevant Cabinet Members, this report to Cabinet will set out a new Petitions Protocol which will form part of the Constitution and be recommended to Council on 4 November 2010.</p>		14-Nov-10	Cllr Ray Puddifoot	DCEO Nikki Stubbs	Members, ICT and internal testing of the system using Council staff	Local Democracy, Economic Development and Construction Act 2009	<b>NEW</b>
491	<b>Arrangements for the supply and delivery of stationery, office machines, electronic office supplies and paper</b>	This report recommends that Cabinet agree a new stationery and paper supply delivery arrangement for the Council. A contract has been procured through the London Contracts and Supplies Group which is expected to release estimated savings on current expenditure.	N/A		Cllr Scott Seaman-Digby	Janice Abbs	Corporate Procurement		<b>NEW</b>

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493	<b>Insurance 2010 - 2015</b>	The Council has a portfolio of insurance covers, including Liabilities, Material Damage and Motor, currently being tendered with assistance from Corporate Procurement. Cabinet is asked to review the results of the tender and agree to award the insurance contracts.	N/A		Cllr Jonathan Bianco / Cllr Scott Seaman-Digby	F&BS - Simone Batchelor	Corporate Teams		
SI	<b>Reports from Policy Overview Committees</b>	Major Policy Review recommendations for consideration by the Cabinet as and when completed.	TBC		as appropriate	DCEO Democratic Services			
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	F&R Paul Whaymand			
<b>CABINET MEMBER DECISIONS - OCTOBER 2010</b>									
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	DCEO Democratic Services	Various	Various	
<b>CABINET - 18 NOVEMBER 2010</b>									
SI	<b>Reports from Policy Overview Committees</b>	Major Policy Review recommendations for consideration by the Cabinet as and when completed.	TBC		as appropriate	DCEO Democratic Services			
500	<b>Hillingdon Voluntary Sector Compact</b>	Cabinet is asked to consider proposals amending the notice period and procedures for changing the funding to voluntary sector partners set out in the Hillingdon Compact. This would bring it in line with the National Compact. Funded partners are being consulted about the proposals and their views will be incorporated into the report.	N/A		Cllr Douglas Mills	DCEO - Sarah Johnstone	Directorates, local voluntary sector partners prioritising Council funded groups	Hillingdon Compact, Refreshed National Compact	<b>NEW</b>

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SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	F&R Paul Whaymand 01895 556074			
<b>CABINET MEMBER DECISIONS - NOVEMBER 2010</b>									
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	DCEO Democratic Services	Various	Various	
<b>CABINET - 16 DECEMBER 2010</b>									
354	<b>The Council's Budget - Medium Term Financial Forecast 2011/12 - 2014/15</b>	This report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2011/12 for consultation, along with indicative projections for the following three years.	All		Cllr Jonathan Bianco	F&R Paul Whaymand	Internal only with Council departments - the proposals will then be subject to public consultation through the Policy Overview Committee in accordance with the Budget and Policy Framework rules and statutory consultation with business ratepayers	Local government finance settlement information on DCLG website	
355	<b>Financial Support to Voluntary Organisations</b>	The report to Cabinet will make recommendations on the level of financial support to voluntary organisations for the 2011/12 financial year.	All		Councillor Douglas Mills	DCEO Nigel Cramb 01895 250394			

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SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	F&R Paul Whaymand			
SI	<b>Quarterly Voluntary Sector Leases Report - Quarter 2</b>	Regular quarterly report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco	PE&CS Gregory Morrison			
SI	<b>Quarterly Council Plan, Performance, Local Area Agreement and Achievements monitoring - Quarter 2</b>	Regular monitoring report about how the council and partner organisations are performing and how the council is delivering its priorities as set out in the Council Plan.	All		Cllr Ray Puddifoot & Cllr Douglas Mills	DCEO Kevin Byrne / Sue Crehan / Ian Edwards			
SI	<b>Quarterly Performance Monitoring of the Sustainable Community Strategy - Quarter 2</b>	Regular quarterly monitoring report of the Sustainable Community Strategy about how the council and its partners are performing and delivering its priorities as set out in the Strategy.	All		Cllr Douglas Mills	DCEO Ian Edwards			
511	<b>Business Objects Licence Management</b>	Cabinet will be asked to award a contract to manage the ICT Business Objects Licences, which assist the Council in performance management, planning, reporting, query and analysis and information management.	N/A		Cllr Jonathan Bianco	F&BS - Arthur Greaves	Corporate Teams		<b>NEW</b>
SI	<b>Quarterly Planning Obligations Monitoring report - Quarter 2</b>	Regular monitoring report with information about spending on section 106 (developer contribution) monies.	All		Cllr Keith Burrows	PE&CS Jales Tippell / Vanessa Scott		Previous Cabinet Reports	

## CABINET - 20 JANUARY 2011

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482	<b>Security Contract</b>	Cabinet will be asked to consider the Council's Security Contract following a tender exercise.	All		Cllr Scott Seaman-Digby & Cllr Jonathan Bianco	F&BS - Steve Smith	Corporate Procurement		
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